

**CITY OF PINE ISLAND  
250 SOUTH MAIN STREET  
PINE ISLAND, MN 55963**

**CITY COUNCIL MEETING  
Tuesday, March 17<sup>th</sup>, 2015  
Second Floor – City Hall  
7:00 PM**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA
  - A. Approve minutes of February 17<sup>th</sup>, 2015 Regular Council Meeting
- IV. ADMINISTRATION AND LEGAL
  - A. Wellhead Protection Presentation – Justin Blum, MDH
  - B. Resolution 15-010 – Approve Development Agreement with ISD 255
  - C. Accept easements for Water & Sewer to Elementary School
  - D. Resolution 15-015 Provide for Competitive Negotiated Sale of G.O. Improvement Bonds for 2015 NW Street Project
  - E. Resolution 15-011 – Demonstrating Support for new Dedicated State Funding for City Streets
  - F. Discussion on updating City Tobacco Ordinance for E-Cigarettes, E-Juice, and Hookah Bars
  - G. Cheesefest Committee request to close County 11 east of Main Street and detour traffic on 3<sup>rd</sup> Street NE and 3<sup>rd</sup> Avenue NE
  - H. Land donation from Wendell Zwart – Former Beverly Spriesterbach land
  - I. Resolution 15-013 - Micro Loan to Envirolastech
  - J. American Legion Consumption Permits for Pine Island Saturday Nights events
- V. PLANNING COMMISSION
- VI. PUBLIC WORKS & ENGINEERING
  - A. Resolution 15-012 – Award Water & Sewer to Elementary School Bid
  - B. Resolution 15-008 – Award 2015 NW Street Project Bid
  - C. Resolution 15-014 – Award Plow Truck Bid
- VII. PUBLIC INPUT
- VIII. LEGAL
- IX. CLAIMS

X. DEPARMENT MONTHLY REPORTS\*\*

- A. Library - Report
- B. Public Works
- C. EDA - Report
- D. Fire Department
- E. Goodhue County Sheriff
- F. Cemetery Board
- G. Civil Defense
- H. Misc Items
- I. Goodhue County Board Minutes-available [www.co.goodhue.mn.us](http://www.co.goodhue.mn.us)

\*\* Listing of enclosed reports.

XI. ADJOURN

All Council Meetings are audio tape-recorded and video is streamed to the internet.

**Pine Island City Council Agenda is available on line:**

City Council agendas and support documents available in electronic form and are posted on the Pine Island City Web Site [www.pineislandmn.com](http://www.pineislandmn.com) under **GOVERNMENT TAB** in .pdf file format.

\* ITEMS LISTED ON THE CONSENT AGENDA ARE CONSIDERED ROUTINE. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCIL MEMBER, CITY STAFF, OR CITIZEN REQUESTS, IN WHICH CASE, THE ITEM WILL BE CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. If you need special accommodation to participate in the meeting, please contact City Hall at 507-356-4591 at least five (5) business days before the meeting.

STATE OF MINNESOTA  
GOODHUE/OLMSTED COUNTIES  
CITY OF PINE ISLAND  
REGULAR COUNCIL MEETING  
February 17<sup>th</sup>, 2015

Pursuant to due call, and notice thereof, Mayor Steele called the regular City Council meeting to order at 7:00 PM, in the council chambers, at city hall.

Members Present: Johnson, Diskerud, Knox, Vettel, Steele

Members Absent: None

Others Present: Jon Eickhoff, Stephanie Pocklington, Neil Britton, Craig Britton, Todd Omberg, Wayne King, Shaun Hoffmann, Deirdre Herman, Morgan Hansen, Nate Timm, Alice Duschanek-Myers, Michael Brown, Jill Jantzen, Jeanne Rasmussen, Judy Sandford, Todd Robertson, Jason Swarthout, Mike Hildenbrand, Courtney Schaefer, Shane Schaefer, Nick Goranson, Janket Hanke, Brandon Sather, Jay Strande, Britt Bjugan, Brandon Mathison and Ryan Schaefer.

Motion by Vettel, seconded by Diskerud to approve the Consent Agenda. Approved 5-0-0

Oath of Office- Fire Department. Jay Strande was sworn in as Fire Chief, with Shawn Hoffmann as Deputy Fire Chief. Brandon Mathison, Brandon Sather as First and Second Assistant Chief.

Resolution 15-006 Authorize Sale of 1970 Fire Truck. Diskerud motioned which was seconded by Johnson. Approved 5-0-0

Vettel made a motion to approve Public Works request to hire Part-time summer help. Seconded by Diskerud. Approved 5-0-0

Accept easements for Water & Sewer to Elementary School. No action was taken due to lack of signatures.

Ordinance 127 Second Series- Solar Energy Systems. Vettel motioned which was seconded by Johnson. Approved 5-0-0

Ordinance 128 Second Series- Social Host. Diskerud motioned which was seconded by Johnson. Approved 5-0-0

Resolution 15-005 Parking Restriction on Second St SW. Vettel motioned to approve Resolution 15-005 with the word prohibited changed to restricted, which was seconded by Diskerud. Approved 5-0-0

Vettel motioned to move Cheesefest location to the Douglas Trailhead park and flood buyout properties for a three (3) year trial period. Seconded by Johnson. Approved 4-1-0 Johnson-Y, Knox-Y, Diskerud-N, Vettel-Y, Steele-Y

Diskerud motioned to waive fees for dance permit if dance was held at the new cheesefest location. Seconded by Vettel. Approved 5-0-0

Approval of Raffle Permit for Pine Island White Pines Sportsmans's Club was motioned by Diskerud and Seconded by Vettel. Approved 5-0-0

Resolution 15-008 2015 NW Street Project Bids. Diskrud motioned to table until next months council meeting and was seconded by Johnson. Approved 5-0-0

Resolution 15-009 Request Feasibility Study on replacing Sewer Trunk Line from First Ave NE to WWTF and Sewer Main from Third Ave SE & Third St SE to Trunk Line near Douglas Trail Park. Motioned by Vettel and Seconded by Diskrud. Approved 5-0-0

Approval to purchase High volume Sewage Trash Pump. Johnson motioned to approve which was seconded by Knox. Approved 5-0-0

Resolution 15-007 Authorize Request for Sealed Bids for Snow Plow Equipment. Vettel motioned to approve which was seconded by Diskrud. Approved 5-0-0

Legal: City Attorney Bob Vose gave an update on the trailer at 806 White Pines Rd SE. No response from owner. Law suit has been filed.

Claims: Knox made a motion to approve claims which was seconded by Johnson. Approved 5-0-0

Be there no further business, Vettel made the motion, which was seconded by Diskrud, to adjourn the meeting at 8:25 p.m. Approved 5-0-0

Respectfully submitted,

Stephanie Pocklington

City of Pine Island  
507-356-4591



February 26, 2015

*Protecting, maintaining and improving the health of all Minnesotans*

Mr. Jameslee Hitchcock, Water Operator  
City of Pine Island  
P.O. Box 1000  
Pine Island, MN 55963-1000

Dear Mr. Hitchcock:

**Subject: Scoping Decision Notice No. 1 for the City of Pine Island, PWSID 1250012, for Amending the Wellhead Protection Plan**

This letter provides notice of the results of the Scoping 1 meeting that I (Minnesota Department of Health) held with you and Todd Robertson (city of Pine Island), and Robyn Hoerr (Minnesota Rural Water Association) on February 19, 2015, to amend your wellhead protection plan. During the meeting, we discussed the preparation of Part I of a Wellhead Protection Plan that will document the 1) delineation of a wellhead protection area, 2) delineation of a drinking water supply management area, and 3) assessments of well and aquifer vulnerability related to these areas for the primary water supply wells that are used by Pine Island. As you may remember, the wellhead protection area is the surface and subsurface area surrounding your public water supply wells through which contaminants are likely to move and affect your drinking water supply. The drinking water supply management area is the area delineated using identifiable landmarks that reflect the wellhead protection area boundaries as closely as possible.

The city will have until January 31, 2018, to complete the amendment of its entire Wellhead Protection Plan, Part I and Part II. The Minnesota Department of Health (MDH) highly recommends that half of the time allotted be dedicated to completing Part II of the plan.

It is our understanding that you will be contracting a consultant to prepare the delineations and vulnerability assessments for the city for amending its Wellhead Protection Plan. MDH has a draft Request for Proposal (RFP) that can be used to help select a consultant that has experience in wellhead protection planning and, in particular, with preparing a Part I report. Please contact me at the phone number below if you want to discuss using the draft RFP.

At our meeting, we also discussed rule requirements and the types of information needed to amend the Part I report. The Wellhead Protection Plan must be prepared in accordance with Minnesota Rules, parts 4720.5100 to 4720.5590. General wellhead protection requirements and criteria for delineating the wellhead protection area and data reporting are presented in Minnesota Rules, parts 4720.5500 to 4720.5510.

Mr. Jameslee Hitchcock  
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The enclosed Scoping Decision Notice No. 1 formally identifies the information the city must provide to MDH to meet rule requirements for amending and preparing Part I of the Wellhead Protection Plan. The wellhead rule refers to the existing information required for wellhead planning as data elements. Much of this information is available in the public domain, as described in the Scoping Decision Notice No. 1 form. You only need to provide the information that is not in the public domain and, therefore, not available to MDH. The Scoping Decision Notice No. 1 form also 1) lists the Minnesota unique well number and well construction for each well that will be included in the Wellhead Protection Plan [Table 1]; 2) lists the pumping volumes for each well [Table 2]; and 3) includes a map of the well location(s). A summary of the information that the PWS needs to provide is included at the end of the Scoping Decision Notice No. 1 form.

After we have had an opportunity to review the information listed in the Scoping Decision Notice No. 1 that you will be providing to MDH, we would appreciate the opportunity to meet with you again and select the appropriate method for delineating your wellhead protection area. We will also discuss how you can become involved in the preparation of amending the Part I report.

After your consultant has had an opportunity to develop a conceptual model of the local hydrogeologic setting, we would like to meet with your consultant to discuss the proposed delineation approach. This pre-delineation meeting may be accomplished by a conference call if 1) MDH approves, and 2) the consultant provides figures for the discussion beforehand.

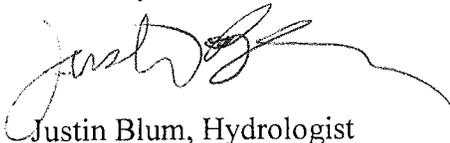
Prior to finalizing the wellhead protection area boundaries, we highly recommend that we informally review preliminary model results and assess whether any changes are needed to meet rule requirements. Model input and solution files should be submitted in electronic form. The same applies to geographical data, such as the wellhead protection area and drinking water supply management area. When geographic data are submitted electronically, ArcInfo export or ArcView shapefile formats are preferred. It will greatly accelerate our review if these geographic data use the 1983 North American Datum (NAD83), Universal Transverse Mercator, Zone 15 North (UTM, Z15N) projection, with meter distance units. Other datum and projection systems are acceptable as long as they are documented. Specific questions regarding electronic geographic data can be directed to Michael Baker, Source Water Protection Unit, at (651) 201-4651.

Finally, it is our understanding that you will serve officially as the wellhead protection manager on behalf of the city. You are responsible for providing written notice to local units of government of the city's intent to amend the Wellhead Protection Plan, as required by the wellhead protection rule (part 4720.5300, subpart 3). A copy of this notice should be forwarded to MDH and must include a list of the city wells, their unique well number(s), and contact information for you as Wellhead Protection manager. If you do not have a copy of your original notice from your previous WHP Plan, Robyn Hoerr can provide you with some examples of the notification of intent that other communities have used. Please contact her at (218) 821-5028.

Mr. Jameslee Hitchcock  
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In closing, we look forward to working with you on amending your Wellhead Protection Plan. If you have any questions regarding our comments, please contact me at (651) 201-4698 or at [justin.blum@state.mn.us](mailto:justin.blum@state.mn.us).

Sincerely,



Justin Blum, Hydrologist  
Source Water Protection Unit  
Environmental Health Division  
P.O. Box 64975  
St. Paul, Minnesota 55164-0975

J B:ds-b

Enclosures: Scoping Decision Notice No. 1; Summary of Data Requested; Table 1 - Public Water Supply Well Information; Table 2 - Annual Volume of Water Pumped From PWS Wells; Table 3 - Permitted High-Capacity Wells; Map of Well Location(s)

cc: Pat Bailey, Planner, Source Water Protection Unit, Rochester District Office  
Robyn Hoerr, Minnesota Rural Water Association  
Ron Struss, Minnesota Department of Agriculture

**CITY OF PINE ISLAND  
GOODHUE AND OLMSTED COUNTIES  
STATE OF MINNESOTA**

**RESOLUTION 15-010**

IT IS RESOLVED that the City of Pine Island enter into Annexation and Utility Extension Agreement with Independent School District No. 255 for the following purposes:

Independent School District No. 255 petitions for utility extension to the new elementary school being constructed, provides for necessary easements, waives objection to special assessments and agree to deposit funds with the City for the improvements.

Easements for future maintenance on School property by City water utility personnel were determined and provided by the School.

Construction of the improvements will be by City contracts and bidding requirements.

IT IS FURTHER RESOLVED that the Mayor and the City Clerk are authorized to execute the Agreement and any amendments to the Agreement.

ADOPTED THIS 17<sup>TH</sup> DAY OF March, 2015.

\_\_\_\_\_  
Rod Steele, Mayor

\_\_\_\_\_  
Jonathan Eickhoff, City Clerk

Motion:

Second:

Ayes:

Nays:

## **ANNEXATION AND UTILITY EXTENSION AGREEMENT**

THIS AGREEMENT is made this 17<sup>th</sup> day of March, 2015, by and between the City of Pine Island, a Minnesota municipal corporation (the “City”), and Independent School District No. 255, Pine Island, Minnesota (the “School District”).

### **RECITALS**

WHEREAS, the School District has purchased property described in Exhibit A (“Property”) in order to construct and develop a new school building and facilities thereon;

WHEREAS, the Property is subject to that certain orderly annexation agreement between the City and New Haven Township (Pine Island Resolution #08-005; New Haven Township Resolution #08-01)(the “OAA”);

WHEREAS, the School District, with the prior owner’s consent, petitioned the City to annex the Property under the OAA;

WHEREAS, by Resolution No. 14-047 adopted October 3, 2014, the City annexed the Property;

WHEREAS, the School District has paid New Haven Township all amounts owed under Paragraph 9 of the OAA as payment in lieu of taxes;

WHEREAS, this Agreement memorializes the School District’s agreement to satisfy the OAA’s conditions for annexation including that no petition can be made unless the requesting party plans to develop the property annexed, agrees to the City’s requirements for utility extension, and agrees to reimburse all City expenses for the annexation.

NOW THEREFORE, it is mutually agreed as follows:

### **AGREEMENT**

1. Utility Extension; Petition and Waiver. The School District hereby petitions the City to complete the extension of municipal utilities to the Property including the acquisition of necessary easements, if any. The School District waives any objection to special assessments for the costs thereof in an estimated cost of \$962,956 as indicated in Exhibit B, provided, however,

that the School District intends to pay all amounts as incurred by the City, without special assessment. This waiver includes, but is not limited to, hearing requirements, objection to the proceedings, bidding and letting of contracts, the calculation of costs, and the right to appeal reapportionment of the special assessments upon land division pursuant to Minn. Stat. § 429.071, subd. 3, or otherwise. The School District represents and agrees that the Property is not, and will not be, classified for tax purposes so as to result in deferral of, or inability to impose, special assessments.

2. Prepayment/Deposit of Cost. Prior to City's letting of contracts for the improvements, the School District shall deposit with the City the total amount of \$962,956. The City will pay for the improvements from such deposit. Any cost overruns will be shared between the City (31.6%) and the School District (68.4%) based on the percentage of the project that is pipe upsizing.

3. Agreement to Extend Utilities. Upon receipt of the required deposit, and receipt of bids acceptable to School District and City, the City shall proceed with construction of the improvements according to plans and specifications approved by the City engineer (the "Plans"). The City makes no representation and provides no guarantee or warranty with respect to the improvements. The City shall construct the improvements in accordance with its regular methods of making public improvements.

4. Easements for Improvements and Future Extensions. The School District shall provide all easements necessary for extension of the utility improvements to the Property as determined by the City engineer, a 20 foot water utility easement as described in Exhibit C within the property, and a 10 foot utility and drainage easement around the perimeter of the Property for future utility extensions, all in a form approved by the City attorney.

5. Final Inspection/Acceptance. Upon completion of the improvements, the City will make final inspection of the work and will only approve the improvements if consistent with the Plans and applicable laws and standards related thereto. Final acceptance shall be by resolution duly adopted by the City Council.

6. Payment of Costs. The School District shall reimburse all fees, costs and expenses incurred by the City in preparing, administering and performing pursuant to this Agreement. The School District shall additionally pay any fees, costs or charges due or owed under the City Code (SAC WAC, Annexation fee of \$3,000.00, etc.), and shall reimburse the City for any costs of any federal, state and local permits, licenses, or other required approvals. For the purposes of this agreement, the SAC and WAC fees will be calculated based on 10 acres of land being developed. It is not expected that the remaining 30 acres will be developed and those 30 acres will not be subject to SAC and WAC fees. As a result, the SAC fee is \$54,015.10 and the WAC fee is \$25,306.50. In lieu of paying the SAC and WAC fees, the School District agrees to pay to complete the water main loop (except pipe upsizing) as bid in Alternate A and shown in Exhibit B.

7. Recording of Agreement. This Agreement shall be recorded among the land records of Olmsted County, Minnesota and shall run with the Property and be binding upon the School District and its assigns or successors in interest. No conveyance of the Property shall relieve School District of its obligations under this Agreement unless the City expressly releases the School District in writing.

8. Indemnification. The City and its officers, agents, servants and employees shall not be liable for any damage or injury to the School District, or its successors, transferees, or assigns, or its officers, agents, servants or employees, or the Property, except due to the City's negligence. The School District shall defend the City and its officers, agents, servants and employees, and indemnify and to hold the same harmless from any claim, demand, suit, action or other proceeding whatsoever by any person or entity whatsoever purportedly arising from this Agreement, or the construction, installation, School District, and operation of the improvements. Nothing herein restricts, limits or waives either party's limits on liability under Minnesota Statutes, Chapter 466.

9. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

10. Notices. All notices, certificates or other communications required to be given to City, Owner or Owner hereunder shall be sufficiently given and shall be deemed given when delivered or when deposited in the United States mail, first class, with postage fully prepaid and addressed as follows:

To City: Jonathan Eickhoff, City Clerk  
250 S. Main Street  
PO Box 1000  
Pine Island, MN 55963

To School District: Tammy Berg-Beniak, Superintendent of Schools  
223 First Avenue SE  
PO Box 398  
Pine Island, MN 55963

The parties may designate different addresses for notices by written notice to the other.

11. Severability. The provisions of this Agreement are severable, and in the event that any provision of this Agreement is found invalid, the remaining provisions shall remain in full force and effect.

12. Consent. The Owner represents and warrants that there are no other persons or entities with ownership interests in the Property, and no additional consents are required.

**IN WITNESS OF THE ABOVE**, the parties have caused this Agreement to be executed on the date and year written above.

**INDEPENDENT SCHOOL DISTRICT # 255**

By: \_\_\_\_\_

By: \_\_\_\_\_

**STATE OF MINNESOTA** }  
**COUNTY OF GOODHUE** } **ss:**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2015, before me appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who being by me duly sworn did say that they are the \_\_\_\_\_ and \_\_\_\_\_, of ISD # 255, that the seal affixed to the forgoing instrument is the corporate seal of said independent school district and that said instrument was executed in behalf of said district by authority of its School Board and that the \_\_\_\_\_ and \_\_\_\_\_, acknowledge said instrument to be the free act and deed of said school district.

\_\_\_\_\_  
Notary Public

**CITY OF PINE ISLAND**  
A Municipal Corporation

By: \_\_\_\_\_  
Mayor  
By: \_\_\_\_\_  
City Clerk

**STATE OF MINNESOTA** }  
**COUNTY OF GOODHUE** } **ss:**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2015, before me appeared \_\_\_\_\_ and \_\_\_\_\_, to me personally known, who being by me duly sworn did say that they are the Mayor and City Clerk of the City of Pine Island, a Municipal Corporation, that the seal affixed to the forgoing instrument is the corporate seal of said corporation and that said instrument was executed in behalf of said corporation by authority of its City Council and that the Mayor and City Clerk acknowledge said instrument to be the free act and deed of said municipal corporation.

\_\_\_\_\_  
Notary Public



**EXHIBIT A**  
Legal Description of Property

**LAND DESCRIPTION:**

That part of the Southeast Quarter of the Southwest Quarter and that part of the Northeast Quarter of the Southwest Quarter of Section 3, Township 108 North, Range 15 West, Olmsted County, Minnesota, described as follows:

Commencing at the southeast corner of said Southeast Quarter of the Southwest Quarter; thence on an assumed bearing of South 89°58'29" West, along the south line of said Southeast Quarter of the Southwest Quarter, 200.01 feet to the point of beginning; thence continuing South 89°58'29" West, along said south line, 1102.99 feet to the southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 00°46'29" West, along the west line of said Southeast Quarter of the Southwest Quarter and along the west line of Northeast Quarter of the Southwest Quarter, 1574.03 feet; thence North 89°42'45" East, parallel with the south line of said Northeast Quarter of the Southeast Quarter, 1107.50 feet to a point which lies 200.00 feet westerly of and parallel with the east line of said Southwest Quarter; thence South 00°36'32" East, along a line which is 200.00 feet westerly of and parallel with said east line of the Southwest Quarter, 1579.04 feet to the point of beginning.

The above described parcel contains 40.00 acres and is subject to any easements, covenants and restrictions of record.

**EXHIBIT B**  
Estimated Costs

<b>City of Pine Island / School Utility Costs</b>				
<b>2-Mar-15</b>				
		<b>Total</b>	<b>City</b>	<b>School</b>
			<b>\$</b>	<b>\$</b>
<b>Utility Construction Cost</b>				
Base Bid		\$684,535	\$0	\$684,535
Base Bid Upsizeing		\$232,465	\$232,465	\$0
Alternate		\$114,634	\$0	\$114,634
Alternate Upsizing		\$138,271	\$138,271	\$0
	<b>Sub Total</b>	<b>\$1,169,905</b>	<b>\$370,736</b>	<b>\$799,169</b>
<b>Engineering / Insp. / Cont. Costs</b>				
Engineering	10.0%	\$116,991	\$0	\$116,991
Inspection	7.7%	\$90,083	\$43,286	\$46,796
Contingency	0.0%	\$0	\$0	\$0
	<b>Sub Total</b>	<b>\$207,073</b>	<b>\$43,286</b>	<b>\$163,787</b>
	<b>Total</b>	<b>\$1,376,978</b>	<b>\$414,022</b>	<b>\$962,956</b>
<b>Miscellaneous Costs</b>				
School Site Upsizing		\$0	\$40,000	(\$40,000)
SAC		\$0	\$0	\$0
WAC		\$0	\$0	\$0
Tower Contribution		(\$126,000)	(\$39,942)	(\$86,058)
	<b>Sub Total</b>	<b>\$0</b>	<b>\$58</b>	<b>(\$126,058)</b>
	<b>Total Project Impact</b>	<b>\$1,376,978</b>	<b>\$414,080</b>	<b>\$836,898</b>

**EXHIBIT C**  
Water Utility Easement on School District Property

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF PINE ISLAND, MINNESOTA

HELD: March 17, 2015

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Pine Island, Goodhue and Olmsted Counties, Minnesota, was duly held at the Pine Island City Hall in said City on the 17<sup>th</sup> day of March, 2015, beginning at 7:00 o'clock P.M. for the purpose, in part, of authorizing the competitive negotiated sale of the \$1,200,000 General Obligation Improvement Bonds, Series 2015A, of said City.

The following Council members were present:

and the following were absent:

Council member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION 2015 - 015

RESOLUTION PROVIDING FOR  
THE COMPETITIVE NEGOTIATED SALE OF  
\$1,200,000 GENERAL OBLIGATION STREET RECONSTRUCT AND IMPROVEMENT  
BONDS, SERIES 2015A

A. WHEREAS, the City Council of the City of Pine Island, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's \$1,200,000 General Obligation Improvement Bonds, Series 2015A (the "Bonds"), to finance the 2015 Improvement Projects (including reconstruction of First Avenue NW, First Street NW, Second Street NW and various resurfacing in the area) located within the City; and

B. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent financial advisor for the Bonds and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pine Island, Minnesota, as follows:

1. Authorization. The Council hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds.
2. Meeting; Bid Opening. The Council shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. David Drown, as designee, shall open bids at the time and place specified in such Terms of Offering.
3. Terms of Offering. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.
4. Official Statement. In connection with said competitive negotiated sale, the officers or employees of the City are hereby authorized to cooperate with David Drown and participate

in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council member \_\_\_\_\_ and, after full discussion thereof and upon a vote being taken thereon, the following Council members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Approved this 17<sup>th</sup> day of March, 2015.

STATE OF MINNESOTA  
COUNTIES OF GOODHUE AND OLMSTED  
CITY OF PINE ISLAND

I, the undersigned, being the duly qualified and acting City Clerk of the City of Pine Island, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$1,200,000 General Obligation Improvement Bonds, Series 2015A.

WITNESS my hand as such Administrator of the City this 17<sup>th</sup> day of March, 2015.

---

Jonathan Eickhoff  
City Clerk

# EXHIBIT A

## TERMS OF OFFERING

City of Pine Island, Minnesota

\$1,200,000

General Obligation Improvement Bonds, Series 2015A

(BOOK ENTRY ONLY)

### TERMS OF PROPOSAL

Proposals for the Bonds will be received on Tuesday, March 17, 2015 at 11:00 A.M. Central Time, at the offices of David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota, 55410 after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 6:00 P.M., Central Time, on that same date.

### SUBMISSION OF PROPOSALS

Proposals may be submitted in a sealed envelope or by fax (612) 605-2375 to David Drown Associates, Inc. Signed Proposals, without final price or coupons, may be submitted to David Drown Associates, Inc. prior to the time of sale. The bidder shall be responsible for submitting to David Drown Associates, Inc. the final Proposal price and coupons, by telephone (612) 920-3320 or fax (612) 605-2375 for inclusion in the submitted Proposal. David Drown Associates, Inc. will assume no liability for the inability of the bidder to reach David Drown Associates, Inc. prior to the time of sale specified above.

Notice is hereby given that electronic proposals will be received via PARITY®, in the manner described below, until 11:00 a.m., local time on March 17, 2015. Bids may be submitted electronically via PARITY® pursuant to this Notice until 11:00 a.m., local time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY® conflict with this Notice, the terms of this Notice shall control. For further information about PARITY®, potential bidders may contact David Drown Associates, Inc. or PARITY® at (212) 806-8304.

Neither the City of Pine Island nor David Drown Associates, Inc. assumes any liability if there is a malfunction of PARITY. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner of the Proposal submitted.

### DETAILS OF THE BONDS

The Bonds will be dated May 4, 2015, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2016. Interest will be computed on the basis of a 360-day year of twelve 30-day months. The Bonds will mature February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2017	\$ 70,000	2025	\$ 80,000
2018	70,000	2026	80,000
2019	70,000	2027	85,000
2020	75,000	2028	85,000
2021	75,000	2029	90,000
2022	75,000	2030	95,000
2023	75,000	2031	95,000
2024	80,000		

## **TERM BOND OPTION**

Bids for the bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds; provided that no serial bond may mature on or after the first mandatory sinking fund redemption date of any term bond. All term bonds shall be subject to mandatory sinking fund redemption and must conform to the maturity schedule set forth above at a price of par plus accrued interest to the date of redemption. In order to designate term bonds, the bid must specify as provided on the Proposal Form.

## **BOOK ENTRY SYSTEM**

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

## **REGISTRAR**

The City will name Northland Trust, Minneapolis, MN, as registrar for the Bonds. Northland Trust shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

## **OPTIONAL REDEMPTION**

The City may elect on February 1, 2022 and on any day thereafter, to prepay Bonds due on or after February 1, 2023. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

## **SECURITY AND PURPOSE**

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. The City will also pledge revenues from special assessments against benefitted properties. The proceeds will be used to finance 2015 Improvement Project.

## **TYPE OF PROPOSALS**

Proposals shall be for not less than \$1,185,000 (98.75%) and accrued interest on the total principal amount of the Bonds. The apparent low-bidder as notified by David Drown Associates, Inc. shall wire, to a designated account, a good faith amount of \$24,000 by 3:00 p.m. on the date of sale. If the good faith wire transfer is not in process prior to the award, the City shall retain the right to reject the bid. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates

must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

## **AWARD**

The proposals will be evaluated on the basis of the lowest interest rate to be determined on a net interest cost (NIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling. The City will reserve the right to waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, reject all proposals without cause, and reject any proposal, which the City determines to have failed to comply with the terms herein.

## **BOND INSURANCE AT PURCHASER'S OPTION**

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the underwriter, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser. Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

## **CUSIP NUMBERS**

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The purchaser shall pay the CUSIP Service Bureau charge for the assignment of CUSIP identification numbers.

## **SETTLEMENT**

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of bond counsel, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

## **FULL CONTINUING DISCLOSURE**

On the date of the actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking where under the City will covenant to provide annual financial and operating information including audited financial statements of the City, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

## **OFFICIAL STATEMENT**

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor of

the City, David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota 55410, and telephone (612) 920-3320.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded 40 copies of the Official Statement and the addendum or addenda described above. The City designates the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated: March 17, 2015

BY ORDER OF THE CITY COUNCIL

/s/ Jon Eickhoff  
City Clerk



Spring Valley Office  
 29359 County 38  
 Spring Valley, MN 55975  
 Phone (507) 346-7895  
 Cell (507) 273-2443  
 Email mike@daviddrown.com

March 9, 2015

**RECOMMENDATIONS**

VIA EMAIL

City of Pine Island  
 Rod Steele, Mayor  
 Jon Eickhoff, City Clerk  
 250 South Main Street  
 PO Box 1000  
 Pine Island, MN 55963

**RE: General Obligation Improvement Bonds, Series 2015A**

Honorable Mayor Steele, Members of the City Council, and Mr. Eickhoff:

This letter outlines my recommendations for the structure and sale of \$1,200,000 of General Obligation Bonds associated with the City's 2015 improvements which include reconstruction of 1<sup>st</sup> Avenue NW, 1<sup>st</sup> Street NW, 2<sup>nd</sup> Street NW and various resurfacing in the area. I must first explain the use of statutory authority to issue these bonds.

**General Obligation Street Reconstruction & Improvement Bonds**

A City must cite statutory authority before it can provide its "General Obligation Pledge" to a bond issue. The G.O. pledge secures a bond issue with the City's full taxing authority making the bond issue very low risk to investors which allows us to get lower rates. There are all different types of authority for the G.O. pledge scattered across Minnesota statutes. For this particular project the City will utilize authority granted in Chapters 429 and 475.

G.O. bonds issued under this authority allow us to do so without a special election, although there is a stringent public hearing process that the City Engineer will guide you through. These types of bonds are called "Improvement Bonds". However, the City must specially assess benefitted property owners in an amount equal to at least 20% of the bond issue. The City may pledge any combination of additional revenues beyond special assessments to the payments whether they be tax levies, utility system revenues or other such things.

Not all properties involved in these improvements necessarily must be specially assessed. We are simply required by law to treat all similar properties the same. So, the City will likely assess properties adjacent to streets being reconstructed, but not assess properties adjacent to streets which are only receiving some maintenance work.

**Overview of Project and Component Costs**

The major component costs and sources of funds are detailed below:

Construction	\$1,222,067
Engineering	183,310
Contingency	<u>122,207</u>
<b>TOTAL CAPITAL COSTS</b>	<b>1,527,584</b>
Plus Issuance Expenses	41,500
Plus Capitalized Interest (approx. 9 months)	21,607
Less City Cash Contributions*	(389,000)
Less Construction Fund Earnings	<u>(1,691)</u>
<b>RECOMMENDED SIZE OF BOND ISSUE:</b>	<b>\$1,200,000</b>

\* Of this amount, \$193,000 comes from the Water Fund, \$121,000 from the Sewer Fund and \$75,000 from the General Fund.

**Payment and Revenue Requirements:**

The City of Pine Island intends to specially assess approximately \$358,324 to benefitting properties. Said assessments shall be certified for collection over a fifteen year period commencing with taxes payable **2016** at an interest rate 1 percentage point above the borrowing rate (currently estimated at 3.8%). The City intends to use assessment revenues to partially cover bond payments. The City shall levy taxes for the difference. The projected average annual levy is estimated at \$71,200 commencing with taxes payable 2016.

