

**Minutes of the Regular Meeting
Wednesday, May 7 • 2014**

PINE ISLAND ECONOMIC DEVELOPMENT AUTHORITY
EDA Office • 106 2nd St SW • Pine Island, MN • 5:00 p.m.



1. Call to Order: Rick Keane called the meeting to order at 5:02 p.m.

Members Present: Rick Keane, Rod Steele, Randy Bates, Lennie Broich

Others Present: John Lindahl, Karen Doll

2. Minutes of Previous Meetings:

**** Motion** to approve the regular meeting minutes of April 2, 2014 made by Randy Bates; second Lennie Broich. Passed 4-0-0

3. Financial Report:

- Review of the financial report for April 30, 2014 was tabled until next month because the information was not available at this time.

4. Revolving Loan Report:

- Review of the loan report for April 30, 2014 was tabled until next month because the information was not available at this time.

**** Motion** to table the April 30, 2014 Financial Report and Revolving Loan Report made by Randy Bates; second Rod Steele. Passed 4-0-0

Attendance Record: Board members Jason Andrist and Mike Kaye arrived at 5:07 p.m.

5. Loan Application:

- The EDA received a loan application this month requesting \$35,000 from a small business owner. The funds would be packaged with other sources of financing to purchase an existing construction company. The loan committee met with the applicant and reviewed the application. They made a recommendation to the full board to approve lending \$25,000 for 5 years at 3.5% from the Pine Island Telephone Company loan fund. EDA Board members discussed the recommendation and the application at length.

**** Motion** to deny the loan request due to limited security and primary lender requirement of two years deferred payments made by Rod Steele; second Lennie Broich. Passed 4-0-2 (Yea – Andrist, Broich, Keane, Steele; Abstain – Kaye, Bates)

6. Proposed Solar Farm

- The Board reviewed the letter and attachments received by the City dated April 15, 2014 from Aurora Solar. They discussed the potential positive and negative impacts of a solar farm at the designated site. Doll prepared a list of the Boards comments and concerns for submission to Jon Eickhoff.

7. Micro Loan Guideline Revisions

- Board members discussed suggested guideline changes submitted by Rick Indrelie of the Rochester Small Business Development Center and they reviewed a draft of the Micro Loan Guidelines and Application Form.

** Motion to approve the Micro Loan Guidelines Revisions with 2 changes (add working capital and loan packaging fees as eligible uses) made by Rod Steele; second Mike Kaye. Passed 6-0-0.

8. Director's Report

- April Activity - Doll reviewed highlights of recent Pine Island business activity and answered Board Member's questions concerning projects.
- An update on work with Envirolastech and their fundraising efforts utilizing Crowdfunder.com was discussed.
- The EDA has been working with Dollar General for several months through the site selection process and their due diligence of the property. Overland Group, on behalf of Dollar General, has filed for a zoning change and 20 ft. street vacation at the project site. A hearing before Planning & Zoning will occur May 13th.
- Additional handout in the Board's packet: March 13th Report to Council.

9. Old Business

- School Referendum – The successful school referendum was discussed along with next steps concerning the City's involvement in utilities and roads. (Question 1 passed with 65% voter support and question 2 passed with 62%)
- MIF Revolving Loan Fund Update – Doll will be attending a required information/training sessions given by MnDEED about use and re-lending of MIF loan funds on May 23 in Oronoco. More information will be available next month.

10. New Business

- April 30 Editorial – the article was briefly discussed. The Board felt no further action or response to the editorial was necessary.
- Doll reminded board members of an EDA hosted presentation about Destination Medical Center on Wednesday, May 21st at the Pine Island American Legion. Jerry Williams will be speaking on what DMC will mean for Pine Island.

11. Meeting Adjourned – 6:44 p.m.

Respectfully submitted:

Karen Doll, EDA Executive Director