

**CITY OF PINE ISLAND
250 SOUTH MAIN STREET
PINE ISLAND, MN 55963**

**CITY COUNCIL MEETING
Tuesday, December 17, 2013
Second Floor – City Hall
7:00 PM**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSENT AGENDA*
 - A. City Council Regular Meeting Minutes-November 19, 2013
 - B. Approval of Standard Operating Guideline updates for Pine Island Fire Dept
- IV. ADMINISTRATION AND LEGAL
 - A. State Representative Steve Drazkowski
 - B. MN Warn Presentation-Greg Rud
 - C. -Truth in Taxation Hearing
 - Resolution 13-027-Certify Final Tax Levy for 2014 to County Auditor
 - D. Resolution 13-028-Adopt Final Budget for 2014
 - E. Resolution 13-029-Approving issuance of City Solid Waste Licenses for 2014
 - F. Consideration of a Cheese and Wine/Beer tasting event at the Cheese Factory building during Cheese Fest Saturday 11-6PM
 - G. Additional Electrical hookups for the Cheese Factory
 - H. Approve City Clerk Contract
 - I. American Legion Dance Permit-Friday, June 6, 2014
 - J. Resolution 13-032-Insurance Liability Limits Waiver
 - K. Request for approval of Channel 7 Guideline Revisions from the EDA
- V. PLANNING COMMISSION
 - A.
- VI. PUBLIC WORKS & ENGINEERING
 - A. Approval of Land O'Lakes Storm Sewer Agreement
 - B. Elk Run Interchange-Project Update
 - C. Resolution 13-030-Limited Use Permit for Non-Motorized Recreational Trail in the area of Trunk Hwy 52 at Exit 68
 - D. Approve Amendment of Cooperative Agreement with MnDOT
 - E. TH52 -East Frontage Road
 - Project Update- Resolution 13-031-Entering into Sales Tax Distribution Agreement with the City of Rochester

VII PUBLIC INPUT

VIII LEGAL

IX CLAIMS

X DEPARMENT MONTHLY REPORTS**:

- A. Library-Report
- B. Public Works-Report
- C. EDA-Report-Report
- D. Fire Department-Report
- E. Cemetery Board-Minutes
- F. Misc Items
- G. Goodhue County Board Minutes-available www.co.goodhue.mn.us

** Listing of enclosed reports.

XI A. Accept Resignation of Council member Nick Novak

XII ADJOURN

All Council Meetings are audio tape-recorded.

Pine Island City Council Agenda is available on line:

City Council agendas and support documents available in electronic form and are posted on the Pine Island City Web Site www.pineislandmn.com under **GOVERNMENT TAB** in .pdf file format.

* ITEMS LISTED ON THE CONSENT AGENDA ARE CONSIDERED ROUTINE. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCIL MEMBER, CITY STAFF, OR CITIZEN REQUESTS, IN WHICH CASE, THE ITEM WILL BE CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. If you need special accommodation to participate in the meeting, please contact City Hall at 507-356-4591 at least five (5) business days before the meeting.

STATE OF MINNESOTA
GOODHUE/OLMSTED COUNTIES
CITY OF PINE ISLAND
REGULAR COUNCIL MEETING
NOVEMBER 19, 2013

Pursuant to due call, and notice thereof, Mayor Steele called the regular council meeting to order at 7:00 PM, in the council chambers, at city hall.

Members Present: Steele, Vettel, Diskerud, Novak, Bates

Members Absent: None

Others Present: Jon Eickhoff, Steve Oelkers, Cindy Oelkers, Megan Park, Wayne King, Harold Radtke, Pete Bushman, Neil Britton, Craig Britton, Brian Todd, Alice Duschanek Myers, Morgan Hansen, and Karen Doll

Consent Agenda: Bates made the motion, seconded by Novak, to approve the consent agenda with a change to Item D, City Clerk employment agreement and contract. Omit the sentence "three months lump sum pay and benefits" from Section 16 - Termination benefits.
Approved 3-2-0. Aye: Bates, Novak, Diskerud Nay: Vettel, Steele

Resolution 13-021-Appointing an Agency and Coverage Levels for Workers Compensation Insurance-
Stevenson Insurance is the agency for the League of Minnesota Cities Insurance Trust.
Diskerud made the motion, seconded by Novak, to approve resolution 13-021. Approved 5-0-0.

Resolution 13-022-Certify Delinquent Water/Sewer and other misc bills to 2014 Taxes-
Bates made the motion, seconded by Vettel, to approve resolution 13-022. Approved 5-0-0.

Resolution 12-023-Approve 2014 Liquor Licenses-
Novak made the motion, seconded by Diskerud, to approve the 2014 Liquor Licenses.
Approved 5-0-0.

Resolution 12-024-Two hour parking-on Main Street from the 100 block to 200 block north-
Novak made the motion, seconded by Bates, to not approve resolution 12-024. Approved 5-0-0.

Resolution 12-025-Request not to be a Goodhue County Absentee Ballot Site-
Goodhue County has designated cities in Goodhue County, with a population of over 1,000 to process their own absentee ballots. Olmsted County processes all the absentee ballots for the Olmsted portion of Pine Island. Due to the cost and staff shortage, all the cities, in Goodhue County, except Red Wing, are passing a resolution requesting not to be a Goodhue County absentee ballot site. Bates made the motion, seconded by Vettel, to approve resolution 12-025. Approved 4-0-1. Aye: Steele, Vettel, Diskerud, Bates Abstained: Novak

Resolution 12-026-Amending the 2013 Budget-

Due to unexpected expenses in some departments and the reduction in expenses in other departments the 2013 budget must be amended to the amount of \$3,252,536 in revenue and \$3,187,661 in expenditures. City staff is also requesting an amendment to the Capital Improvement fund for a new server, at City Hall.

Bates made the motion, seconded by Vettel, to amend the 2013 Budget with the addition of funds for a new server, at City Hall. Approved 5-0-0.

2012 NW Street Project Pay Request #9 Final, Schumacher Excavating \$23,029.47-

Bates made the motion, seconded by Diskerud, to approve Pay Request #9-Final for Schumacher Excavating, in the amount of \$23,029.47. Approved 5-0-0.

Approval of Land O' Lakes Storm Sewer Agreement-

Vettel made the motion, seconded by Diskerud, to table this item. Approved 5-0-0.

Elk Run Interchange –Project Update

City Engineer Neil Britton stated the work on the Elk Run Interchange is winding down. A punch list of work to be done has been sent to MnDOT.

Approve amendment of Cooperative Agreement with MnDOT-

Diskerud made the motion, seconded by Novak, to table this item. Approved 5-0-0.

TH52-East Frontage Road-

Project Update-City Engineer Britton stated the Round a bout design has gotten the approval from MnDOT- District 6, Goodhue County and St Paul.

Approval of land subdivisions for road construction project-The parcels purchased for construction of the Frontage Road are not full parcels, council will need to authorize land subdivisions to make new parcels. Vettel made the motion, seconded by Diskerud, to approve individual parcels as stated in the appraisals. Approved 5-0-0.

Public Input-

EDA Director Karen Doll- Land O' Lakes was recognized by the Pine Island EDA at the 2013 Goodhue County EDA Summit for the significant role they play in our community.

Councilmember Novak stated that at the October council meeting there was discussion on First Responders and Ambulance service in Pine Island. Novak would like the public to know that the city is exploring options for public safety.

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NOVEMBER 19, 2013
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Councilmember Diskerud had questions about the flood control cleanup.

Legal-

City Attorney Vose reported on the pending employee litigation.

Claims-

Vettel made the motion, seconded by Diskerud, to approve November 2013 claims.

Approved 5-0-0.

There being no further business Diskerud made the motion, seconded by Vettel to adjourn the meeting at 8:15 PM. Approved 5-0-0.

Respectfully submitted,

Cindy Oelkers
Deputy Clerk

PINE ISLAND FIRE DEPARTMENT

Administrative Policies

Standard Operating Guideline: **AOG-2-00**

Revision date: 2-12-2013

Page 1 of 2

Administrative Policies

Purpose of Policies

The purpose of these policies is to establish a uniform and equitable system of administration for employees of the Pine Island Fire Department. These policies shall be known as the "Administration Policy" and shall be referred to in the following sections as "this policy." This policy is not intended to create, and shall not be considered, a contract between the City of Pine Island and employees of the Pine Island Fire Department.

This policy shall apply to all employees of the Pine Island Fire Department.

Responsibility for Policies

The Fire Board is responsible for ensuring that this manual is kept current and that it is uniformly and consistently administered. The Fire Board will have the final say as to any changes, deletions, or additions to this manual.

Revisions to Policies

Any employees within the Fire Department who sees the need for an addition to, or the revision of, an existing policy in this manual may submit the proposed change/addition in writing to the Fire Board. The proposed change, deletion, or addition will be reviewed by the Fire Board.

A decision will be made by a consensus of the Fire Board. If rejected, the author will receive a written reason for rejection. The author may then bring his/her proposal before the general membership to discuss the reasons.

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| Approved by: | Approval date: |
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Administrative Policies

Standard Operating Guideline: **SOG-2-00**

Revision date: 2-12-2013

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Distribution of Manuals

This manual shall be distributed in the following manner:

- 1 copy accessible to all employees
- 1 copy to the City of Pine Island
- 1 copy to the Pine Island Area Fire District
- 1 copy to all members

Department Files and Records

All department files and records shall be the responsibility of the Fire Board and may be delegated to other appropriate fire department employees.

Personnel files and records shall be the responsibility of the City of Pine Island Finance Director and maintained in adherence to the Minnesota Government Data Practices Act (M.S. 13.01 - 13.87).

Training files and records shall be the responsibility of the department Training Officer.

PINE ISLAND FIRE DEPARTMENT

Chain of Command-Emergency Scene

Standard Operating Guideline: **AOG-2-1**

Revision date: 2-12-2013

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2-1 FIRE DEPARTMENT CHAIN-OF-COMMAND

The Chain of Command is used as the basis for the incident command structure and must be followed strictly. The incident command system (ICS and NIMS) is used during all incidents. Any exceptions to this system should be caused by unusual circumstances and will be dealt with at an appropriate time. Additionally, the Chain of Command is also used away from the incident scene during day-to-day fire department operations and administration.

The Pine Island Fire Department's Chain of Command is attached to the end of this SOG.

All employees will follow the Chain of Command. Any deviations from the chain of command will require a detailed and reasonable explanation at a later time.

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PINE ISLAND FIRE DEPARTMENT

Incident Command

Standard Operating Guideline: **AOG-2-2**

Revision date: 2-12-2013

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2-2 FIRE DEPARTMENT ICS

The incident command system (ICS) is used as the basis for the incident command structure and must be followed strictly. The incident command system (ICS and NIMS) is used during all incidents. Any exceptions to this system should be caused by unusual circumstances and will be dealt with at an appropriate time. Additionally, the Chain of Command is also used away from the incident scene during day-to-day fire department operations and administration. **The Pine Island Fire Department's ICS is an attachment at the end of this SOG.**

All members will follow the Chain of Command. Any deviations from the chain of command will require a detailed and reasonable explanation at a later time.

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PINE ISLAND FIRE DEPARTMENT

Definitions

Standard Operating Guideline: **AOG-2-03**

Revision date: 2-12-2013

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2-3 DEFINITIONS

This booklet contains Policies and Procedures as well as the PINE ISLAND FIRE DEPARTMENT Standard Operating Guidelines. Because there are differences between them, the following definitions are presented to eliminate confusion.

Policy / Procedure: A written directive which should not be deviated from.

Operating Guideline: The operating guidelines are intended to provide direction to operations personnel. The guidelines *take into account that there are occasions when the situation is not in black and white and that decisions will need to be made based on the knowledge and experience of the personnel involved.* Personnel are expected to use these guidelines as a minimum standard for action and decision-making. Personnel will be held accountable for deviations from established operating guidelines, and will be required to explain their reason for deviation. All members are encouraged to become involved in the development, implementation, and revision of the department's Standard Operating Guidelines (SOGs).

Addendums: Addendums will be specific in nature and will be used to address a specific situation or circumstance. Addendums will also be used to update items within this document throughout the year during which formal revisions to this document are not usually made. Addendums are developed by the Fire Chief and can also be derived from the input of any employee of the fire department. Full compliance with these addendums is required and expected just as with any other Policy/Procedure or Operating Guideline. When an addendum is issued, it will be posted at the fire station for at least 10 days, and will also be updated in this manual until a revision of this entire document takes place. All addendums will be printed on green paper and supercede any other areas within this document that they are designed to cover.

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PINE ISLAND FIRE DEPARTMENT

Duty Classification Policy

Standard Operating Guideline: **AOG-2-04**

Revision date: 5/19/2013

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2-4 DUTY CLASSIFICATION POLICY

Americans with Disabilities Act

The Pine Island Fire Department will comply with the requirements of the Americans with Disabilities Act of 1990 (ADA) in a responsive, cost-effective manner. To accomplish this, the department will look at each situation individually and employ creative and resourceful ideas to reach a satisfactory level of compliance.

Employment of Relatives

The Pine Island Fire Department does not restrict employment of more than one member of an immediate family. However, such employment must not create or be perceived as creating a conflict of interest. In order to prevent any such conflict of interest or perceived conflict of interest, an employee may not take part in decisions to hire, retain, promote, demote, or evaluate performance of another employed immediate family member.

Equal Employment Opportunity (EEO)

The Pine Island Fire Department provides equal membership opportunity to all persons regardless of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual preference or public assistance status. The Fire Department will maintain an affirmative action plan approved by the commissioner of Human Rights as required under the Minnesota Human Rights Act 363.073.

Employment Eligibility Verification

The Pine Island Fire Department will comply with the Immigration Reform and Control Act of 1986.

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Duty Classification Policy

Standard Operating Guideline: **SOG-2-04**

Revision date: 5/19/2013

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A. Classifications

- 2-04-1 Active Firefighter – Employees that attend the minimum amount of training drills and emergency calls. In addition, active firefighters are expected to participate in station duty work sessions and fire department events as described in the requirements below. All active firefighters are considered to be active members of the Pine Island Firemen’s Relief Association (PIFRA). Active firefighters are encouraged to place the Pine Island Fire Department as their priority if they are also responding members of an additional emergency response agency that conflicts or has overlapping duties with the Pine Island Fire Department. Determination of a conflict will be decided by the Fire Board. Even if the Fire Board decides a conflict does not exist, employees will be required to maintain all time and certification requirements as defined below to be considered active firefighters.
- 2-04-2 Non-active Firefighter – Employees that attend less than minimum of training drills, work sessions, events and/or emergency calls. Receives no PIFRA credit for time served and may be assigned limited duty.
- 2-04-3 Probationary Firefighter – These are new employees of the department. These firefighters have not completed their required hours of initial training and officer review. During the probationary period, the employee can be removed from active service or terminated at the discretion of the Fire Chief and/or the officers of the department.
- 2-04-4 Auxiliary Responder – Volunteers who are not active firefighters but may be assigned duties including incident response for support roles as deemed necessary by Chief Officers or Incident Commander. They may be requested to support incident response and assist in other areas of the fire department including programs, events and fundraisers. Their primary goal is to promote the fire department as a positive and beneficial organization within our community. .
- 2-04-5 Honorary Firefighter – Any person whose has served the Pine Island Fire Department for twenty or more years as an active firefighter.