Please note that the collection of special assessment revenue can be volatile for a variety of reasons. There may be a large sum of pre-paid assessments leading to less interest earnings available to the cash flow. There could also be delinquent payments in any given year. David Drown Associates is available to assist in the proper management of the cash flow should things like this occur.

Current market conditions would likely yield a net effective rate on the borrowing of 2.8%. However, if rates move up prior to the official sales date by ½ of a percentage point, our annual average levy requirement would increase approximately \$2,500 per year.

Please refer to the attached exhibit for bond details. I will go over these with you in detail at your meeting on March 17<sup>th</sup>.

**\$1,200,000 General Obligation Improvement Bonds:**

Due to the large size, yet fairly low complexity of the issue, David Drown Associates, Inc. recommends the bonds be sold through a competitive process. A competitive sale is the best way to ensure the lowest overall cost of borrowing. Key elements of this financing would be:

- Approximate 15 year term to be consistent with prior bond issues of similar nature. The term is deemed suitable due to the nature of the improvements contemplated and will provide assessed property owners more affordable annual payments.
- Callable anytime after 2/1/2022 @ par plus accrued interest.
- Offer up to 1.25% discount allowance.
- Standard & Poor's Rating (cost of rating more than offset by interest rate savings)
- Full Disclosure. The City already does full disclosure so no additional costs are incurred by pledging this type of disclosure. Investors will find the deal more attractive as well.

*Schedule and Issuance:*

The proposed schedule for putting the project financing in place is as follows:

March 17 <sup>th</sup> , 2015	Set Sale Date of Bond Issue
April 15 <sup>th</sup> , 2015	Award Sale of Bond Issue
May 4 <sup>th</sup> , 2015	Closing (on or around this date)

I recommend that the City Council approve the attached resolution setting the sale date for this bond issue. Thank you and I look forward to working with the City of Pine Island on this project.

Yours truly,



Mike Bubany, Associate  
David Drown Associates, Inc.

Enc.

City of Pine Island, Minnesota

PRELIMINARY REPORT

**\$1,200,000**  
**General Obligation Improvement Bonds, Series 2015A**

**MASTER CASH FLOW**

<b>Uses of Funds</b>		
Construction Costs		1,222,067
Engineering Costs		183,310
Contingency Amount		122,207
<b>Total Project Costs</b>		<b>1,527,584</b>
Underwriter's Discount	1.25%	15,000
Unused Discount		-
Fiscal Fee	verified	10,000
Rating Agency	verified	9,500
Bond Counsel	verified	5,000
Pay Agent	verified	750
Printing & Misc	verified	1,250
Capitalized Interest		21,607
Surplus Funds		-
		<u>1,590,690</u>

<b>Bond Details</b>	
Set Sale Date	3/17/2015
Award Date	4/15/2015
Dated Date	5/4/2015
Closing Date	5/4/2015
1st Interest Payment	2/1/2016
Proceeds spent by:	12/31/2016
	<i>to Dated Date</i>
Purchase Price	1,185,000.00
Net Interest Cost	309,171.60
Net Effective Rate	<b>2.8107%</b>
Average Coupon	2.674%
Call Option	@ par 2/1/2022
Purchaser	Proposed for Competitive Sale
Bond Counsel	Kennedy & Graven, Chartered
Pay Agent	Northland Trust Services, Inc.
Tax Status	Tax Exempt, Bank Qualified
Continuing Disclosure	Full
Rebate	Small-issuer - less than \$5 million this year
Rating Agency	Standard & Poor's, Inc.
Authority	M.S. 429, 475

<b>Sources of Funds</b>	
Bond Issue	<b>1,200,000</b>
City Utility Fund Cash	314,000
City General Fund Cash	75,000
Bond Premium	-
Construction Fund Earnings	1,690
	<u>1,590,690</u>

**Payment Schedule & Cashflow**

<i>Payment Schedule</i>							<i>Pledged Revenues</i>			<i>Account Balances</i>	
12-Month Period ending	Principal	Rate	Interest	Payment Total	PLUS 5%	Collection Year	Special Assmts	Tax Levies	Deposit to Debt Service FUnd>	Surplus (deficit)	Account Balance
5/4/2015											21,607
2/1/2016	-	1.650%	21,607	<b>21,607</b>	21,607	2015	-	-		(21,607)	-
2/1/2017	70,000	1.650%	29,133	<b>99,133</b>	104,089	2016	31,803	72,286		-	-
2/1/2018	70,000	1.650%	27,978	<b>97,978</b>	102,876	2017	31,803	71,074		-	-
2/1/2019	70,000	1.650%	26,823	<b>96,823</b>	101,664	2018	31,803	69,861		-	-
2/1/2020	75,000	1.900%	25,668	<b>100,668</b>	105,701	2019	31,803	73,898		-	-
2/1/2021	75,000	1.900%	24,243	<b>99,243</b>	104,205	2020	31,803	72,402		-	-
2/1/2022	75,000	2.250%	22,818	<b>97,818</b>	102,708	2021	31,803	70,906		-	-
2/1/2023	75,000	2.250%	21,130	<b>96,130</b>	100,937	2022	31,803	69,134		-	-
2/1/2024	80,000	2.400%	19,443	<b>99,443</b>	104,415	2023	31,803	72,612		-	-
2/1/2025	80,000	2.400%	17,523	<b>97,523</b>	102,399	2024	31,803	70,596		-	-
2/1/2026	80,000	2.700%	15,603	<b>95,603</b>	100,383	2025	31,803	68,580		-	-
2/1/2027	85,000	2.700%	13,443	<b>98,443</b>	103,365	2026	31,803	71,562		-	-
2/1/2028	85,000	2.950%	11,148	<b>96,148</b>	100,955	2027	31,803	69,152		-	-
2/1/2029	90,000	2.950%	8,640	<b>98,640</b>	103,572	2028	31,803	71,769		-	-
2/1/2030	95,000	3.150%	5,985	<b>100,985</b>	106,034	2029	31,803	74,231		-	-
2/1/2031	95,000	3.150%	2,993	<b>97,993</b>	102,892	2030	31,803	71,089		-	-
	<u>1,200,000</u>		<u>294,172</u>	<u>1,494,172</u>	<u>1,567,800</u>		<u>477,042</u>	<u>1,069,151</u>		<u>(21,607)</u>	

**CITY OF PINE ISLAND  
OLMSTED AND GOODHUE COUNTIES  
STATE OF MINNESOTA**

**RESOLUTION 15-011**

**A RESOLUTION SUPPORTING DEDICATED STATE FUNDING FOR CITY STREETS**

**WHEREAS**, Minnesota contains over 141,000 miles of roadway, and over 22,500 miles —or 16 percent — are owned and maintained by Minnesota’s 852 cities; and

**WHEREAS**, almost 85 percent of municipal streets are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

**WHEREAS**, the more than 700 Minnesota cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

**WHEREAS**, city streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

**WHEREAS**, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes and special assessments, have limited applications, leaving cities under-equipped to address growing needs; and

**WHEREAS**, city cost participation in state and county highway projects diverts resources from city-owned streets; and

**WHEREAS**, maintenance costs increase as road systems age, and no city - large or small - is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

**WHEREAS**, for every one dollar spent on maintenance, a road authority - and therefore taxpayers - save seven dollars in repairs; and

**WHEREAS**, cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies in order to meet growing demands for street improvements and maintenance.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF PINE ISLAND:**

that the City of Pine Island supports an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA city street maintenance, construction and reconstruction.

**ADOPTED** this 17th day of March, 2015.

\_\_\_\_\_  
Rod Steele, Mayor

\_\_\_\_\_  
Jonathan Eickhoff, City Clerk

Motion:

Second:

Ayes:

Nay:



Public Health  
Law Center

AT WILLIAM MITCHELL COLLEGE OF LAW



# Electronic Cigarettes: Hookah Bars and Other Considerations

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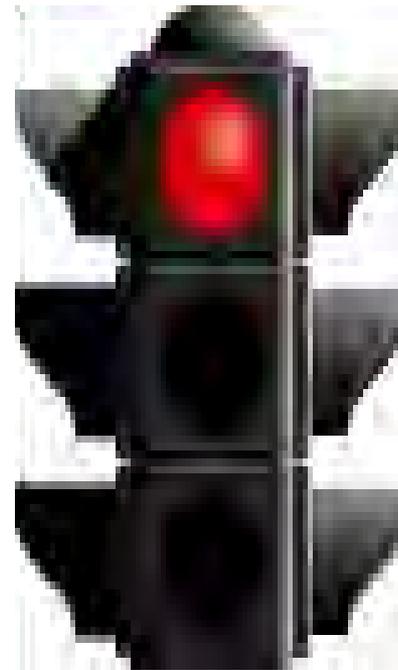
February 25, 2015  
Cannon Falls, Minnesota

*The legal information and assistance provided in this workshop does not constitute legal advice or legal representation.*

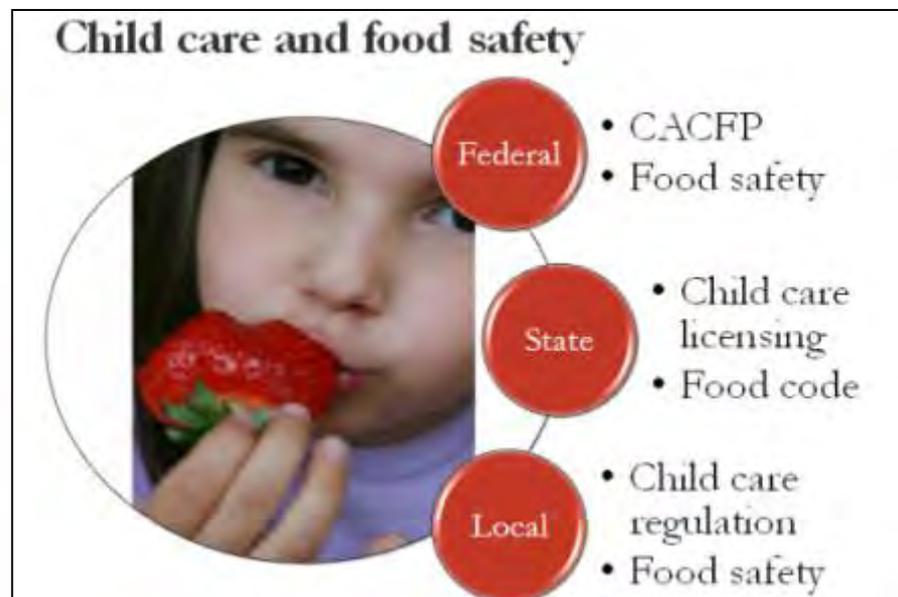
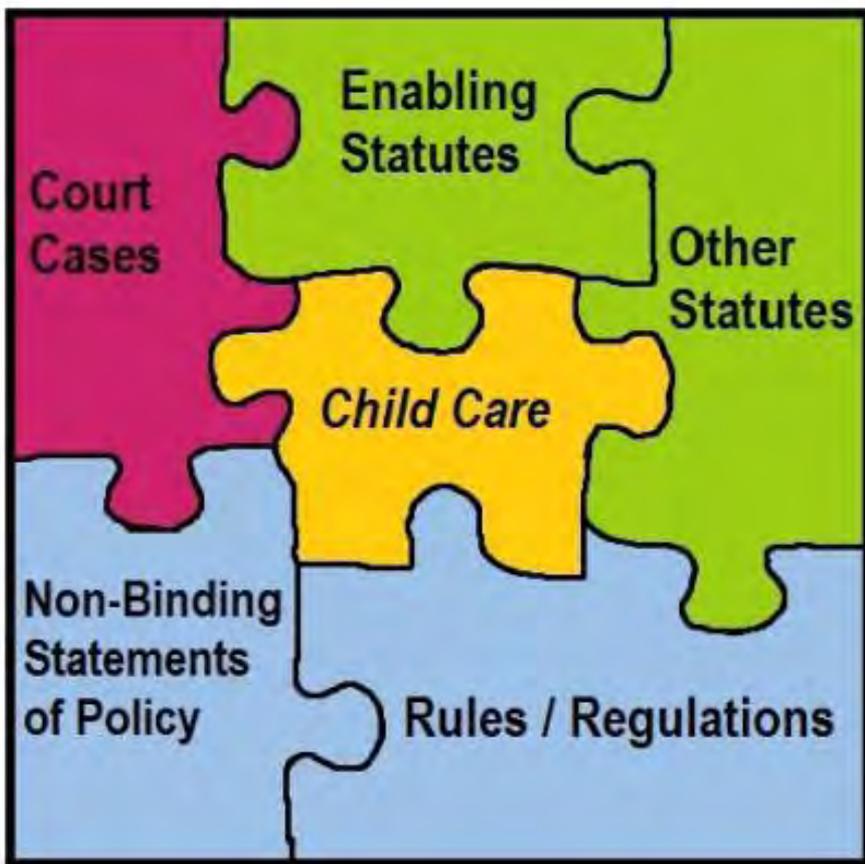
# Public Health Law Center



# Technical Assistance



# Legal Research



# Policy Development



TCMS :: In Action :: TCMS News Blog :: Eagan passes first Healthy Eating Active Living Resolution

## Eagan passes first Healthy Eating Active Living Resolution

Written by Andrea Farina

Thursday, March 22 2012 12:44



**The City of Eagan passes Minnesota's first Healthy Eating Active Living Resolution!**

FOR IMMEDIATE RELEASE

MARCH 21, 2012

Contact: Jennifer Anderson, Twin Cities Medical Society, 612-362-3752

### **City of Eagan passes Minnesota's first Healthy Eating Active Living Resolution**

Eagan, Minn. - March 21, 2012 With a unanimous vote of its council, the City of Eagan passed the first ever Healthy Eating Active Living resolution in the State of Minnesota at its March 20, 2012 meeting. The resolution is intended to support and promote healthy eating and active living strategies for the residents of Eagan.

# Trainings



**Parks and Recreation Policy and Legal Tools for a Healthier Future**

Thursday, March 1, 2012 • 8 a.m. to 4:30 p.m.  
Maple Grove Community Center • 12951 Weaver Lake Road • Maple Grove, MN



The National Recreation and Park Association logo features a stylized tree and water. The Public Health Law Center logo features a red flame-like shape. The American Heart Association logo features a red heart with a white caduceus. The American Stroke Association logo features a red heart with a white brain.



Public Health Law Center  
AT WILLIAM MCGEE COURSE OF LAW



**Reducing Sugary Drink Consumption In Healthcare Facilities**  
*Starting the Conversation*



minnesota cancer alliance

The sign, information and assistance provided in this webinar does not constitute legal advice or legal representation.



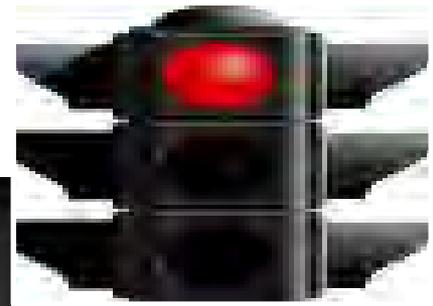
Public Health Law Center  
AT WILLIAM MCGEE COURSE OF LAW



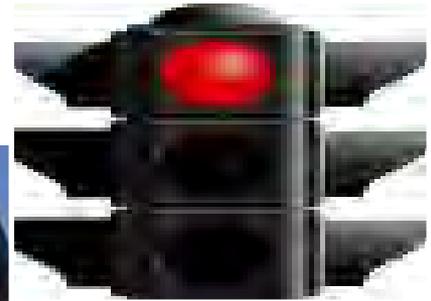
**New Tobacco Products:**  
**An Overview**

April 5, 2013

# Legal Representation



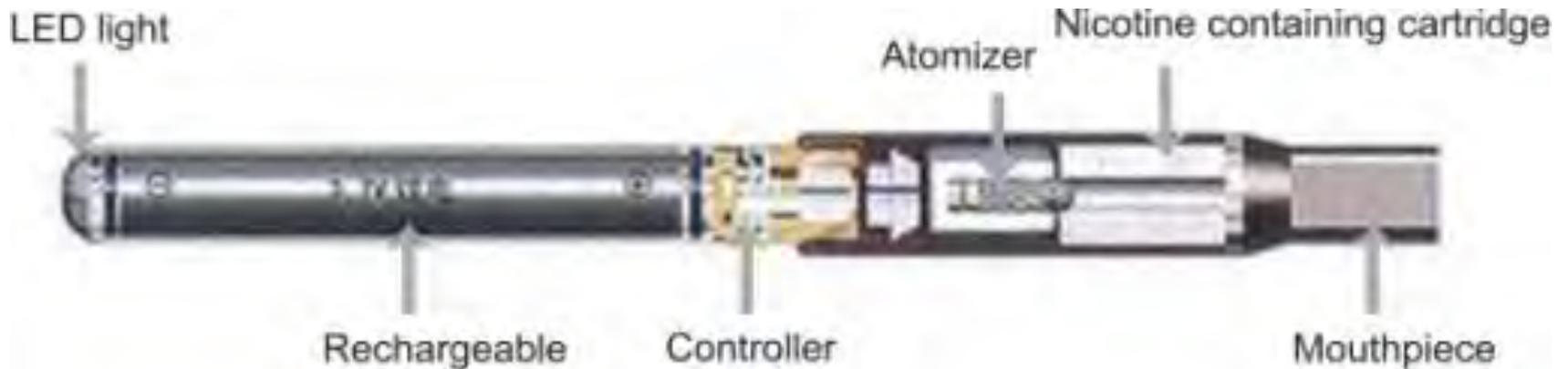
# Lobby



# Questions



# Electronic Cigarettes



## Typical Contents

Battery

Heating Element

Cartridge

Atomizer

**Only Water Vapor . . .**



**Effective for Smoking Cessation . . .**

# More than Meets the Eye



# Cessation Assistance



# Poisonings



Alcohol and Tobacco Prevention and Control  
P.O. Box 64882  
St. Paul, MN 55164  
651-201-3300  
www.health.state.mn.us

## Toxic Exposure

### Hennepin Regional Poison Center

In Minnesota, calls regarding poisonings to the Hennepin Regional Poison Center (HRPC) begin to rise in the winter. The HRPC began a new Data System if someone has been exposed to a poison. This is coded as an exposure, and

### Liquid nicotine exposure

Lindsay Whitehurst Associated Press News  
Posted: Tue Oct 14 00:56:19 MDT 2014

SALT LAKE CITY (AP) — Poison control workers say that as the e-cigarette boomed, the number of children exposed to the liquid nicotine that gives



## Unstate New York boy, 1, dies after nicotine

Child in the U.S. to die from liquid nicotine, the authorities have not confirmed it was for such a child not have childproof packaging and that the number of deaths is on the rise.

December 15, 2014, 8:17 AM

AAA

the Hennepin Regional Poison Center in the National Poison Data System (ocular or dermal route) it

## Tribune

### Big fear: Poisoned kids

Article by: Jeremy Olson  
Star Tribune  
March 19, 2014 - 12:08 PM

Reports of children consuming poisonous liquid from e-cigarettes rose sharply in Minnesota last year, prompting health officials to warn that the state may be facing a new public health hazard.

# Future Federal Regulations

## Will:

- Require minimum age to purchase (18)
- Restrict sampling
- Require ingredient disclosure
- Require premarket review

## Will Not:

- Regulate use
- Restrict advertising
- Prohibit flavors
- Prohibit internet sales



# New Products, Old Methods

Cigarettes, then



More vintage tobacco makes PHILIP MORRIS so popular with younger smokers

Gentle, more delicate in flavor...for those with keen young tastes

Why is it that Philip Morris finds special favor among younger smokers? Simply because younger smokers—with their eager, unspoiled tastes—are quick to note the likable gentleness and delicate flavor that distinguish vintage tobacos. Do as Young America does. Enjoy Philip Morris—King Size—in the convenient Snap-Open pack.

Philip Morris

© DFA PICTURES

E-cigarettes, now



TAKE BACK YOUR FREEDOM

with blu eCigs®, the smart alternative to cigarettes.

- Smoke Virtually Anywhere
- No Tobacco Smoke, Only Vapor
- Flavors Made in the U.S.A.

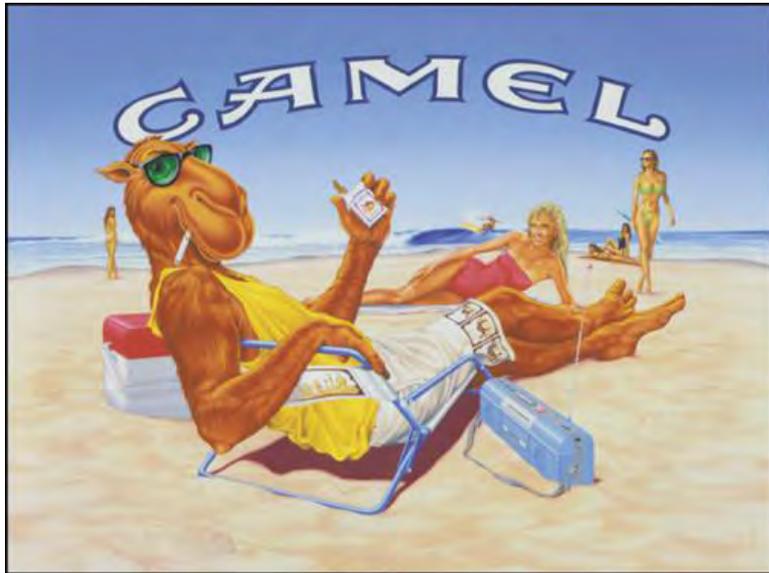
blu™ electronic cigarettes are now available in retail stores nationwide.

Visit us at [blucigs.com/store-locator](http://blucigs.com/store-locator)

NOT FOR SALE TO MINORS. blu eCigs® electronic cigarettes are not a smoking cessation product and have not been evaluated by the Food and Drug Administration, nor are they intended to treat, prevent or cure any disease or condition. ©2013 iCORE, Inc. blu™ and blu eCigs® are trademarks of iCORE Technologies, Inc. (Photograph by Francesco Carrozzini)

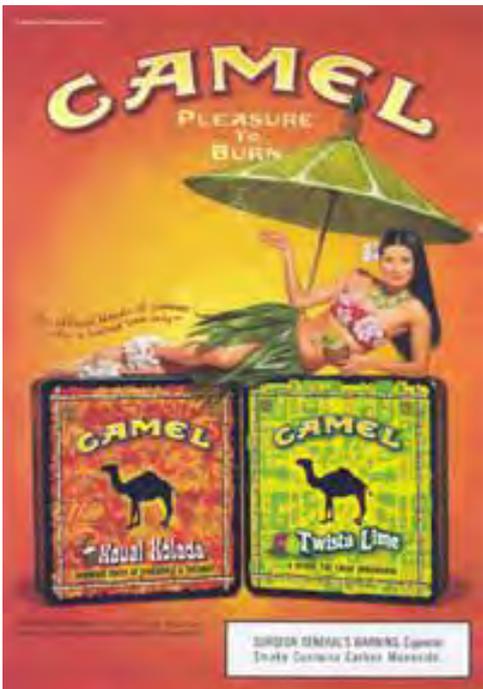
Glamour or “cool factor”

# New Products, Old Methods



Cartoon Characters

# New Products, Old Methods



**Gummy Bear**

**Candy Flavors**



# Minnesota Laws



# Retail License

City or County Licensed **Required to Sell:**

- Tobacco
- Tobacco-Related Devices
- **Electronic Delivery Devices**
- Nicotine or Lobelia Delivery Products

\$ 165.00

No. 2014-5

## Retail Tobacco License

State of Minnesota )  
                                  ) ss.  
County of Hennepin )

### PROPER APPLICATION HAVING BEEN MADE BY

John Henry Holiday of Tombstone, Arizona for a License to sell Tobacco, Tobacco-Related Devices, Electronic Delivery Devices, and Nicotine or Lobelia Delivery Products said City and proper fee paid therefor

Now, after due consideration, by the governing body of said City, this License is hereby granted to said John Henry Holiday dba Doc's Fine Tobacco's at 326 E Allen St to sell Tobacco, Tobacco-Related Devices,

# Sales Regulations



## All “Tobacco” Regulations Apply:

- Mandatory compliance checks
- Open display restrictions
- Vending machine restrictions
- Ineligible locations:
  - Kiosks
  - Moveable Places of Business

# Sales Regulations: Packaging



- By January 1, 2015:
- Any liquid sold for use in e-cigarettes (“juice” or e-juice”) **must** be sold in **child resistant packaging**

# Child Resistant Packaging

- Packaging that was designed or constructed to be:
  - Significantly difficult for children under five years of age to open or obtain a toxic or harmful amount of the substance contained inside within a reasonable time; and
  - Not difficult for normal adults to use properly.
- Tested
  - Children unable to open
  - Adults able to open
- Child-resistant does not mean child proof
- Proof: Testing Report



# Minnesota Clean Indoor Air Act

Smoking prohibited in:

- Indoor Public Places
- Indoor Places of Employment
- Public Meetings
- Public Transportation



# “Smoking”

## 144.413 DEFINITIONS.

### Subd. 4.Smoking.

"Smoking" means inhaling or exhaling smoke from any **lighted** cigar, cigarette, pipe, or any other **lighted** tobacco or plant product.

Smoking also includes carrying a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation.



# MCIAA - Exceptions

## 144.4167 PERMITTED SMOKING.

Subd. 4. **Tobacco products shop.** Sections 144.414 to 144.417 do not prohibit the lighting of tobacco in a tobacco products shop by a customer or potential customer for the **specific purpose of sampling tobacco products.** For the purposes of this subdivision, a tobacco products shop is a retail establishment with an entrance door opening directly to the outside that derives more than 90 percent of its gross revenue from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, and other smoking devices for burning tobacco and related smoking accessories and in which the sale of other products is merely incidental. "Tobacco products shop" does not include a tobacco department or section of any individual business establishment with any type of liquor, food, or restaurant license.



# MCI AA – Electronic Cigarettes

## Prohibited Locations:

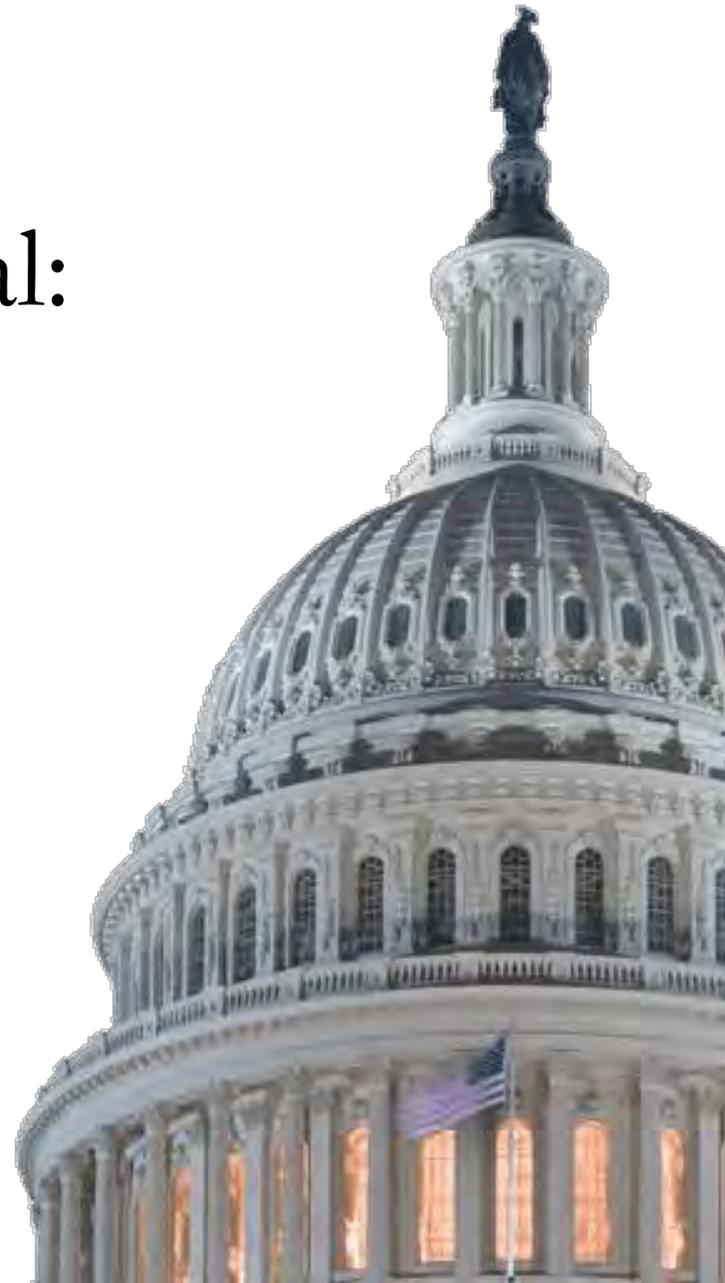
- Licensed Home Day Cares
- During hours of operation
- Public Schools and School Vehicles
- Health Care Facilities
- **Government Buildings**
- Facilities owned by:
  - University of Minnesota
  - Minnesota State Colleges & Universities System (MnSCU)
- Facilities licensed by:
  - Minnesota Department of Human Services (DHS)
  - Minnesota Department of Health (MDH)\*



# Local Opportunities

“All public health is local:  
It’s got to start and be  
sustained at the  
local level.”

Dr. Howard Koh, Assistant Secretary,  
Dept. of Health & Human Services, 2009



# Sales Restrictions

## Incorporate Required Regulations

- Definitions
- Licensing Requirements
- Compliance
- Checks
- Prohibited Acts
  - Sell Service
  - Temporary Locations
- Child-Resistant Packaging
- Violations and Penalties

## Consider Additional Retail Strategies

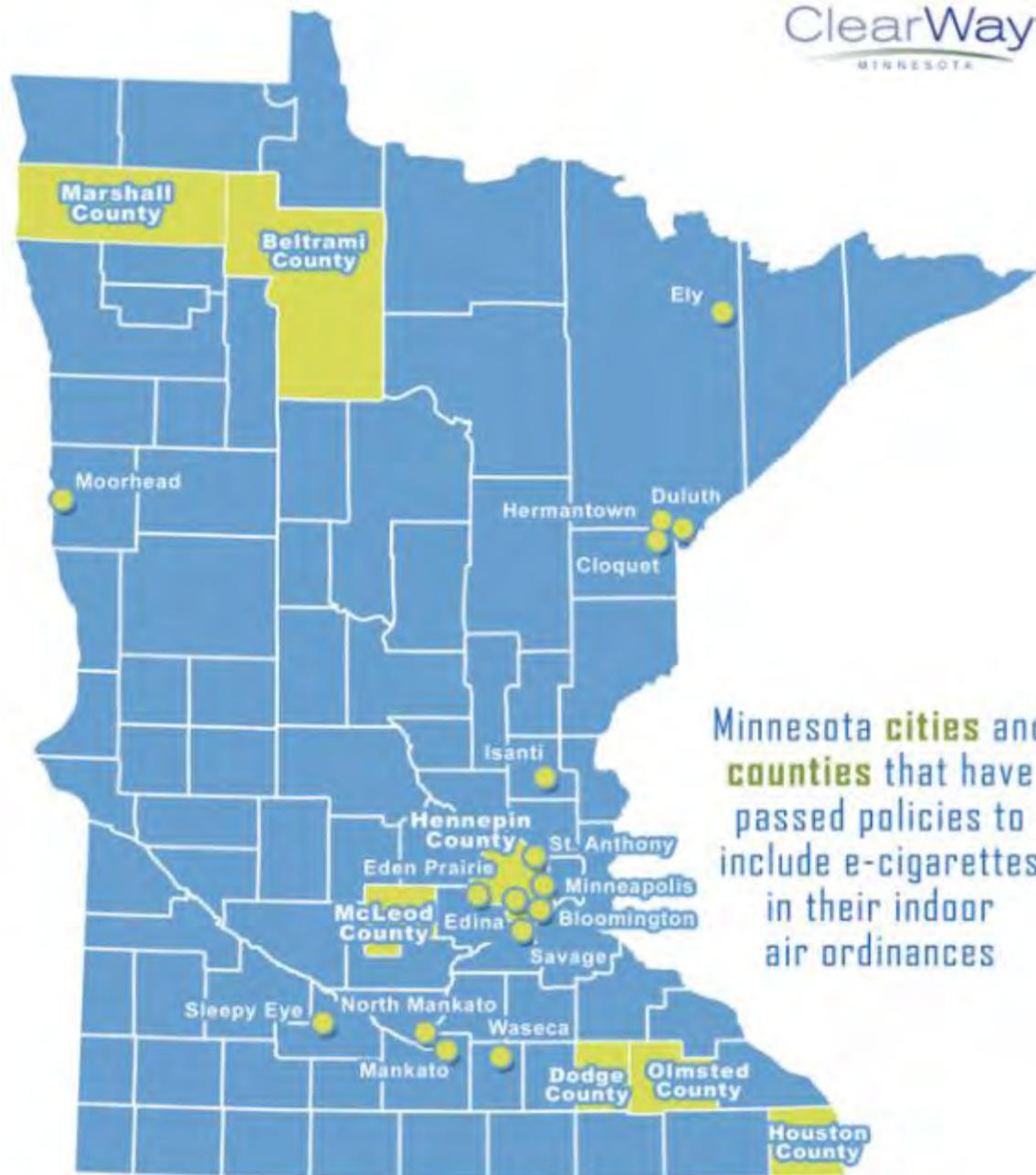
- Product Sampling
- Flavored Restrictions
- Pricing Regulations
- Density/Proximity Rules
- Licensing Caps



# Use Restrictions

- Clean Indoor Air Laws
  - Public Places & Places of Employment
  - Building Setbacks
  - Patios
  - Hotels and Motels
- Tobacco-Free Grounds Policies
- Personnel Policies
- Day Care and Foster Care (24/7/365)
- Tobacco-Free Public Parks
- Rental Housing





Minnesota **cities** and **counties** that have passed policies to include e-cigarettes in their indoor air ordinances

# Questions





Public Health  
Law Center

**Scott M. Kelly**

**[scott.kelly@wmitchell.edu](mailto:scott.kelly@wmitchell.edu)**

**(651) 695- 7611**

*The legal information and assistance provided does not constitute legal advice or legal representation.*

# Focus on New Laws: Child-Resistant Packaging for Electronic Cigarettes

**Cities that license the sale of electronic delivery devices must enforce the new packaging requirement beginning Jan. 1.**

*(Published Dec 8, 2014)*

During the last legislative session, several provisions were signed into law regulating the sale and use of electronic delivery devices, most commonly known as “e-cigarettes.” Most of the new regulations, which went into effect on July 1, 2014, are extensions of existing tobacco product licensing requirements and regulations of sale. ([Read more about the bill that was signed into law.](#))

A remaining provision requires the liquid consumed when using an electronic delivery device to be sold in child-resistant packaging ([see Minnesota Statutes, section 461.20](#)). Cities that license and regulate the sale of tobacco must comply with this provision.

