

# Minutes of the Regular Meeting Wednesday, October 1 • 2014

PINE ISLAND ECONOMIC DEVELOPMENT AUTHORITY  
EDA Office • 106 2<sup>nd</sup> St SW • Pine Island, MN • 5:00 p.m.



1. **Call to Order:** Rick Keane called the meeting to order at 5:00 p.m.

**Members Present:** Rick Keane, Lennie Broich, Rod Steele, Randy Bates, Mike Kaye

**Others Present:** Karen Doll

2. **Approval of Minutes:**

\*\* **Motion** to approve the regular meeting minutes of September 3, 2014 made by Rod Steele; second Lennie Broich. Passed 5-0-0

*Attendance Record: Board members Andrist and Kuball arrived at 5:03 and 5:07 p.m. respectively.*

3. **Financial Report:**

- Last month's financial report was tabled because some entries were missing. A revised financial report for August 30, 2014 was included in the Board's packet for review.

\*\* **Motion** to accept the Financial Report for August 30, 2014 made by Randy Bates; second Mike Kaye. Passed 7-0-0

- The September 30, 2014 Financial Report was tabled because end of month reports are not available at this time.

4. **Revolving Loan Report:**

- The September 30, 2014 Loan Report was tabled because end of month reports are not available at this time.
- Doll reported all outstanding loans have been paid and are up to date at this time.

5. **Micro Loan Application:**

- Geno Wentz met with the Board on behalf of Envirolastech, Inc. The company submitted an application for a \$15,000 micro loan from the EDA's loan fund. The EDA Loan Committee met with Wentz and reviewed the loan documents previously. The Loan Committee recommends approval of a \$15,000 loan, amortized over 10 years with a 5 year balloon, at an interest rate of prime plus 2% with the following conditions: Signed personal guarantees from shareholders with 20% or more stake in the company, payments can be deferred for the first 12 months, additional loans or equity of \$25,000 must be raised, and the full amount of the loan is due and payable if the company decides to locate in another community.

\*\* **Motion** to approve a \$15,000 loan to Envirolastech, Inc. according to the terms and conditions outlined in the Credit Memorandum made by Lennie Broich; second Randy Bates. Passed 7-0-0

*Attendance Record: Mayor Steele excused himself from the meeting at 6:05 p.m.*

6. **Director's Report**

- September Activity - Doll reviewed highlights of recent Pine Island business activity and answered Board Member's questions concerning projects

- Information was shared about 2 RFP's received this past month from a manufacturing company and Great River Energy
- Information was shared concerning meetings scheduled for late October with Tower Investments
- Additional handouts in the Board's packet: September 12, 2014 Council Report; Email dated September 22 from Greater MN Partnership, and EDA Project Sources and Uses Worksheet

## 7. Old Business

- **EDA 2015 Budget** - Doll and Broich met with the City's Budget Committee to discuss the 2015 budget request. The information shared was reviewed and discussed by the EDA Board. Council's budget decisions will occur in November or December.
- **Frontage Road / Round-about Project** – The Frontage Road / round-about project is nearly complete. The City hopes to have a meeting with MnDOT and Goodhue County in the near future to discuss the closing at Main Street and Hwy 52.
- **Proposed Solar Farm** – There is no new information at this time.
- **125<sup>th</sup> Street** – Olmsted County has made little progress with exploration of the USDA program that could provide 2-year deferred payments and low cost financing for 125<sup>th</sup> Street.
- **Zip Rail Update** – The City is still waiting for the MnDOT Zip Rail project manager to schedule a meeting with City officials.
- **DMC Community Meetings:** - EDA members are invited to attend a DMC Regional Collaborative meeting on November 15<sup>th</sup> in Red Wing, hosted by the Southern MN Initiative Foundation.
- **North Main and Hwy 52 Intersection:** City officials met with Commissioner Rehtzigel and Goodhue County Engineer, Greg Isakson to discuss the north intersection situation along with other county/city road issues and possible future projects. They agreed to move forward on several fronts working together on the issues. The City was asked to pass 3 resolutions reflecting Council support for the projects. The resolutions were passed at the October 21<sup>st</sup> meeting.

## 8. New Business

- Board members were asked if they would prefer moving the meeting start time. It was decided to continue meeting at 5:00 p.m. on the first Wednesday of each month.

## 10. Meeting Adjourned – 6:20 p.m.

*Respectfully submitted: Karen Doll, EDA Executive Director*