B. Requirements

Active Firefighter

- Minimum of 18 years of age (21 years of age to drive apparatus)
 - Should reside within 4 minutes of the Pine Island Fire Station, or work within 4 minutes of the Pine Island Fire Station.
-

Duty Classification Policy

Standard Operating Guideline: **SOG-2-04**

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- Must have completed eligibility requirements listed in the trainee section below
- Must be in acceptable physical condition and pass required physicals as per AOG-2-29-2.
- Must participate in a minimum of 18 hours of station duty every year (work crew, shift duties); not including emergency calls or training. Must be recorded by designated Crew Chief.
- Minimum of thirty-six (36) hours of annual training (24 hours of fire training and 12 hours of EMS)
- Minimum of eight (8) hours of public service events. Must be recorded by OIC of event.
- Minimum 33% of incident responses annually
- Maintain current MN State FFI Certification
- Maintain current MN State FFII Certification (effective for firefighters hired after January 1, 2006)
- Maintain Emergency Medical Responder (EMR) or Emergency Medical Technician (EMT) Certification
- Maintain Haz-Mat Operations Level Responder Certification
- Fulfill all Duty Shift requirements

Probationary Firefighter

• New applicants must successfully pass a background check and physical as required by the PINE ISLAND FIRE DEPARTMENT.

• Moving from Probationary Firefighter to Active Firefighter Eligibility: The following are the eligibility requirements for moving from probationary to active status:

- 1.) Must complete the "Introduction to Firefighting" NFPA 1001 Class. This certification consists of 120 hours of initial training which is required to participate as an interior firefighter during live fire training or actual fire incidents.
- 2.) Successfully Obtain Minnesota State FFI Certification.
- 3.) Successfully Obtain Minnesota State FFII Certification.
- 4.) Successfully Obtain Minnesota Emergency Medical Responder Certification.
- 5.) Hazardous Materials Operations Level Certification.
- 6.) Serve as an active firefighter for a minimum of 12 months.

Must have approval of Fire Chief and assigned Crew Chief to move to active member status. Participation in training, emergency calls, shift duties, etc. are considered in approval process. This is known as officer review. The Fire Chief shall decide whether all probationary items are complete. At that time, the Fire Chief will request approval to active firefighter status from City Council. A firefighter helmet badge, locker tag, and coat-tail name flap will be issued to the member once these requirements are met.

• Probationary Firefighters – Eligibility to Respond to Emergency Calls:

A fire department pager will be issued when he/she has passed the probationary firefighter physical test. Trainees are encouraged to respond to emergency calls from this point forward and use the skills they know. Firefighting gear will be issued and kept at the fire station. Trainees must have a working knowledge of their personal protective equipment, SCBA, all equipment storage location, and the radio communications system before responding to calls. Completion of the Introduction to Firefighting (NFPA 1403 Class) is required before the trainee may participate in any interior operations inside a burning structure or during live fire training. The probationary firefighter may participate in any outside operations they have received training in during the time before their certification is completed.

• Probationary members responding to incidents will be required to respond to the station first. DO NOT respond in a personal vehicle to the scene.

Auxiliary Responder

- Minimum of 18 years of age (21 years of age to drive apparatus)
-

Duty Classification Policy

Standard Operating Guideline: **SOG-2-04**

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- Primary goal is to promote the Pine Island Fire Department.

Honorary Member

- Twenty or more years of active service to the Pine Island Fire Department

Attendance

Call Response Percentage Requirements

The Pine Island Fire Department is responsible for providing adequate staffing to respond to emergency situations in a timely fashion. This policy specifies the minimum required department percentages for response attendance and will be reviewed in July and January each year.

An attempt will be made to assist members who are having problems meeting the department response attendance requirements. The Fire Chief may approve a deviation from this policy if there are extenuating circumstances (family, work, personal matters, past performance, etc.) and temporarily suspend enforcement of this policy. The Fire Chief will have final decision authority on all department response attendance requirement matters *without recourse*. Any deviation from this policy will occur only after the member has demonstrated a hardship and has presented a plan of corrective action prior to semi-annual review.

Attendance Percentage

- Active and probationary firefighters must meet 33% of all calls per year.
- Active firefighters that are Chief Officers must meet 45% of all calls per year to maintain their positions.

Call Response Attendance Recording

Attendance for all call responses shall be recorded on the **Call Report** form that is filled out for each call. It shall be the responsibility of each employee to check/ record their name on the attendance portion of the **Call Report** form. Falsifying attendance by editing the **Call Report** form may be cause for termination.

Low Attendance Percentage Discipline

Any employee who fails to contact a Chief Officer when notified about low attendance percentage in July may be moved to Non-active status. The employee must provide a corrective action plan and discuss it with a Chief Officer. If attendance does not improve to meet the annual Attendance Percentage by December 31, the employee will be considered Non-active for the past calendar year. Continued low attendance may be cause for termination.

Duty Classification Policy

Standard Operating Guideline: **SOG-2-04**

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Station Duty

Attendance

Attendance is mandatory at weekly work details (work crew). Attendance must be documented by the designated Crew Chief in the crew duty log book. Missed work crew hours must be made up before the end of each month and approved by the Crew Chief. All items in the crew duty log book and AED checklist book must be completed each month.

Training

Fire Certification

A minimum of 24 hours per year of fire and rescue related training are required to maintain Minnesota Firefighter I certification. These training hours and proof of continued certification are required to remain an Active Firefighter.

Medical Certification

A minimum of 12 hours per year for EMR and 24 hours per year for EMT of medical related training plus Basic Life Support CPR are required to maintain Minnesota EMR and EMT certifications. A refresher course may also be required. These training hours and proof of continued certification are required to remain an Active Firefighter.

PINE ISLAND FIRE DEPARTMENT

Entry Level Firefighter

Administrative Policy/Procedure: **APP-2-04-1**

Revision date: 3-20-2013

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ENTRY LEVEL FIREFIGHTERS:

EMPLOYMENT OPPORTUNITIES ENTRY LEVEL FIRE FIGHTER - APPLICANT INFORMATION

The Pine Island Fire Department is an Affirmative Action/Equal Opportunity Employer

The Job of a Probationary Firefighter

The Pine Island Fire Department strives to hire the best candidates for Firefighter-Emergency Responder positions for the Pine Island Fire Department. Our goal is to employ individuals who are well qualified, dedicated, and available for a long-term career in the fire-rescue service with the Pine Island Fire Department.

Before the application process, an "Orientation to the Pine Island Fire Department" is offered for both the new prospective Firefighter and his/her primary partner to learn about the training program and the department, what to expect, and ideas for preparing for this intensive time.

Overview of Firefighter Job Duties

The job of a Firefighter is a challenging one. Firefighters must be able to respond quickly at all hours of the day and be able to coordinate their activities as an effective working team. Firefighters perform work activities in a number of areas including but not limited to: fire prevention/building inspection, fire suppression, emergency medical care, technical rescue, hazardous materials mitigation, and disaster response (catastrophic events such as earthquakes, floods or other disasters).

Any previous firefighting or emergency medical experience would be to your advantage. The predominant activity of this job includes providing medical care to sick or injured individuals. However, our primary responsibility is fire suppression and prevention. This work may involve exposure to contagious disease and, at times, the unavoidable death of EMS patients or other victims. The work requires attention to detail in carrying out the emergency needs as well as skill in communication with dignity, respect, and compassion.

Key activities of a Pine Island Firefighter include, but are not limited to, encountering many challenges in fighting fires, such as identifying the source of the fire, appropriate suppression techniques, as well as search and rescue of victims. The conditions include heat, smoke, fumes, and working at elevated positions and in confined spaces with limited vision.

The job of Firefighter is physically demanding. Firefighters must be in peak physical condition both at the time of hire and throughout a Firefighter's career. Firefighters carry 80-100 lbs. of equipment such as axes, hoses, ladders, and chain saws. Fire Fighters work at heights and in confined spaces to fight fires and rescue victims.

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Entry Level Firefighter

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When not responding to fires or emergency events, Firefighters are engaged in maintaining the fire apparatus, fire equipment, and the fire station. The Pine Island Fire Department also maintains an active Fire Prevention program including regular building inspections within businesses in the community.

The general work schedule for a paid on call (volunteer) firefighter requires the ability to respond to alarms 24-hours a day.

Firefighters must be committed to working effectively with the public of the City of Pine Island and surrounding area as well as other members of the fire service. Teamwork and respect for others are important aspects of this job.

Employee Benefits

The Pine Island Fire Department provides a benefits package including:

- Life Insurance Plan
- Disability Insurance Plan (MN Workers Compensation)
- Retirement Program through Minnesota Fire Relief Association
- Tuition Reimbursement Program for qualifying students and courses
- Water & Sewer Rebate Program when served by City of Pine Island utilities
- Other Benefits

Questions about the application process, exams, test dates, or other related information, should be directed to the Pine Island Fire Department-Fire Chief: Telephone: 507-251-7177 or www.pifire.com

Basic Qualifications

- Completed application for employment
- Must be 18 years of age
- High school diploma (or equivalent)
- Must be able to read and write the English language effectively
- Valid Minnesota State Driver's License and positive driving record (driving records may be checked in all 50 States)
- Ability to respond to the fire station within accepted Department time standard of four (4) minutes or less
- Ability to attend all required meetings, training, and emergency calls within accepted Department standards

Candidates must be in physical condition to successfully pass a Work Performance Test, be subject to a complete medical exam and drug test including vision/hearing tests, be willing to have a comprehensive background check conducted and must meet or exceed established standards.

Candidates must be cleared by a physician to participate in the Work Performance Test. Candidates must have written documentation of this physical dated no more than 12 months prior to taking the test.

Application & Testing Process

The most competitive individuals successfully completing this examination will be considered for open

Entry Level Firefighter

Administrative Policy/Procedure: **APP-2-04-1**

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Firefighter positions. To request an Application, call the Pine Island Fire Department-Fire Chief at 507-251-7177, or mail your request to to:

Pine Island Fire Department
315 South Main
PO Box 489
Pine Island, MN 55963-0489

For additional information regarding the application and testing process, feel free to call the City of Pine Island, at telephone number 507-356-4591. You may also download application materials from the department web site www.pifire.com

Physical Conditioning to Prepare for the Work Performance Test

Special Note: The Firefighter physical agility and strength tests are very strenuous. If you have had a recent illness, surgery, or are under medication, you must verify with your healthcare provider if it's safe for you to take the tests.

The job of Firefighter requires an individual to be in peak physical condition prior to physical/strength testing and to maintain physical strength, agility, aerobic capacity, and flexibility during one's entire career. Individuals should engage in advanced physical training prior to the agility examination, targeting on muscle groups used in lifting, pushing, pulling, carrying, and related Firefighter tasks. A workout program may include distance running, sprints, rowing, stair-climbing with weight pack, and weight lifting to develop both upper and lower body.

Pine Island Firefighter Work Performance Test events may be subject to change and other requirements may be added. Candidates will be notified by mail of the practical examination testing date, time, and location.

Veterans Status: If you served active military duty for more than 180 days in the Armed Forces and have been discharged under honorable conditions, you may be eligible for veterans' preference points. An applicant must submit required evidence of military service at the time of submitting the application to take the examination.

Competitive Firefighter Pre-Employment Process

Eligible Register

The Selection Committee will develop a ranked listing of all candidates who successfully complete the Work Performance Test. Candidates will be referred to the Oral Review Board for consideration for pre-employment.

There are a number of steps involved in pre-employment for Firefighter candidates. This is a competitive process. The Pine Island Fire Department seeks to employ the most qualified individuals and consideration is consistently given to more candidates than there are positions available.

Participation in any segment or phase of this process as a candidate is not an assurance that a candidate will continue to additional phases.

Oral Board Interviews

Candidates referred are interviewed by the Selection Committee. The Selection Committee Interview is a formal business interview that allows the Fire Department to learn more about candidates' skills,

Entry Level Firefighter

Administrative Policy/Procedure: **APP-2-04-1**

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qualifications, background, and interests. Following all of the interviews, candidates will be prioritized according to their Oral Board interview results.

Candidates are advised to be forthright in the information provided. Misrepresentation may be cause for disqualification as a Firefighter candidate.

Reminder: The Pine Island Fire Department may interview more candidates than there are anticipated job vacancies. Participation in an interview is not an assurance of moving further in the process.

The interview will include a discussion of the candidate's education, employment experience, military background, driving history, traffic citations, misdemeanor and/or felony convictions, and other related skills and qualifications.

Candidate Background Investigation

Before employment, candidates will be provided an employment application packet with questions related to military record, academic record, driving record, traffic citations, vehicle accidents, driver license endorsements, and misdemeanor and felony convictions. Applicants will be asked to sign an authorization allowing the Pine Island Fire Department to conduct a background check.

Applicants are advised to provide complete and accurate information. Any misrepresentation may be cause for disqualification as a candidate. Information gained in the background investigation will be used in consideration of candidates and their possible employment as Probationary Firefighters.

Firefighter Pre-Employment Medical Exam

Selected candidates will be scheduled for a complete Firefighter pre-employment medical examination at a medical clinic determined by the Pine Island Fire Department by a trained physician experienced in conducting Firefighter medical examinations.

Before the pre-employment medical examination, candidates will be asked to complete a comprehensive medical history. Candidates must provide complete and accurate information in the questionnaire and during the medical examination with the clinic physician. Any misrepresentation may be cause for disqualification from consideration as a Firefighter candidate.

This medical exam includes a comprehensive medical history, blood & urine samples, body fat composition, hearing/vision testing, treadmill, physical condition assessment, and other related medical tests that may be required. All candidates must successfully pass the medical examination in order to be eligible for consideration for employment.

The Fire Department may refer more candidates for the Pre-Employment Medical Examination than there are anticipated vacancies. Participation in the Medical Exam is not an assurance of being hired as a Firefighter Recruit.

Offers of Employment

The Pine Island Fire Department will conduct a careful review of all of the information gained on prospective probationary Firefighter candidates from all of the above phases of the pre-employment process.

The Pine Island Fire Department seeks to employ candidates into positions as probationary firefighters that

Entry Level Firefighter

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will enhance the performance of the department as a whole.

Job offers are extended by letter from the Fire Chief with, generally, at least two (2) weeks notice, to allow candidates to make necessary preparations.

During the probationary period your value and commitment to the Department will be evaluated by the percentage of your attendance to emergency calls (33% minimum) and training sessions and overall performance.

All candidates not selected for employment will be placed into the Pine Island Fire Department's employment availability pool and are eligible to be considered for future Probationary Firefighter positions that may be offered.

Firefighter Recruit Training Program

Those candidates selected as Pine Island Fire Department probationary firefighter will enter a training program through the Minnesota Technical Colleges firefighter training. This training includes comprehensive classroom instruction as well as training in fire fighting techniques and equipment use. The program requires study time outside of the on-site training. The training program is pass/fail and you must successfully complete the training during the probationary period.

Probationary Period Maximum is 24 months from date of original selection.

Required Minimum Training During Probationary Period (Must successfully complete all aspects of each item.)

- NFPA 1403
- MN State FFI Course and Certification
- MN State FFII Course and Certification
- MN First Responder Course and Certification
- Haz-Mat Operations Level Certification

To Do's for Recruits

After a job offer is extended there are a number of actions a Recruit must take immediately. Uniforms must be assigned and details related to employment matters must be handled. Each Recruit will be issued instructional materials from the Training Division. All calls or questions about these details should be referred directly to the Fire Department Training Officer.

The training program can be physically and mentally demanding. There are times that these demands on the individual may impact family members and/or partners. The Department will attempt to offer any needed assistance necessary for the successful completion of the recruits training.

Probationary Fire Fighter Status

Probationary Firefighters will be assigned to general operations duty and will remain on Probation until completion of a minimum of one (1) full year of employment from date of hire, with a maximum probationary period of twenty-four (24) months.

Under the leadership of the Fire Company Officers during this time, probationary Firefighters will continue to expand their knowledge and skills and participate in training drills as needed.

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A formal written performance review will be completed at the end of the Probationary Period by the Firefighter's Crew Chief and submitted through the chain-of-command to the employee's Personnel File. At this time the determination and recommendation of acceptance or denial will be made to the City Council of the City of Pine Island regarding the membership of the perspective individual. Individuals who have not completed the minimum requirements for a probationary firefighter within the twenty-four (24) month period will automatically be dropped from department membership.