Many of the liquids are available in flavors such as cotton candy, bubble gum, cherry, and grape, and appeal to young children. While there are some liquids that are marketed as nicotine-free, the contents are often unknown and the majority of liquids sold for consumption with electronic delivery devices contain nicotine. Depending on the concentration of nicotine, the liquid can be extremely dangerous if it is consumed, either by swallowing or through direct contact with the skin.

Under [federal regulations](#), “child-resistant packaging” must be significantly difficult for a child under 5 years old to open, but it must not be difficult for normal adults to use properly. Often this is accomplished through the use of a special cap.

Child-resistant packaging is tested by giving children between the ages of 3.5 and 4.25 years five minutes to open an empty package. If unsuccessful, they are given an additional five minutes after a demonstration on how to open the package. If the child is successful, that child’s test is counted as a failure. At least 85 percent of the children tested must be unable to open it before the demonstration, and at least 80 percent afterwards. These results are documented in a report.

Cities that license and regulate the sale of tobacco, tobacco-related devices, and electronic delivery devices, will be responsible for enforcing the child-resistant packaging requirement. Because it is unlikely that city staff will be able to determine whether the packaging used to sell e-liquid underwent and passed the testing requirement through visual or physical inspections, city inspectors can request a copy of the testing report from the licensee.

Retailers can request a copy of the report from the manufacturer or supplier of the packaging, and cities should inform their retail licensees that they will need to provide this documentation upon request. If retailers violate the child-resistant packaging requirement, they will be subject to the administrative penalties found in the city’s licensing ordinance as well as in state law.

## Hookah: A Disturbing Trend

---

### What You Need to Know About Hookah Tobacco

#### What Is Hookah?

- Hookah is a type of water pipe believed to originate from the Middle East, but is now marketed widely in North America and around the world.<sup>1</sup>
- Hookahs are typically tall, narrow glass pipes with one or more flexible hoses through which tobacco is smoked. The tobacco is heated by charcoal in a ceramic bowl located on top of the pipe's stem, and the resulting smoke is cooled by the water before being inhaled.<sup>1</sup>
- Hookah lounges are establishments where customers gather to smoke sweetened, flavored tobacco (commonly called shisha) out of hookahs.<sup>1</sup>

#### Who Does Hookah Target?

- Hookah lounges are appearing all over the United States. The expansion of the hookah lounge industry, especially in inner cities and near universities and colleges where young adults gather, illustrates the growth potential for hookah marketing and use.<sup>3</sup>
- **In Oregon:**
  - The majority of hookah lounge customers appear to be between the ages of 18-25.<sup>1</sup>
  - Marketing materials collected online and in person at hookah lounges are targeted to younger audiences and glamorize hookah use.<sup>1</sup>
  - Focus group findings highlight the accessibility of hookah lounges to youth younger than 18 and widespread social acceptance of hookah use among high school students.<sup>1</sup>

*A hookah smoker may inhale as much smoke during one session as a cigarette smoker would inhale consuming 100 or more cigarettes.*

*~World Health Organization,  
2005*

#### What Are The Health Risks Of Hookah?

- The charcoal used to heat tobacco in the hookah increases the health risks by producing high levels of carbon monoxide, metals, and cancer-causing chemicals.<sup>2</sup>
- Hookah tobacco and smoke contain numerous toxic substances known to cause lung, bladder, and oral cancers.<sup>2</sup>
- Irritation from exposure to tobacco juices increases the risk of developing oral cancers. The irritation by tobacco juice products is likely to be greater among hookah smokers than among pipe or cigar smokers, because hookah smoking is typically practiced more often and for longer periods of time.<sup>2</sup>

#### How Does Hookah Compare To Cigarettes?

- Hookah smoking delivers the addictive drug nicotine and is as toxic as cigarette smoke.<sup>2</sup>
- Hookah smoking carries many of the same health risks as cigarettes. Hookah smokers are at risk for the same kinds of diseases caused by cigarette smoking, including oral, lung and stomach cancer, cancer of the esophagus, reduced lung function, and decreased fertility.<sup>2</sup>
- Due to frequent puffing, deep inhaling, and length of the smoking session, hookah smokers may absorb higher concentrations of the toxins found in cigarette smoke.<sup>2</sup> Cigarette smokers typically take 8-12 puffs of a cigarette over about 5-7 minutes. Hookah smoking sessions typically last 20-80 minutes, during which a smoker may take 50-200 puffs off of the hookah.<sup>4</sup>

**Citations:**

1. The Oregon Health Authority, Public Health Division. **Indoor Clean Air Act Compliance Study.** (PDF) Oregon: Health Authority, 2010 [accessed 2011-09-08]
2. Center for Disease Control and Prevention (2011). Hookah. Retrieved from [http://www.cdc.gov/tobacco/data\\_statistics/fact\\_sheets/tobacco\\_industry/hookahs/](http://www.cdc.gov/tobacco/data_statistics/fact_sheets/tobacco_industry/hookahs/)
3. American Lung Association. **An Emerging Deadly Trend: Water pipe Tobacco Use.** (PDF) Washington: American Lung Association, 2007 [accessed 2011-09-08]
4. World Health Organization. Tobacco Regulation Advisory Note. **Water Pipe Tobacco Smoking: Health Effects, Research Needs and Recommended Actions by Regulators.** (PDF) Geneva: World Health Organization, Tobacco Free Initiative, 2005 [accessed 2011-09-08]

## **CHAPTER 2100, OLMSTED COUNTY SMOKE-FREE WORKPLACES ORDINANCE**

### **2101. TITLE**

### **2102. PURPOSE AND JURISDICTION**

- 2102.01. PURPOSE
- 2102.02. APPLICATION
- 2102.03. AUTHORITY OF COMMUNITY HEALTH BOARD
- 2102.04. MORE RESTRICTIVE REGULATIONS BY OTHER LOCAL GOVERNMENTS PERMITTED

### **2103. DEFINITIONS**

- 2103.01. APPLICATIONS OF DEFINITIONS
- 2103.02. ELECTRONIC DELIVERY DEVICE
- 2103.03. FOOD ESTABLISHMENT
- 2103.04. HOOKAH
- 2103.05. INDOOR AREA
- 2103.06. OTHER PERSON IN CHARGE
- 2103.07. PLACE OF WORK
- 2103.08. PROPRIETOR
- 2103.09. PUBLIC PLACE
- 2103.10. SMOKING
- 2103.11. TOBACCO PRODUCT

### **2104. SMOKING PROHIBITIONS**

- 2104.01. SMOKING PROHIBITED
- 2104.02. EXCEPTIONS

### **2105. RESPONSIBILITIES OF PROPRIETORS OR OTHER PERSON IN CHARGE**

- 2105.01. POSTING OF SIGNS
- 2105.02. SMOKING PARAPHERNALIA PROHIBITED
- 2105.03. PROPRIETOR DUTIES FOR SMOKERS
- 2105.04. SMOKING RECEPTACLES

### **2106. PRIVATE PROHIBITIONS**

### **2107. RETALIATION PROHIBITED**

### **2108. EMPLOYEES' RIGHTS PRESERVED**

### **2109. OTHER APPLICABLE LAWS**

### **2110. VIOLATIONS AND PENALTIES**

- 2110.01. SMOKING WHERE PROHIBITED
- 2110.02. PROPRIETOR OR OTHER PERSON IN CHARGE
- 2110.03. PENALTIES
- 2110.04. ENFORCEMENT
- 2110.05. INJUNCTIVE RELIEF

### **2111. SEVERABILITY AND SAVINGS CLAUSE**

### **2112. EFFECTIVE DATE**

**SECTION 2101. Title.**

This Ordinance shall be known and referenced as the Olmsted County Smoke-Free Workplace Ordinance.

**SECTION 2102. Purpose and Jurisdiction.**

**2102.01 Purpose.** The purpose of this Ordinance is to protect the health, safety and welfare of the people of Olmsted County from the adverse effects of secondhand smoke by better ensuring their ability to breathe air that is uncontaminated by secondhand smoke and vapor produced by electronic delivery devices (more commonly known as e-cigarettes); to affirm that the right to breathe has priority over allowing people to smoke or vape; and to protect vulnerable populations, including employees, children, the elderly, and those with chronic health conditions from the adverse effects of secondhand smoke or e-cigarette vapor, pursuant to the powers granted under Minnesota Statutes, Chapters 145A and 375.

**2102.02 Application.** As provided in Minnesota Statutes §145A.05, this Ordinance applies throughout all of Olmsted County, including the municipalities therein.

**2102.03 Authority of Community Health Board.** As provided in Minnesota Statutes §145A.04, the Community Health Board is authorized to enforce laws, regulations, and ordinances within its jurisdictional area.

**2102.04 More Restrictive Regulations by Other Local Governments Permitted.** Nothing in this Ordinance shall prevent other local levels of government within Olmsted County from adopting more restrictive measures to protect citizens from secondhand smoke or e-cigarette vapor.

**SECTION 2103. Definitions.**

**2103.01 Application of Definitions.** All terms shall be given their commonly accepted definitions. The singular shall include the plural and the plural shall include the singular. The masculine shall include the feminine and neuter, and vice-versa. The term “shall” means mandatory and the term “may” means permissive. Definitions in the Ordinance shall pertain only to this Ordinance and shall have the meanings stated herein.

**2103.02 Electronic Delivery Device.** “Electronic Delivery Device” shall mean any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product, an activity commonly referred to as “vaping”. Electronic delivery devices include but are not limited to what is commonly referred to as “e-cigarettes”. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall also include any device used for vaporizing medical cannabis pursuant to Minnesota Statutes Section 152.22, Subd. 6. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food

and Drug Administration for legal sales for use in tobacco cessation treatment or for other medical purposes, and is being marketed and sold solely for that approved purpose.

**2103.03 Food Establishment.** "Food Establishment" shall mean any establishment, however designated, engaged in the preparation or serving of food or beverages for consumption either on or off the premises, or anywhere consumption of food occurs on the premises. This term includes any establishment that has an on-sale non-intoxicating malt liquor license, an on-sale intoxicating liquor license, an on-sale wine license, and/or a strong beer liquor license issued by the State of Minnesota, the municipality within which it is located, or Olmsted County.

**2103.04 Hookah.** "Hookah" shall mean a pipe with a long, flexible tube by which the smoke is drawn through a jar of water and thus cooled for the use of tobacco products.

**2103.05 Indoor Area.** "Indoor area" shall mean all space between a floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent. A 0.011 gauge window screen with an 18 by 16 mesh count is not a wall.

**2103.06 Other Person in Charge.** "Other Person in Charge" shall mean the agent of the Proprietor authorized to provide administrative direction to, and general supervision of, the activities within a public place or place of work at any given time.

**2103.07 Place of Work.** "Place of Work" shall mean any indoor area at which one or more individuals offer products or perform any type of a service in person for members of the public for consideration of payment under any type of contractual relationship. This includes, but is not limited to, an employment relationship with or for a private corporation, partnership, individual, or government agency. This term includes any location where products or services are offered gratuitously. Examples of a place of work include, but are not limited to, indoor areas of an office, a factory, a hotel or motel; a vehicle used in whole or in part for work purposes during hours of operation if more than one person is present; a warehouse; indoor areas of private clubs and rooms used for private meetings or social functions, and other locations where products are offered and/or services are performed under an employment relationship. An area in which work is performed in a private residence is a place of work during hours of operation if:

- (1) the homeowner uses the area exclusively and regularly as a principal place of business and has one or more on-site employees; or
- (2) the homeowner uses the area exclusively and regularly as a place to meet or deal with patients, clients, or customers in the normal course of the homeowner's trade or business.

**2103.08 Proprietor.** "Proprietor" shall mean the party who ultimately controls, governs, or directs the activities within the public place or place of work, regardless of whether the party is owner or lessee of the public place or place of work. The term "proprietor" may apply to a corporation as well as an individual.

**2103.09 Public Place.** “Public Place” shall mean any indoor area used by the general public or serving as a place of work including, but not limited to, arenas, auditoriums, bars, bowling alleys, bingo halls, commercial establishments including licensed retail tobacco establishments, educational facilities other than public schools, as defined in Minnesota Statutes §120A.05, subdivisions 9, 11, and 13, hospitals, offices and other commercial establishments, pool halls, public conveyances, restaurants, retail stores, and common areas of rental apartment buildings. This term includes taxis, limousines, and other for-hire vehicles used to transport the public during hours of operation. “Public Place” also means an outdoor area of a public recreation center or public park, including, but not limited to, a public playground, swimming pool or other recreational area when in use by youth under the age of eighteen.

**2103.10 Smoking.** “Smoking” shall mean inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco or plant product, or inhaling or exhaling vapor from any electronic delivery device, an activity which is commonly known as “vaping”. Smoking shall include possessing or carrying a lighted or heated cigar, cigarette, pipe, hookah, or any other lighted or heated tobacco product or plant product intended for inhalation.

**2103.11 Tobacco Product.** “Tobacco products” shall mean any products containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means or any component, part, or accessory of a tobacco product, including, but not limited to, any substance or item containing tobacco leaf, cigarettes; cigars; pipe tobacco; snuff; fine cut or other chewing tobacco; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco; snuff flowers; cavendish; shorts; plug and twist tobaccos; dipping tobaccos; refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco leaf prepared in such manner as to be suitable for chewing, sniffing, or smoking or both for chewing and smoking. Tobacco products excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

## **SECTION 2104. Smoking Prohibitions.**

**2104.01 Smoking Prohibited.** Except as provided in Section 2104.2, smoking is prohibited in the following locations:

- A. Public places and places of work;
- B. Outdoor dining or bar areas, including sidewalk seating, of any food establishments that provide wait staff or any other staff services to patrons in those areas; and
- C. Within fifteen (15) feet of entrances, exits, open windows, and ventilation intakes of public places and places of work, to help prevent tobacco smoke from entering public places and places of work and to protect individuals entering such places

from being exposed involuntarily to secondhand smoke, e-cigarette vapor and vaporized medical cannabis.

**2104.02 Exceptions.** The prohibitions of this Section do not apply to the following places or situations:

- A. Private residences;
- B. Motor vehicles in private use;
- C. Motor vehicles that serve as a place of work for no more than one employee;
- D. The use of tobacco by an enrolled member of a federally-recognized Indian tribe as part of a traditional Indian spiritual or cultural ceremony;
- E. Twenty (20) percent of the guest rooms offered as sleeping accommodations to guests in hotels, motels, or similar lodging places, provided that:
  - 1) All smoking-permitted guest rooms on the same floor of a hotel, motel, or similar lodging place are contiguous; and
  - 2) All smoking-permitted guest rooms are clearly marked as “smoking permitted” on, or next to, entrances to each room; and
- F. Situations where members of the public are passing through on an outdoor street, alley, or sidewalk where smoking is prohibited by this Ordinance while en route to another location.
- G. Use of vaporized medical cannabis by a person legally authorized to use in any place not prohibited by Minnesota Statutes Section 152.23

**SECTION 2105. Responsibilities of Proprietors or Other Person in Charge.**

The proprietor or other person in charge of a public place or place of work where smoking is prohibited:

**2105.01 Posting Of Signs.** Shall conspicuously post a sign at all entrances to the public place or place of work stating: “This entire area is smoke-free.” The sign shall include the universal “no smoking” symbol. All signs and symbols required by this Ordinance shall be located, and the lettering sized to be readable, consistent with the Minnesota Clean Indoor Air Act, Minnesota Statutes, Sections 144.411 to 144.417, and Minnesota Clean Indoor Air Act Rules, Parts 4620.0100 to 4620.1450, as amended from time to time;

**2105.02 Smoking Paraphernalia Prohibited.** Shall ensure that no ashtrays, lighters, matchbooks, or other smoking paraphernalia are provided in areas where smoking is prohibited;

**2105.03 Proprietor Duties For Smokers.** Shall ask any person who smokes in an area where smoking is prohibited to refrain from smoking. If the person does not refrain from smoking after being asked to do so, the proprietor or other person in charge shall ask the person to leave. If the offending party refuses to

leave, the proprietor or other person in charge shall handle the situation consistent with lawful methods for handling other persons acting in a disorderly manner or as a trespasser.

**2105.04 Smoking Receptacles.** May place receptacles outdoors for persons that are entering the place of work or public place to deposit their extinguished cigarettes, cigars, and other smoking materials. Such receptacles shall be located at a place and distance that a) does not encourage smoking within 15 feet of the exits, open windows, and ventilation intakes of places of work and public places; and b) reduces the risk that tobacco smoke, e-cigarette vapor and associated odors will enter such openings to the building.

**SECTION 2106. Private Prohibitions.**

Nothing in this Ordinance prevents the proprietor or other person in charge of any place, including, without limitation, any residence, motor vehicle, hotel, motel, or other lodging place, or any outdoor space, from prohibiting or further restricting smoking or the use of electronic delivery devices in any such place.

**SECTION 2107. Retaliation Prohibited.**

No person or employer shall discharge, refuse to hire, refuse to serve, penalize, discriminate against, or in any manner retaliate against any employee, applicant for employment, or customer because the employee, applicant, or customer exercises any right to a smoke-free environment afforded by this Ordinance or other law.

**SECTION 2108. Employees' Rights Preserved.**

An employee who consents to work in a setting where an employer allows smoking does not waive or otherwise surrender any legal rights the employee may have against the employer or any other party.

**SECTION 2109. Other Applicable Laws.**

This Ordinance is intended to complement the Minnesota Clean Indoor Air Act, Minnesota Statutes, Sections 144.411 to 144.417, as amended from time to time. Nothing in this Ordinance authorizes smoking in any location where smoking is prohibited or restricted by other laws.

**SECTION 2110. Violations and Penalties.**

**2110.01 Smoking Where Prohibited.** It is a violation of this Ordinance for any person to smoke in an area where smoking is prohibited by this Ordinance.

**2110.02 Proprietor or Other Person in Charge.** It is a violation of this Ordinance for the proprietor or other person in charge of any premises subject to this Ordinance to fail to comply with the requirements of Section 2105 of this Ordinance or to retaliate against an employee, applicant for employment or customer, as prohibited by Section 2107 of this Ordinance.

**2110.03 Penalties.**

A. Consistent with Minnesota Statutes, Sections 375.53 and 609.02, a violation of this Ordinance shall be a petty misdemeanor for the first offense; any additional violation of any provision of this Ordinance shall be a misdemeanor. Each day of violation constitutes a separate offense.

B. Failure to comply with any provision of this Ordinance shall constitute grounds for the denial, refusal to renew, suspension, or revocation of any food, liquor, or other business license issued by the County or a municipality within the County.

**2110.04 Enforcement.** Administration of this Ordinance, including guidance for and challenges to this Ordinance, shall be according to the authorities provided in Minnesota Statutes, other applicable Minnesota law, and the Olmsted County Environmental Services Administrative Ordinance.

**2110.05 Injunctive Relief.** In addition to the penalties provided in 2110.03 of this Section, a municipal attorney or the County Attorney may bring a civil action against the proprietor or other person in charge of a public place or place of work to enjoin repeated or continuing violations of this Ordinance.

**SECTION 2111. Severability and Savings Clause.**

If any section or portion of this Ordinance is found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that section or portion shall be considered severable and the finding shall not serve as invalidation, or affect the validity or enforceability of any other section or provision of this Ordinance.

**SECTION 2112. Effective Date.**

The provisions of this revised Ordinance shall be in full force and effect after publication, and shall be enforceable on and after January 1, 2015.

## Cheese Festival Traffic Management Proposal

Item: County Road 11 East Closure for Carnival

Thursday @ 12:00 p.m.

- Barricades will be set up on Cty Rd 11 East at the 3<sup>rd</sup> Ave NE and 1<sup>st</sup> Ave NE intersections
- The carnival will occupy this stretch of Cty Rd 11 for the duration of the festival
- Traffic will be diverted onto 3<sup>rd</sup> Ave NE, West on 3<sup>rd</sup> St, and onto Main St (and vice versa, depending on which direction they are traveling). Detour signs will be posted on the barricades.
- An announcement showing the detour and dates will be posted on Channel 7.

Monday

- All barricades will be removed by 8:00 a.m. once the carnival has cleared the street.

Item: Main Street closure for Sunday's parade @ 2:00 p.m.

- Intersection of Main Street North & 3<sup>rd</sup> Street North: police barricade
- Intersection of Main Street North & Center Drive: barricades
- Intersection of Main Street South & 5<sup>th</sup> Street South: barricades
- Other intersections along parade route: barricades



### Goodhue County Public Works Department

2140 Pioneer Road - PO Box 404  
Red Wing MN 55066  
Tele: 651.385.3025 Fax: 651.388.8437

Permit Fee: \$40.00

### EVENT APPLICATION

#### TO USE HIGHWAY RIGHT OF WAY FOR SPECIAL EVENTS

Name of Applicant Pine Island Cheese Festival Committee

Address PO Box 217, Pine Island, MN 55963

Name of Party or Organization Sponsoring Event same

Name, Address, and Phone Number of Contact Person Jeanne Rasmussen, (507) 356-2088

1. Location: On CSAH/CR 11 East Street or Avenue Name \_\_\_\_\_  
In City of Pine Island or Township of \_\_\_\_\_  
Termini of Proposed Road Usage \_\_\_\_\_

(Give ties to land or street lines.)

2. Purpose of Special Event annual city festival

Type of Closure (Check type)  Full Closure  Partial Closure of Shoulder/Parking Lane  Shared Use (bike event, etc)

3. Proposed Date of Event June 5-6-7, 2015 (request closure June 4-8 for set-up/clean-up)

4. Proposed Hours of Event: from \_\_\_\_\_ to \_\_\_\_\_

5. Will detouring of traffic be necessary? (Check one)  Yes  No

Describe the detour route or the Traffic Control Measures proposed and attach map or diagram \_\_\_\_\_

*(\*additional request for closure of main st on Sunday for parade)*

see attached maps

The Applicant must submit a traffic management plan if the event will require closure of the traveled portion of the roadway or shoulder, see back for details.

The Applicant agrees to obtain a Commercial General Liability Insurance policy, see back for details.

The Applicant agrees to obtain the approval of other local authorities having joint supervision over the highway.

The Applicant agrees to follow the Special Provisions on the back of this form.

I, We, the undersigned, herewith accept the terms and conditions of the regulations of the Board of Commissioners and agree to fully comply therewith to the satisfaction of the Goodhue County Engineer's Office.

Dated 1-28-15 Signature Jeanne Rasmussen

Attach the detour or traffic control plan and forward or deliver all copies to County Engineer's Office.

=====

**AUTHORIZATION OF PERMIT**  
(PERMIT NOT VALID UNLESS BEARING SIGNATURE AND NUMBER)

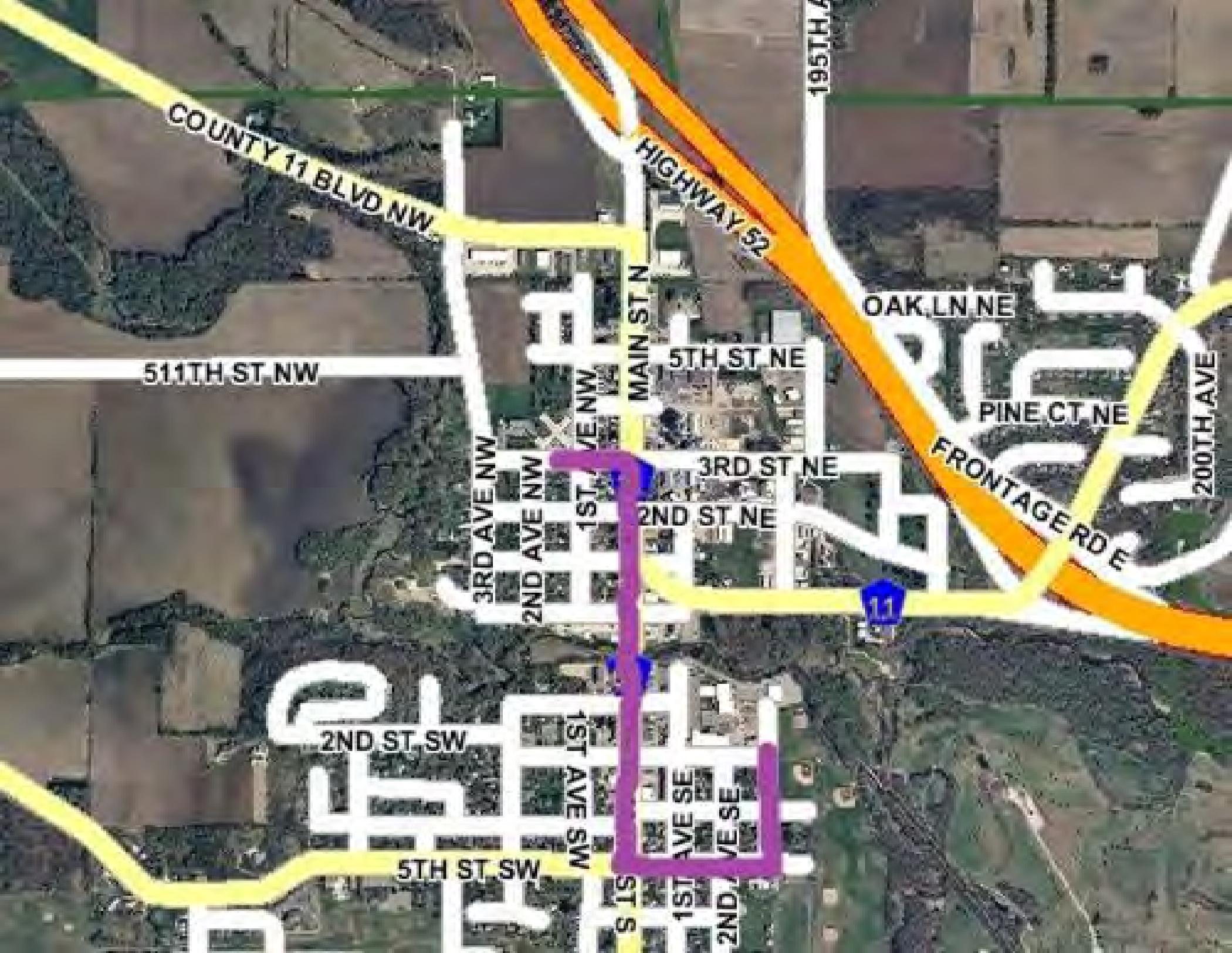
Permit No. \_\_\_\_\_ Valid from \_\_\_\_\_ to \_\_\_\_\_

In consideration of the applicant's agreement to comply in all respects with the regulations of the Board of Commissioners covering such operations, permission is hereby granted for the Special Event Road Closure as described in the above application.

It is expressly understood that this permit is conditioned upon replacement or restoration of the County Highway to its original or to a satisfactory condition.

Date 19 Feb 15 Authorized Public Works Dept Signature [Signature]

Date 2-24-15 Authorized Sheriff Dept Signature Paul Gielan



COUNTY 11 BLVD NW

HIGHWAY 52

195TH AVE

511TH ST NW

OAK LN NE

5TH ST NE

PINE CT NE

200TH AVE

3RD AVE NW

2ND AVE NW

1ST AVE NW

MAIN ST N

3RD ST NE

FRONTAGE RDE

2ND ST NE

11

2ND ST SW

1ST AVE SW

5TH ST SW

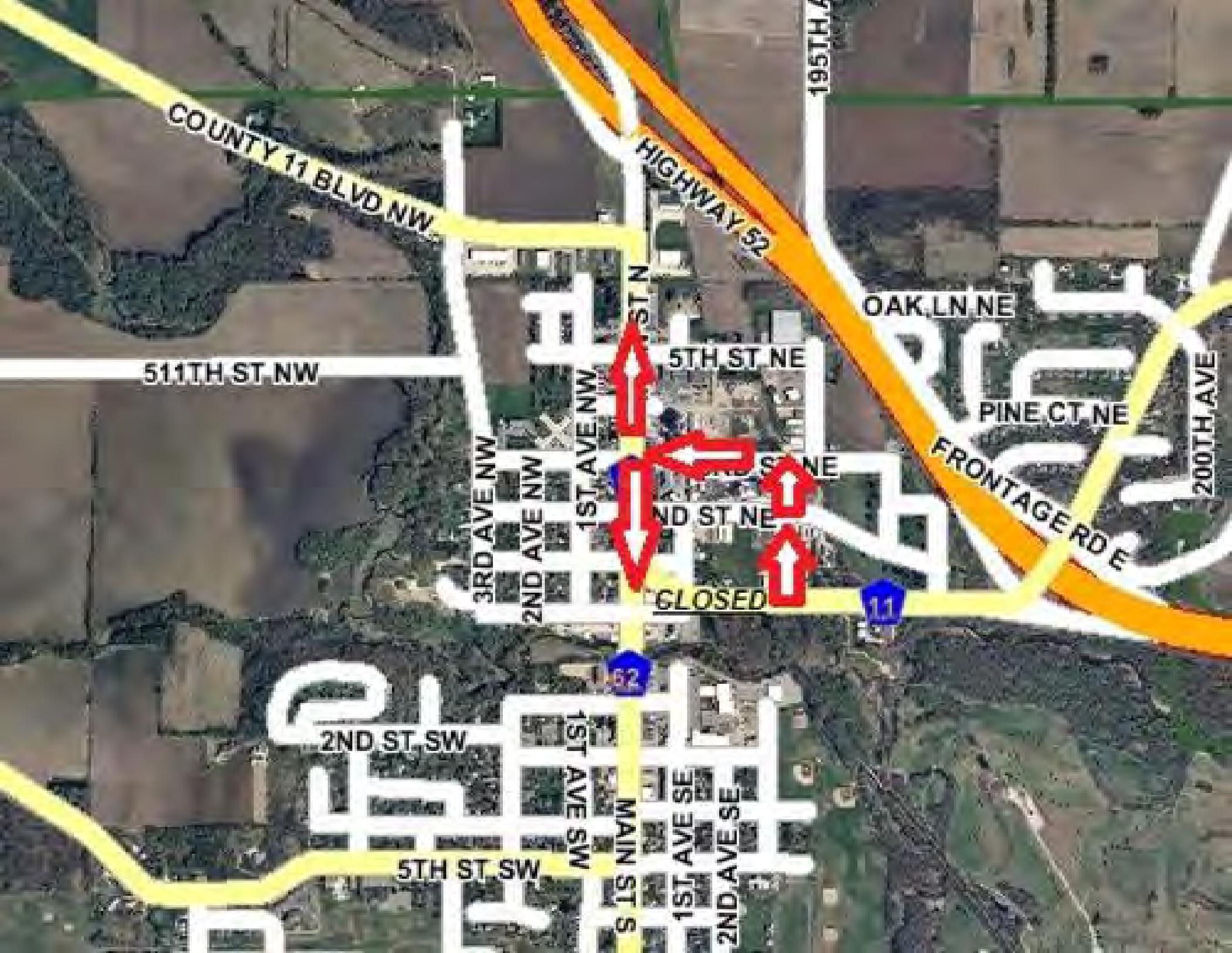
1ST AVE SE

2ND AVE SE

1ST ST SW

1ST AVE SW

2ND AVE SW



COUNTY 11 BLVD NW

HIGHWAY 52

511TH ST NW

3RD AVE NW

2ND AVE NW

1ST AVE NW

MAIN ST S

CLOSED

5TH ST NE

2ND ST NE

OAK LN NE

PINE CT NE

FRONTAGE RDE

200TH AVE

2ND ST SW

1ST AVE SW

5TH ST SW

1ST AVE SE

2ND AVE SE

195TH AVE

52

11

# EXHIBIT A



Park Board meeting minutes - March 10<sup>th</sup> 2015

Members present were Bryce Grobe, Eileen Byrne, Todd Omberg, Doug Svestka, Jason Johnson, Todd Robertson, Wayne King, Theresa Carlson was excused.

