

**Minutes of the Regular Meeting
Wednesday, June 4 • 2014**

PINE ISLAND ECONOMIC DEVELOPMENT AUTHORITY
EDA Office • 106 2nd St SW • Pine Island, MN • 5:00 p.m.



1. Call to Order: Rick Keane called the meeting to order at 5:05 p.m.

Members Present: Rick Keane, Lennie Broich, Troy Kuball, Mike Kaye

Others Present: Karen Doll

2. Minutes of Previous Meetings:

**** Motion** to approve the regular meeting minutes of May 7, 2014 made by Lennie Broich; second Troy Kuball. Passed 4-0-0

3. Financial Report:

**** Motion** to accept the financial report dated May 31, 2014 made by Troy Kuball; second Lennie Broich. Passed 4-0-0

4. Revolving Loan Report:

**** Motion** to accept the Revolving Loan Report made by Mike Kaye; second Troy Kuball. Passed 4-0-0

- Doll reported that Julie Eddington from Kennedy and Graven estimates it would take 1-2 hours for a review of the Micro Loan Guidelines at a rate of \$185 per hour. After some discussion the Board decided a review of the Guidelines was not needed at this time.

5. Micro Loan Application:

- The EDA received a loan request for a micro loan in the amount of \$10,000 which would be used for exterior and interior improvements to a commercial property at 246 S Main. The loan committee met to review the application and thereafter made a recommendation to the full EDA Board for approval of a \$10,000 micro loan (plus legal fees) for a term of 5 years at an interest rate of 4.5%.

**** Motion** to approve Resolution 14-001 which recommends approval of a micro loan in the amount of \$10,000 (plus legal fees) to Charles Steel for 5 years at a rate of 4.5% made by Mike Kaye; second Lennie Broich. Passed 4-0-0

6. MIF Loan Fund Guidelines

- The Board reviewed the Guideline Summary for Reuse of Local Revolving Loan Funds to understand the requirements for lending and administering the funds residing in account #261. Currently, \$191,731 is on loan and \$57,907 is in reserve in account #261, totaling \$249,638.

Several options have been outlined and recommended by MnDEED for cities that currently hold these funds. It has been strongly suggested that cities repurpose and de-federalize these funds because of the complexity of the CDBG requirements. The Board directed Doll to further research the options.

7. Director's Report

- May Activity - Doll reviewed highlights of recent Pine Island business activity and answered Board Member's questions concerning projects.
- An update was given concerning Envirolastech, Dollar General and a planned conference call scheduled for later in the week with Tower Investments.
- Additional handouts in the Board's packet: Center for Rural Policy & Development Report, May 15th Report to Council.

8. Old Business

- Proposed Solar Farm Update – Major discussion points from a recent meeting Jon Eickhoff had with a representative of Aurora were presented to the Board. Since last month two additional companies have contacted the City indicating an interest in constructing solar farms. Eickhoff and Bob Vose (City Attorney) will continue to work with these companies.
- Island Chamber Update & Promotional Information – The Chamber of Commerce has formulated a 30 month plan to rebuild the organization. The Exec Committee is in the process of hiring a Chamber Director to assist with coordination of activities and events.

Broich stressed the need for Pine Island to promote the community and businesses in summer issues of local and regional publications, which should be one of the first items the Chamber Director is asked to coordinate.

10. New Business

- SMIF & DMC Community Planning Meetings – 14 communities, DMC and RAEDI representatives attended a meeting sponsored by SMIF on May 13th to discuss the group's interest in working together as a region to prepare for the opportunities that will come as a result of DMC. Pine Island has expressed an interest in participating.

11. Meeting Adjourned – 6:30 p.m.

Respectfully submitted:

Karen Doll, EDA Executive Director