PINE ISLAND FIRE DEPARTMENT

Training

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2-5 TRAINING

The most important job of the firefighter is consistent and quality training. The Pine Island Fire Department is trying to provide the highest level of service to the community as possible. Attendance and participation in training activities helps to accomplish this. A firefighter needs to know exactly what his or her role is before responding to an emergency call. There is absolutely no place on the fire ground or any other emergency scene for someone who is not trained to handle the situation and accomplish his or her job.

1. Scheduled Training

- Monthly training drills are scheduled the 2nd and 4th Mondays of the month at 6:00 P.M. These training sessions are held at the Pine Island Fire Station unless otherwise specified. These sessions will be announced over the paging system and by email prior to the training drill.
- EMS Consortium training is scheduled on the 3rd Thursday of each month at 7:00 P.M. These training sessions are directed toward Emergency Medical Responders for continuing education in emergency medicine. All EMS personnel should attend. Consortium training helps us all to keep our MN EMR certifications current and our skills at a peak level through continuous training. Even though you are able to miss some of the sessions throughout the year, there are required subjects that must be attended or they must be made up by any individual who misses these particular subjects when presented. A class schedule of those missed classes is available through the Consortium and may be made up at other locations during the year.
- Special training drills may be scheduled at other times during the month for special events or with another fire department. Notification will be provided on by e-mail, at monthly meetings, and over the paging system.

2. Unscheduled Training

- Unscheduled Training Drills may be held for new employees or for active firefighters wishing to participate in additional training. These drills are scheduled when convenient for the employees participating in the drill. This is extremely encouraged especially for new employees who need to learn “the basics” or more advanced skills that might not be taught during regular training sessions.

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3. Training Reports

- Training reports must be filled out for scheduled or unscheduled training. The training reports will be located in the dispatch office of the fire station. Each member will sign in his or her name, the type of training, and the hours earned. These reports will be put in the training logbook for entry into the computer. All training hours are logged and may count towards future certifications.

PINE ISLAND FIRE DEPARTMENT

Uniforms/Protective Clothing

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2-7 UNIFORMS AND PROTECTIVE CLOTHING UNIFORMS: Professionalism is important in the fire service, and all personnel must be able to identify themselves as fire department employees when on emergency calls, training drills, or any other events representing the fire department. Keeping professionalism in mind, whenever a firefighter is wearing clothing or emblems with the fire department logo they should conduct themselves in an appropriate manner. Uniforms and protective clothing will be provided for you free of charge. The protective clothing and uniforms policy outlines what you should wear on emergency calls. This policy is for your protection and safety and should be followed when possible.

Pine Island Fire Department Protective Clothing Policy:

Each employee of the PINE ISLAND FIRE DEPARTMENT required to perform fire, rescue, and EMS activities will be issued a complete set of structural firefighting clothing that meets or exceeds the following National Fire Protection Association (NFPA) standards:

- NFPA 1971 Protective Clothing for Structural Firefighters. NFPA 1971 includes protective coat, pants, gloves, boots, helmet, and interface components (hood and wristlets). Damage or contamination of equipment by chemical or biohazards is to be reported immediately to an officer or to the fire chief. This equipment will be placed out of service until such time that the equipment can be repaired, cleaned, or replaced. Personnel will wear full protective clothing when working around existing, or potentially existing thermal, chemical, or mechanical hazards. Full protective clothing with eye protection will be worn when operating power or hydraulic tools or when in the area of anyone operating such equipment. Personnel will wear a minimum of a helmet and a bunker coat or reflective vest when working in or near vehicle traffic. If a rescue is in progress, those involved in the rescue or on hose-lines will wear full protective clothing. Personnel will make every effort to don the appropriate level of protective clothing prior to arrival on scene.

Accountability of Protective Clothing

All personnel are accountable for the proper use and maintenance of all protective clothing issued to them. In addition to each individual, the Incident Safety Officer (when assigned) will monitor the proper use of protective clothing by firefighters during hazardous or potentially hazardous operations. On those incidents where a safety officer is not assigned, the officer in charge will remain accountable for monitoring the use of protective clothing by fire personnel. Any fire personnel who are not adequately protected against the existing or

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potentially existing hazards will leave the hazard area.

Protective Clothing Procedures

The level of protective clothing depends on the type of emergency call and is defined below. Each member of the fire department is required to know the different levels of protective clothing required for each incident. Turnout gear (bunker gear) is issued by the department, as are t-shirts, uniform shirts, and reflective vests. Drivers may choose to not wear bunker gear while driving apparatus, however, they shall have all protective clothing with them at all times. In addition, upon arrival at the scene, and prior to participation in any operations, the driver shall don the appropriate level of protective clothing. **Remember this: when in doubt, take the extra precautions and wear full protective clothing and SCBA.**

Protective Clothing -- Medical Emergencies / EMS Calls

Acceptable clothing for Emergency Medical Calls is as follows:

- T-shirt with Pine Island Fire Department Logo
- Jacket with Pine Island Fire Department Logo
- Baseball Cap with Pine Island Fire Department logo
- Pine Island Fire Department Rain Coat – for EMS calls in cool or rainy weather
- Bunker Pants
- **Medical Gloves – Mandatory for anyone who will have physical contact with a patient. This includes carrying the stretcher.** Gloves are recommended for other personnel on scene unless you are well away from the patient (directing traffic, etc.)
- **Eye Protection, Masks, Gowns** – Depending on the type of medical emergency, other protective equipment may be needed such as eye protection, masks, or gowns. This will be decided by EMS personnel on scene.

Protective Clothing -- Structure Fires

Personal Protective Clothing that is worn on a structure fire will also be worn on all calls dispatched as:

- Fire Alarms
- Fires with no description
- Hazardous Materials Incidents (HAZMAT)
- Fires of unknown type
- Gas Leaks
- Smoke Investigations
- Vehicle Fires
- CO Incidents

*The above incidents are all considered “structure fire” type responses.

Full protective clothing will also be worn whenever the officer in charge deems it necessary

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to be worn. When in doubt, take the extra precautions and wear full protective clothing and SCBA.

Clothing for all of the above incidents is as follows:

- Full Protective Clothing (Bunker Gear) – Turnout Coat, Pants, Helmet, Gloves, Hood, and Boots
- Self Contained Breathing Apparatus (SCBA) – Mask and Air-pack

Protective Clothing -- Grass/Trash/Brush Fires

Personal Protective Clothing for grass and brush fires may also be worn on controlled burns, illegal burns, or small trash fires. **For larger trash fires such as a dumpster fire, full protective clothing is required.** Acceptable clothing for these incidents is as follows:

- Full Protective Clothing – not recommended in hot weather; mandatory on dumpster fires and large trash fires.
- Brush Firefighting Gear – consisting of brush pants, brush shirt, gloves, and brush helmet. This is recommended for grass fires.
- Combination of both – Example: Bunker Pants, Brush Shirt, and Helmet. Brush pants may not be available, so you may have to use the combination method. This is the most common level of clothing donned on these types of incidents.

* If the grass fire is reportedly involving a structure, be dressed for a structure fire. If it is threatening a structure, be prepared to change clothes at any time!

Protective Clothing -- Major Accidents / Motor Vehicle Collisions

A Major Accident is any car accident with known or unknown injuries. Firefighters should wear full protective clothing when on these scenes due to the fire danger, vehicle fluids, rescue procedures, and sharp edges and broken glass from damaged vehicles. SCBA should be worn if a vehicle is reported to be on fire or if you are tasked to a hose-line. The appropriate level of protective clothing is as follows:

- Full Protective Clothing – Turnout coat, pants, gloves, helmet, and hood.
 - Medical Personnel – Bunker gear will be worn during extrication/rescue operations. EMS clothing may be worn during patient care when not in close proximity to the damaged vehicle.
 - SCBA – If operating a hose-line or a vehicle is reportedly or confirmed to be on fire, personnel should wear Full Protective Clothing and SCBA.
 - Safety Vests – All personnel working in traffic or on a roadway at any incident including Motor Vehicle Accidents should wear a safety vest if they are not wearing bunker gear. It is recommended that safety vests also be worn over Full Protective Clothing when operating on a roadway.
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Protective Clothing -- Dressing Down

The Incident Commander and Safety Officer will have the responsibility of deciding when and how much gear can be taken off. For example, the air quality must be checked prior to SCBA being removed at a fire. On some fires, you may take off gear during overhaul operations. During rehab, you should take your gear off to cool your body down. Use common sense in the use of protective clothing, and when in doubt wear full protective gear!

PINE ISLAND FIRE DEPARTMENT

Self Contained Breathing Apparatus

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2-8 SELF CONTAINED BREATHING APPARATUS (SCBA)

All employees will be required to become proficient with the use and maintenance of Self Contained Breathing Apparatus (SCBA). SCBA will be worn at the following types of incidents, in any hazardous atmosphere, and whenever the officer in charge deems it necessary:

- Structure fires
- Fire alarm calls
- Vehicle fires
- Hazardous materials incidents (HAZMAT)
- Fires of unknown type
- Fires with no description
- Gas leaks inside a structure or when tasked to a hose-line at a gas leak
- Smoke investigations inside a structure
- Carbon monoxide alarms upon investigation and if CO level is determined to be dangerous
- Confined space rescues

*When in doubt wear your SCBA. It will protect you from most dangerous atmospheres. Air quality must be checked for safe levels with an approved air monitor before discontinuing use of SCBA. After each use of an SCBA, each employee will clean his or her mask, regulator, and SCBA apparatus with soap and water. Cleaning preps may also be used for cleaning the mask. **Each employee is responsible for seeing that all air bottles are full and that each SCBA is placed back in service ready for its next use.**

Bottles must be filled by experienced and qualified personnel. The minimum fill amount for any SCBA or tank put into service is 4,500 psi. Upon refilling a used SCBA you must do the following:

1. Fill to 4,500 psi
2. Attach high pressure connector to SCBA
3. Open tank valve
4. Check for leaks
5. Close tank valve
6. Relieve regulator pressure
7. Reset Personal Alert Safety System (PASS) device

For detailed SCBA procedure see the Pine Island Fire Department's SCBA manual.

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PINE ISLAND FIRE DEPARTMENT

Personal Vehicles

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2-10 PERSONAL VEHICLES

PINE ISLAND FIRE DEPARTMENT employees usually respond from their homes or other places when an emergency incident occurs. For the safety of fire department personnel, residents, and other motorists on the road, the following personal vehicle policy has been developed.

PERSONAL VEHICLES (POV's) – DEPARTMENT POLICY

Incident Responses in Personal Vehicles

The primary goal during any incident response is to arrive safely on the scene with the appropriate fire apparatus and equipment. This includes an appropriate number of crew members on each apparatus to accomplish the requirements of the incident. Without the proper fire apparatus and equipment, control of the incident scene cannot be accomplished. It is paramount that fire department employees respond to the station to pick up the fire apparatus before responding to the scene.

Fire Department Responses –

Generally, upon the receipt of an alarm, **ALL PERSONNEL** will respond to the fire station to pick up the appropriate fire apparatus and respond to the scene once that apparatus meets minimum staffing guidelines (see guideline 3-6). In some circumstances, the incident may dictate that certain personal vehicles are driven directly to the scene. These circumstances are described below:

Medical Emergencies / EMS Related Incidents –

During a medical related response, EMS Personnel may choose to respond directly to the scene in their personal vehicles. This type of response is only to be made under the following circumstances:

- A fire apparatus (ex. – Rescue 589), is staffed and ready to respond to the scene with the appropriate medical equipment. **This MUST be confirmed by RADIO** between the responding apparatus and personal vehicle.

- Responding POV's **should not pass the fire station to respond** directly to

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the scene unless requested by a responding *Pine Island Fire Department Officer* to do so. Every effort should be made to respond with another fire apparatus and its crew.

- A personal vehicle staffed by a medically trained person may be driven directly to a scene near his/her response area (that member's neighborhood or street) if that member carries medical equipment (i.e. jump kit) and a portable radio in his/her personal vehicle. In this case, the responding POV must make certain by radio that other personnel are aware of your POV response.

Additionally, the responding POV should contact Pine Island Fire Dispatch once arriving on scene. **EMS Personnel should use good judgment along with dispatch information before responding POV.** Situations where a POV response is necessary include incidents where your arrival could produce a life-saving result for the patient (i.e. CPR in Progress / Choking). Otherwise you should make the effort to respond to the station and bring the appropriate apparatus to the scene. No personal vehicles carry Oxygen, Airway Tools, or Defibrillator's, etc. and each of these can produce life-saving results...only if they arrive on scene.

- The Fire Chief and/or Deputy Fire Chief may respond in their personal vehicles directly to the scene during a medical response.
- Any employee of the department who is **trained in CPR to American Heart Association Standards** may respond directly to the scene of a medical related emergency near his/her response area (that member's neighborhood or street) only if the incident is dispatched as a CPR in Progress or Choking Emergency. Other than the above circumstances, all personnel should respond to the station first.
- If an ambulance is already on the scene of a medical incident, or fire apparatus are en-route or on scene, personnel should respond to and stand-by at the station and check in on our radio channel with their crew status. The Officer on-scene will either release you to leave or may request that you respond.

Fire Related Responses –

During a fire response, **ALL Personnel** are to respond to the fire station and then respond to the scene with the required fire apparatus. The following are the only exceptions:

- The Fire Chief and/or Deputy Fire Chief may respond directly to a fire scene in their personal vehicles for Incident Command and Control functions.
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- Any member's personal vehicle may be driven to the scene if requested by Incident Command and ONLY if all other fire apparatus are out of the station.

Mutual Aid Responses –

During mutual aid responses, including fill-in assignments, personal vehicles will not be allowed to respond directly to the scene unless requested by Incident Command for REHAB or extra manpower purposes. The Fire Chief and Deputy Chief are allowed to respond in their POV's on mutual aid calls as Duty Chief's to assist with Incident Command.

All POV are subject to traffic laws-

All POV's under the response guidelines above are subject to all traffic laws. POV's are not emergency response vehicles and do not have any rights over other vehicles on the roadway. At no time will speeding, driving recklessly, or disregard for traffic control devices be allowed.



PINE ISLAND FIRE DEPARTMENT

Conduct and Station Rules

Standard Operating Guideline: **AOG-2-11**

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2-11 CONDUCT AND STATION RULES

All personnel are representatives of the Fire Department and shall conduct themselves in a professional manner, both on and off duty.

PERSONNEL SHALL:

- Answer the station telephone in a professional manner, stating the department name and your name.
- Be aware of and sensitive to the presence or the potential unannounced presence of any member of the public when viewing television programs, using the computer, holding conversations in the fire station, at emergency scenes and during other activities.
- Keep the building and surrounding area as clean as possible at all times.
- Keep all apparatus as clean as possible at all times. Upon returning to the station, all apparatus and equipment shall be checked, cleaned, and made response ready as necessary and /or as requested by the officer in charge. **CHECK AND FILL ALL FUEL TANKS. A VEHICLE WITH LESS THAN ¾ OF A TANK MUST BE FILLED.** During inclement weather the apparatus should be rinsed off.
- Attend to the needs of the public professionally and expediently. Handle a request, or see to it personally that the request is passed to the proper department if the request is for a service not offered or provided by the Fire Department.
- Respect the property of others and not indulge or participate in the theft, abuse, hiding or malicious treatment thereof. Unauthorized entry into any locked area will be construed as theft, whether items are removed or not.

PERSONNEL SHALL NOT:

- Possess, or allow to be possessed, any form of intoxicating drug or any sexually explicit, suggestive or pornographic material in any form on the property of the Fire Department.
- Possess, or allow to be possessed, any weapons (large knives, firearms, etc.) in the fire station, apparatus, or while conducting Fire Department business.