Current projects: The board made decisions on what they would like to do with the FEMA properties. The Kundert lot will be a community garden, Todd Omberg volunteered to organize the project. The Wiletzko lot will eventually have horse shoe pits added to it for the horse shoe club. Wayne got prices from the lumber yard and concrete company. Todd Robertson will work with Mike Hofstad to get the club raising the money needed to build them. The Olson lot was decided best left as a parking lot for Main Street and the park area. Todd R. and Wayne will remove what's left of top soil and replace with gravel. The Klopp/Snyder lots have been decided to be a Community Hub parking lot. This will benefit the Ride Share citizens, park users, and Cheese Fest event. The Park Board will work with the Transit Hub Committee on this project. The Motel lot was decided to be a PI shelter. This structure would eventually be used by Park and Ride citizens, park users, Trail bikers, and a welcome to Pine Island location for visitors. Wayne and Todd R. will size up the lot and report back next month.

Pool: Todd Robertson reported that the repairs to the pool were about half done and should start in again soon, pending warm weather. He said Theresa Carlson would be the Manager again this year. Todd is going to implement a few policy changes this year. Wayne acquired some locking lockers for the life guards. Doug Svestka reported that he had spoken with Janet Pike about reorganizing the "New Pool Committee". Doug volunteered to be our liaison to the new group.

Future: Todd R. reported that he spoke with Courtney Schaefer, the Chamber President about flowers. They are going to purchase 30 to 40 hanging plants this year. Todd R. and Wayne will organize purchasing and placing the flowers for the flower pots on Main Street and at City Hall. They are still deciding on who will water the flowers. A skate park was discussed to go on the original spot by the Borrow a Bike area. Bryce Grobe will get more information on this project. A dog park was discussed with many ideas and locations. No good idea was leashed in so the subject was tabled. The subject of moving the tennis Court was discussed but was tabled until pool plans were made. Doug spoke on the possibility of new ball fields. Everyone was in favor if land could be found. Doug and Todd R. will talk with the baseball committee and report back. Jason reported the latest news on the Wendal Zwart property. After discussion on the property a vote was taken to present to the Council on accepting the property as City owned park land. Eileen Byrne made the motion, second by Todd Omberg. The vote was 4 in favor with 1 absent. Motion passed to accept the property. Wayne reported that he had taken Mike Klug (Klug Tree moving) around to a few areas to look at trees the Public Works Department need moved and possibly place them in future park areas. Wayne will report on this again next month.

Todd Omberg was voted in as the new Park Board Chairman. Congratulations and thank you Todd.

Meeting was adjourned

Respectfully Wayne King

# PI Flood Control Committee minutes

The first committee meeting was held Wed. Feb. 25<sup>th</sup> 5:30 at the City shop.

Committee members Dean Sorum, Rick Renner, Bryce Grobe, Greg Haman, Advisor Wayne King, and Council advisor Jason Johnson were present.

Members discussed past projects clearing the river and raising money that has been done.

Getting logs out of the river, repairing the river monitor system, and purchasing more sand bags are the current goals.

The committee set up positions and decided on their tasks. Dean Sorum will be chairman, Greg Haman took secretary, Bryce Grobe will be project manager, Rick Renner will work on fund raising, and John Monosmith (who was absent) was given the communications position.

Future plans and ideas discussed were purchasing or building a sand bag filler for future events.

Possible excavation on areas that back up our river flow causing flooding.

Wendell Zwart purchasing property on the south branch and donating it to the City. Clearing will need to be done for river work and a horse trail. We would have the need for STS for many days.

The motion was made by Rick, second by Greg in favor of the City taking the land and clearing for a horse trail. Votes were 4 yes and 1 absent, motion passed.

The next meeting will be the 4<sup>th</sup> Wed. of the month, March 25<sup>th</sup> 5:30 at the EDA office. Karen Doll volunteered to host the meeting in Wayne's absence.

Respectfully Wayne King

**CITY OF PINE ISLAND  
GOODHUE AND OLMSTED COUNTIES  
STATE OF MINNESOTA**

**RESOLUTION NO. 15-013**

**RESOLUTION APPROVING TERMS OF LOAN TO ENVIROLASTECH AND THE  
EXECUTION OF LOAN DOCUMENTS**

BE IT RESOLVED By the City Council of the City of Pine Island, Minnesota as follows:

Section 1. Recitals.

1. Local Economic Development Loan Program. The City of Pine Island and the EDA have previously approved the City of Pine Island Local Economic Development Loan Program, which is administered by the EDA pursuant to guidelines approved by the City Council.

2. EDA Micro Loan Fund Program. The City and the EDA have previously approved the Pine Island EDA Micro Loan Program, which is administered by the EDA pursuant to guidelines approved by the City Council.

3. Request for Loans. Envirolastech, Inc. (the “Borrower”) has submitted an application form requesting financial assistance in the amount of \$6,300 (the “Loan”) for the costs of a limited production verification run at NFM Manufacturing in Massillon, OH and product validation testing at the University of Minnesota in response to investor requests for proof of the technology. Envirolastech plans to locate a 20,000 sf manufacturing facility in Pine Island that will create 13 full-time and 5 part-time jobs.

4. Terms of Loan. It is proposed that the Loan be made from the EDA Micro Loan Fund Program. The terms of the Loan are set forth in Exhibit A attached hereto, which is incorporated herein. The Loan by the EDA to the Borrower will be evidenced by a Loan Agreement and a Promissory Note executed by the Borrower. Repayment of the Loan by the Borrower shall be secured by Personal Guaranties executed by Geno Wentz and Paul Schmitt. Such Loan documents shall be in form similar to the model loan documents currently on file with the EDA.

5. Loan Approved by EDA. The Loan, as described herein and in Exhibit A, was reviewed and recommended for approval by the EDA Board of Commissioners, and the Executive Director of the EDA was directed to request that the City Council approve the Loan and execution of Loan documents by the EDA’s authorized representatives.

Section 2. Approval of Loan.

2.01. The Loan, as described herin and in Exhibit A is approved by the Pine Island City Council.

2.04. Execution of Loan Documents. The President and Executive Director of the EDA are hereby authorized to execute the Loan documents on behalf of the EDA and to carry out, on behalf of the EDA, the EDA’s obligations thereunder.

Approved by the City Council of the Pine Island this 17th day of March, 2015.

---

Rod Steele, Mayor

---

Jonathan Eickhoff, City Clerk

Motion:

Second:

Aye:

Nay:

**EXHIBIT A**

**TERMS OF LOAN**



106 2<sup>nd</sup> St SW · Box 727 · Pine Island, MN 55963 · Phone: (507) 356-8103 · Fax: (507) 356-6439  
Email: [pieda@bevcomm.net](mailto:pieda@bevcomm.net) · Website: [www.pineislandmn.com](http://www.pineislandmn.com)

March 11, 2015

Pine Island City Council  
250 South Main  
Pine Island, MN 55963

Mayor and Council,

The EDA Board of Commissioners recommends approval of a Micro Loan in the amount of \$6,300 to Envirolastech, Inc. to be used for a limited production verification run in a manufacturing facility and validation testing of the company's technology at the University of Minnesota. Envirolastech, Inc. is planning to locate a 20,000 sf manufacturing facility in Pine Island once project financing has been completed. Attached you will find minutes from the March 4, 2015 EDA Board meeting recommending approval of the loan.

At the regular meeting of the EDA held on March 4, 2015 the Board took the following action:

\*\* Motion to approve the recommendation of a \$6,300 loan to Envirolastech Inc. per the terms described in the attached Credit Memorandum dated 3-4-15; and to authorize the EDA Executive Director to proceed with processing the loan and the loan documents made by Lennie Broich, second Jason Andrist. Passed 5-0-0. (Steele, Kaye, Broich, Knox, Andrist)

The EDA Board, on behalf of Envirolastech, recommends Council approval.

Sincerely,

A handwritten signature in black ink that reads "Karen Adell". The signature is written in a cursive, flowing style.

Pine Island EDA Director

cc Geno Wentz  
Paul Schmitt

**PINE ISLAND ECONOMIC DEVELOPMENT AUTHORITY**

**RESOLUTION NO. 15-001**

**RESOLUTION APPROVING TERMS OF LOAN TO ENVIROLASTECH, INC, AUTHORIZING  
THE DRAFTING OF LOAN DOCUMENTS AND THE EXECUTION OF SUCH LOAN  
DOCUMENTS**

BE IT RESOLVED By the Board of Commissioners ("Board") of the Pine Island Economic Development Authority ("EDA") as follows:

Section 1. Recitals.

1. Local Economic Development Loan Program. The City of Pine Island and the EDA have previously approved the City of Pine Island Local Economic Development Loan Program, which is administered by the EDA pursuant to guidelines approved by the City Council.

2. EDA Micro Loan Fund Program. The City and the EDA have previously approved the Pine Island EDA Micro Loan Program, which is administered by the EDA pursuant to guidelines approved by the City Council.

3. Request for Loans. Envirolastech, Inc. (the "Borrower") has submitted an application form requesting financial assistance in the amount of \$6,300 (the "Loan") for the costs of a limited production verification run at NFM Manufacturing in Massillon, OH and product validation testing at the University of Minnesota in response to investor requests for proof of the technology. Envirolastech plans to locate a 20,000 sf manufacturing facility in Pine Island that will create 13 full-time and 5 part-time jobs.

4. Terms of Loan. It is proposed that the Loan be made from the EDA Micro Loan Fund Program. The terms of the Loan are set forth in Exhibit A attached hereto, which is incorporated herein. The Loan by the EDA to the Borrower will be evidenced by a Loan Agreement and a Promissory Note executed by the Borrower. Repayment of the Loan by the Borrower shall be secured by Personal Guaranties executed by Geno Wentz and Paul Schmitt. Such Loan documents shall be in form similar to the model loan documents currently on file with the EDA.

Section 2. Approval of Loan; Direction to Draft and Execute Loan Documents.

2.01. Loan Approved. The Loan, as described herein and in Exhibit A, is hereby approved.

2.02. Loan Documents to be Drafted. The Executive Director of the EDA shall cause the Loan documents described herein to be drafted by Kennedy & Graven, Chartered, the EDA's legal counsel.

2.03. Approval of Loan by City Council. The Executive Director of the EDA is hereby directed to present this request for the Micro Loan to the City and to ask that City Council approve the Loan and the execution of the Loan documents by the EDA's authorized representatives.

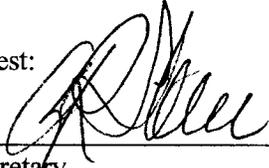
2.04. Execution of Loan Documents. Following the approval of the Loan by the City Council, the President and Executive Director of the EDA are hereby authorized to present the loan documents for approval to the EDA Board of Commissioners and to carry out, on behalf of the EDA, the EDA's obligations thereunder.

Approved by the Board of Commissioners of the Pine Island Economic Development Authority this  
4th day of March, 2015.



\_\_\_\_\_  
President

Attest:



\_\_\_\_\_  
Secretary

**Micro Loan Fund  
Credit Memorandum**



Business name: Envirolastech, Inc.

Business address:

Primary Contact: Geno Wentz      Borrower: Envirolastech, Inc.  
(60% Ownership held by Paul Schmitt)

Primary Contact address: 6450 – 120<sup>th</sup> St NW, Pine Island, MN 55963

Loan Amount: \$6,300      Closing Date: -- dbt --

Fees: Cost for legal document preparation + filing fees

Loan Account: Micro Loan (Acct # 260)      Loan Interest Rate: 5%

Loan Term: 5 years      Amortization Term: 5 years

Other Loan Terms/Conditions:

- Signed personal guarantees by applicant & shareholders owning more than 20% of the company
- The full amount of loan will be due and payable to the EDA if the company decides to locate in another community
- Principal and interest payments can be deferred for 12 months

Company Information:

- Company Owner(s) holding greater than 20% of share equity: Paul Schmitt
- Type of legal entity owning property: C-Corporation

Purpose of Loan:

Investors have requested technology validation at a manufacturing facility to prove standard equipment can produce Envirolastech's products. The micro-loan funds will be utilized to rent lab and equipment facilities for the validation test, purchase raw materials, and conduct follow-up testing to validate structural capabilities. The start-up company expects to create 13 full-time jobs and 5 part-time jobs in the manufacturing facility. The business plan includes a phased facility expansion project to add a materials recovery facility (MRF) and materials processing center in the future.

The terms above describe the EDA Board's recommendation for lending to:

Board Member Signatures:

Date: 3-4-15

Three handwritten signatures in blue ink are written over horizontal lines. The first signature is on the left, the second is in the middle, and the third is on the right. The signature on the right is more prominent and appears to be the date of the document.

**CITY OF PINE ISLAND  
GOODHUE AND OLMSTED COUNTIES  
STATE OF MINNESOTA**

**Resolution No. 15-012**

***Awarding Bid***

**WHEREAS**, pursuant to an advertisement for bids for construction of sanitary sewer and watermain to the new Pine Island K-4 School and an alternate for a watermain loop to the existing watermain, the work including sanitary sewer, manholes, watermain, hydrants, common excavation, and turf establishment, bids were received, opened, and tabulated according to law as follows:

<u>Company</u>	<u>Base Bid</u>	<u>Alternate</u>
Fitzgerald Excavating & Trucking, Inc., Goodhue, MN	\$870,355.40	\$259,356.60
Heselton Construction, LLC	\$917,000.40	\$252,905.15
Elcor Construction	\$1,026,646.65	\$301,886.00
Meyer Contracting	\$1,168,887.97	\$330,589.95
Friedges Contracting	\$1,087,146.95	\$242,055.28
A-1 Excavating	\$1,199,999.74	\$340,016.00

**WHEREAS**, City staff has advised the Council that significant problems have occurred working with the low bidder, Fitzgerald Excavating & Trucking, including:

- a. Southeast Minnesota Multi County HRA/City of Pine Island:
  1. failed to complete the requirements for DNR and FEMA funding in a timely manner requiring requests of multiple extensions for funding closeout;
  2. removed and sold a garage not part of the demolition contract.

**WHEREAS**, City staff also conducted reference and responsibility checks for Fitzgerald Excavating & Trucking with others outside the City of Pine Island. Those checks indicated:

- a. Lake City (2010): A federally funded project;
  1. failed to complete its work in a timely manner;
  2. failed to pay subcontractors;
  3. did not submit project paperwork in a timely manner which delayed project close out.
- b. Goodhue:
  1. allowed liability insurance to lapse, exposing itself and the City of Goodhue to potential uncovered claims.
- c. Wabasha County:
  1. commenced construction late;
  2. failed to complete the work on the timeline required in the project specifications (causing much discontent with residents);
  3. incurred \$59,000 of Liquidated Damages;
  4. delayed project paperwork;
  5. was often unresponsive and unreachable.

In a subsequent project, the County rejected Fitzgerald's low bid and awarded the contract to the second low bidder;
- d. Southeast Minnesota Multi County HRA/City of Elba:
  1. failed to complete the work on the timeline required in the project specifications;

2. lacked responsiveness to staff attempts to move towards project completion and closeout.

Due to Fitzgerald's lack in responsiveness, the City hired a different contractor to resolve access issues at the project and deducted the expenses from Fitzgerald's project payment;

- e. Goodhue County (2012), the County Board awarded the project to the second lowest bidder as it found that contractor to be lowest responsible bidder after conducting reference checks on Fitzgerald Excavating & Trucking which showed lack of responsibility;
- f. Mower County, a Federal project:
  1. Paperwork, scheduling, and non-payment of subcontractors were issues;
- g. Dodge County (early 2012),
  1. signed contracts and payment/performance bonds were submitted two weeks late after several unsuccessful attempts at contact.The County threatened revocation of this award, in writing, citing non-responsiveness. Documents were brought in to the County office the following Monday;
- h. Winona County (August 2010),
  1. failed to meet the required start (by 10 days) and completion (by 12 days) dates (liquidated damages were waived);
  2. disputed with County's inspector and threatened suit on two separate occasions;
  3. failed to be on site when indicated on numerous occasions; did not show up, did not call;
  4. required an extraordinary number of phone calls initiated by county staff for final submittals and paperwork to close out the project.
- i. Dodge County (2014-2015),
  1. showed a lack of coordination and correspondence with required utilities, the owner, and the consultant;
  2. delayed work several times which attributed to a project schedule delay of approximately 4 weeks;
  3. unresponsive to communication, correspondence and documentation requirements with all parties including project site neighbors;
  4. non-compliant with required materials selection and report submittals as indicated in the specifications;
  5. did not provide the required construction fence surrounding the project site.

**WHEREAS**, based on the above, the Council questions the ability of Fitzgerald Excavating & Trucking to perform the described work in a responsible, proper and timely manner;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PINE ISLAND, MINNESOTA:**

1. Minn. Stat. § 417.345 requires the Council to award construction contracts to the "lowest responsible bidder".
2. The instruction to bidders on page 3 of the Proposal provides that the City of Pine Island reserves the right to waive any information, to reject any or all bids and to award the contract to the lowest responsible bidder.
3. The above statute, as construed by the courts, vests the Council with the administrative discretion in determining "responsibility" of the parties submitting bids;

4. Courts have indicated that a city council, in determining responsibility, may consider factors other than price;
5. The Minnesota Attorney General has determined that a city council has the right to consider the character of work done by the bidder on prior contracts performed in assessing responsibility;
6. The Attorney General has also indicated that the phrase "responsible bidder" is broad enough to justify rejection of a bid from a bidder whose habits of performance are such that, in the opinion of the council, the contract is not likely to be performed in a workmanlike manner according to the contract;
7. Based on the information provided by staff, the Council concludes Fitzgerald Excavating & Trucking is not the lowest responsible bidder that has submitted a compliant bid.
8. Staff has confirmed that the bid of the second lowest dollar bidder meets the requirements of the project specifications.
9. The contract for the work described above is hereby awarded to Heselton Construction, LLC in the amount of \$1,169,905.55 as the lowest responsible bidder, provided recordable easements for water main and sanitary sewer installation are received.
10. The Mayor and City Clerk are hereby authorized and directed to enter into the attached contract with Heselton Construction, LLC, Minnesota in the name of the City of Pine Island for construction of sanitary sewer and watermain to the new Pine Island K-4 School and an alternate for a watermain loop to the existing watermain, the work including sanitary sewer, manholes, watermain, hydrants, common excavation, and turf establishment, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Engineer.
11. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next lowest responsible bidder shall be retained until a contract has been signed.

Adopted by the City Council this 17th day of March 2015.

---

Rod Steele, Mayor

---

Jonathan Eickhoff, City Clerk

MOTION:  
SECOND:

AYES:  
NAY:

(seal)

**CITY OF PINE ISLAND**  
**PINE ISLAND SCHOOL UTILITY EXTENSION**  
**BID TAB**  
**WSN 1002R0031.000**

Date: 1/20/14

**BASE BID**

Item Description	Quantity	Unit	Unit Price		Amount		Engineers Estimate		Fitzgerald Excavating		Heselton Construcion, LLC		Elcor Construction		Meyer Contracting		Friedges Contracting		A-1 Excavating														
			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount													
<b>Sanitary Sewer</b>																																	
1	Connect to Existing Sanitary Sewer (Existing 15" & School Service 6")	2	Each			\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 1,100.00	\$ 2,200.00	\$ 650.00	\$ 1,300.00	\$ 973.00	\$ 1,946.00	\$ 18,500.00	\$ 37,000.00	\$ 1,050.00	\$ 2,100.00														
2	F&I Standard Manhole (Type 3) (48"Dia.) (Including Castings)	293.22	L.F.			\$ 325.00	\$ 95,296.50	\$ 300.00	\$ 87,966.00	\$ 250.00	\$ 73,305.00	\$ 242.00	\$ 70,959.24	\$ 305.50	\$ 89,578.71	\$ 295.00	\$ 86,499.90	\$ 267.00	\$ 78,289.74														
3	F&I Standard Manhole (Type 3A) (48"Dia.) (Including Castings) (Drop Manhole)	19.93	L.F.			\$ 600.00	\$ 11,958.00	\$ 700.00	\$ 13,951.00	\$ 350.00	\$ 6,975.50	\$ 337.00	\$ 6,716.41	\$ 402.00	\$ 8,011.86	\$ 550.00	\$ 10,961.50	\$ 300.00	\$ 5,979.00														
4	F&I 15" Alternate Sanitary Sewer Pipe	1,328	L.F.			\$ 60.00	\$ 79,680.00	\$ 38.00	\$ 50,464.00	\$ 49.50	\$ 65,736.00	\$ 53.00	\$ 70,384.00	\$ 77.50	\$ 102,920.00	\$ 46.00	\$ 61,088.00	\$ 67.00	\$ 88,976.00														
5	F&I 12" Alternate Sanitary Sewer Pipe	4,523	L.F.			\$ 50.00	\$ 226,150.00	\$ 36.00	\$ 162,828.00	\$ 33.50	\$ 151,520.50	\$ 49.00	\$ 221,627.00	\$ 66.99	\$ 302,995.77	\$ 37.00	\$ 167,351.00	\$ 59.00	\$ 266,857.00														
6	F&I 8" PVC Sanitary Sewer Pipe	130	L.F.			\$ 40.00	\$ 5,200.00	\$ 32.00	\$ 4,160.00	\$ 26.00	\$ 3,380.00	\$ 39.00	\$ 5,070.00	\$ 42.50	\$ 5,525.00	\$ 38.00	\$ 4,940.00	\$ 29.00	\$ 3,770.00														
7	F&I Sanitary Sewer Service Lines (Riser only)	7	Each			\$ 1,000.00	\$ 7,000.00	\$ 1,000.00	\$ 7,000.00	\$ 500.00	\$ 3,500.00	\$ 800.00	\$ 5,600.00	\$ 3,225.00	\$ 22,575.00	\$ 1,150.00	\$ 8,050.00	\$ 700.00	\$ 4,900.00														
8	F&I Granular Foundation	1135	Ton			\$ 20.00	\$ 22,700.00	\$ 9.00	\$ 10,215.00	\$ 13.50	\$ 15,322.50	\$ 14.00	\$ 15,890.00	\$ 13.75	\$ 15,606.25	\$ 0.01	\$ 11.35	\$ 29.00	\$ 32,915.00														
9	Televise Sanitary Sewer	5,989	L.F.			\$ 1.00	\$ 5,989.00	\$ 1.00	\$ 5,989.00	\$ 1.10	\$ 6,587.90	\$ 2.00	\$ 11,978.00	\$ 1.10	\$ 6,587.90	\$ 2.50	\$ 14,972.50	\$ 1.00	\$ 5,989.00														
10	F&I 16" by 16" Protective Fence per typical	24	Each			\$ 500.00	\$ 12,000.00	\$ 600.00	\$ 14,400.00	\$ 350.00	\$ 8,400.00	\$ 250.00	\$ 6,000.00	\$ 418.50	\$ 10,044.00	\$ 250.00	\$ 6,000.00	\$ 500.00	\$ 12,000.00														
11	Trench Rock Blasting (5-10' depth)	800	L.F.			\$ 35.00	\$ 28,000.00	\$ 20.00	\$ 16,000.00	\$ 40.00	\$ 32,000.00	\$ 34.00	\$ 27,200.00	\$ 31.50	\$ 25,200.00	\$ 150.00	\$ 120,000.00	\$ 33.50	\$ 26,800.00														
12	Trench Rock Blasting (10-15' depth)	150	L.F.			\$ 40.00	\$ 6,000.00	\$ 20.00	\$ 3,000.00	\$ 40.00	\$ 6,000.00	\$ 34.00	\$ 5,100.00	\$ 31.50	\$ 4,725.00	\$ 360.00	\$ 54,000.00	\$ 33.50	\$ 5,025.00														
<b>Watermain</b>																																	
13	Connect into Existing Watermain (Existing 12" & School Service 12")	2	Each			\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 1,300.00	\$ 2,600.00	\$ 650.00	\$ 1,300.00	\$ 1,293.00	\$ 2,586.00	\$ 7,950.00	\$ 15,900.00	\$ 1,500.00	\$ 3,000.00														
14	Salvage & Reinstall Existing Flushing Hydrant & Reducers	1	Each			\$ 1,000.00	\$ 1,000.00	\$ 1,800.00	\$ 1,800.00	\$ 1,425.00	\$ 1,425.00	\$ 1,200.00	\$ 1,200.00	\$ 443.50	\$ 443.50	\$ 2,750.00	\$ 2,750.00	\$ 900.00	\$ 900.00														
15	F&I 12" PVC C900-07 DR 18 Watermain	5,398	L.F.			\$ 50.00	\$ 269,900.00	\$ 35.00	\$ 188,930.00	\$ 39.50	\$ 213,221.00	\$ 44.00	\$ 237,512.00	\$ 51.86	\$ 279,940.28	\$ 32.00	\$ 172,736.00	\$ 65.00	\$ 350,870.00														
16	F&I 6 inch C900-07 DR 18 Hydrant Lead	113	L.F.			\$ 40.00	\$ 4,520.00	\$ 30.00	\$ 3,390.00	\$ 26.00	\$ 2,938.00	\$ 34.00	\$ 3,842.00	\$ 49.00	\$ 5,537.00	\$ 34.00	\$ 3,842.00	\$ 34.00	\$ 3,842.00														
17	F&I 6 inch Hydrant	6	Each			\$ 3,500.00	\$ 21,000.00	\$ 3,200.00	\$ 19,200.00	\$ 3,585.00	\$ 21,510.00	\$ 3,400.00	\$ 20,400.00	\$ 4,324.00	\$ 25,944.00	\$ 3,275.00	\$ 19,650.00	\$ 3,450.00	\$ 20,700.00														
18	F&I 6 inch Gate Valve & Box	6	Each			\$ 1,200.00	\$ 7,200.00	\$ 1,100.00	\$ 6,600.00	\$ 1,265.00	\$ 7,590.00	\$ 1,200.00	\$ 7,200.00	\$ 1,460.00	\$ 8,760.00	\$ 1,155.00	\$ 6,930.00	\$ 1,250.00	\$ 7,500.00														
19	F&I 12 inch Gate Valve & Box	17	Each			\$ 2,600.00	\$ 44,200.00	\$ 4,200.00	\$ 71,400.00	\$ 4,050.00	\$ 68,850.00	\$ 3,950.00	\$ 67,150.00	\$ 3,406.00	\$ 57,902.00	\$ 3,865.00	\$ 65,705.00	\$ 2,900.00	\$ 49,300.00														
20	F&I 6 inch Gate Valve Extension	156	Inches			\$ 50.00	\$ 7,800.00	\$ 5.00	\$ 780.00	\$ 6.00	\$ 936.00	\$ 10.00	\$ 1,560.00	\$ 6.60	\$ 1,029.60	\$ 9.00	\$ 1,404.00	\$ 4.00	\$ 624.00														
21	F&I 6 inch Hydrant Extension	78	Inches			\$ 50.00	\$ 3,900.00	\$ 10.00	\$ 780.00	\$ 77.00	\$ 6,006.00	\$ 50.00	\$ 3,900.00	\$ 44.00	\$ 3,432.00	\$ 90.00	\$ 7,020.00	\$ 95.00	\$ 7,410.00														
22	F&I D.I. Compact Mechanical Joint Fittings	4414	LBS.			\$ 6.50	\$ 28,691.00	\$ 5.60	\$ 24,718.40	\$ 5.00	\$ 22,070.00	\$ 8.00	\$ 35,312.00	\$ 8.40	\$ 37,077.60	\$ 7.65	\$ 33,767.10	\$ 7.50	\$ 33,105.00														
23	F&I Granular Foundation	1060	Ton			\$ 20.00	\$ 21,200.00	\$ 10.00	\$ 10,600.00	\$ 13.50	\$ 14,310.00	\$ 14.00	\$ 14,840.00	\$ 13.75	\$ 14,575.00	\$ 0.01	\$ 10.60	\$ 29.00	\$ 30,740.00														
24	F&I 16" by 16" Protective Fence per typical	15	Each			\$ 500.00	\$ 7,500.00	\$ 600.00	\$ 9,000.00	\$ 350.00	\$ 5,250.00	\$ 250.00	\$ 3,750.00	\$ 418.50	\$ 6,277.50	\$ 250.00	\$ 3,750.00	\$ 500.00	\$ 7,500.00														
25	Trench Rock Blasting (0-5' depth)	1,382	L.F.			\$ 30.00	\$ 41,460.00	\$ 10.00	\$ 13,820.00	\$ 27.50	\$ 38,005.00	\$ 21.00	\$ 29,022.00	\$ 18.75	\$ 25,912.50	\$ 48.00	\$ 66,336.00	\$ 20.00	\$ 27,640.00														
26	Trench Rock Over Blasting for Future Sanitary Sewer (Parallel with proposed watermain in future streets)	1,232	L.F.			\$ 40.00	\$ 49,280.00	\$ 12.00	\$ 14,784.00	\$ 20.00	\$ 24,640.00	\$ 15.00	\$ 18,480.00	\$ 12.00	\$ 14,784.00	\$ 16.00	\$ 19,712.00	\$ 13.00	\$ 16,016.00														
<b>Grading &amp; Miscellaneous</b>																																	
27	Clearing and Grubbing (approximately 6.6 acres)	1	L.S.			\$ 30,000.00	\$ 30,000.00	\$ 52,000.00	\$ 52,000.00	\$ 30,000.00	\$ 30,000.00	\$ 45,000.00	\$ 45,000.00	\$ 28,000.00	\$ 28,000.00	\$ 30,000.00	\$ 30,000.00	\$ 33,000.00	\$ 33,000.00														
28	Stabilized Vehicle Exit (one required at each point used as access to project)	1	L.S.			\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 8,715.00	\$ 8,715.00	\$ 13,000.00	\$ 13,000.00	\$ 3,190.00	\$ 3,190.00	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00														
29	Traffic Maintenance	1	L.S.			\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 3,740.00	\$ 3,740.00	\$ 3,500.00	\$ 3,500.00	\$ 500.00	\$ 500.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00														
30	Fertilize, Seed & Mulch Disturbed Areas	10.5	Acre			\$ 1,000.00	\$ 10,500.00	\$ 1,400.00	\$ 14,700.00	\$ 800.00	\$ 8,400.00	\$ 900.00	\$ 9,450.00	\$ 650.00	\$ 6,825.00	\$ 900.00	\$ 9,450.00	\$ 870.00	\$ 9,135.00														
31	F&I Silt Fence	3,350	L.F.			\$ 2.00	\$ 6,700.00	\$ 1.50	\$ 5,025.00	\$ 1.60	\$ 5,360.00	\$ 1.80	\$ 6,030.00	\$ 1.70	\$ 5,695.00	\$ 1.75	\$ 5,862.50	\$ 1.70	\$ 5,695.00														
32	F&I Erosion Control Blanket (MnDOT Spec. 3885.1-Category 3)	4,170	S.Y.			\$ 1.75	\$ 7,297.50	\$ 1.50	\$ 6,255.00	\$ 1.60	\$ 6,672.00	\$ 1.20	\$ 5,004.00	\$ 0.95	\$ 3,961.50	\$ 1.75	\$ 7,297.50	\$ 1.60	\$ 6,672.00														
33	Topsoil Stripping, Stockpile and Respread (Channel realignment)	1,400	C.Y.			\$ 6.00	\$ 8,400.00	\$ 4.00	\$ 5,600.00	\$ 6.40	\$ 8,960.00	\$ 8.30	\$ 11,620.00	\$ 4.50	\$ 6,300.00	\$ 3.50	\$ 4,900.00	\$ 6.25	\$ 8,750.00														
34	Common Excavation (Channel Realignment)	7,500	C.Y.			\$ 4.00	\$ 30,000.00	\$ 5.00	\$ 37,500.00	\$ 5.45	\$ 40,875.00	\$ 5.30	\$ 39,750.00	\$ 4.60	\$ 34,500.00	\$ 4.50	\$ 33,750.00	\$ 5.00	\$ 37,500.00														
<b>Base Bid</b>																																	
<b>Total Bid</b>						<b>\$ -</b>		<b>Engineers Estimate</b>		<b>Total Bid</b>		<b>\$ 870,355.40</b>		<b>Total Bid</b>		<b>\$ 917,000.40</b>		<b>Total Bid</b>		<b>\$ 1,026,646.65</b>		<b>Total Bid</b>		<b>\$ 1,168,887.97</b>		<b>Total Bid</b>		<b>\$ 1,087,146.95</b>		<b>Total Bid</b>		<b>\$ 1,199,999.74</b>	

