



PINE ISLAND public schools



PINE ISLAND COMMUNITY PLANNING TEAM

Meeting Notes: Wednesday, OCT 10, 2012 – 7:00 PM, EDA Office

ATTENDANCE

Name	Organization	Present	Name	Organization	Present
Tammy Berg-Beniak	School Dist 255	X	Abraham Algadi	City of Pine Island	X
John Champa	School Dist 255	X	Paul Perry	City of Pine Island	X
Kim Fall	School Dist 255	X	Jerry Vettel	City of Pine Island	X
Rob Warneke	School Dist 255	X			
Karen Doll	Pine Island EDA	X			
Troy Kuball	Pine Island EDA	X			
Rick Keane	Pine Island EDA	X			

AGENDA

• Introductions

- John Champa and Rob Warneke welcomed everyone and thanked them for participating in this task force. A brief introduction was given by all task force members.

• Discussion: Scope and Mission of the Community Planning Team

- In an effort to define what the team’s purpose should be, members discussed the needs of the early childhood program which caused the School Board to formulate a timeline for developing an overall plan that would address the District’s needs for all programs and age groups. The School Board requested participation of Council and EDA members on a cross-functional Community Planning Team to broaden insights and perspectives throughout the process because they recognize the interconnectedness of the community and school concerning these issues.

The objective; to approach the issues holistically taking into consideration education, demographic, business development, land use, and infrastructure issues as they seek to find a solution that best meets the needs of this community. The task force intends to develop both long and short range plans by March/April of 2013 that will address the needs of the District over the course of the next several years.

A message was received from Ann Fahy asking the team to consider expanding representation to include townships which fall inside the District. This was discussed with favorable reaction, but no decision was made. It was noted that area legislators and County officials should also be brought into the process later.

• Mission Statement:

- The Pine Island Community Planning Team is a high level cross-functional team tasked with addressing short and long term community planning in an effort to support future community growth, business development, school facilities, and community infrastructure. The team will inform and involve community members throughout the process of its findings, conclusions, and recommendations.

- **Organization/Structure of Team:**

- Chairperson – Karen Doll accepted the position pending notification of the EDA Board
- Note taking and reporting – Committee members agreed to rotate this role in future meetings
- Meeting dates/time – The team agreed on the second Wednesday of the month. The next meeting is scheduled for Wednesday, November 14th at 7:00 p.m. in the EDA office.
- Reports to governing bodies – A presentation of the group's progress and results will be presented to the School Board, City Council, and EDA Board at least once per quarter.

- **Post Meeting Action Items:**

Action Items	Assigned To	Deadline
Collect and present historical information gathered from previous referendums concerning types of facilities and possible site locations at next meeting.	John Champa Abraham Algadi	11/14/12
Meet with Southern MN Initiative Foundation to request financial assistance. If meeting goes well, complete grant application and research qualified consulting firms.	Karen Doll Tammy Berg-Beniak John Champa Rob Warneke	11/14/12
Communications Team – Submit a press release for area medias and District/City websites.	Tammy Berg-Beniak Abraham Algadi	10/26/12
Develop a District wide needs assessment.	John Champa Kim Fall Rob Warneke	
Meet with Morgan Hansen to discuss Van Horn library's plan and timeline for future expansion.	Tammy Berg-Beniak	11/14/12
Record notes of the October 10, 2012 meeting.	Karen Doll	10/17/12

DECISIONS MADE

- The Mission of the Pine Island Community Planning Team

NEXT MEETING

- **Wednesday, November 14th at 7:00 p.m. in the EDA Office**