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- Participate in any fist fighting or other physical turmoil, being a party to any rumor or malicious gossip, or the making of any derogatory or detrimental statements regarding the capabilities or intelligence of any other personnel, employee, elected official or member of the community.
 - Unjustly cause, or allow to be caused, damage in any form, to any equipment, apparatus or other property of the Fire Department.
 - Loan, or allow to be loaned, any equipment or other apparatus belonging to the Fire Department without permission of the Fire Chief.
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PINE ISLAND FIRE DEPARTMENT

Terms and Abbreviations

Standard Operating Guideline: **SOG-3-1**

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3-1 FIRE GROUND TERMS AND ABBREVIATIONS

Below are a few definitions for some fire ground terms and abbreviations. These are important to know because they will be used in fire ground communications not only in our district, but in mutual aid districts as well.

All Clear: An “All Clear” will be transmitted when the primary search and secondary search of the entire structure has been completed. If a search of the entire structure can not be completed due to fire conditions, an “All Clear” will not be given.

Brush Truck: A ground vehicle providing hose, water, tools, and personnel for grass and brush fire responses.

Command Post (CP): That location at which primary Command functions are executed. The CP location will be broadcast during the size-up if taking command by a sector location.

Company Officer: The individual responsible for command of a Company. This designation is not specific to any particular fire department rank (may be a Crew Chief, Driver, Firefighter, or Chief Officer).

Company: A ground vehicle and crew providing specified equipment and personnel capabilities (Engine Company, Truck Company, Brush Company, Rescue Company, etc.). A company consists of two or more firefighters.

Engine: A ground vehicle providing specified levels of pumping, water, hose capacity, and personnel.

Incident Commander: The individual responsible for the management of all incident operations.

Interior: The Interior Company is the Company operating as the interior fire crew. This company is usually engaged in firefighting operations on the inside of the structure.

Loss Stopped / Fire Out, Mop Up Complete: A “Loss Stopped” or “Fire Out, Mop Up Complete” will be transmitted when the potential for additional loss to the structure or property has been stopped. This will usually be transmitted as overhaul operations are

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discontinued and no further damage is anticipated.

PAR: Personnel Accountability Report – A PAR is an accountability report of all companies on the scene. This is a **visual** confirmation that each crew member in a company is safe. The Company Officer is responsible for maintaining visual, physical, or verbal contact with his crew, and will report a PAR at the appropriate times. Incident Command will request a PAR if:

- There is a report of a missing or trapped firefighter
- There is a change from an offensive fire attack to a defensive fire attack
- There is any sudden event (flashover, backdraft, collapse, etc.)
- The fire is reported under control
- An emergency button has been activated or emergency radio traffic received
- As requested by Incident Commander or designated Safety Officer.

Progress Report: Progress, Position, Needs – This is a quick and easy way to ask companies what their situation is on the fire ground. Each company is able to report their progress toward stopping the fire, their position on the fire ground, and what they need to accomplish their tasks. This report helps Command decide how to best utilize other companies. Ex. – “580 to Interior Attack Team, give me a progress report?” The interior company might respond, “We have a fire in the living room that we are trying to knock down at this time, we need ventilation, a crew to pull ceiling, and a water supply established.” The Incident Commander could then assign crews to complete these tasks.

Quint: A Quint is a fire apparatus with an aerial ladder, pump, hose, water tank, and ground ladders, along with other special equipment capability and personnel.

Rescue: A ground vehicle providing specified rescue equipment, capability, and personnel. (The Pine Island Fire Department Rescue Company provides **basic** rescue capabilities and Emergency Medical Services).

Safety Officer: Member of the Command Staff responsible for monitoring and assessing safety hazards, unsafe conditions, and developing measures for ensuring personnel safety.

Sector: A grouping of resources with either a geographic or functional assignment. Buildings are divided into four sectors corresponding with the outside walls of the building. A residence facing the street would start with Sector A in front, Sector B to the left, Sector C in the rear, and Sector D to the right. (See Structure Fire SOG for information)

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Staging: For large, complex, or lengthy operations, additional resources are staged together in a specific location under a Staging Officer. This geographic location is called a “Staging Area”.

Tanker / Tender: A water tanker or tender is a ground vehicle providing a large storage tank for water (1000 gallons or more). This is useful in non-hydrant areas and during grass and brush fires.

Under Control / Fire Under Control, Converting to Mop Up: An “Under Control” or “Fire Under Control, Converting to Mop Up” will be transmitted when the forward progress of the fire has been stopped.

PINE ISLAND FIRE DEPARTMENT

Command Procedures Guideline

Standard Operating Guideline: **SOG-3-2**

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Command Procedures are designed to:

- Fix the responsibility for Command on a specific individual through a standard identification system, depending on the arrival sequence of members, companies, and chief officers.
- Ensure that a strong, direct, and visible Command will be established from the onset of the incident.
- Establish an effective incident organization defining the activities and responsibilities assigned to the Incident Commander and to other individuals operating within the National Incident Management System (NIMS).
- Provide a system to process information to support incident management, planning, and decision-making.
- Provide a system for orderly transfer of Command to subsequent arriving officers.

Responsibilities of Command:

The Incident Commander is responsible for the completion of the tactical priorities. The tactical priorities are:

- Rescue – Remove endangered occupants and treat the injured.
- Incident Control – Stabilize the incident and provide for life safety.
- Property Conservation – Conserve property and prevent loss.

In addition to the tactical priorities, Command is also responsible for the following:

- To provide for the safety, accountability, and welfare of personnel. This is ongoing throughout the incident.

• “Benchmarks” are achievement signals that tell Command when one tactical priority is completed and the operation can go on to the next priority. The following benchmarks will be used:

- “All Clear” – The primary search and secondary search has been completed and the structure cleared of savable occupants. The message “No All Clear” is to be used

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when no search will be performed.

- “Under Control”, or “Fire under control, converting to mop up”– The forward progress of the incident has been controlled or stopped.
- “Loss Stopped”, or “Fire out, mop up complete” – Property conservation is complete. No further damage to the structure or environment is anticipated.

Functions of Command:

- Assume and announce Command and establish an effective operating position (Command Post).
- Rapidly evaluate the situation (size up).
- Initiate, maintain, and control the communications process.
- Identify the overall strategy, develop an incident action plan, and assign companies and personnel consistent with plans and Operating Guidelines.
- Develop an effective Incident Management System.
- Provide tactical objectives.
- Review, evaluate, and revise (as needed) the incident action plan.
- Provide for the continuity, transfer, and termination of Command.

The Incident Commander is responsible for all of the above functions. As Command is transferred, so is the responsibility for these functions. The first five (5) functions must be addressed immediately from the initial assumption of Command (first-in company officer).

Establishing Command:

The first officer to arrive at the scene of a response shall assume Command of the incident as indicated by the emergency conditions found. The initial Incident Commander (IC) shall remain in Command until Command is transferred or the incident is stabilized and terminated.

The first arriving fire department officer will give an initial radio report. The radio report will include:

- Unit designation and confirmation of arriving on the scene
- A brief description of the incident situation (i.e. building size, occupancy, HAZMAT release, multi-vehicle accident, etc.)
- Time of patient contact on medical calls
- Obvious conditions (working fire, HAZMAT spill, multiple patients, etc.)
- Brief description of action being taken
- Declaration of strategy (this applies to structure fires)
- Any obvious safety concerns
- Assumption, identification, and location of Command
- Request or release resources as required

EXAMPLES: These are not black and white. Each incident will vary depending on when your next arriving company will arrive and your manpower status.

Command Procedures Guideline

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- **For an offensive structure fire:** *“Engine 581 is on the scene of a large two-story school with a working fire on the second floor. Engine 581 is laying a supply line and going in with a hand-line to the second floor for search and rescue and fire attack. Smith has Command.”*
- **For a defensive structure fire:** *“Engine 581 is on the scene of a small one-story residence fully involved with exposures to the east. Engine 581 will be laying a supply line and attacking the fire with a master stream and hand-line to the exposure. This is a defensive fire. Smith has Command.”*
- **For an EMS Incident:** *“Rescue 589 is on the scene of a multi-vehicle accident. There appears to be one person trapped in an overturned vehicle. Give me two additional apparatus for a landing zone for Mayo One. Jefferson has Command.”*
- **For a single company incident:** *“Engine 581 is on the scene of a dumpster fire with no exposures. Engine 581 can handle all other units may disregard.”*

When a chief officer arrives at the scene before or at the same time as the initial arriving company, the Chief Officer should assume Command of the incident.

Radio Designation:

The radio designation **“Command”** will be used along with the geographical location of the incident. This designation of Command will remain with the officer currently in Command of the incident throughout the event.

Command Options:

The responsibility of the first arriving officer to assume Command of the incident presents several options, depending on the situation. If a Chief Officer, firefighter, or unit without tactical capabilities (e.g. personal vehicle, no equipment, etc.) initiates Command, the establishment of a Command Post should be a top priority. At most incidents, the initial IC will be a Company Officer. The following Command options define the Company Officer’s direct involvement in tactical activities and the modes of Command that may be utilized:

Nothing Showing Mode

These situations generally require investigation by the initially arriving company while other units remain in a staged mode. The officer should go with the company to investigate while utilizing a portable radio to Command the incident. As an example; when arriving on scene, and after giving a size-up, the company officer would advise: *“Engine 581 will be going inside to investigate, all other units stage outside...Jefferson has Command.”*

Working Fire Mode – (Smoke or Fire Showing On Arrival)

Situations that require immediate action to stabilize the incident, and that require the Company Officer’s assistance and direct involvement in the attack. In these situations the

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Company Officer goes with the crew to provide the appropriate level of supervision. Examples of these situations include:

- Offensive fire attacks (especially in marginal situations, e.g. low manpower)
- Critical life safety situations (rescue), which must be achieved in a compressed timeframe.
- Any incident where the safety and welfare of firefighters is a major concern.
- Obvious working incidents that require further investigation by the Company Officer.
- Command is transferred to another higher-ranking officer. When a Chief Officer is assuming Command, the Chief Officer may opt to return the Company Officer to his crew, or assign him to a subordinate position.

Command Mode:

Certain incidents by virtue of their size, complexity, or potential for rapid expansion, require immediate strong, direct, overall Command. In such cases, the Company Officer will initially assume an exterior, safe, and effective Command position and maintain that position until relieved by a higher-ranking officer.

Transfer of Command:

Command is transferred to improve the quality of the Command organization. The following procedure outlines the transfer of Command process.

- The first department officer arriving on the scene will automatically assume Command.
 - The first arriving Chief Officer may assume Command of the incident following transfer of Command procedures.
 - The second arriving Chief Officer should report to the Command Post for assignment.
 - Later arriving, high-ranking Chief Officers may choose to assume Command, or assume advisor positions.
 - The Officer assuming Command will communicate with the person being relieved by radio or face-to-face. Face-to-face is the preferred method to transfer command. The person being relieved will brief the officer assuming Command indicating at least the following:
 - Incident Conditions (fire location and extend, HAZMAT spill or release, number of patients, etc.)
 - Incident Action Plan
 - Progress toward completion of the tactical objectives
 - Safety Considerations
 - Deployment and assignment of operating companies and personnel.
 - Appraisal of need for additional resources.
 - The person being relieved of Command should review the Tactical objectives with the Officer assuming Command.
 - The person being relieved of Command will be assigned to another position to gain the best advantage by the Officer assuming Command.
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- Should a situation occur where a later arriving officer cannot locate or communicate with Command (after several radio attempts), they will assume and announce their assumption of Command and initiate whatever actions are necessary to confirm the safety of the missing crew.

Incident Command – General Incident Guidelines:

Because this SOG is not a teaching document for tactics of Incident Command, the following is a general guideline for Incident Command. Used with the above information, all members will have a good working knowledge of the Incident Command System and Command Procedures.

All incidents must have a recognized and established incident command. Even a small incident should establish IC. Larger incidents require planning and organization to monitor all activities.

The incident command structure of a small residential structure fire may look like the chart below. The first-in company officer assumes command, and by assigning tasks to achieve the tactical priorities he develops the ensuing organization. By using a command worksheet, the officer can keep a record of assignments, track accountability, utilities, events etc.

ICS ORGANIZATION CHART

See: AOG-2-01, Chain of Command

IC PLACEMENT: Ideally the IC should set-up with views of multiple sides. The officer's seat of an apparatus works well for smaller incidents, providing mobile radio and phones, adequate space for tracking the incident and visibility. Larger incidents with a Unified Command structure may require a larger space.

Once command is established communicate where command is located (Sector A, B, C, or D). Vests are on U-582 apparatus – use them to provide visibility. Once IC is established, only the sector/group officers should need to communicate with the IC. Keep traffic in and around the command post to a minimum.



PINE ISLAND FIRE DEPARTMENT

Accountability Guideline

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3-3 ACCOUNTABILITY / SAFETY

Purpose:

Establish a system to account for firefighters and other emergency workers operating within the hazard zone of an incident at any given time. Use of the system will provide enhanced safety for individual emergency workers and will provide the command staff a structured means to track and account for all personnel at any moment during the course of the incident.

General Principles:

1. Personnel accountability requires a personal commitment to safety by all employees of the Department.
2. Personnel accountability at the emergency scene is an essential element of the Incident Management System.
3. Command Responsibilities:
 - a. Command will always maintain an accurate tracking and awareness of where resources are committed at an incident.
 - b. Command will always be responsible for including accountability as a major element in strategy and attack planning.
 - c. Command must consider and react to any barriers to effective accountability.
4. Company Responsibilities:
 - a. All companies will be accountable to Command or to a sector. **There will be no freelance operations.**
 - b. Companies arriving on the scene of an emergency shall remain intact unless individual company members are given specific orders by Command to attach themselves to other companies or sectors.
 - c. A minimum company size will be considered to be two (2) personnel.
 - d. An officer or other designated supervisor will supervise each company member entering a hazard zone.
 - e. Each company / group entering a hazard zone will have an operating portable radio set on the assigned tactical channel. If the radio fails when in the hazard zone, the company will exit unless there is another working radio with the company, or available in that work area with another company.

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Passports:

To enhance accountability and to improve tracking of emergency personnel in a hazard zone, the "Passport" system will be used. The "Passport" system involves a tag with the company members' names affixed that is turned into the Accountability Officer. The Accountability Officer may be an Apparatus Operator, a Sector Officer, a designated Accountability Officer, or the Incident Commander, depending on the nature, type, size, and complexity of the incident.

A. Passport Equipment

1. A Passport consists of a tag with the firefighters name, I.D. number, and department name on it. The passport will contain the names of all fire department members in that company (apparatus). Each Fire Department unit will carry a Passport.
 - a. Upon boarding the apparatus for any reason (emergency response, riding around town, etc.), firefighters will be responsible for immediately updating the Passport for the company (apparatus) to which they are assigned.
 - b. It is the responsibility of the unit officer or the occupant of the officer's seat to ensure that the Passport is correct.
 - c. Nametags of those not currently assigned to that unit should be placed on the metal clip attached to their bunker coat.
2. The Passport will always be located on the dash of the apparatus on the passenger side. A Velcro strip will allow the Passport to be affixed on the dash and easily removed.
3. Each firefighter will be issued two (2) individual nametags. Nametags not attached to a Passport will be affixed to the firefighter's bunker coat. The Velcro strips are used to attach the nametags to the passport.

B. Company Officers will be responsible for ensuring that the Passport always reflects only **currently assigned personnel**.

Tactical Benchmarks

A. Several accountability benchmarks are included in tactical operations. The Personal Accountability Report (or "PAR") involves a roll call of personnel assigned to an incident.

1. For the company officer, a "PAR" is a confirmation that all company members are **visually** accounted for. EXAMPLE: "Engine 581 to Command, I have a PAR." (All company members are accounted for.)
 2. Personnel accountability should be conducted on a face-to-face basis within the company or within the sector whenever possible.
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3. When a “PAR” cannot be given, the term “Negative PAR” shall be used.