**CITY OF PINE ISLAND  
PINE ISLAND SCHOOL UTILITY EXTENSION  
BID TAB  
WSN 1002R0031.000**

Alternate Bid A					Date: 1/20/14														
Item Description	Quantity	Unit	Unit Price	Amount	Engineers Estimate		Fitzgerald Excavating		Heselton Construcion, LLC		Elcor Construction		Meyer Contracting		Friedges Contracting		A-1 Excavating		
					Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	
<b>Watermain</b>																			
1	Connect into Existing Watermain (Existing 10")	1	Each		\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,185.00	\$ 1,185.00	\$ 650.00	\$ 650.00	\$ 3,945.00	\$ 3,945.00	\$ 5,500.00	\$ 5,500.00	\$ 1,500.00	\$ 1,500.00	
2	Salvage & Reinstall Existing Hydrant & Reducers (11th St. SE)	1	Each		\$ 1,000.00	\$ 1,000.00	\$ 1,800.00	\$ 1,800.00	\$ 2,485.00	\$ 2,485.00	\$ 1,200.00	\$ 1,200.00	\$ 1,013.00	\$ 1,013.00	\$ 2,750.00	\$ 2,750.00	\$ 900.00	\$ 900.00	
3	F&I 12" PVC C900-07 DR 18 Watermain	4,695	L.F.		\$ 50.00	\$ 234,750.00	\$ 35.00	\$ 164,325.00	\$ 33.75	\$ 158,456.25	\$ 44.00	\$ 206,580.00	\$ 49.61	\$ 232,918.95	\$ 32.00	\$ 150,240.00	\$ 52.00	\$ 244,140.00	
4	F&I 6 inch C900-07 DR 18 Hydrant Lead	14	L.F.		\$ 40.00	\$ 560.00	\$ 30.00	\$ 420.00	\$ 27.75	\$ 388.50	\$ 34.00	\$ 476.00	\$ 49.25	\$ 689.50	\$ 34.00	\$ 476.00	\$ 34.00	\$ 476.00	
5	F&I 6 inch Hydrant	2	Each		\$ 3,500.00	\$ 7,000.00	\$ 3,200.00	\$ 6,400.00	\$ 3,585.00	\$ 7,170.00	\$ 3,400.00	\$ 6,800.00	\$ 4,432.00	\$ 8,864.00	\$ 3,275.00	\$ 6,550.00	\$ 3,450.00	\$ 6,900.00	
6	F&I 6 inch Gate Valve & Box	2	Each		\$ 1,200.00	\$ 2,400.00	\$ 1,100.00	\$ 2,200.00	\$ 1,265.00	\$ 2,530.00	\$ 1,200.00	\$ 2,400.00	\$ 1,493.00	\$ 2,986.00	\$ 1,155.00	\$ 2,310.00	\$ 1,250.00	\$ 2,500.00	
7	F&I 12 inch Gate Valve & Box	12	Each		\$ 2,600.00	\$ 31,200.00	\$ 4,200.00	\$ 50,400.00	\$ 4,000.00	\$ 48,000.00	\$ 3,950.00	\$ 47,400.00	\$ 3,470.00	\$ 41,640.00	\$ 3,865.00	\$ 46,380.00	\$ 2,900.00	\$ 34,800.00	
8	F&I D.I. Compact Mechanical Joint Fittings	1736	LBS.		\$ 6.50	\$ 11,284.00	\$ 5.60	\$ 9,721.60	\$ 4.65	\$ 8,072.40	\$ 8.00	\$ 13,888.00	\$ 9.00	\$ 15,624.00	\$ 7.65	\$ 13,280.40	\$ 7.50	\$ 13,020.00	
9	F&I Granular Foundation	888	Ton		\$ 20.00	\$ 17,760.00	\$ 10.00	\$ 8,880.00	\$ 13.50	\$ 11,988.00	\$ 14.00	\$ 12,432.00	\$ 14.50	\$ 12,876.00	\$ 0.01	\$ 8.88	\$ 29.00	\$ 25,752.00	
10	F&I 16' by 16' Protective Fence per typical	6	Each		\$ 500.00	\$ 3,000.00	\$ 600.00	\$ 3,600.00	\$ 350.00	\$ 2,100.00	\$ 250.00	\$ 1,500.00	\$ 425.00	\$ 2,550.00	\$ 250.00	\$ 1,500.00	\$ 500.00	\$ 3,000.00	
11	Trench Rock Blasting (0-5' depth)	150	L.F.		\$ 30.00	\$ 4,500.00	\$ 19.00	\$ 2,850.00	\$ 28.00	\$ 4,200.00	\$ 20.00	\$ 3,000.00	\$ 29.50	\$ 4,425.00	\$ 50.00	\$ 7,500.00	\$ 21.00	\$ 3,150.00	
12	Clearing and Grubbing (approximately 0.2 acres)	1	L.S.		\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00	\$ 2,675.00	\$ 2,675.00	\$ 2,500.00	\$ 2,500.00	\$ 848.50	\$ 848.50	\$ 2,500.00	\$ 2,500.00	\$ 1,600.00	\$ 1,600.00	
13	Fertilize, Seed & Mulch Disturbed Areas	3.4	Acre		\$ 1,000.00	\$ 3,400.00	\$ 1,400.00	\$ 4,760.00	\$ 1,075.00	\$ 3,655.00	\$ 900.00	\$ 3,060.00	\$ 650.00	\$ 2,210.00	\$ 900.00	\$ 3,060.00	\$ 670.00	\$ 2,278.00	
<b>Alternate Bid A</b>																			
<b>Total Bid</b>					<b>\$ -</b>		<b>\$ 318,604.00</b>		<b>\$ 252,905.15</b>		<b>\$ 301,886.00</b>		<b>\$ 330,589.95</b>		<b>\$ 242,055.28</b>		<b>\$ 340,016.00</b>		
<b>Total Base Bid &amp; Alternate A</b>					<b>\$ 1,425,626.00</b>		<b>\$ 1,129,712.00</b>		<b>\$ 1,169,905.55</b>		<b>\$ 1,328,532.65</b>		<b>\$ 1,499,477.92</b>		<b>\$ 1,329,202.23</b>		<b>\$ 1,540,015.74</b>		

City of Pine Island  
250 South Main Street  
Pine Island, MN 55963

**RESOLUTION 15-008**

**A RESOLUTION ACCEPTING BID**

Whereas; Pursuant to an advertisement for bids for the reconstruction of First Avenue NW between West Center Street and Third Street NW, First Street NW between Second Avenue NW and Main Street (CSAH 62) and Second Street NW between Second Avenue NW and Main Street (CSAH 62), along with the resurfacing of various City Streets, bids were received, opened and tabulated according to law, and bids were received complying with the advertisement. Bid results are listed on the attached abstract of bids.

**AND WHEREAS, IT APPEARS THAT \_\_\_\_\_ OF \_\_\_\_\_ IS THE LOWEST RESPONSIBLE BIDDER,**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND, MINNESOTA:**

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with \_\_\_\_\_ of \_\_\_\_\_ in the name of the City of Pine Island for the reconstruction of First Avenue NW between West Center Street and Third Street NW, First Street NW between Second Avenue NW and Main Street (CSAH 62) and Second Street NW between Second Avenue NW and Main Street (CSAH 62), along with the resurfacing of various City Streets, according to the plans and specifications therefor approved by the City Council and on file in the office of the City Clerk.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

**ADOPTED THIS 17<sup>th</sup> DAY OF FEBRUARY, 2015**

\_\_\_\_\_  
Rod Steele, Mayor, City of Pine Island

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Jonathan Eickhoff, City Clerk, City of Pine Island

\_\_\_\_\_  
Date:

**WITNESSED:**

\_\_\_\_\_  
Stephanie Pocklington, Deputy Clerk, City of Pine Island

\_\_\_\_\_  
Date:

**CITY OF PINE ISLAND  
OLMSTED AND GOODHUE COUNTIES  
STATE OF MINNESOTA**

**RESOLUTION NO. 15-014**

**A RESOLUTION ACCEPTING BID**

**WHEREAS; PURSUANT TO AN ADVERTISEMENT FOR BIDS FOR THE PURCHASE OF A 2015 TRUCK CHASSIS AND SNOW REMOVAL EQUIPMENT, BIDS WERE RECEIVED, OPENED AND TABULATED ACCORDING TO LAW, AND BIDS WERE RECEIVED COMPLYING WITH THE ADVERTISEMENT. BID RESULTS ARE LISTED ON THE ATTACHED ABSTRACT OF BIDS.**

**AND WHEREAS, IT APPEARS THAT \_\_\_\_\_ OF \_\_\_\_\_ IS THE LOWEST TRUCK CHASSIS RESPONSIBLE BIDDER,**

**AND WHEREAS, IT APPEARS THAT \_\_\_\_\_ OF \_\_\_\_\_ IS THE LOWEST SNOW REMOVAL EQUIPMENT RESPONSIBLE BIDDER,**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND, MINNESOTA:**

- 1. The mayor and city clerk are hereby authorized and directed to enter into a contract with \_\_\_\_\_ of \_\_\_\_\_ and \_\_\_\_\_ of \_\_\_\_\_ in the name of the City of Pine Island for the construction and delivery of a plow truck and snow removal equipment according to the plans and specifications therefor approved by the city council and on file in the office of the city clerk.**
- 2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.**

**ADOPTED THIS 17th DAY OF March, 2015.**

\_\_\_\_\_  
Rod Steele, Mayor

\_\_\_\_\_  
Jonathan Eickhoff, City Clerk

MOTION:

SECOND:

AYE:

NAY:

## 2015 Plow Truck

March 2015

<b>Bidder (in order received)</b>	<b>2015 Cost</b>	<b>Notes</b>
Chassis: 2016 Mack GU432 Nuss Truck and Equipment	\$80,920.00	
Chassis: 2015 Mack GU432 Nuss Truck and Equipment	\$79,370.00	
Chassis: 2015 International 7500 SFA Interstate Motor Trucks	\$85,049.90	
Chassis: 2016 Freightliner 108SC Boyer Trucks	\$78,203.00	
Chassis: 2016 International 7500 SFA Boyer Trucks	\$81,632.19	

<b>Suppliers of Equipment</b>	<b>2015 Cost</b>	<b>Notes</b>
Plow & Sanding Equipment: Crysteel Truck Equipment	\$66,200.00	
Plow & Sanding Equipment: Universal Truck Equipment	\$71,216.00	

## CLAIMS

FEB 13, 2015 THROUGH MAR 11, 2015

<b>PAYROLL (2 )</b>	<b>\$</b>	<b>34,578.52</b>
<b>EFT SALES &amp; PAYROLL TAXES</b>	<b>\$</b>	<b>23,731.32</b>
<b>BILLS</b>	<b>\$</b>	<b>175,802.07</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$</b>	<b>234,111.91</b>
<b>INVESTMENTS</b>	<b>\$</b>	<b>-</b>
<b>DEBT PRINCIPAL</b>		
<b>STERLING STATE BANK</b>	<b>\$</b>	<b>34,578.52</b>
<b>INTEREST ON DEBT</b>		
<b>TIF, ANNEX TAX, NOTES</b>	<b>\$</b>	<b>200.00</b>
<b>CAPITAL OUTLAY</b>	<b>\$</b>	<b>3,641.71</b>
<b>PROJECT EXPENSES</b>	<b>\$</b>	<b>35,544.50</b>
<b>TOTAL CLAIMS</b>	<b>\$</b>	<b>249,766.80</b>

CITY OF PINE ISLAND

\*Check Summary Register©

February 2015 to March 2015

Name	Check Date	Check Amt
<b>10100 Pine Island Bank</b>		
Paid Chk# 000188E INTERNAL REVENUE SERVICE	2/24/2015	\$6,601.91 PR
Paid Chk# 000189E MINNESOTA DEPT OF REVENUE	2/24/2015	\$1,086.18
Paid Chk# 000190E PUBLIC EMPLOYEES RETIREMENT	2/24/2015	\$3,302.26
Paid Chk# 000191E HEALTH EQUITY	2/27/2015	\$1,924.19 FEB 2015 COVERAGE
Paid Chk# 000192E INTERNAL REVENUE SERVICE	3/10/2015	\$6,427.25 PR2015-05
Paid Chk# 000193E MINNESOTA DEPT OF REVENUE	3/10/2015	\$1,068.39 PR2015-05
Paid Chk# 000194E PUBLIC EMPLOYEES RETIREMENT	3/10/2015	\$3,321.14 PR2015-05
<b>Total Checks</b>		<b>\$23,731.32</b>
<b>10100 Pine Island Bank</b>		
Paid Chk# 139567 DOLLIFF INSURANCE	2/17/2015	\$10,029.00 REISSUED CK 39517
Paid Chk# 139568 CHS INC	2/17/2015	\$341.55 JAN 2015 FUEL
Paid Chk# 139569 MN RURAL WATER ASSOCIATION	2/18/2015	\$225.00 OCT 28-30, 2014 EXAM
Paid Chk# 139570 U.S. POSTMASTER	2/18/2015	\$256.20 W/S BILLS 1/13 TO 2/17/15
Paid Chk# 139571 CENTURY COLLEGE	2/20/2015	\$25.00 COURSE-CALMING THE CHAUS
Paid Chk# 139572 SE MN EMS	2/20/2015	\$400.00 CONF MAR 20 & 21, 2015
Paid Chk# 139573 STERLING STATE BANK-	2/24/2015	\$17,621.26 PR2015-04
Paid Chk# 139574 1 SOURCE	2/27/2015	\$7.77 CALCULATOR TAPE
Paid Chk# 139575 AMERICAN FAMILY LIFE	2/27/2015	\$438.88
Paid Chk# 139576 ARNOLDS SUPPLY	2/27/2015	\$139.90 CLEANING SUPPLIES
Paid Chk# 139577 AXA EQUITABLE	2/27/2015	\$50.00 PR2015 3 & 4
Paid Chk# 139578 BAKEBERG, MARY	2/27/2015	\$25.00 ENVELOPES
Paid Chk# 139579 BUSBY HARDWARE &	2/27/2015	\$878.00 WASHER & DRYER
Paid Chk# 139580 CITY OF PINE ISLAND	2/27/2015	\$4,182.57 W/S 1-13-15 TO 2-9-15
Paid Chk# 139581 CLEMENTSON TRUCKING, INC	2/27/2015	\$1,950.00 SNOW REMOVAL 1/21,2/1,5/15
Paid Chk# 139582 FREYTAG, LACY	2/27/2015	\$82.59 SEC/DEP REFUND
Paid Chk# 139583 GOODHUE COUNTY	2/27/2015	\$3,141.00 LIFT #5-3 PHASE VRD CONVERSION
Paid Chk# 139584 HAWKINS, INC.	2/27/2015	\$584.78 BLEACH, CHLORINATED
Paid Chk# 139585 HEALTHPARTNERS	2/27/2015	\$7,065.96 PR2015-3&4
Paid Chk# 139586 KANE, JACQUELINE	2/27/2015	\$15.76 SEC/DEP REFUND
Paid Chk# 139587 LAWSON PRODUCTS INC	2/27/2015	\$267.85 HOLE SAW, PILOT DRILLS
Paid Chk# 139588 MN ENERGY RESOURCES CORP	2/27/2015	\$3,910.76 SERVICE 1/12/15 TO 02/11/15
Paid Chk# 139589 MFSCB	2/27/2015	\$600.00 EXAM-Goranson, Lenz, Peck
Paid Chk# 139590 MUNICIPAL DEV. GROUP, INC	2/27/2015	\$257.05 SOLAR ENERGY SYS ORDINANCE
Paid Chk# 139591 NEENAH FOUNDRY COMPANY	2/27/2015	\$250.53 SOLID LID
Paid Chk# 139592 OLMSTED COUNTY CENTRAL	2/27/2015	\$447.50 SPECIAL ASSESSMENTS
Paid Chk# 139593 PINE HEAT & AIR	2/27/2015	\$403.00 IGNITOR REPLACED
Paid Chk# 139594 POCKLINGTON, STEPHANIE	2/27/2015	\$30.80 CANNON FALLS MTG MILEAGE REIMB
Paid Chk# 139595 PRAXAIR DISTRIBUTION INC	2/27/2015	\$77.94 OXYGEN
Paid Chk# 139596 RON'S AUTO REPAIR, INC	2/27/2015	\$155.35
Paid Chk# 139597 SCHLINGER, DARYL	2/27/2015	\$183.30 SEWER CLEANING REIMBURSEMENT
Paid Chk# 139598 SCHUMACHER ELEVATOR CO	2/27/2015	\$441.78 ELEVATOR MAINTENANCE FEB 2015
Paid Chk# 139599 SOUTH CENTRAL TECH	2/27/2015	\$788.56 EMT REFRESHER -BAKER, EICKHOFF
Paid Chk# 139600 SPRINT	2/27/2015	\$399.54 SERVICE NOV 8 TO DEC 7, 2014
Paid Chk# 139601 SWARTHOUT & SONS	2/27/2015	\$215.94 REPAIR TOILETS
Paid Chk# 139602 USA BLUE BOOK	2/27/2015	\$58.40 O-RING KIT
Paid Chk# 139603 VAN PAPER COMPANY	2/27/2015	\$165.28 PAPER TOWELS & TISSUE
Paid Chk# 139604 VRIEZC, BRYAN & DAWN	2/27/2015	\$2,250.00 RUSSELL FRIESE-OPEN CLOSE GRAV
Paid Chk# 139605 XCEL ENERGY	2/27/2015	\$526.19 SERVICE 1-19-15 TO 2-18-15
Paid Chk# 139606 CITY CENTER HOTEL	3/5/2015	\$286.98 RESERVATION 3/6/15
Paid Chk# 139607 CITY CENTER HOTEL	3/5/2015	\$286.98 RESERVATION 3-6-15
Paid Chk# 139608 STERLING STATE BANK-	3/10/2015	\$16,957.26 PR2015-05
Paid Chk# 139609 1 SOURCE	3/11/2015	\$8.45 SHEET PROTECTOR
Paid Chk# 139610 5 STAR LIFE INSURANCE	3/11/2015	\$8.67 LEJCHER
Paid Chk# 139611 ADRIAN'S PARTS CITY	3/11/2015	\$83.63 HOSE EXTENSION, GREASE GUN
Paid Chk# 139612 ADVANTAGE DISTRIBUTING LLC	3/11/2015	\$1,149.00 OIL,
Paid Chk# 139613 AG PARTNERS COOP	3/11/2015	\$201.60 OVERALL-TODD
Paid Chk# 139614 AMAZON	3/11/2015	\$430.56 DVD'S
Paid Chk# 139615 AMERICAN LIBRARY ASSOCIATION	3/11/2015	\$90.80 POSTERS/BOOKMARKS
Paid Chk# 139616 BAKER & TAYLOR	3/11/2015	\$1,592.31 BOOKS
Paid Chk# 139617 BAKER, TAYLOR E.	3/11/2015	\$500.00 RELIEF ASSOCIATION SCHOLARSHIP
Paid Chk# 139618 BANYON DATA SYSTEMS, INC.	3/11/2015	\$2,680.00 2015 SUPPORT FEE
Paid Chk# 139619 BECKLEYS OFFICE PRODUCTS	3/11/2015	\$35.00 SHREADING MAR 2015
Paid Chk# 139620 BEVCOMM	3/11/2015	\$2,345.70 MAR 2015 SERVICE
Paid Chk# 139621 BLUETARP FINANCIAL, INC	3/11/2015	\$797.09 PLIERS SET, TOOL BOX

## \*Check Summary Register©

February 2015 to March 2015

Name	Check Date	Check Amt	
Paid Chk# 139622 BROWN, MIKE	3/11/2015	\$195.88	REIMBURSE MILEAGE MANKATO
Paid Chk# 139623 CENTURLINK	3/11/2015	\$11.81	LONG DIST FAX
Paid Chk# 139624 CHEMSEARCH	3/11/2015	\$130.26	BACK SUPPORT, SHOE COVER
Paid Chk# 139625 CHS INC	3/11/2015	\$1,681.10	FUEL - FEB 2015
Paid Chk# 139626 COMPASS MINERALS	3/11/2015	\$3,616.82	BULK COARSE LA
Paid Chk# 139627 FORT DEARBORN LIFE INS CO	3/11/2015	\$70.00	PR2015-03&04
Paid Chk# 139628 DOLLAR GENERAL	3/11/2015	\$13.10	OFFICE SUPPLIES
Paid Chk# 139629 E.O. JOHNSON CO INC	3/11/2015	\$71.00	COPY MACHINE LEASE
Paid Chk# 139630 EOJOHNSON OFFICE	3/11/2015	\$79.73	COPIES NOV 14 TO JAN 15
Paid Chk# 139631 FIRE SAFETY USA, INC	3/11/2015	\$2,828.33	6" LEATHER FTONT
Paid Chk# 139632 G & K SERVICES	3/11/2015	\$160.46	RUG CLEANING
Paid Chk# 139633 GAR'S REPAIR	3/11/2015	\$4.13	KUBOTA FITTING
Paid Chk# 139634 GOODHUE CO TREASURER	3/11/2015	\$24,264.25	POLICING CONTRACT
Paid Chk# 139635 GOODHUE COUNTY ATTORNEY	3/11/2015	\$965.81	PROSECUTIONS
Paid Chk# 139636 GOODHUE ENVIRONMENTAL	3/11/2015	\$684.00	JAN 2015 WASTE WATER OPERATOR
Paid Chk# 139637 GOPHER STATE ONE-CALL INC.	3/11/2015	\$16.05	9 CALLS
Paid Chk# 139638 GRIMSRUD PUBLISHING, INC	3/11/2015	\$456.31	PUBLICATIONS
Paid Chk# 139639 HARDWARE HANK	3/11/2015	\$326.76	CUTTING WHL, TIN SNIP
Paid Chk# 139640 HAWKINS, INC.	3/11/2015	\$3,270.12	FERRIC CHLORIDE
Paid Chk# 139641 ISLAND MARKET	3/11/2015	\$68.81	FOOD-SEMINAR
Paid Chk# 139642 KENNEDY & GRAVEN	3/11/2015	\$3,998.53	GENERAL, PERSONNEL MATTERS
Paid Chk# 139643 KING, WAYNE	3/11/2015	\$97.65	CUT OFF WHEELS
Paid Chk# 139644 LAWSON PRODUCTS INC	3/11/2015	\$594.94	HOLE SAW, HEX SELF DRILLING SC
Paid Chk# 139645 LIGHTHOUSE UNIFORM CO.	3/11/2015	\$4,379.85	UNIFORMS
Paid Chk# 139646 MARCO	3/11/2015	\$135.00	SET UP LICENSE BUREAU COMPUTE
Paid Chk# 139647 MIDWEST LEAK DETECTION LLC	3/11/2015	\$330.00	WATER MAIN BREAK 5TH ST SW
Paid Chk# 139648 MINUTEMAN PRESS	3/11/2015	\$105.96	GREETING CARDS
Paid Chk# 139649 MINNESOTA DEPT OF HEALTH	3/11/2015	\$2,052.00	JAN - MAR 2015 CONNECTION FEE
Paid Chk# 139650 MN DEPT OF LABOR & INDUSTRY	3/11/2015	\$200.00	ELEVATOR ANNUAL OPERA PERMIT
Paid Chk# 139651 MN ENERGY RESOURCES CORP	3/11/2015	\$3,373.99	SERVICE 01/13/15 TO 02/12/15
Paid Chk# 139652 MN POLLUTION CONTROL	3/11/2015	\$1,450.00	MUNI PERMIT ANNUAL FEE
Paid Chk# 139653 MN RURAL WATER ASSOCIATION	3/11/2015	\$250.00	MEMBERSHIP APRIL 2015 TO APRIL
Paid Chk# 139654 NATIONAL GEOGRAPHIC KIDS	3/11/2015	\$19.95	1 YR SUB-MAGAZINES
Paid Chk# 139655 PAGE'S WELDING	3/11/2015	\$55.60	WELD BROOM BRACKET
Paid Chk# 139656 PINE HAVEN	3/11/2015	\$3,742.83	EVERGREEN MGMT CONTRACT
Paid Chk# 139657 PLUNKETT'S PEST CONTROL,	3/11/2015	\$50.86	GEN PEST
Paid Chk# 139658 POST BULLETIN	3/11/2015	\$187.20	1 YR RENEWAL-PAPER
Paid Chk# 139659 POWERPLAN OIB	3/11/2015	\$939.00	DURA MAX CUTTING EDGE
Paid Chk# 139660 PRAXAIR DISTRIBUTION INC	3/11/2015	\$437.20	WIRE MS, ACETYLENE
Paid Chk# 139661 RAMAKER & ASSOCIATES, INC	3/11/2015	\$345.00	ADDITION OF COLUMBARIUM
Paid Chk# 139662 SCHUMACHER EXCAVATING	3/11/2015	\$2,768.77	EXCAVATOR WITH RIPPER
Paid Chk# 139663 SOUTHEASTERN LIBRARIES	3/11/2015	\$638.20	MARCH AUTOMATION FEES
Paid Chk# 139664 THOMAS TOOL SUPPLY	3/11/2015	\$561.96	ROTARY HAMMER, CHISEL, BOLT CU
Paid Chk# 139665 TIME	3/11/2015	\$72.20	1 YR RENEWAL MAGAZINE
Paid Chk# 139666 TRI-STATE BUSINESS MACHINES	3/11/2015	\$197.91	COPIER MAINT
Paid Chk# 139667 UC LABORATORY	3/11/2015	\$1,246.00	SAMPLE DATES 1-27,29, 2-3,5,10
Paid Chk# 139668 UPSTART	3/11/2015	\$40.00	SUMMER READING PROGRAM SUPPLIE
Paid Chk# 139669 US BANK	3/11/2015	\$450.00	GO ASSISTED LIVING PROJECT REF
Paid Chk# 139670 VERIZON WIRELESS	3/11/2015	\$354.20	SERVICE 01/24/15 TO02/23/15
Paid Chk# 139671 JOHN VETTEL	3/11/2015	\$26.01	CLOCK WINDING
Paid Chk# 139672 WASTE MANAGEMENT	3/11/2015	\$904.90	MAR WASTE REMOVAL
Paid Chk# 139673 WIDSETH SMITH NOLTING &	3/11/2015	\$36,192.50	STUDY FOR SEWER/WATER EXTENSIO
<b>Total Checks</b>		<b>\$191,456.96</b>	

## 10102 Sterling State Bank

Paid Chk# 505492 BECKER, LORI ANN	2/25/2015	\$258.26	
Paid Chk# 505493 EICKHOFF, JONATHAN A	2/25/2015	\$1,985.61	
Paid Chk# 505494 KRUEGER, CAROL S	2/25/2015	\$1,316.30	
Paid Chk# 505495 POCKLINGTON, STEPHANIE J.	2/25/2015	\$1,103.30	
Paid Chk# 505496 ROWE, KRISTA ANN	2/25/2015	\$864.47	
Paid Chk# 505497 ZODROW, SHERRY M.	2/25/2015	\$116.67	
Paid Chk# 505498 GROBE, BRYCE R.	2/25/2015	\$51.94	
Paid Chk# 505499 GROBE, ROBERT L.	2/25/2015	\$72.73	
Paid Chk# 505500 HITCHCOCK, JAMES L	2/25/2015	\$1,087.47	
Paid Chk# 505501 JOHNSON, JULIE B.	2/25/2015	\$132.57	
Paid Chk# 505502 KING, WAYNE R.	2/25/2015	\$1,451.80	
Paid Chk# 505503 MAXSON, KRAIG C.	2/25/2015	\$1,061.90	
Paid Chk# 505504 ROBERTSON, TODD Q	2/25/2015	\$1,404.98	
Paid Chk# 505505 SATHER, CASEY	2/25/2015	\$1,047.53	
Paid Chk# 505506 SWARTHOUT, MARK O.	2/25/2015	\$1,185.18	
Paid Chk# 505507 COLLINS, REBECCA A.	2/25/2015	\$71.66	

Paid Chk#	505508	DUNNE, ELSIE	2/25/2015	\$121.94
Paid Chk#	505509	HANSEN, MORGAN K	2/25/2015	\$1,167.83
Paid Chk#	505510	SAND, JOAN ELIZABETH	2/25/2015	\$538.20
Paid Chk#	505511	SORUM, COLLEEN M.	2/25/2015	\$351.46
Paid Chk#	505512	DISKERUD, ERIK WARREN	2/25/2015	\$180.08
Paid Chk#	505513	JOHNSON, JASON T.	2/25/2015	\$180.08
Paid Chk#	505514	KNOX, JOEL F	2/25/2015	\$180.08
Paid Chk#	505515	STEELE, CHARLES RODNEY	2/25/2015	\$214.22
Paid Chk#	505516	VETTEL, GERALD MICHEAL	2/25/2015	\$180.08
Paid Chk#	505517	LOHRENZ, GALEN HARVEY	2/25/2015	\$129.29
Paid Chk#	505518	DOLL, KAREN K.	2/25/2015	\$1,165.63
Paid Chk#	505519	BECKER, LORI ANN	3/11/2015	\$258.26
Paid Chk#	505520	EICKHOFF, JONATHAN A	3/11/2015	\$1,985.61
Paid Chk#	505521	KRUEGER, CAROL S	3/11/2015	\$1,327.66
Paid Chk#	505522	POCKLINGTON, STEPHANIE J.	3/11/2015	\$1,075.68
Paid Chk#	505523	ROWE, KRISTA ANN	3/11/2015	\$864.47
Paid Chk#	505524	ZODROW, SHERRY M.	3/11/2015	\$101.94
Paid Chk#	505525	GROBE, BRYCE R.	3/11/2015	\$36.37
Paid Chk#	505526	GROBE, ROBERT L.	3/11/2015	\$57.14
Paid Chk#	505527	HITCHCOCK, JAMES L	3/11/2015	\$1,330.29
Paid Chk#	505528	JOHNSON, JULIE B.	3/11/2015	\$147.30
Paid Chk#	505529	KING, WAYNE R.	3/11/2015	\$1,292.97
Paid Chk#	505530	MAXSON, KRAIG C.	3/11/2015	\$1,042.08
Paid Chk#	505531	OMBERG, TODD R.	3/11/2015	\$20.77
Paid Chk#	505532	PAHL, JONATHAN W.	3/11/2015	\$31.17
Paid Chk#	505533	ROBERTSON, TODD Q	3/11/2015	\$1,295.45
Paid Chk#	505534	SATHER, CASEY	3/11/2015	\$934.98
Paid Chk#	505535	SWARTHOUT, MARK O.	3/11/2015	\$1,261.22
Paid Chk#	505536	BLANKENSHIP, CAROLYN ANN	3/11/2015	\$109.51
Paid Chk#	505537	COLLINS, REBECCA A.	3/11/2015	\$118.15
Paid Chk#	505538	DUNNE, ELSIE	3/11/2015	\$266.06
Paid Chk#	505539	HANSEN, MORGAN K	3/11/2015	\$1,167.83
Paid Chk#	505540	SAND, JOAN ELIZABETH	3/11/2015	\$605.84
Paid Chk#	505541	SORUM, COLLEEN M.	3/11/2015	\$313.12
Paid Chk#	505542	LOHRENZ, GALEN HARVEY	3/11/2015	\$147.76
Paid Chk#	505543	DOLL, KAREN K.	3/11/2015	\$1,165.63
<b>Total Checks</b>				<b>\$34,578.52</b>

CITY OF PINE ISLAND

Council Check List - Monthly

Period: 2

Act Type	Act Code	Last Dim Descr	Search Name	CHECK #	Amount	Comments	Batch Name
<b>Fund 101 GENERAL FUND</b>							
<b>Dept</b>							
G	101-21705	Medicare Payable			-\$431.50	Labor Distribution	PR2015-04
G	101-21701	Federal Withholding Payable			-\$1,632.25	Labor Distribution	PR2015-05
G	101-21702	State Withholding Payable			-\$606.68	Labor Distribution	PR2015-05
G	101-21703	FICA Tax Payable			-\$1,624.18	Labor Distribution	PR2015-05
G	101-21704	PERA Withholding Payable			-\$1,751.96	Labor Distribution	PR2015-05
G	101-21705	Medicare Payable			-\$379.82	Labor Distribution	PR2015-05
G	101-21706	Medical Ins Premium Payable			-\$1,886.40	Labor Distribution	PR2015-05
G	101-10102	Cash - Sterling State			-\$10,324.58	Labor Distribution	PR2015-04
G	101-21701	Federal Withholding Payable			-\$1,756.79	Labor Distribution	PR2015-04
G	101-21708	Cancer Insurance			-\$67.72	Labor Distribution	PR2015-05
G	101-21709	Life Insurance Payable			-\$21.72	Labor Distribution	PR2015-05
G	101-21702	State Withholding Payable			-\$652.45	Labor Distribution	PR2015-04
G	101-21703	FICA Tax Payable			-\$1,845.02	Labor Distribution	PR2015-04
G	101-10102	Cash - Sterling State			-\$8,906.99	Labor Distribution	PR2015-05
G	101-21704	PERA Withholding Payable			-\$1,861.80	Labor Distribution	PR2015-04
G	101-21716	Short-term Disabil-AFLAC			-\$76.35	Labor Distribution	PR2015-05
G	101-21713	Dental Insurance			-\$105.90	Labor Distribution	PR2015-05
G	101-21706	Medical Ins Premium Payable			-\$1,968.94	Labor Distribution	PR2015-04
G	101-21708	Cancer Insurance			-\$72.62	Labor Distribution	PR2015-04
G	101-21714	Hospital Indemnity-AFLAC			-\$15.65	Labor Distribution	PR2015-05
G	101-21715	Accident Ins - AFLAC			-\$37.64	Labor Distribution	PR2015-05
G	101-21717	Life Insurance (PERAC)			-\$9.40	Labor Distribution	PR2015-05
G	101-21712	Equitable Annuities Payable			-\$18.23	Labor Distribution	PR2015-04
G	101-21720	Health Savings Account			-\$841.15	Labor Distribution	PR2015-05
G	101-21713	Dental Insurance			-\$116.22	Labor Distribution	PR2015-04
G	101-21714	Hospital Indemnity-AFLAC			-\$11.41	Labor Distribution	PR2015-04
G	101-21715	Accident Ins - AFLAC			-\$34.54	Labor Distribution	PR2015-04
G	101-21716	Short-term Disabil-AFLAC			-\$70.64	Labor Distribution	PR2015-04
G	101-21717	Life Insurance (PERAC)			-\$6.85	Labor Distribution	PR2015-04
G	101-21712	Equitable Annuities Payable			-\$25.00	Labor Distribution	PR2015-05
G	101-21709	Life Insurance Payable			-\$22.74	Labor Distribution	PR2015-04
G	101-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000188	\$1,756.79	PR	AP2-27-15
G	101-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000188	\$431.50	PR	AP2-27-15
G	101-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000188	\$1,845.02	PR	AP2-27-15
G	101-21702	State Withholding Payable	MN DEPT OF REVENUE	000189	\$652.45	PR	AP2-27-15
G	101-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000190	\$1,861.80	PR	AP2-27-15
G	101-21720	Health Savings Account	HEALTHQUITY	000191	\$965.43	FEB 2015 COVERAGE	AP2-27-15
G	101-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000192	\$379.82	PR	AP-3-12-15
G	101-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000192	\$1,632.25	PR	AP-3-12-15
G	101-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000192	\$1,624.18	PR	AP-3-12-15
G	101-21702	State Withholding Payable	MN DEPT OF REVENUE	000193	\$606.68	PR	AP-3-12-15

G	101-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000194	\$1,751.96	PR	AP-3-12-15
G	101-10102	Cash - Sterling State	STERLING STATE BANK	139573	\$10,324.60	PR2015-04	AP2-27-15
G	101-21712	Equitable Annuities Payable	AXA - EQUITABLE	139577	\$38.30	PR2015 3 & 4	AP2-27-15
G	101-21706	Medical Ins Premium Payable	HEALTHPARTNERS	139585	\$4,169.86	PR2015-3&4	AP2-27-15
G	101-10102	Cash - Sterling State	STERLING STATE BANK	139608	\$8,906.97	PR2015-05	AP-3-12-15
G	101-21709	Life Insurance Payable	DEARBORN NATIONAL	139627	\$48.29	PR2015-03&04	AP-3-12-15
<b>Dept</b>						-\$187.24	
<b>Dept 41110 Council</b>							
E	101-41110-125	Medicare Contributions			\$14.80	Labor Distribution	PR2015-04
E	101-41110-122	FICA			\$63.24	Labor Distribution	PR2015-04
E	101-41110-101	Full-Time Wages			\$1,020.00	Labor Distribution	PR2015-04
<b>Dept 41110 Council</b>						\$1,098.04	
<b>Dept 41940 General Govt Operations</b>							
E	101-41940-101	Full-Time Wages			\$6,970.43	Labor Distribution	PR2015-05
E	101-41940-131	Employer Paid Health			\$1,404.84	Labor Distribution	PR2015-05
E	101-41940-103	Custodial Wages			\$114.75	Labor Distribution	PR2015-05
E	101-41940-121	PERA			\$514.05	Labor Distribution	PR2015-04
E	101-41940-101	Full-Time Wages			\$6,854.13	Labor Distribution	PR2015-04
E	101-41940-125	Medicare Contributions			\$101.99	Labor Distribution	PR2015-05
E	101-41940-122	FICA			\$430.46	Labor Distribution	PR2015-04
E	101-41940-131	Employer Paid Health			\$900.57	Labor Distribution	PR2015-04
E	101-41940-125	Medicare Contributions			\$100.67	Labor Distribution	PR2015-04
E	101-41940-122	FICA			\$436.09	Labor Distribution	PR2015-05
E	101-41940-103	Custodial Wages			\$133.88	Labor Distribution	PR2015-04
E	101-41940-121	PERA			\$522.79	Labor Distribution	PR2015-05
E	101-41940-131	Employer Paid Health	HEALTH EQUITY	000191	\$32.45	FEB 2015 COVERAGE	AP2-27-15
E	101-41940-201	Office Supplies	1 SOURCE	139574	\$7.77	CALCULATOR TAPE	AP2-27-15
E	101-41940-382	Water/Sewer Utilities	CITY OF PINE ISLAND	139580	\$35.80	W/S 1-13-15 TO 2-9-15	AP2-27-15
E	101-41940-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$235.41	SERVICE 1/12/15 TO 02/11/15	AP2-27-15
E	101-41940-900	Assessment	OLMSTED COUNTY CENTRAL	139592	\$247.50	SPECIAL ASSESSMENTS	AP2-27-15
E	101-41940-401	Repairs/Maint Buildings	PINE HEAT & AIR	139593	\$403.00	IGNITOR REPLACED	AP2-27-15
E	101-41940-331	Travel Expenses	POCKLINGTON, STEPHANIE	139594	\$30.80	CANNON FALLS MTG MILEAGE	AP2-27-15
E	101-41940-401	Repairs/Maint Buildings	SCHUMACHER ELEVATOR CO	139598	\$111.53	ELEVATOR MAINTENANCE FEB	AP2-27-15
E	101-41940-211	Cleaning Supplies	VAN PAPER COMPANY	139603	\$82.64	PAPER TOWELS & TISSUE	AP2-27-15
E	101-41940-201	Office Supplies	1 SOURCE	139609	\$8.45	SHEET PROTECTOR	AP-3-12-15
E	101-41940-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	101-41940-201	Office Supplies	BECKLEYS OFFICE PRODUCTS	139619	\$35.00	SHREDDING MAR 2015	AP-3-12-15
E	101-41940-321	Telephone	BEVCOMM	139620	\$718.48	MAR 2015 SERVICE	AP-3-12-15
E	101-41940-404	Repairs/Maint Machinery/Equip	G & K SERVICES	139632	\$80.23	RUG CLEANING	AP-3-12-15
E	101-41940-404	Repairs/Maint Machinery/Equip	G & K SERVICES	139632	\$80.23	RUG CLEANING	AP-3-12-15
E	101-41940-304	Legal Fees	GOODHUE COUNTY ATTORNEY	139635	\$965.81	PROSECUTIONS	AP-3-12-15
E	101-41940-351	Legal Notices Publishing	GRIMSRUD PUBLISHING, INC	139638	\$260.63	PUBLICATIONS	AP-3-12-15
E	101-41940-404	Repairs/Maint Machinery/Equip	HARDWARE HANK	139639	\$10.99	DOOR KNOB	AP-3-12-15
E	101-41940-304	Legal Fees	KENNEDY & GRAVEN	139642	\$1,248.53	ALMA SPEC ASSES APPEAL,	AP-3-12-15
E	101-41940-304	Legal Fees	KENNEDY & GRAVEN	139642	\$2,750.00	GENERAL, PERSONNEL	AP-3-12-15
E	101-41940-404	Repairs/Maint Machinery/Equip	MN DEPT OF LABOR & INDUSTRY	139650	\$100.00	ELEVATOR ANNUAL OPERA	AP-3-12-15
E	101-41940-408	Copy Machine Maintenance	TRI-STATE BUSINESS MACHINES	139666	\$89.06	COPIER MAINT	AP-3-12-15
E	101-41940-321	Telephone	VERIZON WIRELESS	139670	\$50.49	SERVICE 01/24/15 TO 02/23/15	AP-3-12-15
E	101-41940-404	Repairs/Maint Machinery/Equip	VETTEL, JOHN	139671	\$26.01	CLOCK WINDING	AP-3-12-15
E	101-41940-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$35.97	MAR WASTE REMOVAL	AP-3-12-15
<b>Dept 41940 General Govt Operations</b>						\$26,263.93	
<b>Dept 42100 Police Administration</b>							
E	101-42100-311	Police	GOODHUE CO TREASURER	139634	\$24,264.25	POLICING CONTRACT	AP-3-12-15
<b>Dept 42100 Police Administration</b>						\$24,264.25	

**Dept 42220 City Fire Fighting**

E	101-42220-212	Motor Fuels	CHS INC	139568	\$170.78	JAN 2015 FUEL	AP2-27-15
E	101-42220-439	Seminar Registration	CENTURY COLLEGE	139571	\$12.50	COURSE-CALMING THE CHAUS	AP2-27-15
E	101-42220-439	Seminar Registration	SE MN EMS	139572	\$200.00	FRIESE, POCKLINGTON,	AP2-27-15
E	101-42220-382	Water/Sewer Utilities	CITY OF PINE ISLAND	139580	\$56.91	W/S 1-13-15 TO 2-9-15	AP2-27-15
E	101-42220-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$568.46	SERVICE 1/12/15 TO 02/11/15	AP2-27-15
E	101-42220-439	Seminar Registration	MN FIRE SERVICE CERTIF BOARD	139589	\$300.00	EXAM-Goranson, Lenz, Peck	AP2-27-15
E	101-42220-219	Medical Supplies	PRAXAIR DISTRIBUTION INC	139595	\$38.97	OXYGEN	AP2-27-15
E	101-42220-439	Seminar Registration	SOUTH CENTRAL TECH COLLEGE	139599	\$394.28	EMT REFRESHER -BAKER,	AP2-27-15
E	101-42220-321	Telephone	SPRINT	139600	\$19.99	SERVICE NOV 8 TO DEC 7,	AP2-27-15
E	101-42220-321	Telephone	SPRINT	139600	\$19.99	SERVICE JAN 8 TO FEB 7,	AP2-27-15
E	101-42220-401	Repairs/Maint Buildings	SWARTHOUT & SONS	139601	\$107.97	REPAIR TOILETS	AP2-27-15
E	101-42220-331	Travel Expenses	CITY CENTER HOTEL	139606	\$143.49	RESERVATION 3/6/15	AP-3-12-15
E	101-42220-331	Travel Expenses	CITY CENTER HOTEL	139607	\$143.49	RESERVATION 3-6-15	AP-3-12-15
E	101-42220-404	Repairs/Maint Machinery/Equip	ADRIANS PARTS CITY	139611	\$41.82	HOSE EXTENSION, GREASE GUN	AP-3-12-15
E	101-42220-404	Repairs/Maint Machinery/Equip	ADVANTAGE DISTRIBUTING LLC	139612	\$574.50	OIL,	AP-3-12-15
E	101-42220-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	101-42220-321	Telephone	BEVCOMM	139620	\$62.38	MAR 2015 SERVICE	AP-3-12-15
E	101-42220-331	Travel Expenses	BROWN, MIKE	139622	\$97.94	REIMBURSE MILEAGE MANKATO	AP-3-12-15
E	101-42220-321	Telephone	CENTURYLINK	139623	\$2.54	LD PHONE	AP-3-12-15
E	101-42220-212	Motor Fuels	CHS INC	139625	\$149.47	FUEL - FEB 2015	AP-3-12-15
E	101-42220-417	Uniform	FIRE SAFETY USA, INC	139631	\$187.50	ULTRA CAR BON HOOD	AP-3-12-15
E	101-42220-417	Uniform	FIRE SAFETY USA, INC	139631	\$487.50	BULLARD	AP-3-12-15
E	101-42220-417	Uniform	FIRE SAFETY USA, INC	139631	\$23.75	6" LEATHER FTONT	AP-3-12-15
E	101-42220-351	Legal Notices Publishing	GRIMSRUD PUBLISHING,INC	139638	\$50.48	PUBLICATIONS	AP-3-12-15
E	101-42220-417	Uniform	LIGHTHOUSE UNIFORM CO.	139645	\$4,379.85	UNIFORMS	AP-3-12-15
E	101-42220-219	Medical Supplies	PRAXAIR DISTRIBUTION INC	139660	\$88.28	OXYGEN	AP-3-12-15
E	101-42220-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$10.89	COPIER MAINT	AP-3-12-15
E	101-42220-321	Telephone	VERIZON WIRELESS	139670	\$20.00	SERVICE 01/24/15 TO02/23/15	AP-3-12-15
E	101-42220-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$53.80	MAR WASTE REMOVAL	AP-3-12-15

**Dept 42220 City Fire Fighting**

\$8,540.03

**Dept 42221 Rural Fire Fighting**

E	101-42221-363	Automotive Ins	DOLLIFF INSURANCE	039517	-\$10,451.00	VOID CK 39517 REISSUED	AP2-27-15
E	101-42221-363	Automotive Ins	DOLLIFF INSURANCE	039517	-\$20.00	VOID CK 39517 REISSUED	AP2-27-15
E	101-42221-363	Automotive Ins	DOLLIFF INSURANCE	139567	\$10,451.00	REISSUED CK 39517	AP2-27-15
E	101-42221-363	Automotive Ins	DOLLIFF INSURANCE	139567	-\$442.00	PREMIUM ADJUSTMENT	AP2-27-15
E	101-42221-363	Automotive Ins	DOLLIFF INSURANCE	139567	\$20.00	REISSUED CK 39517	AP2-27-15
E	101-42221-212	Motor Fuels	CHS INC	139568	\$170.77	JAN 2015 FUEL	AP2-27-15
E	101-42221-439	Seminar Registration	CENTURY COLLEGE	139571	\$12.50	COURSE-CALMING THE CHAUS	AP2-27-15
E	101-42221-439	Seminar Registration	SE MN EMS	139572	\$200.00	RIESE, POCKLINGTON,	AP2-27-15
E	101-42221-382	Water/Sewer Utilities	CITY OF PINE ISLAND	139580	\$56.90	W/S 1-13-15 TO 2-9-15	AP2-27-15
E	101-42221-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$568.45	SERVICE 1/12/15 TO 02/11/15	AP2-27-15
E	101-42221-439	Seminar Registration	MN FIRE SERVICE CERTIF BOARD	139589	\$300.00	EXAM-Goranson, Lenz, Peck	AP2-27-15
E	101-42221-219	Medical Supplies	PRAXAIR DISTRIBUTION INC	139595	\$38.97	OXYGEN	AP2-27-15
E	101-42221-439	Seminar Registration	SOUTH CENTRAL TECH COLLEGE	139599	\$394.28	EMT REFRESHER -BAKER,	AP2-27-15
E	101-42221-321	Telephone	SPRINT	139600	\$19.99	SERVICE NOV 8 TO DEC 7,	AP2-27-15
E	101-42221-321	Telephone	SPRINT	139600	\$19.99	SERVICE JAN 8 TO FEB 7,	AP2-27-15
E	101-42221-401	Repairs/Maint Buildings	SWARTHOUT & SONS	139601	\$107.97	REPAIR TOILETS	AP2-27-15
E	101-42221-331	Travel Expenses	CITY CENTER HOTEL	139606	\$143.49	RESERVATION 3/6/15	AP-3-12-15
E	101-42221-331	Travel Expenses	CITY CENTER HOTEL	139607	\$143.49	RESERVATION 3-6-15	AP-3-12-15
E	101-42221-404	Repairs/Maint Machinery/Equip	ADRIANS PARTS CITY	139611	\$41.81	HOSE EXTENSION, GREASE GUN	AP-3-12-15
E	101-42221-404	Repairs/Maint Machinery/Equip	ADVANTAGE DISTRIBUTING LLC	139612	\$574.50	OIL	AP-3-12-15
E	101-42221-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	101-42221-321	Telephone	BEVCOMM	139620	\$62.37	MAR 2015 SERVICE	AP-3-12-15
E	101-42221-331	Travel Expenses	BROWN, MIKE	139622	\$97.94	REIMBURSE MILEAGE MANKATO	AP-3-12-15

E	101-42221-321	Telephone	CENTURYLINK	139623	\$2.54	LD PHONE	AP-3-12-15
E	101-42221-212	Motor Fuels	CHS INC	139625	\$149.47	FUEL - FEB 2015	AP-3-12-15
E	101-42221-417	Uniform	FIRE SAFETY USA, INC	139631	\$187.50	LTRA CAR BON HOOD	AP-3-12-15
E	101-42221-417	Uniform	FIRE SAFETY USA, INC	139631	\$487.50	BULLARD	AP-3-12-15
E	101-42221-417	Uniform	FIRE SAFETY USA, INC	139631	\$23.75	6" LEATHER FTONT	AP-3-12-15
E	101-42221-219	Medical Supplies	PRAXAIR DISTRIBUTION INC	139660	\$88.27	OXYGEN	AP-3-12-15
E	101-42221-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$10.89	COPIER MAINT	AP-3-12-15
E	101-42221-321	Telephone	VERIZON WIRELESS	139670	\$20.01	SERVICE 01/24/15 TO02/23/15	AP-3-12-15
E	101-42221-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$53.80	MAR WASTE REMOVAL	AP-3-12-15
<b>Dept 42221 Rural Fire Fighting</b>					\$3,667.65		
<b>Dept 42222 Fire-Federal Grant Expenditure</b>							
E	101-42222-134	Employer Paid Life	5 STAR LIFE INSURANCE COMPANY	139610	\$8.67	LEJCHER	AP-3-12-15
<b>Dept 42222 Fire-Federal Grant Expenditure</b>					\$8.67		
<b>Dept 42400 Planning and Zoning</b>							
E	101-42400-415	Contracted Services	MUNICIPAL DEV. GROUP, INC	139590	\$257.05	SOLAR ENERGY SYS	AP2-27-15
<b>Dept 42400 Planning and Zoning</b>					\$257.05		
<b>Dept 42500 Civil Defense</b>							
E	101-42500-122	FICA			\$4.26	Labor Distribution	PR2015-05
E	101-42500-125	Medicare Contributions			\$4.42	Labor Distribution	PR2015-04
E	101-42500-131	Employer Paid Health			\$44.23	Labor Distribution	PR2015-04
E	101-42500-121	PERA			\$5.17	Labor Distribution	PR2015-05
E	101-42500-122	FICA			\$18.89	Labor Distribution	PR2015-04
E	101-42500-101	Full-Time Wages			\$68.80	Labor Distribution	PR2015-05
E	101-42500-125	Medicare Contributions			\$1.00	Labor Distribution	PR2015-05
E	101-42500-121	PERA			\$22.86	Labor Distribution	PR2015-04
E	101-42500-101	Full-Time Wages			\$304.67	Labor Distribution	PR2015-04
E	101-42500-131	Employer Paid Health			\$16.76	Labor Distribution	PR2015-05
E	101-42500-321	Telephone	SPRINT	139600	\$124.65	SERVICE JAN 8 TO FEB 7,	AP2-27-15
E	101-42500-321	Telephone	SPRINT	139600	\$194.93	SERVICE NOV 8 TO DEC 7,	AP2-27-15
<b>Dept 42500 Civil Defense</b>					\$810.64		
<b>Dept 42700 Animal Control</b>							
E	101-42700-121	PERA			\$12.57	Labor Distribution	PR2015-04
E	101-42700-122	FICA			\$10.28	Labor Distribution	PR2015-04
E	101-42700-131	Employer Paid Health			\$34.43	Labor Distribution	PR2015-04
E	101-42700-101	Full-Time Wages			\$167.60	Labor Distribution	PR2015-04
E	101-42700-125	Medicare Contributions			\$2.40	Labor Distribution	PR2015-04
<b>Dept 42700 Animal Control</b>					\$227.28		
<b>Dept 43121 Streets &amp; Alleys</b>							
E	101-43121-125	Medicare Contributions			\$93.02	Labor Distribution	PR2015-04
E	101-43121-122	FICA			\$397.76	Labor Distribution	PR2015-04
E	101-43121-131	Employer Paid Health			\$1,057.26	Labor Distribution	PR2015-04
E	101-43121-101	Full-Time Wages			\$1,674.91	Labor Distribution	PR2015-05
E	101-43121-121	PERA			\$445.65	Labor Distribution	PR2015-04
E	101-43121-125	Medicare Contributions			\$86.61	Labor Distribution	PR2015-05
E	101-43121-122	FICA			\$370.43	Labor Distribution	PR2015-05
E	101-43121-109	Street - Vac/Sick/Holiday			\$1,501.76	Labor Distribution	PR2015-04
E	101-43121-121	PERA			\$409.00	Labor Distribution	PR2015-05
E	101-43121-131	Employer Paid Health			\$1,388.53	Labor Distribution	PR2015-05
E	101-43121-101	Full-Time Wages			\$1,477.07	Labor Distribution	PR2015-04
E	101-43121-104	Shop Wages			\$3,528.27	Labor Distribution	PR2015-04
E	101-43121-104	Shop Wages			\$3,110.53	Labor Distribution	PR2015-05

E	101-43121-109	Street - Vac/Sick/Holiday			\$1,272.39	Labor Distribution	PR2015-05
E	101-43121-215	Shop/Operating Supplies	BUSBY HARDWARE & FURNITURE	139579	\$292.66	WASHER & DRYER	AP2-27-15
E	101-43121-382	Water/Sewer Utilities	CITY OF PINE ISLAND	139580	\$574.48	W/S 1-13-15 TO 2-9-15	AP2-27-15
E	101-43121-415	Contracted Services	CLEMENTSON TRUCKING, INC	139581	\$1,950.00	SNOW REMOVAL 1/21,2/1,5/15	AP2-27-15
E	101-43121-215	Shop/Operating Supplies	LAWSON PRODUCTS INC	139587	\$116.98	HOLE SAW, PILOT DRILLS	AP2-27-15
E	101-43121-215	Shop/Operating Supplies	LAWSON PRODUCTS INC	139587	\$150.87	DRILL BIT, BALL VALVE,	AP2-27-15
E	101-43121-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$627.94	SERVICE 1/12/15 TO 02/11/15	AP2-27-15
E	101-43121-406	Street Repairs	NEENAH FOUNDRY COMPANY	139591	\$250.53	SOLID LID	AP2-27-15
E	101-43121-201	Office Supplies	VAN PAPER COMPANY	139603	\$82.64	PAPER TOWELS & TISSUE	AP2-27-15
E	101-43121-417	Uniform	AG PARTNERS COOP	139613	\$54.95	OVERALL-TODD	AP-3-12-15
E	101-43121-417	Uniform	AG PARTNERS COOP	139613	\$146.65	WAYNE-JEANS	AP-3-12-15
E	101-43121-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	101-43121-321	Telephone	BEVCOMM	139620	\$83.88	MAR 2015 SERVICE	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	BLUETARP FINANCIAL, INC	139621	\$459.33	TAP&DIE SET, FUEL PUMP,	AP-3-12-15
E	101-43121-212	Motor Fuels	CHS INC	139625	\$1,382.16	FUEL FEB 2015	AP-3-12-15
E	101-43121-224	Road Rock, Sand & Salt	COMPASS MINERALS AMERICA	139626	\$3,616.82	BULK COARSE LA	AP-3-12-15
E	101-43121-131	Employer Paid Health	DEARBORN NATIONAL	139627	-\$7.00	PR2015-03&04	AP-3-12-15
E	101-43121-201	Office Supplies	DOLLAR GENERAL	139628	\$13.10	OFFICE SUPPLIES	AP-3-12-15
E	101-43121-404	Repairs/Maint Machinery/Equip	GAR S REPAIR	139633	\$4.13	KUBOTA FITTING	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	HARDWARE HANK	139639	\$11.97	TAPE MEASURE	AP-3-12-15
E	101-43121-404	Repairs/Maint Machinery/Equip	HARDWARE HANK	139639	\$13.98	CORNER BRACE	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	HARDWARE HANK	139639	\$22.78	THREAD CUT OIL, DRAW	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	HARDWARE HANK	139639	\$20.93	SHELF BRKT	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	HARDWARE HANK	139639	\$2.49	RUBBER STRAP	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	HARDWARE HANK	139639	\$1.40	FASTENERS	AP-3-12-15
E	101-43121-201	Office Supplies	ISLAND MARKET	139641	\$7.98	WATER	AP-3-12-15
E	101-43121-439	Seminar Registration	ISLAND MARKET	139641	\$59.84	FOOD-SEMINAR	AP-3-12-15
E	101-43121-404	Repairs/Maint Machinery/Equip	KING, WAYNE	139643	\$8.18	TRAILER HOOKS	AP-3-12-15
E	101-43121-417	Uniform	KING, WAYNE	139643	\$39.98	2 SAFETY SWEAT SHIRTS	AP-3-12-15
E	101-43121-404	Repairs/Maint Machinery/Equip	KING, WAYNE	139643	\$9.49	CUT OFF WHEELS	AP-3-12-15
E	101-43121-404	Repairs/Maint Machinery/Equip	KING, WAYNE	139643	\$40.00	2 TIRES	AP-3-12-15
E	101-43121-404	Repairs/Maint Machinery/Equip	PAGE S WELDING	139655	\$14.40	HR STEEL	AP-3-12-15
E	101-43121-404	Repairs/Maint Machinery/Equip	PAGE S WELDING	139655	\$41.20	WELD BROOM BRACKET	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	POWERPLAN	139659	\$939.00	DURA MAX CUTTING EDGE	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	PRAXAIR DISTRIBUTION INC	139660	\$260.65	WIRE MS, ACETYLENE	AP-3-12-15
E	101-43121-215	Shop/Operating Supplies	THOMAS TOOL SUPPLY	139664	\$280.98	ROTARY HAMMER, CHISEL,	AP-3-12-15
E	101-43121-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$17.74	COPIER MAINT	AP-3-12-15
E	101-43121-321	Telephone	VERIZON WIRELESS	139670	\$188.70	SERVICE 01/24/15 TO02/23/15	AP-3-12-15
E	101-43121-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$107.60	MAR WASTE REMOVAL	AP-3-12-15
<b>Dept 43121 Streets &amp; Alleys</b>							
					\$28,835.10		
<b>Dept 43160 Street Lighting</b>							
E	101-43160-381	Electric Utilities	GOODHUE CO CO-OP ELECTRIC	139583	\$56.00	SERVICE 01/01/15 TO	AP2-27-15
E	101-43160-381	Electric Utilities	XCEL ENERGY	139605	\$355.04	SERVICE 1-19-15 TO 2-18-15	AP2-27-15
E	101-43160-381	Electric Utilities	XCEL ENERGY	139605	\$148.47	SERVICE 1-19-15 TO 2-18-15	AP2-27-15
<b>Dept 43160 Street Lighting</b>							\$559.51
<b>Dept 45124 Swimming Pools</b>							
E	101-45124-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$18.05	SERVICE 01/14/15 TO	AP2-27-15
E	101-45124-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	101-45124-321	Telephone	BEVCOMM	139620	\$18.29	MAR 2015 SERVICE	AP-3-12-15
E	101-45124-340	Advertising	GRIMSRUD PUBLISHING,INC	139638	\$67.20	PUBLICATIONS	AP-3-12-15
E	101-45124-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$8.90	COPIER MAINT	AP-3-12-15
E	101-45124-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$52.77	MAR WASTE REMOVAL	AP-3-12-15
<b>Dept 45124 Swimming Pools</b>							\$297.71
<b>Dept 45202 Park Areas</b>							

E	101-45202-131	Employer Paid Health			\$4.42	Labor Distribution	PR2015-04
E	101-45202-101	Full-Time Wages			\$30.38	Labor Distribution	PR2015-04
E	101-45202-122	FICA			\$1.31	Labor Distribution	PR2015-05
E	101-45202-125	Medicare Contributions			\$0.31	Labor Distribution	PR2015-05
E	101-45202-121	PERA			\$2.27	Labor Distribution	PR2015-04
E	101-45202-131	Employer Paid Health			\$5.15	Labor Distribution	PR2015-05
E	101-45202-101	Full-Time Wages			\$21.17	Labor Distribution	PR2015-05
E	101-45202-125	Medicare Contributions			\$0.44	Labor Distribution	PR2015-04
E	101-45202-121	PERA			\$1.59	Labor Distribution	PR2015-05
E	101-45202-122	FICA			\$1.88	Labor Distribution	PR2015-04
E	101-45202-381	Electric Utilities	XCEL ENERGY	139605	\$1.49	SERVICE 1-17-15 TO 2-19-15	AP2-27-15
E	101-45202-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	101-45202-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$6.94	COPIER MAINT	AP-3-12-15
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$135.85	MAR WASTE REMOVAL	AP-3-12-15
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$22.64	MAR WASTE REMOVAL	AP-3-12-15
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$22.64	MAR WASTE REMOVAL	AP-3-12-15
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$90.56	MAR WASTE REMOVAL	AP-3-12-15
<b>Dept 45202 Park Areas</b>					\$481.54		
<b>Dept 46630 Community Action Programs</b>							
E	101-46630-201	Office Supplies	BAKEBERG, MARY	139578	\$25.00	ENVELOPES	AP2-27-15
<b>Dept 46630 Community Action Programs</b>					\$25.00		
<b>Fund 101 GENERAL FUND</b>					\$95,149.16		
<b>Fund 211 LIBRARY</b>							
<b>Dept</b>							
G	211-10102	Cash - Sterling State			-\$2,580.51	Labor Distribution	PR2015-05
G	211-21713	Dental Insurance			-\$14.79	Labor Distribution	PR2015-04
G	211-21709	Life Insurance Payable			-\$3.50	Labor Distribution	PR2015-05
G	211-21713	Dental Insurance			-\$14.80	Labor Distribution	PR2015-05
G	211-21709	Life Insurance Payable			-\$3.50	Labor Distribution	PR2015-04
G	211-21720	Health Savings Account			-\$145.84	Labor Distribution	PR2015-05
G	211-21705	Medicare Payable			-\$101.88	Labor Distribution	PR2015-05
G	211-21704	PERA Withholding Payable			-\$472.86	Labor Distribution	PR2015-05
G	211-21706	Medical Ins Premium Payable			-\$196.00	Labor Distribution	PR2015-04
G	211-21706	Medical Ins Premium Payable			-\$196.01	Labor Distribution	PR2015-05
G	211-21704	PERA Withholding Payable			-\$424.85	Labor Distribution	PR2015-04
G	211-21702	State Withholding Payable			-\$131.89	Labor Distribution	PR2015-05
G	211-21703	FICA Tax Payable			-\$435.68	Labor Distribution	PR2015-05
G	211-21701	Federal Withholding Payable			-\$312.80	Labor Distribution	PR2015-05
G	211-21703	FICA Tax Payable			-\$385.92	Labor Distribution	PR2015-04
G	211-21702	State Withholding Payable			-\$126.98	Labor Distribution	PR2015-04
G	211-21701	Federal Withholding Payable			-\$298.89	Labor Distribution	PR2015-04
G	211-10102	Cash - Sterling State			-\$2,251.09	Labor Distribution	PR2015-04
G	211-21705	Medicare Payable			-\$90.26	Labor Distribution	PR2015-04
G	211-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000188	\$385.92	PR	AP2-27-15
G	211-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000188	\$90.26	PR	AP2-27-15
G	211-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000188	\$298.89	PR	AP2-27-15
G	211-21702	State Withholding Payable	MN DEPT OF REVENUE	000189	\$126.98	PR	AP2-27-15
G	211-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000190	\$424.85	PR	AP2-27-15
G	211-21720	Health Savings Account	HEALTH EQUITY	000191	\$145.84	FEB 2015 COVERAGE	AP2-27-15
G	211-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000192	\$312.80	PR	AP-3-12-15
G	211-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000192	\$435.68	PR	AP-3-12-15
G	211-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000192	\$101.88	PR	AP-3-12-15
G	211-21702	State Withholding Payable	MN DEPT OF REVENUE	000193	\$131.89	PR	AP-3-12-15
G	211-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000194	\$472.86	PR	AP-3-12-15