B. A personal accountability report will be required for the following situations:

1. When a report of a missing or trapped firefighter is received. (Command initiates a “PAR” for **all** companies on the scene.)

a. An absent member of any company will **automatically be assumed lost or trapped in the hazard zone** until otherwise determined to be safe. Company officers will **immediately** report any absent member to the Sector Officer or to Command.

b. For any reports of missing firefighters, Command **must** request the next greater assignment of alarm (i.e. first alarm goes to second alarm).

c. Command will initiate an immediate roll call (PAR) of all companies assigned to duty in the hazard zone.

d. Command will send a Rapid Intervention Crew (RIC) to the last reported working area of the lost firefighter to begin a search.

e. Command will adjust on-scene strategies to a priority search and rescue effort.

2. When the mode of attack changes from offensive to defensive.

3. Any time a sudden hazardous event occurs during the incident (flashover, backdraft, collapse, etc.)

4. By any company(s) reporting an “All Clear”, Company officers of companies responsible for search and rescue will ensure they have a “PAR” for their company(s) at the time they report an “All Clear”.

5. At thirty (30) minutes elapsed time (If no “Under Control” has been received).

6. When the “Under Control” report is received.

7. A “PAR” will be initiated by Command at the suspension of Passport use.

8. A roll call “PAR” will be initiated at the discretion of the Incident Commander.

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Summary of Accountability Responsibilities

Accountability will work only with a strong personal commitment by **all firefighters** to the safety system. This commitment will involve the following responsibilities.

- A. Firefighter Responsibilities – Responsible for staying with his/her company at all times and ensuring that his/her name tag is on the Passport at all times.
- B. Apparatus Operator Responsibilities – The Apparatus Operator of the first arriving engine to each geographic side (sector) of the incident becomes the initial accountability officer. The Apparatus Operator will receive Passport's from companies and apparatus assigned to his side of the incident (sector) and will manage accountability until relieved by a sector officer, accountability officer, or Command.
- C. Company Officer Responsibilities – Responsible for keeping his company intact at all times and for insuring that the Passport is current and accurate.
- D. Command Responsibilities – Responsible for tracking the location of all companies. Must advise later assigned companies as to who is serving as accountability (i.e. Command, Sector, Accountability Officer, etc.)

Passports / Name Tags –

PINE ISLAND FIRE DEPARTMENT Passport: Stainless Steel tag with apparatus I.D. label, Velcro will not be hook or loop but of a “mushroom” style that has a common connectivity. Apparatus designation (E581) is at the top. Velcro on the front side receives the individual nametags, while Velcro on the back attaches the passport to the dash of the apparatus or to a status board carried by Command.

PINE ISLAND FIRE DEPARTMENT Individual nametags: Nametags are color-coded to coordinate with helmet color. All tags not in use on a Passport will be attached to the bunker coat by its metal hook.

Black = Probationary Firefighters (Trainees)
Yellow = Assistant Chiefs (Company Officers)
Red = Firefighters
White = Chiefs

PINE ISLAND FIRE DEPARTMENT

Emergency Driving Guideline

Standard Operating Guideline: **SOG-3-4**

Revision date: 6-26-2013

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I PURPOSE

***To provide all employees of the Pine Island Fire Department with general driving and safety guidelines and procedures for operating emergency vehicles.**

***To reduce injuries and property damage by establishing procedures for avoiding vehicle accidents.**

***To incorporate the general driving rules and regulations of the State of Minnesota Department of Public Safety.**

This Operating Guideline applies to employees driving fire apparatus and their personal vehicles. Firefighter's personal vehicles are considered to be limited response vehicles and are considered a part of this operating guideline.

II SCOPE

Any and All employees who are available for incident response.

III DEFINITIONS

• **Type I Apparatus Operator/Engineer:** A firefighter who meets the requirements of this policy, and is qualified to fully operate all emergency vehicles of the Pine Island Fire Department. This includes driving and pumping the apparatus. These positions will be designated by the Fire Chief.

• **Type II Apparatus Operator:** A firefighter who meets the requirements of this policy, and is qualified to operate Pine Island Fire Department emergency vehicles **EXCEPT** Tenders over 2,000 gallons and Engines. These positions will be designated by the Fire Chief.

Firefighters not qualified as Type I or II may, **under direction of a company officer**, drive apparatus to the scene if qualified individuals are en-route or are already on

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Emergency Driving Guideline

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scene.

- **Emergency Driving: CODE 3 Driving** – Responding to a high priority emergency using lights and sirens. The fire department responds CODE 3 to all reported fires, hazardous conditions, motor vehicle accidents, and medical emergencies. Reduction of code to CODE 1 (Normal driving, no lights or siren), is at the discretion of the Officer in Charge based on information gained en-route or upon arrival on the scene

- **Normal Driving: CODE 1 Driving** – Proceeding through traffic without the use of lights or sirens. Apparatus will stop at all stop signs/red lights and obey all other traffic laws just as normal. CODE 1 is a non-emergency response. Apparatus may respond CODE 1 to controlled or illegal burns if they are not posing any threat to life or property. If this information cannot be obtained, apparatus will respond CODE 3.

- **CODE 2 Driving:** The use of only emergency lights and no siren. When responding to a call late at night (between 10PM and 7 AM) and in a residential area, CODE 2 Driving is authorized. If at any time you encounter traffic, a short burst with the siren should be used to get the other drivers attention.

Driving Policies for All Firefighters

Drivers and Apparatus Operators will always:

- Apply the principles of defensive driving
 - Obey traffic laws...even if responding CODE 3
 - Pass vehicles on the left
 - Adjust driving habits to weather, road, or traffic conditions
 - Slow down and make an effort to look in all directions at all red lights and stop signs, any unprotected railroad crossing, any intersection while driving in the on-coming lane, and any situation where the driver cannot see all lanes of traffic.
 - If a school bus is encountered, the fire apparatus will stop until the school bus has loaded or unloaded, and/or the school bus has turned off its lights indicating it is loading or unloading children.
 - Report any vehicle problems immediately to an officer, or one of the fire chiefs.
 - Use a ground guide (backer) while backing fire apparatus
 - Check behind and around apparatus before backing to assure that the vehicle can be backed in a safe manner.
 - Check for loose equipment or open compartment doors before moving any apparatus.
 - Always yield the right-of-way to pedestrians.
 - Account for each person on the apparatus and verbally or visually communicate
-

Emergency Driving Guideline

Standard Operating Guideline: **SOG-3-4**

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with each person to assure their readiness prior to moving the apparatus.

- Always wear a seatbelt and assure that others in the vehicle are wearing their seat belts.
- Remember that you don't have the right-of-way when running CODE 3; you are simply requesting permission from other drivers to pass, proceed through intersections, etc.

Drivers and Apparatus Operators will at no time:

- Exceed the posted speed limit by an unsafe amount
- Under any circumstances exceed posted school zone speed limits...even if driving CODE 3.
- Pass a stopped school bus loading or unloading, or that has its warning lights displayed.
- Operate or knowingly permit a vehicle to be operated in an unsafe manner
- Operate or knowingly permit a vehicle to be operated while under the influence of illegal drugs or alcohol.
- Pass other emergency vehicles without communicating with the lead vehicle
- Move apparatus until all personnel on the vehicle are seated in their riding positions and secured with seat belts, except while loading supply hose.

Note: The safety of department personnel and the safety of victims are the primary concern and responsibility of the department leadership and all department members.

PINE ISLAND FIRE DEPARTMENT

Apparatus Minimum Staffing Guideline

Standard Operating Guideline: **SOG-3-7**

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I PURPOSE

Apparatus staffing is difficult in the volunteer fire service. It is never completely possible to know who is able to respond. The preference for all calls is for a fully trained crew capable of independent action.

Because of this, a minimum staffing level is required to meet the needs of specific incidents. This minimum staffing level should be followed unless circumstances dictate otherwise. Sometimes not enough people are available to respond to calls. **If at all possible, wait for additional personnel until minimum staffing on the apparatus for that incident is achieved.**

If no additional personnel are available after waiting for them to arrive, it may be necessary to respond with less than minimum staffing. ****IE: Structure Fire Response (E581 is en-route, one person is standing by) – we need two engines to respond – if 5 firefighters are already on Engine 581, respond at least 1 firefighter on additional tankers or engines for water supply.** Communicate with responding units and use good judgment when deciding whether or not to respond under minimum staffing.

Each firefighter will be held responsible and will be required to explain their actions when the decision is made to respond an apparatus below minimum staffing. Minimum staffing is an indication that Mutual Aid must be an immediate consideration, sometimes even before arrival at the scene.

Important: Our minimum staffing levels account for active firefighters only. Probationary members and trainees are not counted as part of minimum staffing. Care must be given when deciding to respond with trainees or probationary members below minimum staffing levels.

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Apparatus Minimum Staffing Guideline

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GUIDELINE:

Apparatus Minimum Staffing Levels:

• Structure Fire Response –

- 1st Engine Company: 3 Firefighters (FF) Minimum [Company Officer or Acting Company Officer, Driver, and Firefighter]; 2nd due engine-2 FF can respond for water supply
- Tender Companies: 1 FF Minimum
- Brush Company: 1 FF Minimum

• Medical Emergency Response –

- Rescue Company: 2 Emergency Medical Responders (EMR) Minimum (may respond if no other personnel are available), **or** 1 EMR Minimum (if others are en-route direct or are already on the scene).
- Engine Company: 2 EMR or FF Minimum for extra manpower.

• Major Accident Response –

- Rescue Company: 3 FF Minimum, one must be a pump operator, **or** 2 FF Minimum (if others are en-route direct or are already on the scene).
- Engine Company: 2 FF Minimum
- Utility (U-582) Company: 1 FF Minimum for traffic pre-warning

• Grass / Brush Fire Response –

- Engine Company: 3 FF Minimum [Company Officer or Acting Company Officer, Driver, and Firefighter]
 - Brush Company: 2 FF Minimum
 - Tender Company: 1 FF Minimum (for water supply or manpower)
-

Apparatus Minimum Staffing Guideline

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• Single Company Response –

- Engine Company: 3 FF Minimum

• Mutual Aid Response –

- Engine Company: 3 FF Minimum (see below in bold)
- Brush Company: 2 FF Minimum (see below in bold)
- *Follow PINE ISLAND FIRE DEPARTMENT Minimum Staffing Guidelines for mutual aid calls taking into account EMR staffing for mutual aid medical calls.*

RATIONALE

The safety of department personnel and the safety of victims are the primary concern and responsibility of the department leadership and all department members.

PINE ISLAND FIRE DEPARTMENT

Emergency Procedures

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3-9 EMERGENCY PROCEDURES

3-9 EMERGENCY PROCEDURES AND SCENE SAFETY

The golden rule at any emergency scene is to first protect yourself. We are no help to victims if we are injured or killed at the scene. Approach any scene with caution and follow the orders of your company officer. The words “**EMERGENCY TRAFFIC**” are high-priority. These words can be used over the radio to report an immediately perilous situation (i.e. impending structural collapse). This phrase is also used if an interior crew finds a victim. Whenever EMERGENCY TRAFFIC is transmitted, all other communications must cease until the emergency report is transmitted. The Incident Commander is the only person on the fire ground allowed to talk on the radio at this time. Command will then decide when emergency traffic can cease and normal radio traffic may begin again.

As a warning of danger (building collapse, evacuation, etc.), or if changing fire attack mode from offensive to defensive, Command will transmit an evacuation order over the radio system. The transmission shall be: “**Evacuate, Evacuate, Evacuate!**” In addition, anyone near a fire apparatus should activate the air horn in long blasts for one minute when Command issues an evacuation order. This signals any crews inside that may have lost radio contact to immediately leave the structure. A Personnel Accountability Report (PAR) should be taken after any of the above conditions.

Medical scenes can be just as dangerous as fire scenes. Keep in mind that your safety and that of your crew is first, and then, your patient’s safety. **If a medical scene is unsafe due to weapons or impending conflict or violence, call for police assistance and do not enter the scene. Any medical emergencies dispatched as the result of fights, gunshots, knives, domestic violence, car accidents, drug use, overdoses, or alcohol emergencies require that the police department also be dispatched.** Apparatus and personnel should stage at a distance away from these scenes until police can secure the scene. **Always be aware of your surroundings at any emergency scene and be on the lookout for dangers: (power lines down, gas leaks, distraught or violent bystanders, etc).** Be prepared for any hazards.

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2013 THE YEAR OF WASTEFUL SPENDING AT TAXPAYER EXPENSE

by Minnesota Democrats

Wasteful spending initiatives passed by the Democratic-controlled Minnesota legislature and signed into law by Governor Dayton during the 2013 legislative session.

Health and Human Services:

HF 5 (Adkins) Minnesota Health Insurance Exchange (\$332 million through 2016) *These funds are used only to operate the exchange - none of it is used for health care costs.

State Government Finance:

SF 1589 (Murphy, M.) \$40,000 for a grant to Everybody Wins!-Minnesota to operate a reading program for Minnesota children.

HF 894 (Simon) \$230,000 for felon notification of voting rights.

SF 1589 (Murphy, M.) \$30,000 in general fund appropriation for a bust in the Minnesota State Capitol for Nellie Stone Johnson, a civil rights activist and union organizer who helped form the current Minnesota Democratic Farmer Labor Party (DFL).

SF 1589 (Murphy, M.) \$4 million to re-engineer Minnesota's hiring process creating enterprise wide integrated system for human resource information.

SF 1589 (Murphy, M.) \$1 million to replace Federal Help America Vote Act (HAVA) funding which is not being funded by the federal government anymore.

SF 1589 (Murphy, M.) \$5.225 million to develop a capital budget system, capital budget tracking, and a fiscal note system.

SF 1589 (Murphy, M.) \$1.8 million to simplify enterprise business processes, improve recruitment and workforce planning efforts, increase diversity representation in employment, and drive additional human resources change through improved data, analysis, and tools.

SF 1589 (Murphy, M.) \$1 million for a results management initiative.

SF 1589 (Murphy, M.) \$986,000 for Public Television grants, which is in addition to and separate from equipment grants and other revenue received from Legacy Funds.

HF 1823 (Metsa) \$2,000 to put a Compensation Council Constitutional Amendment on the 2016 ballot. If passed, this council would receive additional funding and staffing in order to determine the future pay of state lawmakers.

HF 894 (Simon) \$21,000 to fund per diems and lodging of legislative members participating in the Electronic Rosters Task Force.

SF 489 (Murphy, M.) \$13 million to bail out St Paul Teachers and Duluth Teachers Pension Funds. In addition, another \$14.5 million was also allocated to bail out three other state pension funds.

SF 1589 (Murphy, M.) Gave 3% raises to the Governor and Constitutional Officers and huge increases to Commissioners of State Agencies. Commissioners now will be able to earn up to \$160,000 per year.

Legacy:

HF 1183 (Kahn) \$1 million to the Minnesota Film and TV Board to MN filmmakers for grants.

HF 1183 (Kahn) \$7.9 million to Minnesota Public Television.

HF 1183 (Kahn) \$400,000 to Minnesota State Council on Disability to use funds to provide grants to promote local ADA celebrations for the 25th anniversary of the ADA enactment.

HF 1183 (Kahn) \$1.3 million to preserve the Dakota and Ojibwe Indian languages and foster educational programs in those languages.

HF 1183 (Kahn) \$53,000 for a Capitol bust of Nellie Stone Johnson and Justice Pierce Butler.

HF 1183 (Kahn) \$25,000 to the Civil War Task Force for activities that commemorate the sesquicentennial of the American Civil War and the Dakota Conflict.

HF 1183 (Kahn) \$50,000 to establish and administer a motion picture investment program to have films made in Minnesota.

Education:

HF 630 (Marquart) - \$1 million for state climate center for bullying prevention.

HF 630 (Marquart) - \$2 million for Regional Centers of Excellence (Minnesota Department of Education Regional Offices).

HF 630 (Marquart) - \$1.7 million for special education paper work reduction (just puts the actual paper work online).

HF 630 (Marquart) - \$400,000 base budget increase for Minnesota Department of Education, and \$500,000 for Minnesota Department of Education financial analysis

2013 THE YEAR OF THE WASTEFUL SPENDING AT TAXPAYER EXPENSE

by Minnesota Democrats

“Rather than creating a more effective government by forcing it to live within its means, legislative Democrats and Governor Dayton focused on wasteful spending this session. With \$3 billion in new, permanent spending increases, hardworking taxpayers will now lose more of their paychecks in order to fund more inefficient government programs.”