<b>Dept 41000 General Government (GENERAL)</b>							
E	246-41000-321	Telephone	BEVCOMM	139620	\$350.00	MAR 2015 SERVICE	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$350.00		
<b>Fund 246 RIVER FLOOD MONITOR</b>					\$350.00		
<b>Fund 250 CAPITAL EQUIPMENT FUND</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	250-41000-521	City Fire Fighting - Cap Out	BLUETARP FINANCIAL, INC	139621	\$337.76	PLIERS SET, TOOL BOX	AP-3-12-15
E	250-41000-521	City Fire Fighting - Cap Out	FIRE SAFETY USA, INC	139631	\$1,430.83	REPAIR WORK ON TRUCK	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$1,768.59		
<b>Fund 250 CAPITAL EQUIPMENT FUND</b>					\$1,768.59		
<b>Fund 255 ECONOMIC DEV. AUTHORITY</b>							
<b>Dept</b>							
G	255-21701	Federal Withholding Payable			-\$145.89	Labor Distribution	PR2015-04
G	255-10102	Cash - Sterling State			-\$1,165.63	Labor Distribution	PR2015-04
G	255-21702	State Withholding Payable			-\$85.93	Labor Distribution	PR2015-04
G	255-21703	FICA Tax Payable			-\$205.46	Labor Distribution	PR2015-04
G	255-21704	PERA Withholding Payable			-\$252.09	Labor Distribution	PR2015-04
G	255-21705	Medicare Payable			-\$48.06	Labor Distribution	PR2015-04
G	255-21713	Dental Insurance			-\$30.49	Labor Distribution	PR2015-05
G	255-21706	Medical Ins Premium Payable			-\$492.20	Labor Distribution	PR2015-05
G	255-21709	Life Insurance Payable			-\$3.50	Labor Distribution	PR2015-05
G	255-21705	Medicare Payable			-\$48.06	Labor Distribution	PR2015-05
G	255-21703	FICA Tax Payable			-\$205.46	Labor Distribution	PR2015-05
G	255-21702	State Withholding Payable			-\$85.93	Labor Distribution	PR2015-05
G	255-21701	Federal Withholding Payable			-\$145.89	Labor Distribution	PR2015-05
G	255-10102	Cash - Sterling State			-\$1,165.63	Labor Distribution	PR2015-05
G	255-21720	Health Savings Account			-\$289.59	Labor Distribution	PR2015-05
G	255-21704	PERA Withholding Payable			-\$252.09	Labor Distribution	PR2015-05
G	255-21706	Medical Ins Premium Payable			-\$492.20	Labor Distribution	PR2015-04
G	255-21709	Life Insurance Payable			-\$3.50	Labor Distribution	PR2015-04
G	255-21713	Dental Insurance			-\$30.48	Labor Distribution	PR2015-04
G	255-21720	Health Savings Account			-\$143.75	Labor Distribution	PR2015-04
G	255-21720	Health Savings Account	HEALTH EQUITY	000191	\$433.34	FEB 2015 COVERAGE	AP2-27-15
G	255-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000192	\$205.46	PR2015-05	AP-3-12-15
G	255-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000192	\$48.06	PR2015-05	AP-3-12-15
G	255-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000192	\$145.89	PR2015-05	AP-3-12-15
G	255-10102	Cash - Sterling State	STERLING STATE BANK	139573	\$1,165.63	PR2015-04	AP2-27-15
G	255-21706	Medical Ins Premium Payable	HEALTHPARTNERS	139585	\$984.40	PR2015-3&4	AP2-27-15
G	255-10102	Cash - Sterling State	STERLING STATE BANK	139608	\$1,165.63	PR2015-05	AP-3-12-15
G	255-21709	Life Insurance Payable	DEARBORN NATIONAL	139627	\$7.00	PR2015-03&04	AP-3-12-15
<b>Dept</b>							-\$1,136.42
<b>Dept 41590 Economic Development</b>							
E	255-41590-122	FICA			\$102.73	Labor Distribution	PR2015-05
E	255-41590-125	Medicare Contributions			\$24.03	Labor Distribution	PR2015-05
E	255-41590-101	Full-Time Wages			\$1,800.69	Labor Distribution	PR2015-05
E	255-41590-131	Employer Paid Health			\$656.34	Labor Distribution	PR2015-05
E	255-41590-121	PERA			\$135.05	Labor Distribution	PR2015-04
E	255-41590-122	FICA			\$102.73	Labor Distribution	PR2015-04
E	255-41590-125	Medicare Contributions			\$24.03	Labor Distribution	PR2015-04
E	255-41590-101	Full-Time Wages			\$1,800.69	Labor Distribution	PR2015-04
E	255-41590-131	Employer Paid Health			\$510.49	Labor Distribution	PR2015-04
E	255-41590-121	PERA			\$135.05	Labor Distribution	PR2015-05

<b>Dept 41590 Economic Development</b>					\$5,291.83		
<b>Fund 255 ECONOMIC DEV. AUTHORITY</b>					\$4,155.41		
<b>Fund 280 CHARITABLE GAMBLING DONATION</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
<b>Dept 41000 General Government (GENERAL)</b>					\$500.00		
<b>Fund 280 CHARITABLE GAMBLING DONATION</b>					\$500.00		
<b>Fund 395 TIF 1-12 BIO PARK ELK RUN</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	395-41000-265	TIF Administration Fees	OLMSTED COUNTY CENTRAL	139592	\$200.00	2014 TIF MAINTENANCE	AP2-27-15
<b>Dept 41000 General Government (GENERAL)</b>					\$200.00		
<b>Fund 395 TIF 1-12 BIO PARK ELK RUN</b>					\$200.00		
<b>Fund 431 17TH AVE- FRONTAGE RD PROJECT</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	431-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	139673	\$956.50	EAST FRONTAGE ROAD	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$956.50		
<b>Fund 431 17TH AVE- FRONTAGE RD PROJECT</b>					\$956.50		
<b>Fund 433 2015 FIRST AVE NW STREET PROJ</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	433-41000-351	Legal Notices Publishing	GRIMSRUD PUBLISHING,INC	139638	\$78.00	PUBLICATIONS	AP-3-12-15
E	433-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	139673	\$27,974.50	2015 NW ST RECONSTRUCTION	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$28,052.50		
<b>Fund 433 2015 FIRST AVE NW STREET PROJ</b>					\$28,052.50		
<b>Fund 434 UTILITIES TO ELEM SCHOOL</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	434-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	139673	\$1,627.50	SEWER & WATER EXTENSION	AP-3-12-15
E	434-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	139673	\$4,908.00	STUDY FOR SEWER/WATER	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$6,535.50		
<b>Fund 434 UTILITIES TO ELEM SCHOOL</b>					\$6,535.50		
<b>Fund 601 WATER FUND</b>							
<b>Dept</b>							
G	601-21701	Federal Withholding Payable			-\$210.74	Labor Distribution	PR2015-05
G	601-21717	Life Insurance (PERAC)			-\$1.42	Labor Distribution	PR2015-04
G	601-21716	Short-term Disabil-AFLAC			-\$3.17	Labor Distribution	PR2015-04
G	601-21713	Dental Insurance			-\$19.00	Labor Distribution	PR2015-05
G	601-10102	Cash - Sterling State			-\$882.89	Labor Distribution	PR2015-04
G	601-21701	Federal Withholding Payable			-\$156.16	Labor Distribution	PR2015-04
G	601-21702	State Withholding Payable			-\$60.83	Labor Distribution	PR2015-04
G	601-21703	FICA Tax Payable			-\$164.12	Labor Distribution	PR2015-04
G	601-21704	PERA Withholding Payable			-\$186.78	Labor Distribution	PR2015-04
G	601-21705	Medicare Payable			-\$38.40	Labor Distribution	PR2015-04
G	601-21706	Medical Ins Premium Payable			-\$194.58	Labor Distribution	PR2015-04
G	601-21708	Cancer Insurance			-\$3.37	Labor Distribution	PR2015-04
G	601-21709	Life Insurance Payable			-\$2.65	Labor Distribution	PR2015-04
G	601-21712	Equitable Annuities Payable			-\$3.76	Labor Distribution	PR2015-04
G	601-21714	Hospital Indemnity-AFLAC			-\$2.35	Labor Distribution	PR2015-04
G	601-21720	Health Savings Account			-\$94.80	Labor Distribution	PR2015-05
G	601-21715	Accident Ins - AFLAC			-\$1.72	Labor Distribution	PR2015-04

G	601-21708	Cancer Insurance			-\$2.74	Labor Distribution	PR2015-05
G	601-21706	Medical Ins Premium Payable			-\$207.08	Labor Distribution	PR2015-05
G	601-10102	Cash - Sterling State			-\$1,177.98	Labor Distribution	PR2015-05
G	601-21705	Medicare Payable			-\$50.68	Labor Distribution	PR2015-05
G	601-21704	PERA Withholding Payable			-\$245.65	Labor Distribution	PR2015-05
G	601-21702	State Withholding Payable			-\$79.93	Labor Distribution	PR2015-05
G	601-21709	Life Insurance Payable			-\$3.42	Labor Distribution	PR2015-05
G	601-21703	FICA Tax Payable			-\$216.62	Labor Distribution	PR2015-05
G	601-21713	Dental Insurance			-\$14.60	Labor Distribution	PR2015-04
G	601-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000188	\$38.40	PR	AP2-27-15
G	601-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000188	\$164.12	PR	AP2-27-15
G	601-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000188	\$156.16	PR	AP2-27-15
G	601-21702	State Withholding Payable	MN DEPT OF REVENUE	000189	\$60.83	PR	AP2-27-15
G	601-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000190	\$186.78	PR	AP2-27-15
G	601-21720	Health Savings Account	HEALTHQUITY	000191	\$51.00	FEB 2015 COVERAGE	AP2-27-15
G	601-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000192	\$210.74	PR	AP-3-12-15
G	601-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000192	\$216.62	PR	AP-3-12-15
G	601-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000192	\$50.68	PR	AP-3-12-15
G	601-21702	State Withholding Payable	MN DEPT OF REVENUE	000193	\$79.93	PR	AP-3-12-15
G	601-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000194	\$245.65	PR	AP-3-12-15
G	601-10102	Cash - Sterling State	STERLING STATE BANK	139573	\$882.90	PR2015-04	AP2-27-15
G	601-21712	Equitable Annuities Payable	AXA - EQUITABLE	139577	\$5.12	PR2015 3 & 4	AP2-27-15
G	601-21706	Medical Ins Premium Payable	HEALTHPARTNERS	139585	\$304.36	PR2015-3&4	AP2-27-15
R	601-37110	Residential - Water	KANE, JACQUELINE	139586	\$15.76	SEC/DEP REFUND	AP2-27-15
G	601-10102	Cash - Sterling State	STERLING STATE BANK	139608	\$1,178.02	PR2015-05	AP-3-12-15
G	601-21709	Life Insurance Payable	DEARBORN NATIONAL	139627	\$4.30	PR2015-03&04	AP-3-12-15
					-\$174.07		

**Dept**

**Dept 41000 General Government (GENERAL)**

E	601-41000-122	FICA			\$108.31	Labor Distribution	PR2015-05
E	601-41000-121	PERA			\$131.60	Labor Distribution	PR2015-05
E	601-41000-131	Employer Paid Health			\$181.20	Labor Distribution	PR2015-04
E	601-41000-125	Medicare Contributions			\$25.34	Labor Distribution	PR2015-05
E	601-41000-131	Employer Paid Health			\$289.04	Labor Distribution	PR2015-05
E	601-41000-101	Full-Time Wages			\$1,334.28	Labor Distribution	PR2015-04
E	601-41000-121	PERA			\$100.06	Labor Distribution	PR2015-04
E	601-41000-122	FICA			\$82.06	Labor Distribution	PR2015-04
E	601-41000-101	Full-Time Wages			\$1,754.35	Labor Distribution	PR2015-05
E	601-41000-125	Medicare Contributions			\$19.20	Labor Distribution	PR2015-04
E	601-41000-322	Postage	US POSTMASTER	139570	\$128.10	W/S BILLS 1/13 TO 2/17/15	AP2-27-15
E	601-41000-210	Operating Supplies	BUSBY HARDWARE & FURNITURE	139579	\$292.67	WASHER & DRYER	AP2-27-15
E	601-41000-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$17.73	SERVICE 1/12/15 TO 02/11/15	AP2-27-15
E	601-41000-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$677.50	2015 SUPPORT FEE	AP-3-12-15
E	601-41000-321	Telephone	BEVCOMM	139620	\$153.90	MAR 2015 SERVICE	AP-3-12-15
E	601-41000-309	Gopher State One-Call Fee	GOPHER STATE ONE-CALL INC.	139637	\$8.03	9 CALLS	AP-3-12-15
E	601-41000-404	Repairs/Maint Machinery/Equip	HARDWARE HANK	139639	\$33.74	CONCRETE FLOOR PAINT	AP-3-12-15
E	601-41000-210	Operating Supplies	HARDWARE HANK	139639	\$14.99	BATTERIES	AP-3-12-15
E	601-41000-404	Repairs/Maint Machinery/Equip	HARDWARE HANK	139639	\$17.47	COUPLER	AP-3-12-15
E	601-41000-210	Operating Supplies	HARDWARE HANK	139639	\$29.99	TORCH HEAD	AP-3-12-15
E	601-41000-210	Operating Supplies	HARDWARE HANK	139639	\$0.12	FASTENERS	AP-3-12-15
E	601-41000-210	Operating Supplies	LAWSON PRODUCTS INC	139644	\$297.47	HOLE SAW, HEX SELF	AP-3-12-15
E	601-41000-404	Repairs/Maint Machinery/Equip	MIDWEST LEAK DETECTION LLC	139647	\$330.00	WATER MAIN BREAK 5TH ST	AP-3-12-15
E	601-41000-445	State Water Surcharge Expense	MN DEPT OF HEALTH	139649	\$2,052.00	JAN - MAR 2015 CONNECTION	AP-3-12-15
E	601-41000-433	Dues and Subscriptions	MN RURAL WATER ASSOCIATION	139653	\$250.00	MEMBERSHIP APRIL 2015 TO	AP-3-12-15
E	601-41000-415	Contracted Services	SCHUMACHER EXCAVATING INC.	139662	\$2,768.77	EXCAVATOR WITH RIPPER	AP-3-12-15
E	601-41000-210	Operating Supplies	THOMAS TOOL SUPPLY	139664	\$280.98	ROTARY HAMMER, CHISEL,	AP-3-12-15

E	601-41000-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$10.56	COPIER MAINT	AP-3-12-15
E	601-41000-321	Telephone	VERIZON WIRELESS	139670	\$37.50	SERVICE 01/24/15 TO02/23/15	AP-3-12-15
E	601-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	139673	\$140.00	REVIEW ELK RUN	AP-3-12-15
E	601-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	139673	\$516.00	WATERMAIN MAPS	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$12,082.96		
<b>Fund 601 WATER FUND</b>					\$11,908.89		
<b>Fund 602 SEWER FUND</b>							
<b>Dept</b>							
G	602-21714	Hospital Indemnity-AFLAC			-\$1.89	Labor Distribution	PR2015-04
G	602-21709	Life Insurance Payable			-\$6.11	Labor Distribution	PR2015-04
G	602-21715	Accident Ins - AFLAC			-\$1.37	Labor Distribution	PR2015-04
G	602-10102	Cash - Sterling State			-\$2,003.31	Labor Distribution	PR2015-04
G	602-21720	Health Savings Account			-\$230.77	Labor Distribution	PR2015-05
G	602-21713	Dental Insurance			-\$36.09	Labor Distribution	PR2015-04
G	602-21708	Cancer Insurance			-\$9.96	Labor Distribution	PR2015-05
G	602-21706	Medical Ins Premium Payable			-\$533.07	Labor Distribution	PR2015-05
G	602-21705	Medicare Payable			-\$90.72	Labor Distribution	PR2015-05
G	602-21704	PERA Withholding Payable			-\$441.44	Labor Distribution	PR2015-05
G	602-21703	FICA Tax Payable			-\$387.86	Labor Distribution	PR2015-05
G	602-21702	State Withholding Payable			-\$134.60	Labor Distribution	PR2015-05
G	602-21713	Dental Insurance			-\$42.10	Labor Distribution	PR2015-05
G	602-10102	Cash - Sterling State			-\$2,113.92	Labor Distribution	PR2015-05
G	602-21709	Life Insurance Payable			-\$6.36	Labor Distribution	PR2015-05
G	602-21708	Cancer Insurance			-\$4.40	Labor Distribution	PR2015-04
G	602-21706	Medical Ins Premium Payable			-\$462.98	Labor Distribution	PR2015-04
G	602-21705	Medicare Payable			-\$86.38	Labor Distribution	PR2015-04
G	602-21704	PERA Withholding Payable			-\$419.60	Labor Distribution	PR2015-04
G	602-21703	FICA Tax Payable			-\$369.38	Labor Distribution	PR2015-04
G	602-21717	Life Insurance (PERAC)			-\$1.13	Labor Distribution	PR2015-04
G	602-21716	Short-term Disabil-AFLAC			-\$2.54	Labor Distribution	PR2015-04
G	602-21702	State Withholding Payable			-\$130.63	Labor Distribution	PR2015-04
G	602-21712	Equitable Annuities Payable			-\$3.01	Labor Distribution	PR2015-04
G	602-21701	Federal Withholding Payable			-\$334.13	Labor Distribution	PR2015-04
G	602-21701	Federal Withholding Payable			-\$336.00	Labor Distribution	PR2015-05
G	602-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000188	\$86.38	PR	AP2-27-15
G	602-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000188	\$369.38	PR	AP2-27-15
G	602-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000188	\$334.13	PR	AP2-27-15
G	602-21702	State Withholding Payable	MN DEPT OF REVENUE	000189	\$130.63	PR	AP2-27-15
G	602-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000190	\$419.60	PR	AP2-27-15
G	602-21720	Health Savings Account	HEALTH EQUITY	000191	\$150.29	FEB 2015 COVERAGE	AP2-27-15
G	602-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000192	\$336.00	PR	AP-3-12-15
G	602-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000192	\$387.86	PR	AP-3-12-15
G	602-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000192	\$90.72	PR	AP-3-12-15
G	602-21702	State Withholding Payable	MN DEPT OF REVENUE	000193	\$134.60	PR	AP-3-12-15
G	602-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000194	\$441.44	PR	AP-3-12-15
G	602-10102	Cash - Sterling State	STERLING STATE BANK	139573	\$2,003.28	PR2015-04	AP2-27-15
G	602-21712	Equitable Annuities Payable	AXA - EQUITABLE	139577	\$6.58	PR2015 3 & 4	AP2-27-15
R	602-37210	Residential - Sewer	FREYTAG, LACY	139582	\$82.59	SEC/DEP REFUND	AP2-27-15
G	602-21706	Medical Ins Premium Payable	HEALTHPARTNERS	139585	\$778.83	PR2015-3&4	AP2-27-15
G	602-10102	Cash - Sterling State	STERLING STATE BANK	139608	\$2,113.90	PR2015-05	AP-3-12-15
G	602-21709	Life Insurance Payable	DEARBORN NATIONAL	139627	\$10.41	PR2015-03&04	AP-3-12-15
<b>Dept</b>					-\$313.13		
<b>Dept 41000 General Government (GENERAL)</b>							
E	602-41000-101	Full-Time Wages			\$3,153.27	Labor Distribution	PR2015-05

E	602-41000-121	PERA			\$224.78	Labor Distribution	PR2015-04
E	602-41000-122	FICA			\$184.69	Labor Distribution	PR2015-04
E	602-41000-121	PERA			\$236.48	Labor Distribution	PR2015-05
E	602-41000-122	FICA			\$193.93	Labor Distribution	PR2015-05
E	602-41000-131	Employer Paid Health			\$413.11	Labor Distribution	PR2015-04
E	602-41000-125	Medicare Contributions			\$45.36	Labor Distribution	PR2015-05
E	602-41000-131	Employer Paid Health			\$697.76	Labor Distribution	PR2015-05
E	602-41000-125	Medicare Contributions			\$43.19	Labor Distribution	PR2015-04
E	602-41000-101	Full-Time Wages			\$2,997.18	Labor Distribution	PR2015-04
E	602-41000-439	Seminar Registration	MN RURAL WATER ASSOCIATION	139569	\$225.00	OCT 28-30, 2014 EXAM	AP2-27-15
E	602-41000-322	Postage	US POSTMASTER	139570	\$128.10	W/S BILLS 1/13 TO 2/17/15	AP2-27-15
E	602-41000-210	Operating Supplies	BUSBY HARDWARE & FURNITURE	139579	\$292.67	WASHER & DRYER	AP2-27-15
E	602-41000-382	Water/Sewer Utilities	CITY OF PINE ISLAND	139580	\$25.08	W/S 1-13-15 TO 2-9-15	AP2-27-15
E	602-41000-382	Water/Sewer Utilities	CITY OF PINE ISLAND	139580	\$3,248.45	W/S 1-13-15 TO 2-9-15	AP2-27-15
E	602-41000-381	Electric Utilities	GOODHUE CO CO-OP ELECTRIC	139583	\$145.00	SERVICE 01/01/15 TO	AP2-27-15
E	602-41000-404	Repairs/Maint Machinery/Equip	GOODHUE CO CO-OP ELECTRIC	139583	\$2,875.00	LIFT #5-3 PHASE VRD	AP2-27-15
E	602-41000-381	Electric Utilities	GOODHUE CO CO-OP ELECTRIC	139583	\$65.00	SERVICE 01/01/15 TO	AP2-27-15
E	602-41000-216	Chemicals/Chem Product	HAWKINS, INC	139584	\$584.78	BLEACH, CHLORINATED	AP2-27-15
E	602-41000-404	Repairs/Maint Machinery/Equip	SCHLINGER, DARYL	139597	\$183.30	SEWER CLEANING	AP2-27-15
E	602-41000-210	Operating Supplies	USA BLUE BOOK	139602	\$58.40	O-RING KIT	AP2-27-15
E	602-41000-381	Electric Utilities	XCEL ENERGY	139605	\$21.19	SERVICE 1-20-15 TO 2-19-15	AP2-27-15
E	602-41000-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$677.50	2015 SUPPORT FEE	AP-3-12-15
E	602-41000-321	Telephone	BEVCOMM	139620	\$94.49	MAR 2015 SERVICE	AP-3-12-15
E	602-41000-210	Operating Supplies	CHEMSEARCH	139624	\$130.26	BACK SUPPORT, SHOE COVER	AP-3-12-15
E	602-41000-415	Contracted Services	GOODHUE ENVIRONMENTAL	139636	\$684.00	JAN 2015 WASTE WATER	AP-3-12-15
E	602-41000-309	Gopher State One-Call Fee	GOPHER STATE ONE-CALL INC.	139637	\$8.02	9 CALLS	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$11.94	THE WORKS BOWL CLEANER	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$13.49	ICE SCRAPER	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$14.99	MAT	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$19.99	PUSHER	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$10.98	BROAD HINGE	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$6.68	FASTENERS	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$30.44	CUTTING WHL, TIN SNIP	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$2.99	TAPE	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$18.94	ROLLER & COVER	AP-3-12-15
E	602-41000-210	Operating Supplies	HARDWARE HANK	139639	\$15.47	ROLLER, COVER	AP-3-12-15
E	602-41000-216	Chemicals/Chem Product	HAWKINS, INC	139640	\$3,270.12	FERRIC CHLORIDE	AP-3-12-15
E	602-41000-210	Operating Supplies	ISLAND MARKET	139641	\$0.99	DISTILLED WATER	AP-3-12-15
E	602-41000-210	Operating Supplies	LAWSON PRODUCTS INC	139644	\$297.47	HOLE SAW, HEX SELF	AP-3-12-15
E	602-41000-382	Water/Sewer Utilities	MN ENERGY RESOURCES	139651	\$916.28	SERVICE 01/13/15 TO	AP-3-12-15
E	602-41000-382	Water/Sewer Utilities	MN ENERGY RESOURCES	139651	\$2,457.71	SERVICE 01/13/15 TO	AP-3-12-15
E	602-41000-433	Dues and Subscriptions	MN POLLUTION CONTROL AGENCY	139652	\$1,450.00	MUNI PERMIT ANNUAL FEE	AP-3-12-15
E	602-41000-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$10.11	COPIER MAINT	AP-3-12-15
E	602-41000-415	Contracted Services	UC LABORATORY	139667	\$1,246.00	SAMPLE DATES 1-27,29, 2-	AP-3-12-15
E	602-41000-321	Telephone	VERIZON WIRELESS	139670	\$37.50	SERVICE 01/24/15 TO02/23/15	AP-3-12-15
E	602-41000-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$130.24	MAR WASTE REMOVAL	AP-3-12-15
E	602-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	139673	\$70.00	SANITARY SEWER	AP-3-12-15

**Dept 41000 General Government (GENERAL)**

\$27,668.32

**Fund 602 SEWER FUND**

\$27,355.19

**Fund 603 EVERGREEN PLACE**

**Dept**

R	603-32801	Assisted Living Apartments	PINE HAVEN	139656	\$172.00	EVERGREEN MGMT	AP-3-12-15
<b>Dept</b>					\$172.00		

**Dept 41000 General Government (GENERAL)**

E	603-41000-422	Management	PINE HAVEN	139656	\$3,570.83	EVERGREEN MGMT	AP-3-12-15
E	603-41000-620	Fiscal Agent s Fees	US BANK	139669	\$450.00	GO ASSISTED LIVING	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$4,020.83		
<b>Dept 48040 Maintenance</b>							
E	603-48040-210	Operating Supplies	ARNOLDS SUPPLY	139576	\$139.90	CLEANING SUPPLIES	AP2-27-15
E	603-48040-382	Water/Sewer Utilities	CITY OF PINE ISLAND	139580	\$153.84	W/S 1-13-15 TO 2-9-15	AP2-27-15
E	603-48040-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$1,281.65	SERVICE 1/12/15 TO 02/11/15	AP2-27-15
E	603-48040-841	Maintenance/Service Contract	SCHUMACHER ELEVATOR CO	139598	\$218.72	ELEVATOR MAINTENANCE FEB	AP2-27-15
E	603-48040-210	Operating Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	603-48040-321	Telephone	BEVCOMM	139620	\$263.43	MAR 2015 SERVICE	AP-3-12-15
E	603-48040-851	Cable	BEVCOMM	139620	\$365.75	MAR 2015 SERVICE	AP-3-12-15
E	603-48040-841	Maintenance/Service Contract	PLUNKETT S PEST CONTROL, INC	139657	\$50.86	GEN PEST	AP-3-12-15
E	603-48040-210	Operating Supplies	TRI-STATE BUSINESS MACHINES	139666	\$11.57	COPIER MAINT	AP-3-12-15
E	603-48040-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	139672	\$168.91	MAR WASTE REMOVAL	AP-3-12-15
<b>Dept 48040 Maintenance</b>					\$2,787.13		
<b>Fund 603 EVERGREEN PLACE</b>					\$6,979.96		
<b>Fund 604 CEMETERY</b>							
<b>Dept</b>							
G	604-21705	Medicare Payable			-\$4.64	Labor Distribution	PR2015-05
G	604-21705	Medicare Payable			-\$4.06	Labor Distribution	PR2015-04
G	604-21703	FICA Tax Payable			-\$17.36	Labor Distribution	PR2015-04
G	604-10102	Cash - Sterling State			-\$129.29	Labor Distribution	PR2015-04
G	604-21703	FICA Tax Payable			-\$19.84	Labor Distribution	PR2015-05
G	604-10102	Cash - Sterling State			-\$147.76	Labor Distribution	PR2015-05
G	604-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000188	\$17.36	PR	AP2-27-15
G	604-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000188	\$4.06	PR	AP2-27-15
G	604-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000192	\$19.84	PR	AP-3-12-15
G	604-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000192	\$4.64	PR	AP-3-12-15
G	604-10102	Cash - Sterling State	STERLING STATE BANK	139573	\$129.29	PR2015-04	AP2-27-15
G	604-10102	Cash - Sterling State	STERLING STATE BANK	139608	\$147.76	PR2015-05	AP-3-12-15
<b>Dept</b>					\$0.00		
<b>Dept 41000 General Government (GENERAL)</b>							
E	604-41000-125	Medicare Contributions			\$2.03	Labor Distribution	PR2015-04
E	604-41000-122	FICA			\$8.68	Labor Distribution	PR2015-04
E	604-41000-102	Part-time Wages			\$140.00	Labor Distribution	PR2015-04
E	604-41000-125	Medicare Contributions			\$2.32	Labor Distribution	PR2015-05
E	604-41000-122	FICA			\$9.92	Labor Distribution	PR2015-05
E	604-41000-102	Part-time Wages			\$160.00	Labor Distribution	PR2015-05
E	604-41000-705	Burial Openings	VRIEZC, BRYAN & DAWN	139604	\$575.00	GARY SCHUTZ-OPEN CLOSE	AP2-27-15
E	604-41000-705	Burial Openings	VRIEZC, BRYAN & DAWN	139604	\$575.00	PATRICA TAXYNA-OPEN	AP2-27-15
E	604-41000-705	Burial Openings	VRIEZC, BRYAN & DAWN	139604	\$575.00	LUCILE RADTKE -OPEN CLOSE	AP2-27-15
E	604-41000-705	Burial Openings	VRIEZC, BRYAN & DAWN	139604	\$525.00	RUSSELL FRIESE-OPEN CLOSE	AP2-27-15
E	604-41000-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	604-41000-201	Office Supplies	RAMAKER & ASSOCIATES, INC	139661	\$345.00	ADDITION OF COLUMBARIUM	AP-3-12-15
<b>Dept 41000 General Government (GENERAL)</b>					\$3,050.45		
<b>Fund 604 CEMETERY</b>					\$3,050.45		
<b>Fund 871 DEPUTY REGISTRAR FUND</b>							
<b>Dept</b>							
G	871-21720	Health Savings Account			-\$145.84	Labor Distribution	PR2015-05
G	871-10102	Cash - Sterling State			-\$864.47	Labor Distribution	PR2015-05
G	871-21701	Federal Withholding Payable			-\$54.87	Labor Distribution	PR2015-05