Transportation:

HF 1444 (Hornstein) \$37 million for capital costs related to preliminary work on the proposed Southwest Corridor Light Rail line.

HF 1444 (Hornstein) \$106 million increase to Metro Transit, including \$18 million to subsidize Hiawatha Light Rail and Central Corridor Light Rail operating costs, and \$37 million for Southwest Light Rail capital costs.

HF 1444 (Hornstein) \$900,000 to regional development commissions for transportation studies grants.

HF 1444 (Hornstein) \$500,000 to continue administrative activities in the MnDOT Passenger Rail Office.

HF 1444 (Hornstein) \$75,000 to the Humphrey School of Public Affairs for the eWorkPlace Telework program congestion relief efforts, which maintains website tools and content.

HF 1444 (Hornstein) \$70,000 for a half-time position to assist with the Novice Driver Improvement Task Force.

HF 1444 (Hornstein) \$250,000 for non-infrastructure activities in the Safe Routes to Schools program.

HF 1444 (Hornstein) \$2 million to the University of Minnesota Center for Transportation Studies.

HF 1444 (Hornstein) Forces MnDOT to use “Made in Minnesota” solar when it utilizes solar energy in a capital project.

HF 1444 (Hornstein) Authorizes Metropolitan Council to contract with local community-based organizations to promote community engagement along a transit way project corridor.

Commerce, Jobs and Housing:

HF 729 (Mahoney) \$10.6 million in tax breaks for filmmakers, including non-Minnesota filmmakers.

HF 729 (Mahoney) \$9.75 million to bail out St. Paul’s loan on the River-Centre.

HF 729 (Mahoney) \$700,000 for the Office of Broadband Development.

HF 729 (Mahoney) \$512,000 to create Office of Collaboration and Dispute Resolution in Bureau of Mediation Services including “intergovernmental and public policy collaboration.”

HF 729 (Mahoney) \$500,000 for Network for Better Futures, a failed life-coaching program for ex-felons.

HF 729 (Mahoney) \$500,000 for rental assistance for ex-felons, even though the Commissioner of Education testified that more funding was needed for rental assistance for low-income families with school children.

HF 729 (Mahoney) \$400,000 for HOME Line, a tenant’s rights group that lobbies the legislature (already funded from local governments and private donors).

HF 729 (Mahoney) \$360,000 for marketing consultants to re-name state programs.

HF 729 (Mahoney) \$300,000 to conduct a county by county cost of living study (MIT, other private organizations already publish cost of living studies for each Minnesota County).

HF 729 (Mahoney) \$300,000 to enforce prevailing wage laws (drives up the cost of public projects).

HF 729 (Mahoney) \$200,000 for the Northern Lights International Music Festival (previously funded with Legacy money).

HF 729 (Mahoney) \$140,000 for a voicemail program for transients and ex-felons (already funded from local governments and private donors).

HF 729 (Mahoney) \$100,000 for a Trade Policy Advisory Council to advise the legislature and governor on international trade agreements (even though the Trade Office employs experts on international trade).

HF 729 (Mahoney) \$500,000 for St. Paul “neighborhood stabilization use.”

HF 729 (Mahoney) \$750,000 for repairs and maintenance on an aging ethanol plant in Morris

HF 729 (Mahoney) \$30,000 to facilitate a trade and cultural relationship between Minnesota and East African Nations.

Taxes:

HF 677 (Lenczewski) \$90 million in lease-purchase financing to construct a new office building for the Minnesota Senate.

HF 677 (Lenczewski) \$46 million to bail out the Minneapolis Library.

HF 677 (Lenczewski) \$12 million to refund political contributions to politicians.

2013 THE YEAR OF THE ATTACK ON HARDWORKING TAXPAYERS

by Minnesota Democrats



Tax and fee increases passed by the Democratic-controlled Minnesota legislature and signed into law by Governor Dayton during the 2013 legislative session.

Taxes:

HF 677 (Lenczewski) Created 4th income tax tier of 9.85% for individuals with over \$150,000 in taxable income, \$200,000 for heads of households and \$250,000 for married joint filers. (\$1,118 million)

HF 677 (Lenczewski) Changed the research and development tax credit from a refundable credit to a nonrefundable credit. (\$95.3 million)

HF 677 (Lenczewski) Repealed the foreign operating corporation and foreign royalty tax deductions. (\$133.2 million)

HF 677 (Lenczewski) Moved to count all sales of a unitary corporation to count in a corporation's tax liability. (\$46 million)

HF 677 (Lenczewski) Treat foreign entities, taxed under federal law as partnerships or disregarded entities, as domestic entities and taxes them accordingly. (\$12 million)

HF 677 (Lenczewski) Increased the minimum fees corporations of certain sizes must pay to the state ("cost of doing business"). (\$18.7 million)

HF 677 (Lenczewski) Changed sales tax law to state if an online company has an affiliate contract with someone in the state that would constitute a physical presence thus requiring them to charge and collect sales tax. (Affiliate Nexus) (\$9.7 million)

HF 677 (Lenczewski) Applied the sales tax to certain digital products like music and app downloads, ringtones, digital books, and downloaded video games, etc. (\$8.48 million)

HF 677 (Lenczewski) Expanded the sales tax on certain business to business activities such as: Warehousing and storage, telecommunications equipment, and electronic and commercial or industrial machinery repair services. (\$314.4 million)

HF 677 (Lenczewski) Imposed a gift tax of 10% with a lifetime exemption of \$1 million. (\$41.4 million)

HF 677 (Lenczewski) Applies the estate tax to nonresident property held in a pass-through entity in Minnesota. (\$12.8 million)

HF 677 (Lenczewski) Increased the cigarette tax by \$1.60 to \$2.83 a pack. Increased cigar tax from 70% of the wholesale price to 95%. (\$345 million)

HF 677 (Lenczewski) Increased the car rental tax from 6.2% to 9.2%. (\$14.4 million)

HF 677 (Lenczewski) Allows school board to approve \$300 per pupil in a local school levy without asking voters first.

HF 677 (Lenczewski) Mandated county assessor cannot reduce the value of land in CRP, but must assess taxes on highest and best use value.

HF 1444 (Hornstein) Allowed all counties to impose a \$10 wheelage tax without voter approval.

HF 1444 (Hornstein) Allowed all counties to impose a county sales tax.

HF 1444 (Hornstein) Allowed all counties to impose a \$20 vehicle excise tax.

Health and Human Services:

HF 1233 (Huntley) Increased fees from \$5 to \$15 for newborn screening that will go to deaf and hard of hearing follow-up screening. (\$1.320 million)

HF 1233 (Huntley) Increased fees from \$101 to \$135 for newborn screening for 50 or so metabolic conditions. When combined with the above deaf and hard of hearing fee increase, the total increase in newborn screening fees went from \$106 to \$150. (\$4.75 million)

HF 1233 (Huntley) Increased department of human services application fees for provider screening. (\$1.055 million)

HF 1233 (Huntley) Created new license fee for Home and Community-Based Service providers. (\$1.479 million)

HF 1233 (Huntley) Established a fee for the Department of Health to review blueprints for facility construction to ensure Medical Assistance compliance. (\$780,000)

HF 1233 (Huntley) Created new fees for home care licensing. (\$1.625 million)

HF 1233 (Huntley) Required more facilities to pay a licensing fee for more types of geothermal heat systems. (\$300,000)

HF 1233 (Huntley) Increased fee for background checks on child care providers. (\$854,000)

Judiciary/Public Safety:

HF 1398 (Hilstrom) New \$2 court technology fee on civil filings. Included in SF 671. (\$1.674 million)

State Government Finance and Operations:

HF 866 (Freiberg) New \$2 per transaction convenience fee authorized for Northstar and online government information services. Included in SF 1589.

2013 THE YEAR OF THE ATTACK ON HARDWORKING TAXPAYERS

by Minnesota Democrats

“The 2013 Democratic-controlled Legislature and Governor Dayton forced ALL hardworking Minnesotans to pay more than \$2.4 billion in increased taxes and fees. They also wastefully increased state government spending by \$3 billion, and will now extract what amounts to an additional \$450 from every man, woman, and child in this state to cover the cost.”

Commerce/Jobs:

HF 5 (Atkins) Minnesota Insurance Marketplace (MNSure) up to 1.5% fee on total premiums for individual and small group market health plans prior to January 1, 2015, and up to a 3.5% fee beginning January 1, 2015. (Amount raised unknown)

HF 1682 (Atkins) 30% “onetime” increase to weights and measures fee. Included in HF729 (\$600,000)

HF 157 (Hilstrom) New bullion coin dealer fee (\$25 registration fee; \$10 renewal fee). Included in HF729. (\$1.335 million)

HF 1682 (Atkins) \$20 increase to insurance agent appointment fee (from \$10 - \$30). Included in HF729. (\$9.9 million)

HF 1305 (Savick) various penalties and cosmetology fees. Included in HF729. (\$1.4 million)

HF 1306 (Mahoney) various penalties and barber fees. Included in HF729. (\$62,000)

HF 130 (Gunther) various accountancy fee increases (including initial issuance increase from \$50 to \$150 – a 200% increase). Included in HF729. (\$474,000)

HF 729 (Mahoney) modification to elevator inspection fee structure. (\$549,000)

HF 729 (Mahoney) modification to elevator contractor fee structure. (\$12,000)

HF 729 (Mahoney) modification to plumbing inspection fee structure (\$508,000)

HF 578 (Isaacson) various combative sports fee increases. Included in HF729. (\$82,000)

HF 902 (Slocum) mandatory four hours continuing education credits for cosmetologists. Included in HF729. (Amount raised unknown, but adds to the cost of doing business.)

HF 321 (Hornstein) new unspecified per unit fee assessed on builders in new construction in Minneapolis and St. Paul dedicated to parks. Included in HF729. (Amount raised unknown)

HF 1221 (Dehn) \$10 increase to real estate license transfer fee - from \$10 - \$20. (Amount raised unknown.)

HF 182 (Davnie) new \$250 beer educator license fee and new \$50 employee pouring license fee. Included in SF 541. (\$1,250)

HF 829 (Allen) new \$500 fine for landlord noncompliance with lease restrictions when property is in foreclosure.

HF 729 (Mahoney) PUC assessment (\$147,000)

Environment/Agriculture:

HF 976 (Wagenius) Commercial animal waste technician license fee - \$25/yr. applicator, \$50/yr. site manager, \$100/yr. commercial, \$10 duplicate license, and 50% penalty on late renewals. (Amount raised unknown)

HF 976 (Wagenius) New wastewater laboratory certification fee. (Amount of fee to be determined by the Commissioner of the Minnesota Pollution Control Agency).

HF 976 (Wagenius) New architectural paint stewardship program administrative fee on paint producers (amount of fee to be determined by the Commissioner of the Minnesota Pollution Control Agency).

HF 630 (Marquart) New statewide property tax on all property in Minnesota

Transportation:

HF 931 (Erhardt) Collector vehicle purchase price tax increased from \$90 to \$150. Included in HF 1444.

HF 931 (Erhardt) Sales tax gift exemption amended from “between individuals” to between spouses, parents or grandparents and grandchild. Included in HF 1444. (Collector vehicle tax increase and gift exemption elimination for non-immediate family members is projected to raise approximately \$1 million)

HF 931 (Erhardt) County wheelage tax authorization expanded from 7-county metro to statewide and increased from \$5 per year to \$10 per year from 2014 through 2017 and up to \$20 per year in 2018 and beyond. Included in HF 1444. (Amount raised unknown)

HF 500 (Masin) \$3 increase (from \$5 to \$8) to driver’s license application transaction fee. Included in HF 1444. (\$10.8 million)

HF 709 (Sawatzky) repeals voter referendum requirement for imposition of a county-wide Greater Minnesota Transportation Sales and Use Tax. Included in HF 1444.

LEGISLATIVE REPORT

2013 Session
Representative Steve Drazkowski



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(651) 296-2273
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Twitter: @SteveDraz • Facebook: fb.com/steve.drazkowski



EFFICIENT, EFFECTIVE GOVERNMENT DELIVERS Republican Budget Turnaround

Looking back now, after two years, we can see that the policies Republicans put in place worked.

We allowed Minnesota's economy to grow and create jobs.

That \$5 billion budget deficit made a dramatic turnaround and grew into a more than \$3 billion budget surplus. What was once a 7.5 percent unemployment rate is now 5.3 percent.

Just last year, 55,000 new jobs were created and 60,000 Minnesotans took a risk and worked hard to start their own business.

And the best news is, Minnesota's economy continues to improve and revenues continue to come in higher than projected.

Here are some key developments which show how Minnesota is on its current path to a healthier economy:



LONG-TERM STABILITY: Budget decisions Republicans made in 2011 not only erased a \$5 billion shortfall, but paved the way for a nearly \$800 million surplus projected for 2016-17.

REVENUE RISING: Economic forecasts issued since Republicans put a new budget in place in 2011 have combined to produce nearly \$3 billion in more-than-expected revenue.

RESERVES REPLENISHED: Republican surpluses filled the state's depleted reserves, cash flow account, and repaid \$1.8 billion to Minnesota schools.

“Our live within your means approach created budget surpluses, lower unemployment and more private sector investment.”

BUT IN 2013, DEMOCRATS WENT IN THE WRONG BUDGET DIRECTION....

Facing a \$600 million budget deficit, Democrats permanently increased spending by more than \$3 billion and chose to raise taxes and fees by more than \$2 billion. And that nearly \$800 million surplus for 2016-17? The Democrats almost whittled that in half to more than \$400 million.

- **Mom & Pop Shop Tax, New 4th tier tax:** \$1.12 billion by increasing income tax on top bracket by 25 percent, including small businesses. This makes Minnesota's income tax rate the 2nd-highest in the nation for comparative income.
- **Large Employer Tax:** \$424 million from a tax increase on large employers resulting in less take-home pay for hardworking employees.
- **Cigarette Tax:** \$408 million from increase of \$1.60/pack (from \$1.23 to \$2.83).
- **Sales and Gift Tax:** \$137 million by expanding sales tax to services like warehousing and storage, IT services and telecommunications and gift tax.

2013 Legislative Session

What the 2013 state budget means for rural families...

1

Rural Minnesota Pays More for Less

Rural Minnesota families will pay more for historic tax-and-spending increases, but receive lower priority for state funding.

Families can expect to pay more for:

Energy bills • Health insurance • Income taxes • Internet purchases
Vehicle registration • Plumbing • Paint • Groceries • Daycare • Farm equipment repairs

Rural Minnesota receives less:

K-12 education funding • Local Government Aid (LGA) • Legacy funding
Roads and bridges funding • Nursing home funding • Hospital reimbursements

Government Overreach Burdens Our Quality of Life

Metro legislators proposed overreaching legislation that burdens our enviable way of life.

Other overreaching proposals this session include:

- Forced unionization of independent childcare providers
- Legalizing gay marriage in the State of Minnesota
- Anti-gun, anti-Second Amendment proposals
- Unfunded, metro mandates imposed on our schools take away local control
- Constitutional amendment to raise lawmakers salaries
- Using revenue from hardworking taxpayers to pay for a Vikings stadium

2

Protecting Our Nursing Homes and Hospitals

Rep. Draskowski fought to protect our nursing homes, group homes and hospitals, because he understands the availability and accessibility to long-term care facilities and critical care is not only crucial for our aging populations and their families, but also fundamental to the survival of our rural communities.

3

2013 THE YEAR OF THE UNION PAYBACK

by Minnesota Democrats



The following bills were sponsored by legislative Democrats this session—and most were passed into law—in order to pay back unions for their financial support from the 2012 election cycle. The goals of these proposals are to help unions grow their membership, which in turn will allow more hardworking taxpayer dollars to be stolen and funneled to Democrats in the hopes that they will further develop and maintain their legislative majorities.

HF 92 – MINIMUM WAGE: Pushes up union employee wages through collective bargaining (contracts are sometimes tied to an amount or percentage above minimum wage). Passed House.

HF 95, HF 1069, HF 1801 – LABOR CONTRACTS: Ratified union contracts with employee raises, as well as step and lane increases, without forcing employees to pay more of their health insurance costs. Signed into law.

HF 573 – STATEWIDE PUBLIC SCHOOL HEALTH PLAN: This Education Minnesota initiative would have required most public school districts to enroll in the Public Employee Insurance Program for health coverage. Taking health benefits out of the collective bargaining process makes it easier for unions to negotiate higher wages. Died in committee.

HF 588 – NURSE STAFF RATIOS: Would have required hospitals to staff units at a level consistent with standards set by a nurse and nurse union dominated committee, and maintain a patient assignment committee dominated by the same. A study of these ratios was signed into law.

HF 601 – LOCKOUTS: Restricts organizations that lock out employees as a result of failed labor negotiations from receiving public subsidies, and allows units of government power to assess penalties based on value of previously received benefits. Died in committee.

HF 602 – LOCKOUTS: Allows for employees experience work loss as a result of a lockout an extra 26 weeks of unemployment benefits. Signed into law.

SF 840 – SICK LEAVE: Mandates that sick leave can be used to care for specified relatives other than the employee's child. Local governments estimate that it will cost \$25-27 million statewide, and the state estimated an annual \$9.9 million cost. Signed into law.

HF 883 – TRADE POLICY: Creates a trade policy advisory group where union membership is guaranteed. Although international trade agreements are infrequent and a state's role is minimal, the advisory group is permanent and costs \$100,000 per biennium. Signed into law.

HF 950 – CHILDCARE/PCA UNIONIZATION: Forces a unionization vote on in-home childcare providers and personal care attendants. Signed into law.

HF 1765 – LABOR PEACE AGREEMENTS: Would require an owner of a hospitality project (hotels, hotel-restaurants, convention centers, sports venues) to enter into a Labor Peace Agreement with the union seeking to represent the covered workers as a condition of receiving public benefits. Passed House.

SF 489 – PENSIONS BILL: Proposal bailed out struggling state employee pension plans. Signed into law.

HF548 – AMERICAN STEEL BILL: Requires that American steel products be used in any public works contracts financed by state appropriations or local or state tax revenue. Died in committee.

HF542 – WHISTLEBLOWER BILL: Provides “whistleblower” protection to state employees. Sponsored by MAPE. Signed into law.

2013 THE YEAR OF THE ATTACK ON FARMERS

by Minnesota Democrats

Tax increases, fees, and implications of bills passed by the Democrat-controlled Minnesota legislature and signed into law by Governor Dayton during the 2013 legislative session.

Wheelage Tax – This legislation authorizes counties to raise transportation taxes on drivers – without a vote of the people. A provision tucked into the transportation finance omnibus bill allows county boards, by a majority vote, to levy a per-vehicle tax, charged at registration, of \$10 per car. (HF 1444-Hornstein, DFL-Minneapolis)

County Sales Tax - This legislation removes the requirement on non-metro Minnesota counties to seek approval through referendum of the voters to impose a county sales tax. Instead, the tax could be passed through a resolution of the county board. The sales tax would apply to all those items currently subject to sales tax, including the new farm machinery repair sales tax. (HF 1444-Hornstein, DFL-Minneapolis)

Gift Tax – This tax is imposed on most gifts made over the federal annual exclusion amount (\$14,000 indexed to inflation) and the state lifetime exclusion of \$1 million (not indexed to inflation). The tax rate is a flat 10% and applies to most gifts over the exclusion thresholds. Further, for those gifts excluded from taxation at the time of the gift, and made within three years of death, are now forced to be included in the taxable estate of a deceased person. This will have huge implications for many family farms and small businesses. (HF 677-Lenczewski, DFL-Bloomington)

Maintenance/Repair Sales Tax – This business to business tax is devastating to businesses and farmers in rural Minnesota. Farm machinery repair services will be subject to sales tax. This means that each time a tractor, combine or other farm equipment needs

repair, farmers will pay a sales tax on the service, including labor charges. (HF 677-Lenczewski, DFL-Bloomington)

Warehousing & Storage Services Sales Tax – This is simply just another unnecessary tax on small businesses and farmers. Although farm products are exempt from this tax – corn and soybean commodity grain, etc. – the inputs used to produce these products are not. Thus warehousing fee farmers pay to store tractors, fertilizer, fuel, and other inputs will now be taxed. Similarly for small businesses which house inputs off-site. This tax only serves to increase the cost of doing business and forces farmers – since their product is a commodity – to eat the extra tax liability. (HF 677-Lenczewski, DFL-Bloomington)

Statewide General School Levy – The 2013 legislature and governor added to the property tax burden of farmers with a new state tax on their farm property. Under this tax, the education commissioner will set a uniform property tax rate to be applied to all property in Minnesota. This means that every Minnesota farmer will now be forced to pay an additional, state imposed, property tax on every acre of land and building that they own. (HF 630-Marquart, DFL-Dilworth)

No Vote Required for School Levy – Under this provision, a school board can approve \$300 per pupil in a local school levy, without asking the voters, first. The right of property owners to vote on these school referendums has been taken away. This is a dramatic departure from current law requiring all local school levies to be approved or reauthorized by voters. This unprecedented taxing power granted to school boards could result in dramatic property tax increases for farmers across the state. (HF 677-Lenczewski, DFL-Bloomington)

2013 THE YEAR OF THE ATTACK ON FARMERS

by Minnesota Democrats

“Whether it was increasing taxes on farm inputs and machinery repairs, increasing their health insurance costs, or basically targeting them as Minnesotans who can “afford to pay more,” the 2013 session can be viewed as nothing less than a Democratic assault on those who make their living off the land and are recognized as the backbone of Minnesota’s economy.”

Local Government Aid – In 2013, Greater Minnesota received 69% of the local government aid funding. This legislature and governor increased the funding by \$80 million, but with a revised formula. This new formula saw fit to decrease rural Minnesota’s share in local government aid by giving half of the new money to the metro area, mainly to Minneapolis and St Paul. This means a greater share of the appropriated LGA dollars will go to the Twin Cities, while a smaller percentage will be sent to poorer rural communities. (HF 677-Lenczewski, DFL-Bloomington)

Property Tax Refunds – The Democrats have renamed the property tax refund program. They’re calling it the “Homestead Market Credit,” claiming that it is a reinstatement of the Market Value Homestead Credit that was repealed in 2011. The old MVHC went to every home valued under \$414,000, benefiting greater Minnesota. However, this property tax refund program is based off a brand new formula which will send most of the money to the metro area. (HF 677-Lenczewski, DFL-Bloomington)

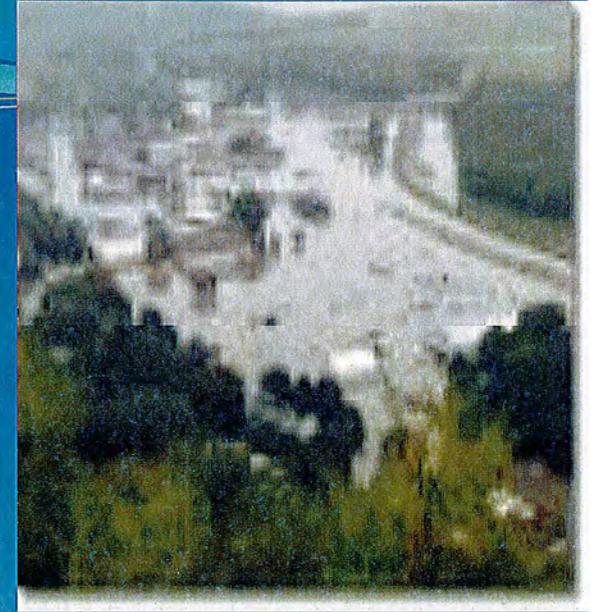
Conservation Easements – The legislature and the governor changed how assessors may value land containing most easements. Previously, a county assessor was allowed under state law to reduce the value of property with an easement due to the limited use of the property. This reduced the property taxes paid by the landowner and incentivized easement purchases in greater Minnesota. However, this process was changed by the DFL Legislature and Governor Dayton to say that assessors CANNOT reduce the value of land holding an easement. This means if a county had previously reduced a property with an easement, that property will now be valued at its highest and best

use (ie: productive ag land). This will result in property owners with a current easement agreement to experience a significant property tax increase and will likely dissuade future easement enrollments. (HF 677-Lenczewski, DFL-Bloomington)

Energy Price Hikes & Mandates – Under the energy bill passed by this legislature and governor, energy prices across the state are likely to skyrocket due to several provisions. Several mandates on energy companies, including a huge increase in solar power – which is very expensive – were passed and signed into law. Because of these expensive and burdensome mandates, farmers and other rural Minnesotans can expect to see significantly higher energy prices for years to come. (HF 729-Mahoney, DFL-St. Paul)

Animal Waste Technician Program Fee - These fees were increased and the regulations were expanded. Separate categories were created for applicators, site managers and companies. Licensing is required, and licenses are valid for one year (down from the current three years). Fees are set at \$25/year for applicators, \$50/year for site managers and \$100/year for companies. (HF 976-Wagenius, DFL-Minneapolis)

3.5% Health Insurance Tax - Farmers who purchase individual health insurance policies for themselves and their families could potentially see drastic increases in their premiums beginning in 2014. Because of the law's requirement that similar policies inside and outside the Exchange be priced the same, they will be charged this new tax on their insurance premiums. Regardless of whether they use the Exchange at all, farmers will pay more for health insurance, and the 3.5% tax will do nothing to bring it within reach for farmers who can't afford it right now. (HF 5-Atkins, DFL-Inver Grove Heights)



MnWARN Benefits

Our Mission: To promote and support a statewide response to utility emergencies and disasters through mutual assistance for water, wastewater, and stormwater utilities in Minnesota.



MnWARN -Utilities Helping Utilities

- MnWARN is a formal emergency response program in Minnesota. MnWARN is a mutual aid agreement to provide a program whereby water, wastewater, and storm water utilities sustaining physical damage from natural or man-made disasters in the state of Minnesota can obtain emergency assistance, in the form of personnel, equipment, and materials and other associated services necessary to protect the health and welfare of the utilities' customers.



How does MnWARN help?

- MnWARN assists members utilities with: Emergency assessment, emergency response, and recovery.
- Mutual Aid Agreement for sharing emergency resources with members.
- Resources to help recover from a disaster.
- Emergency contact network.
- Voluntary participation.



WARN

- A Water and Wastewater Agency Response Network (WARN) is a network of utilities helping utilities respond to and recover from emergencies. Mutual Aid/Assistance is one agency helping another based on a written agreement. The assistance is provided across jurisdictional boundaries in the event of an emergency. Participation is voluntary.

MnWARN No cost

- There is no obligation to respond. There is no cost to participate. MnWARN provides a forum for establishing and maintaining emergency contacts. MnWARN program provides a utility with access to specialized, certified, and knowledgeable utility personnel.



MnWARN Resources

- A WARN is important because utility resources are specialized; utilities must be self-sufficient; and utilities must fill in the gap before the arrival of government aid.



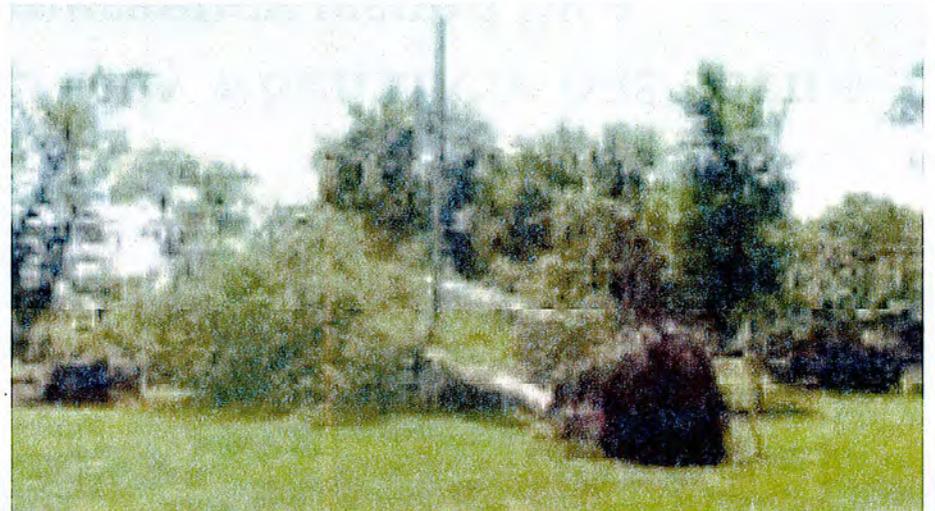


MnWARN- Emergency

- MnWARN can be activated only when there has been a formal declaration of an emergency issued by a community's authorized official or alternate, whose name is listed as such on the MnWARN Web site. Once activated, both parties would be acting under the provisions of the Mutual Aid Agreement.

What is an Emergency

- Any occurrence that is, or is likely to be, beyond the control of the services, personnel, equipment, or facilities of a Party's utility. Emergencies are generally unforeseen events.





MnWARN-One call for assistance

- Any water or wastewater utility in Minnesota can request assistance from MnWARN by calling the **Minnesota Duty Officer at 1-800-422-0798 or 651-649-5451.**
- The Duty Officer will call the appropriate Regional Director. **The Duty Officer is for MnWARN events only - all questions regarding MnWARN should be directed to the MnWARN directors.** Assistance can be in the form of equipment, supplies, or trained personnel.



How Does My Utility Participate

- Participation in MnWARN is voluntary and membership is free. To participate in MnWARN, simply fill out the Membership Information Form and Membership Application Questionnaire and submit to MnWARN along with the Mutual Aid Agreement and Resolution. The governing entity must adopt the Mutual Aid Agreement and Resolution.



MnWARN also recommends that a sample equipment

- MnWARN also recommends that a sample equipment schedule of fees be adopted by your governing entity. In the event of a MnWARN response, if a schedule of charges is not agreed upon, the default will be FEMA rate of reimbursement.



MnWARN-Director

- During an emergency, MnWARN will match equipment, resources, and personnel with those best available within the MnWARN network. MnWARN will coordinate relief efforts for the donating and receiving utility through the incident command center. MnWARN will work with the corresponding local, state, and federal agencies as necessary.