G	871-21702	State Withholding Payable			-\$29.36	Labor Distribution	PR2015-05
G	871-21703	FICA Tax Payable			-\$137.18	Labor Distribution	PR2015-05
G	871-21704	PERA Withholding Payable			-\$157.14	Labor Distribution	PR2015-05
G	871-21705	Medicare Payable			-\$32.08	Labor Distribution	PR2015-05
G	871-21706	Medical Ins Premium Payable			-\$218.25	Labor Distribution	PR2015-05
G	871-21702	State Withholding Payable			-\$29.36	Labor Distribution	PR2015-04
G	871-21713	Dental Insurance			-\$30.91	Labor Distribution	PR2015-05
G	871-21713	Dental Insurance			-\$30.90	Labor Distribution	PR2015-04
G	871-10102	Cash - Sterling State			-\$864.47	Labor Distribution	PR2015-04
G	871-21701	Federal Withholding Payable			-\$54.87	Labor Distribution	PR2015-04
G	871-21703	FICA Tax Payable			-\$137.18	Labor Distribution	PR2015-04
G	871-21704	PERA Withholding Payable			-\$157.14	Labor Distribution	PR2015-04
G	871-21705	Medicare Payable			-\$32.08	Labor Distribution	PR2015-04
G	871-21706	Medical Ins Premium Payable			-\$218.25	Labor Distribution	PR2015-04
G	871-21709	Life Insurance Payable			-\$3.50	Labor Distribution	PR2015-04
G	871-21709	Life Insurance Payable			-\$3.50	Labor Distribution	PR2015-05
G	871-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000188	\$137.18	PR	AP2-27-15
G	871-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000188	\$54.87	PR	AP2-27-15
G	871-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000188	\$32.08	PR	AP2-27-15
G	871-21702	State Withholding Payable	MN DEPT OF REVENUE	000189	\$29.36	PR	AP2-27-15
G	871-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000190	\$157.14	PR	AP2-27-15
G	871-21720	Health Savings Account	HEALTHQUITY	000191	\$145.84	FEB 2015 COVERAGE	AP2-27-15
G	871-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000192	\$137.18	PR	AP-3-12-15
G	871-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000192	\$54.87	PR	AP-3-12-15
G	871-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000192	\$32.08	PR	AP-3-12-15
G	871-21702	State Withholding Payable	MN DEPT OF REVENUE	000193	\$29.36	PR	AP-3-12-15
G	871-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000194	\$157.14	PR	AP-3-12-15
G	871-10102	Cash - Sterling State	STERLING STATE BANK	139573	\$864.47	PR2015-04	AP2-27-15
G	871-21706	Medical Ins Premium Payable	HEALTHPARTNERS	139585	\$436.50	PR2015-3&4	AP2-27-15
G	871-10102	Cash - Sterling State	STERLING STATE BANK	139608	\$864.47	PR2015-05	AP-3-12-15
G	871-21709	Life Insurance Payable	DEARBORN NATIONAL	139627	\$7.00	PR2015-03&04	AP-3-12-15
<b>Dept</b>						-\$61.81	

**Dept 41000 General Government (GENERAL)**

E	871-41000-122	FICA			\$68.59	Labor Distribution	PR2015-05
E	871-41000-131	Employer Paid Health			\$382.39	Labor Distribution	PR2015-05
E	871-41000-121	PERA			\$84.18	Labor Distribution	PR2015-05
E	871-41000-125	Medicare Contributions			\$16.04	Labor Distribution	PR2015-05
E	871-41000-102	Part-time Wages			\$1,122.40	Labor Distribution	PR2015-05
E	871-41000-131	Employer Paid Health			\$236.54	Labor Distribution	PR2015-04
E	871-41000-125	Medicare Contributions			\$16.04	Labor Distribution	PR2015-04
E	871-41000-122	FICA			\$68.59	Labor Distribution	PR2015-04
E	871-41000-121	PERA			\$84.18	Labor Distribution	PR2015-04
E	871-41000-102	Part-time Wages			\$1,122.40	Labor Distribution	PR2015-04
E	871-41000-383	Gas Utilities	MN ENERGY RESOURCES	139588	\$78.47	SERVICE 1/12/15 TO 02/11/15	AP2-27-15
E	871-41000-201	Office Supplies	BANYON DATA SYSTEMS, INC.	139618	\$132.50	2015 SUPPORT FEE	AP-3-12-15
E	871-41000-321	Telephone	BEVCOMM	139620	\$41.14	MAR 2015 SERVICE	AP-3-12-15
E	871-41000-131	Employer Paid Health	DEARBORN NATIONAL	139627	-\$7.00	PR2015-03&04	AP-3-12-15
E	871-41000-207	Computer Supplies	MARCO	139646	\$135.00	SET UP LICENSE BUREAU	AP-3-12-15
E	871-41000-201	Office Supplies	TRI-STATE BUSINESS MACHINES	139666	\$21.25	COPIER MAINT	AP-3-12-15

**Dept 41000 General Government (GENERAL)**

**Fund 871 DEPUTY REGISTRAR FUND**

\$3,602.71  
 \$3,540.90  
 \$203,047.60

# Van Horn Public Library

115 3<sup>rd</sup> St SE, Pine Island, MN 55963

Phone: 507-356-8558 email: mkhansen@selco.info

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## February - March News

- One Town One Title concluded on March 9. Highlights include:
  - We hosted a panel discussion on February 26. Panelists included two recent immigrants (one from Laos and one from Liberia) and three representatives from Tri-Valley Opportunity Council's Migrant Head Start program. Approximately 40 people joined us to listen to the panelists' stories and ask them questions about their experiences with immigration.
  - On March 4, we hosted a book discussion of this year's selection The Book of Unknown Americans. 30 people came to Better Brew Coffeehouse to talk about this novel.
  - We distributed 146 copies of this year's selection. This is a 62% increase from 2014.
- On March 4, I spoke at the Pine Island Senior Citizens' monthly meeting to give them an update on recent and upcoming library activities.
- As part of Minnesota FoodShare's March Campaign, we are running a Food for Fines campaign for Pine Island Sharing Shelves. From March 2 through March 28, we will waive \$1 of library fines or fees for each non-perishable food item donated to the drive. This campaign is one of many other food drive activities going on throughout Pine Island in March, and is organized by the New Haven Sodbusters 4H club.
- We are currently selling a second set of greeting cards featuring the art of retired Van Horn Public Library director Jeanine Baringer. This set features 8 spring illustrations. Cards can be purchased individually for \$2 each, one set for \$15, or two or more sets for \$10 each.
- We have an individual who has 40+ items checked out (total value of \$1450) that are all 2 months overdue. After multiple attempts to contact this person went unanswered, I filed a report with the Goodhue County Sheriff's Office. GCSO is now attempting to make contact with the person to ask him to return the items or pay the replacement cost.

## February Statistics

### **Revenue**

\$57 in greeting card sales, \$1.90 in booksale, \$21 in fax use fees, \$37.05 in photocopies, and \$203.55 in fines

### **Circulation**

4,490 items were checked out at Van Horn in February 2015

PI City Borrowers: 54%

Olmsted County: 25%

Goodhue County: 9%

Dodge County: 8%

### **E-Book & E-Audiobook Download Stats**

Total Downloads = 269

Other E-books = 171

Kindle E-books = 57

E-Audiobooks = 41

### **Interlibrary Loans – ILL/Reserves**

Borrowed 397 items & loaned out 458 items to other libraries in the region & state

# News from Van Horn Public Library

## Straw Bale Gardening Workshop

**Monday, March 23 at 7 pm  
Pine Island Senior Center**

Come and learn about straw bale gardening from expert Joel Karsten.

For more information about straw bale gardening, please visit <http://strawbalegardens.com/>



## Annual Book Sale

**Saturday, April 25  
9 am - 3 pm at the library**

Come find some treasures and help support the library!



## Food for Fines Food Drive

**March 2 through March 28**

We'll waive \$1 of your library fines/fees for each non-perishable item you bring in for Pine Island Sharing Shelves

If you don't have any fines/fees, we still encourage you to bring in items for the food drive.

## Greeting Card Fundraiser

featuring the art  
of Jeanine Baringer

\$2 each for individual cards

\$15 for one set

\$10 each for two or more sets



## Book Club

**2nd Wednesday at 6 pm at Better Brew Coffeehouse**

**April 8:** Gulp by Mary Roach

**May 13:** The Aviator's Wife by Melanie Benjamin

Copies of the books are available for checkout at the library

# Public works update

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3/17/15

## WWTF:

Nothing to major this past month, some small maintenance issues that were taken care of by the staff. I will be working with the lumber yard on a cover design that I came up with for the final clarifier, to see if it would be a little more feasible than the 130,000 \$ I was quoted earlier.

## WATER:

Two water main breaks so far, the first one was on 5<sup>th</sup> st sw. The other break was on the 4" line that runs out to the Treatment plant from 1<sup>st</sup> ave NE Schumacher. Construction was called in to fix the two breaks. Mr. Justin Blum from the Minnesota Department of Health will be explaining our well head protection program, and where we are at with the program, and what needs to be done by the city.

LIBRARY: Nothing to report

## Cheese Fest:

Still in the planning stages, but making progress.

STORM SEWER: Nothing to report

## STREETS:

Will be opening bids on the new plow truck the 12<sup>th</sup> of March 2015, 10:00 am at city hall. The staff has been working on new barricades for the upcoming cheese fest, due to the extra intersections that will need to be blocked off. Wayne and I met with Craig Britton from WSN on this year's street maintenance project, so with the great numbers that were bid we are hoping to get more done than expected!

## PARKS:

Working on electing a new chairperson and Secretary, hopefully will have this in place before the council meeting. Some of the main topics are the pool repairs and hiring of manager, along with future projects, being flowers, bmx area, trees, skate park, ball fields, and the green space projects down by trail park.

# EDA Monthly Report

*Prepared for:*

**Pine Island City Council**

**March 11, 2015**



## **Business Retention, Support, & Updates:**

- The EDA has assisted businesses in February and March with site selection assistance, access issues, leasing opportunities, financing, capital investments, business incentive programs, new business technical assistance, business ownership transition, business expansions, and a redevelopment project
  
- Continental Auto, Inc. plans to open for business in early April at 322 South Main

## **Prospective Businesses:**

- The EDA is working with the following prospective businesses:
  - 2 new retail businesses
  - a manufacturing/research/training facility
  - 2 bio-tech manufacturing/research facilities
  - a highway commercial development project
  - a small distribution center for a start-up operation
  - possible expansion/relocation projects for 2 existing businesses

## **Additional Projects/Activities:**

- Received \$10,000 grant through the Regional Sustainable Partnership Program (RSDP) to explore the viability for Pine Island & Oronoco to work together in solving Wastewater Management issues
- Provided support in the formation of Pine Island/Oronoco Joint Wastewater Task Force
- Arranged a meeting that brought MnDOT, Goodhue County, and City officials together to discuss Highway 52 access issues
- Facilitated a hotel market study project for the community
- Presented information about Pine Island to the Regional Wastewater Association
- Coordinated a meeting of Zip Rail and City officials to discuss the project
- Provided 3 businesses with technical assistance concerning financing issues
- Represented Pine Island at DMC meeting - EDA Board Chair Jeff Bolton was introduced
- Continue to explore residential housing development
- Served on SMIF Core Leadership Team for Regional Community Growth Initiative
- Facilitated Pine Island Image Committee meetings and projects (Garage Sale: April 24-25 & Cheese Beer & Wine Gala: June 6)
- Facilitated Community Planning Team meeting
- Continued to work with Tower Investments and prospective companies
- Represented the EDA and City at: Rochester Area Economic Development, Southern MN Initiative Foundation, Pine Island Area Chamber of Commerce, & Regional Wastewater Association

## **Day-to-day Office Operations**

- Office visits, responding to phone and e-mail inquiries concerning community issues/ideas and requests for community information, coordination of EDA activities, budget, operations and meetings, exploring new ideas and opportunities for Pine Island, administration of the EDA revolving loan programs, maintaining database of available commercial properties for sale or lease, maintaining EDA website, and overseeing Channel 7 cable TV.

*Contact Karen Doll with questions or suggestions concerning the above at (507) 356-8103 or [pieda@bevcomm.net](mailto:pieda@bevcomm.net).*

*\* Due to a need for client confidentiality, the identity of companies and clients has been omitted.*

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
<b>0018</b>	<b>Pine Island</b>				
GCSO	201500001294	0018	2/3/2015 3:10:15PM	911CA	911 Calls
GCSO	201500001309	0018	2/3/2015 7:30:20PM	REMOV	Remove Unwanted Person
GCSO	201500001314	0018	2/3/2015 10:06:20PM	TRAFF	Traffic Stop
GCSO	201500001326	0018	2/4/2015 8:35:26AM	PARK	Parking Violation
GCSO	201500001329	0018	2/4/2015 10:10:26AM	VIORO	Viol OFP/RO/DANCO
GCSO	201500001347	0018	2/4/2015 6:35:03PM	TRAFF	Traffic Stop
GCSO	201500001350	0018	2/4/2015 9:17:50PM	TRAFF	Traffic Stop
GCSO	201500001351	0018	2/4/2015 10:01:05PM	TRAFF	Traffic Stop
GCSO	201500001352	0018	2/4/2015 10:27:02PM	TRAFF	Traffic Stop
GCSO	201500001353	0018	2/4/2015 10:50:24PM	TRAFF	Traffic Stop
GCSO	201500001357	0018	2/5/2015 1:57:41AM	TRAFF	Traffic Stop
GCSO	201500001358	0018	2/5/2015 2:27:39AM	TRAFF	Traffic Stop
GCSO	201500001360	0018	2/5/2015 2:58:50AM	TRAFF	Traffic Stop
GCSO	201500001367	0018	2/5/2015 9:40:21AM	K9AST	K9 Assists/Searches
GCSO	201500001372	0018	2/5/2015 1:02:36PM	0FAMI	Family Complaints
GCSO	201500001373	0018	2/5/2015 2:36:38PM	OFFIC	Misc Officer Actions
GCSO	201500001375	0018	2/5/2015 4:31:06PM	CIVIL	Misc Civil Matters
GCSO	201500001382	0018	2/5/2015 7:46:24PM	TRAFF	Traffic Stop
GCSO	201500001383	0018	2/5/2015 8:17:37PM	ACCPD	Prprty Dmge Mtr Veh Accid
GCSO	201500001386	0018	2/5/2015 9:46:53PM	TRAFF	Traffic Stop
GCSO	201500001412	0018	2/6/2015 6:11:59PM	TRAFF	Traffic Stop
GCSO	201500001413	0018	2/6/2015 6:32:55PM	TRAFF	Traffic Stop
GCSO	201500001417	0018	2/6/2015 8:28:27PM	TRAFF	Traffic Stop
GCSO	201500001421	0018	2/6/2015 9:24:00PM	TRAFF	Traffic Stop
GCSO	201500001422	0018	2/6/2015 9:35:24PM	TRAFF	Traffic Stop
GCSO	201500001434	0018	2/6/2015 10:31:05PM	TRAFF	Traffic Stop
GCSO	201500001437	0018	2/6/2015 11:02:34PM	TRAFF	Traffic Stop
GCSO	201500001438	0018	2/6/2015 11:13:57PM	TRAFF	Traffic Stop
GCSO	201500001440	0018	2/6/2015 11:25:11PM	MEDIC	Medical Assists
GCSO	201500001441	0018	2/7/2015 12:08:56AM	TRAFF	Traffic Stop
GCSO	201500001442	0018	2/7/2015 12:16:13AM	TRAFF	Traffic Stop
GCSO	201500001453	0018	2/7/2015 2:08:45AM	TRAFF	Traffic Stop
GCSO	201500001486	0018	2/7/2015 8:04:58PM	TRAFF	Traffic Stop
GCSO	201500001508	0018	2/8/2015 12:04:41AM	TRAFF	Traffic Stop
GCSO	201500001533	0018	2/8/2015 2:51:33AM	TRAFF	Traffic Stop
GCSO	201500001558	0018	2/9/2015 10:18:12AM	WARRA	Warrant Arrest
GCSO	201500001559	0018	2/9/2015 10:35:06AM	MEDIC	Medical Assists
GCSO	201500001563	0018	2/9/2015 11:52:38AM	TRAFF	Traffic Stop
GCSO	201500001564	0018	2/9/2015 12:13:44PM	PROPF	Found Property
GCSO	201500001566	0018	2/9/2015 1:59:15PM	PROPL	Lost Property
GCSO	201500001572	0018	2/9/2015 7:08:18PM	CRIMD	Criminal Damage To Prprty
GCSO	201500001592	0018	2/10/2015 2:37:06PM	ASSIS	Assist Other Authorities

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
GCSO	201500001609	0018	2/11/2015 12:25:08AM	ORDIN	Ordinance-Other
GCSO	201500001657	0018	2/12/2015 1:07:06PM	THREA	Threats
GCSO	201500001689	0018	2/13/2015 4:31:46PM	SUIAT	Suicides Attempted/Threat
GCSO	201500001691	0018	2/13/2015 5:41:47PM	REMOV	Remove Unwanted Person
GCSO	201500001701	0018	2/13/2015 10:45:17PM	SUSPA	Suspicious Pers/Activity
GCSO	201500001702	0018	2/13/2015 11:11:34PM	MEDIC	Medical Assists
GCSO	201500001705	0018	2/14/2015 1:05:06AM	TRAFF	Traffic Stop
GCSO	201500001706	0018	2/14/2015 1:14:58AM	TRAFF	Traffic Stop
GCSO	201500001709	0018	2/14/2015 4:51:42AM	DRIVE	Driving Complaint
GCSO	201500001712	0018	2/14/2015 7:41:13AM	ASSIS	Assist Other Authorities
GCSO	201500001719	0018	2/14/2015 2:23:29PM	MEDIC	Medical Assists
GCSO	201500001723	0018	2/14/2015 5:54:52PM	REMOV	Remove Unwanted Person
GCSO	201500001770	0018	2/16/2015 5:10:13PM	WELFA	Welfare Check
GCSO	201500001788	0018	2/16/2015 9:52:16PM	TRAFF	Traffic Stop
GCSO	201500001802	0018	2/17/2015 7:29:56AM	PUBLI	Public Assist/Motorist
GCSO	201500001811	0018	2/17/2015 1:47:00PM	0ESCO	Escorts
GCSO	201500001819	0018	2/17/2015 5:13:12PM	TRAFF	Traffic Stop
GCSO	201500001833	0018	2/18/2015 12:05:57AM	TRAFF	Traffic Stop
GCSO	201500001840	0018	2/18/2015 8:48:27AM	CIVIL	Misc Civil Matters
GCSO	201500001854	0018	2/18/2015 8:30:24PM	SUSPA	Suspicious Pers/Activity
GCSO	201500001860	0018	2/18/2015 9:50:57PM	WELFA	Welfare Check
GCSO	201500001861	0018	2/18/2015 9:55:34PM	TRAFF	Traffic Stop
GCSO	201500001863	0018	2/19/2015 1:43:50AM	MEDIC	Medical Assists
GCSO	201500001880	0018	2/19/2015 2:28:08PM	BITES	Animal Bites
GCSO	201500001906	0018	2/20/2015 11:52:17AM	MESSA	Death/Emergency Message
GCSO	201500001920	0018	2/20/2015 6:10:36PM	JUVTV	Juv Tobacco Viol
GCSO	201500001928	0018	2/20/2015 7:04:12PM	TRAFF	Traffic Stop
GCSO	201500001933	0018	2/20/2015 9:18:28PM	MEDIC	Medical Assists
GCSO	201500001935	0018	2/20/2015 9:39:22PM	SUSPA	Suspicious Pers/Activity
GCSO	201500001937	0018	2/20/2015 10:08:14PM	ABUSE	Abuse
GCSO	201500001941	0018	2/20/2015 11:17:32PM	BUSCK	Business Checks
GCSO	201500001944	0018	2/21/2015 1:16:38AM	ASSIS	Assist Other Authorities
GCSO	201500001945	0018	2/21/2015 1:29:41AM	INTOX	Intoxicated Person/Detox
GCSO	201500001954	0018	2/21/2015 12:48:13PM	0ESCO	Escorts
GCSO	201500001963	0018	2/21/2015 5:31:11PM	SUSPA	Suspicious Pers/Activity
GCSO	201500001967	0018	2/21/2015 7:04:29PM	MENTA	Mental Illness
GCSO	201500001972	0018	2/21/2015 9:09:15PM	TRAFF	Traffic Stop
GCSO	201500001974	0018	2/21/2015 9:32:24PM	TRAFF	Traffic Stop
GCSO	201500001975	0018	2/21/2015 9:39:20PM	REMOV	Remove Unwanted Person
GCSO	201500001216	0018	2/1/2015 12:55:40AM	ALARB	Business Alarm
GCSO	201500001222	0018	2/1/2015 9:19:13AM	MEDIC	Medical Assists
GCSO	201500001223	0018	2/1/2015 10:18:01AM	MEDIC	Medical Assists
GCSO	201500001229	0018	2/1/2015 2:39:55PM	PARK	Parking Violation

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
GCSO	201500001230	0018	2/1/2015 3:49:07PM	PARK	Parking Violation
GCSO	201500001240	0018	2/2/2015 12:01:03AM	ALARB	Business Alarm
GCSO	201500001242	0018	2/2/2015 3:44:29AM	MEDIC	Medical Assists
GCSO	201500001246	0018	2/2/2015 9:48:34AM	ASSIS	Assist Other Authorities
GCSO	201500001257	0018	2/2/2015 5:40:35PM	DISTU	Disturbance
GCSO	201500002068	0018	2/24/2015 5:01:07PM	HARAS	Harassment
GCSO	201500002070	0018	2/24/2015 6:12:59PM	ALARB	Business Alarm
GCSO	201500002105	0018	2/25/2015 5:53:29PM	WELFA	Welfare Check
GCSO	201500002106	0018	2/25/2015 6:14:08PM	TRAFF	Traffic Stop
GCSO	201500002108	0018	2/25/2015 7:06:34PM	TRAFF	Traffic Stop
GCSO	201500002110	0018	2/25/2015 7:11:42PM	TRAFF	Traffic Stop
GCSO	201500002113	0018	2/25/2015 9:04:00PM	SHOOT	Misc Shooting Complaints
GCSO	201500002115	0018	2/25/2015 9:27:17PM	SUSPA	Suspicious Pers/Activity
GCSO	201500002116	0018	2/25/2015 9:35:20PM	TRAFF	Traffic Stop
GCSO	201500002118	0018	2/25/2015 10:07:07PM	TRAFF	Traffic Stop
GCSO	201500002123	0018	2/25/2015 11:27:42PM	TRAFF	Traffic Stop
GCSO	201500002137	0018	2/26/2015 10:20:44AM	WELFA	Welfare Check
GCSO	201500002138	0018	2/26/2015 10:24:44AM	DEAD	Sudden Death/Bodies Found
GCSO	201500002139	0018	2/26/2015 1:47:43PM	WELFA	Welfare Check
GCSO	201500002149	0018	2/26/2015 5:43:21PM	TRAFF	Traffic Stop
GCSO	201500002150	0018	2/26/2015 6:03:04PM	TRAFF	Traffic Stop
GCSO	201500002151	0018	2/26/2015 6:25:16PM	TRAFF	Traffic Stop
GCSO	201500002159	0018	2/26/2015 10:03:09PM	TRAFF	Traffic Stop
GCSO	201500002178	0018	2/27/2015 2:56:16PM	PUBLI	Public Assist/Motorist
GCSO	201500002202	0018	2/28/2015 8:39:44AM	TRAFF	Traffic Stop
GCSO	201500002229	0018	2/28/2015 11:44:22PM	PUBLI	Public Assist/Motorist
GCSO	201500001998	0018	2/22/2015 3:13:48AM	TRAFF	Traffic Stop
GCSO	201500002008	0018	2/22/2015 3:55:34PM	REMOV	Remove Unwanted Person
GCSO	201500002028	0018	2/23/2015 1:11:57PM	WELFA	Welfare Check
GCSO	201500002035	0018	2/23/2015 5:29:44PM	ALARM	All Others
GCSO	201500002048	0018	2/24/2015 4:32:28AM	SUSPA	Suspicious Pers/Activity
GCSO	201500002056	0018	2/24/2015 11:24:23AM	0ESCO	Escorts

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
<b>0019</b>	<b>Pine Island/Olmsted County</b>				
GCSO	201500002061	0019	2/24/2015 12:26:17PM	PARK	Parking Violation
GCSO	201500002045	0019	2/24/2015 1:42:07AM	SUSPA	Suspicious Pers/Activity
GCSO	201500002125	0019	2/26/2015 12:09:53AM	TRAFF	Traffic Stop
GCSO	201500001266	0019	2/2/2015 10:59:14PM	MEDIC	Medical Assists
GCSO	201500001995	0019	2/22/2015 2:20:38AM	TRAFF	Traffic Stop
GCSO	201500001667	0019	2/12/2015 7:24:40PM	ALARM	All Others
GCSO	201500001418	0019	2/6/2015 8:56:19PM	TRAFF	Traffic Stop

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# Calls For Service Report By Contract Town

Agency Incident Nr

Beat Dispatched Time

Activity

Description



Office of the

# Goodhue County Sheriff

430 West 6<sup>th</sup> Street • Red Wing, MN 55066-2475

**Scott McNurlin**

Adult Detention Center  
651-267-2804

Law Enforcement Center  
Business Hours 651-267-2600  
After Hours 651-385-3155

Fax Number  
651-267-2679

City of Pine Island  
Jon Eickhoff, City Clerk  
PO Box 1000, 250 South Main  
Pine Island, MN 55963

Date: March 3, 2015,

Re: February 2015 Patrol Hours

Dear Jon,

Please find attached the number of hours patrolled in Pine Island for the month of February 2015. The hours are broken down for each day. We patrolled a total of 538 hours for an average of 19.21 hours per day. This is an additional 34 hours above the contracted hours for the month that Pine Island has received and will not be billed.

I have also attached the calls for service information and citations that were issued over the past month.

Please do not hesitate to contact me with any questions or concerns.

Office (651) 267-2625  
Cell (651) 764-3524  
Email [paul.gielau@co.goodhue.mn.us](mailto:paul.gielau@co.goodhue.mn.us)

Respectfully yours,

*Paul Gielau*

Patrol Commander Paul Gielau  
Goodhue County Sheriff's Office

# Goodhue County Sheriff Citation Report

<u>Incident_Nr</u>	<u>Citation_Nr</u>	<u>Local Code</u>	<u>Name</u>	<u>Date</u>	<u>Issued By</u>	<u>Beat</u>	<u>Citation Location</u>
<b>0018</b>	<b>Pine Island</b>						
201500001350	250015000210	9103	DRIVE AFTER REVOCATION	02/04/2015	ENGLUNDD	0018	100 1st St
201500001350	250015000210	9009	SPEEDING	02/04/2015	ENGLUNDD	0018	100 1st St
201500001350	250015000210	9029	NO PROOF OF INSURANCE	02/04/2015	ENGLUNDD	0018	100 1st St
201500001351	250015000211	9103	DRIVE AFTER REVOCATION	02/04/2015	ENGLUNDD	0018	100 1st St
201500001351	250015000211	9028	NO INSURANCE	02/04/2015	ENGLUNDD	0018	100 1st St
201500001353	250015000212	9029	NO PROOF OF INSURANCE	02/04/2015	ENGLUNDD	0018	312 8th St
201500001357	250015000213	9029	NO PROOF OF INSURANCE	02/05/2015	ENGLUNDD	0018	Center Dr E/Cemetery
201500001609	250015000240	9935	ORDINANCE OTHER	02/11/2015	WOLNERTH	0018	200 4th St
201500001609	250015000239	9935	ORDINANCE OTHER	02/11/2015	WOLNERTH	0018	100 2nd Ave
201500001609	250015000238	9935	ORDINANCE OTHER	02/11/2015	WOLNERTH	0018	100 1st Ave
201500002118	250015000292	9103	DRIVE AFTER REVOCATION	02/25/2015	ENGLUNDD	0018	100 Main St
201500002118	250015000292	9028	NO INSURANCE	02/25/2015	ENGLUNDD	0018	100 Main St
201500002123	250015000294	9200	REGISTRATION/TABS VIOLATIONS	02/25/2015	ENGLUNDD	0018	Main St N/6th St Nw
201500002123	250015000294	9029	NO PROOF OF INSURANCE	02/25/2015	ENGLUNDD	0018	Main St N/6th St Nw
		<b>7</b>	<b>14 Charges</b>			<b>14</b>	
<b>0019</b>	<b>Pine</b>						
201500002125	250015000295	9029	NO PROOF OF INSURANCE	02/26/2015	ENGLUNDD	0019	White Pines Rd SE/Highway 52
201500001609	250015000241	9935	ORDINANCE OTHER	02/11/2015	WOLNERTH	0019	800 8th Ave
		<b>2</b>	<b>2 Charges</b>			<b>2</b>	

<b>DATE</b>	<b>CITY</b>	<b>6A-2P</b>	<b>2P-6P</b>	<b>6P-10P</b>	<b>10P-6A</b>	<b>TOTAL</b>	<b>COURT</b>
2/1/15	PINE ISLAND	6.00	3.00	3.00	6.00	18.00	
2/2/15	PINE ISLAND	6.00	3.00	1.50	6.50	17.00	
2/3/15	PINE ISLAND	6.00	3.00	2.50	6.50	18.00	
2/4/15	PINE ISLAND	6.50	4.00	3.00	6.00	19.50	
2/5/15	PINE ISLAND	6.50	4.00	3.00	6.50	20.00	
2/6/15	PINE ISLAND	7.00	2.00	4.00	5.00	18.00	
2/7/15	PINE ISLAND	7.00	2.00	3.00	7.00	19.00	
2/8/15	PINE ISLAND	7.00	2.00	3.50	4.00	16.50	
2/9/15	PINE ISLAND	7.00	3.00	3.50	5.50	19.00	
2/10/15	PINE ISLAND	7.00	4.50	3.50	6.00	21.00	
2/11/15	PINE ISLAND	7.00	2.50	4.00	4.50	18.00	
2/12/15	PINE ISLAND	6.00	3.50	5.00	4.50	19.00	
2/13/15	PINE ISLAND	7.00	4.00	3.00	6.00	20.00	
2/14/15	PINE ISLAND	7.00	4.00	3.50	6.00	20.50	
2/15/15	PINE ISLAND	7.00	4.00	3.50	6.00	20.50	
2/16/15	PINE ISLAND	6.00	3.50	4.00	6.50	20.00	
2/17/15	PINE ISLAND	6.00	3.00	3.50	6.50	19.00	
2/18/15	PINE ISLAND	6.00	4.00	3.00	6.00	19.00	
2/19/15	PINE ISLAND	10.00	4.00	4.00	5.00	23.00	
2/20/15	PINE ISLAND	6.00	3.00	3.50	8.00	20.50	
2/21/15	PINE ISLAND	6.00	3.00	3.50	6.00	18.50	
2/22/15	PINE ISLAND	6.00	3.00	3.50	5.50	18.00	
2/23/15	PINE ISLAND	7.00	4.00	4.00	5.50	20.50	
2/24/15	PINE ISLAND	7.00	3.00	3.00	6.00	19.00	
2/25/15	PINE ISLAND	7.00	2.00	4.00	5.00	18.00	
2/26/15	PINE ISLAND	7.00	3.00	4.00	4.00	18.00	
2/27/15	PINE ISLAND	7.00	4.00	3.50	6.00	20.50	
2/28/15	PINE ISLAND	7.00	4.00	3.50	5.50	20.00	
	<b>TOTAL</b>	<b>188.00</b>	<b>92.00</b>	<b>96.50</b>	<b>161.50</b>	<b>538.00</b>	<b>0.00</b>

# Civil Defense

## Monthly report – March 2015

The new siren has been ordered and Olmsted County EM is in contact with Blue Valley for installation and maintenance.

The Flood Control Committee met February 25<sup>th</sup>. The members structured their group, talked about projects and voted on the Wendell Zwart property. The minutes are included with this report as well as the Park Board minutes. Both boards voted in favor of taking the property.

I met with Olmsted Co. EM and the surrounding community EM Directors. We discussed updates to the County, our current status's and storm weather resources. I have also contacted the Goodhue Co. EM Director.

Spring mud came before STS could get here to assist in clearing logs from the river. This work will be done as soon as the ground firms up.

The new river monitor to replace the washed out one, is ordered and should be here in about 6 weeks. Updates to the system will be done during installation. I have filled for the permit with Dodge County.

I am currently pricing sandbags and plan to increase our inventory.

There are two more repairs to our staff gauges and they will all be operational. With this warm weather, hopefully this week.

Fire Chief Jay Strande and I have a meeting set up for Friday the 13<sup>th</sup> to go over storm watching, policies and other topics.

Wayne King

Civil Defense Director