MnWARN Region Directors

- Region 1 Greg Rud City of Byron
- Region 2 Dave Isaacson City of Kettle River
- Region 3 Gerry Kluck City of Hawley
- Region 4 Lisa Vollbrecht City of St. Cloud
- Region 5 Brent Powers City of Dawson
- Region 6 Marty Glynn Shakopee Public Utilities
- Pete Moulton AWWA
- Ruth Hubbard MRWA
- Randy Poore MWOA



MnWARN Advisory Members

- Minnesota Department of Health
- Minnesota Pollution Control Agency
- League of Minnesota Cities
- Minnesota Division of Homeland Security and Emergency Management
- Association of Minnesota Emergency Managers
- Minnesota Municipal Utilities Association



MnWARN Information

- The MnWARN Mutual Aid agreement can be made part of EAP.
- Speeds up recovery after the event.
- 300+ Members
- The entire State of Minnesota is your partner.
- Work under the NIMS management system.
- Qualified personnel



MnWARN Information

- 24/7 Coverage
- Over 25 Emergency Responses in the State of Minnesota
- One number to activate
- Quick response to event

MnWARN

Activations



MnWARN

- There has been 37 emergency activation of the MnWARN system since September 2010.
- We were hopeful for a few activations at first, we had 11 activations over 3 days.
- We were demobilizing and mobilizing resources as the southern Minnesota floods were happening. (Fall of 2010)

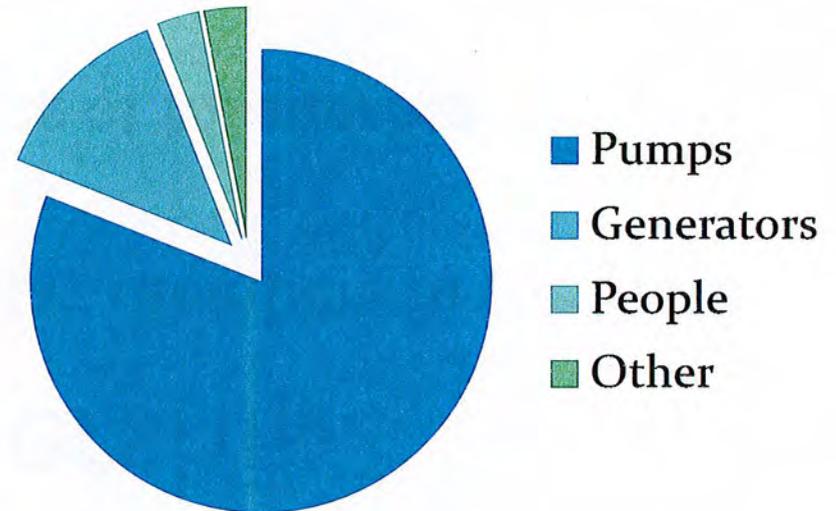


MnWARN Membership

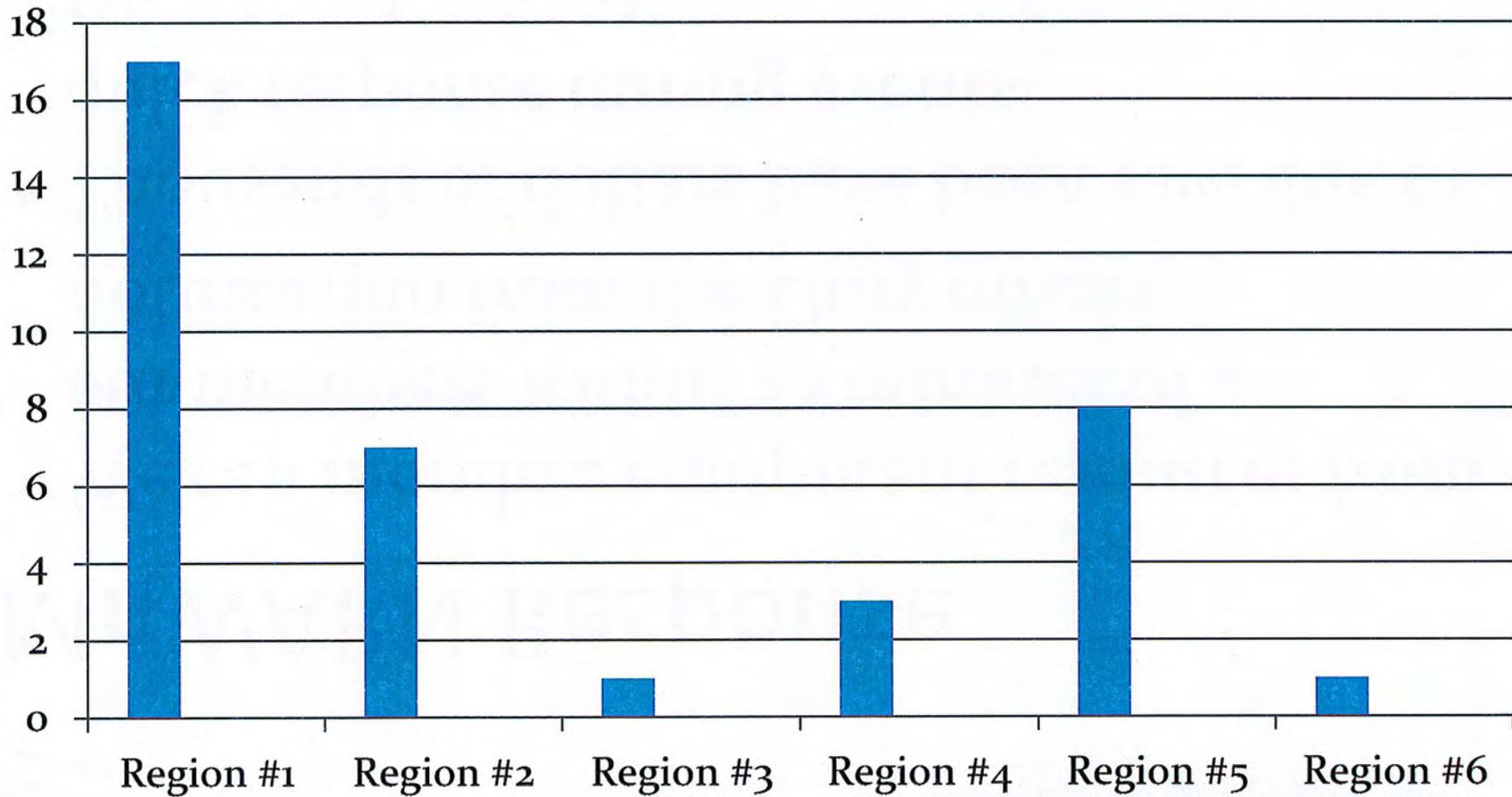
- Currently membership is at 327 members in the State of Minnesota
- We cover over 75% of the State of Minnesota population.
- We have very small communities that are members. (De Graff pop 115)
- Minneapolis and St Paul are some of populated members.

MnWARN Requests

- 81% Pumps
- 13% Generators
- 3% People
- 3% Other



MnWARN Deployments



5



MnWARN Response

- We can mobilize equipment resources from our members within 30 minutes of a notification from the Duty officer.
- Thousands of dollars have been save due to quick response during events.
- We try to locate the resource from the area that is not impacted but the event.



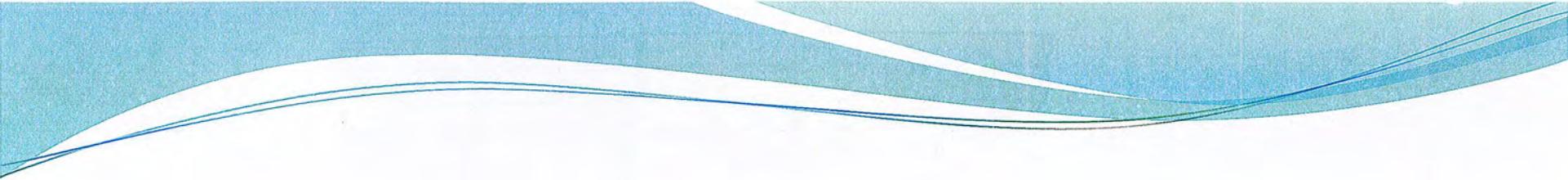
MnWARN Response

- It is difficult to graph the MnWARN responses .
- Due to fact that when we get a request it is not for just a single resource.
- Sometimes it is for multiple resources to the same location.



MnWARN Directors

- There are six MnWARN directors in the State of Minnesota.
- Follow the State of Minnesota HSEM mapping for regions.
- Proven call-out system that is successful.
- One call to State of Minnesota Duty office to activate the MnWARN system.



MnWARN Directors

- Region #1 Greg Rud - City of Byron
- Region #2 Dave Isaacson - City of Kettle River
- Region #3 Gerry Kluck - City of Hawley
- Region #4 Tim Hewitt - City of St Cloud
- Region #5 Brent Powers - City of Dawson
- Region #6 Marty Glynn - Shakopee Public Utilities



MnWARN Agreement

- No cost to join!
- Works the same as your local Fire & Police Departments Mutual Aid agreements.
- The agreement was written by the League of Minnesota Cities lost prevent attorney.
- Utilities helping Utilities during emergencies.

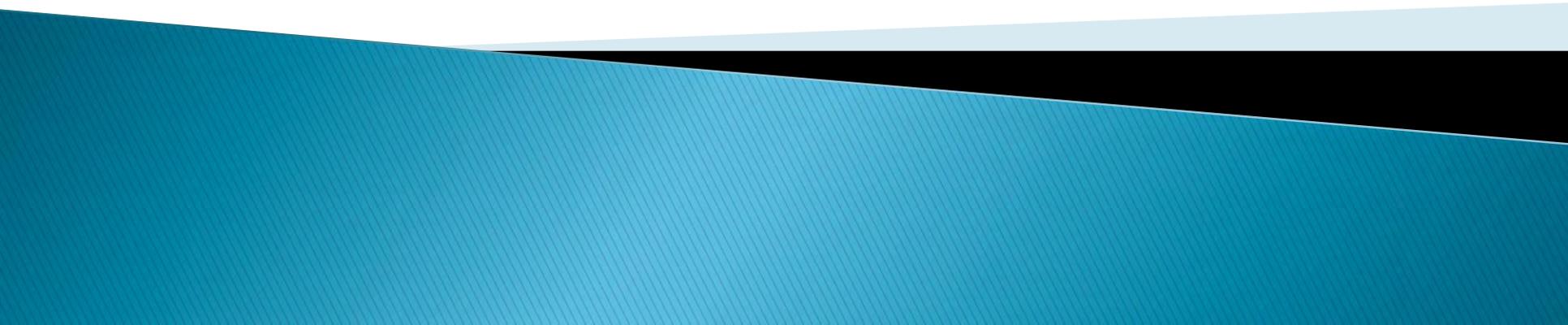


Questions

City of Pine Island Budget and Levy Hearing for Taxes Payable in 2014

December 17, 2013 – 7:00 PM

Presented by: Jon Eickhoff



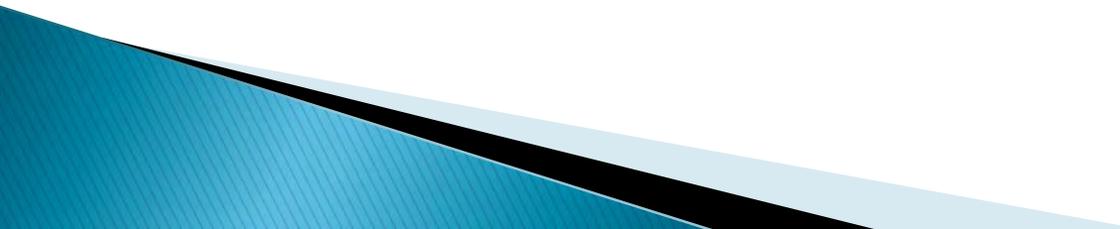
Budget and Levy Hearing Law

- ▶ Two major requirements
 - Counties must send out “proposed property tax statements” in November, based on preliminary tax levies set by all taxing jurisdictions (counties, cities, townships, school districts, etc.)
 - Most taxing jurisdictions must hold a hearing prior to certifying the final levy
- ▶ You are here at the city’s hearing

Budget and Levy Hearings

- ▶ The city is required by law to present information on:
 - The budget for the 2014 year,
 - The 2014 proposed property tax levy, including:
 - The percentage increase over the prior year
 - Specific purposes and reasons for which taxes are being increased
- ▶ **New for 2014:** Discuss the new sales tax exemption for cities and how the City will use funds for property tax relief
- ▶ The city must allow for public comments

Agenda for Hearing

- A. Information on City Budget
 - B. General Background Information on City Property Taxes
 - C. Information on the City's Proposed Tax Levy for Taxes Payable in 2014
 - D. Public Comments
- 

2014 Budget

- ▶ All cities' budgets are divided into separate funds, as required by law
- ▶ For our city, 27 funds:
 - General fund (1)
 - Special revenue funds (7)
 - Debt service funds (5)
 - Improvement/Construction funds (9)
 - Enterprise funds (5)

Overview of Funds

▶ General Fund

- Accounts for general government operating expenses of the city – everything not included in other funds; estimated 37% of revenues for 2014
- Departments include council, general administration, police, fire, streets, parks, planning and zoning, storm sewer, weed control, and swimming pool
 - Salaries, benefits, and supplies
 - Insurance, utilities, other purchased services

Overview of Funds

- ▶ Special revenue funds
 - Accounts for programs with specific revenue sources that are legally restricted to expenditures for specific purposes
 - Funds included are library, disaster relief, revolving loans, river flood monitors, and others

Overview of Funds

- ▶ Debt service funds
 - Accounts for principal and interest payments on the city's bonds
 - Each bond outstanding has its own fund

Overview of Funds

- ▶ Improvement/construction funds
 - Accounts for revenues and expenses associated with building or improvement projects within the city
 - Each project in process has it's own fund
 - Fund remains open until project is complete and then closed

Overview of Funds

- ▶ Enterprise funds
 - Accounts for revenues and expenses of business type activities that charge a fee for service or a product
 - Funds include water, sanitary sewer, Evergreen Place, deputy registrar, and cemetery

2014 Budget by Fund Type

City of Pine Island

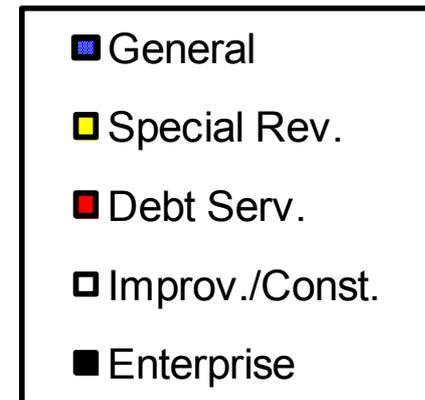
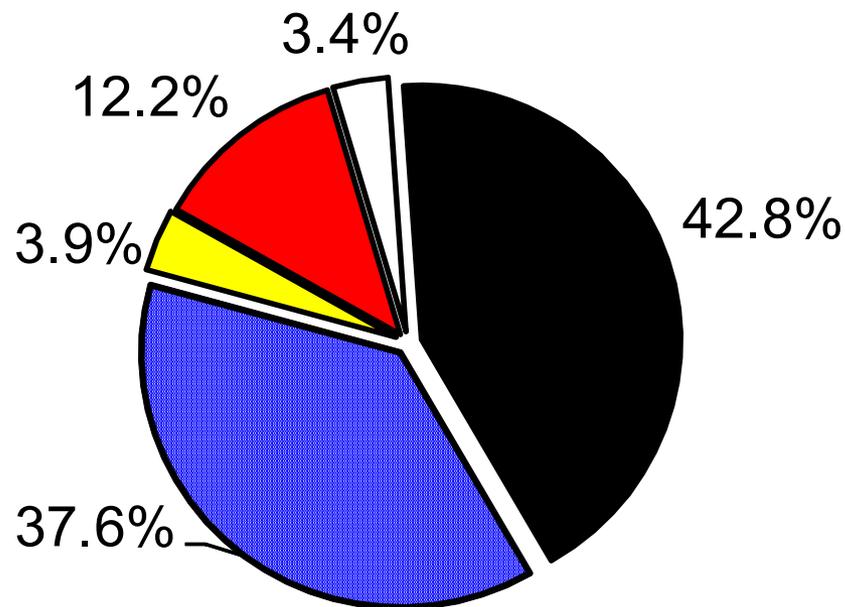
2014 Budget by Fund

| | General | Special Revenue | Debt Service | Improve./ Constr. | Enterprise (unres. only) | Total, All Funds |
|----------------------------|-----------|-----------------|--------------|-------------------|--------------------------|------------------|
| Est. 12/31/13 Fund Balance | 482,494 | 449,478 | 916,889 | 1,142,243 | 3,366,163 | 6,357,267 |
| Revenues | 2,056,606 | 215,451 | 668,771 | 188,000 | 2,339,371 | 5,468,199 |
| Expenditures | 2,073,781 | 203,647 | 678,232 | 75,850 | 2,436,906 | 5,468,416 |
| Est. 12/31/14 Fund Balance | 465,319 | 461,282 | 907,428 | 1,254,393 | 3,268,628 | 6,357,050 |

Improvement/construction funds will be paid to the debt service if funds are left when projects are complete.

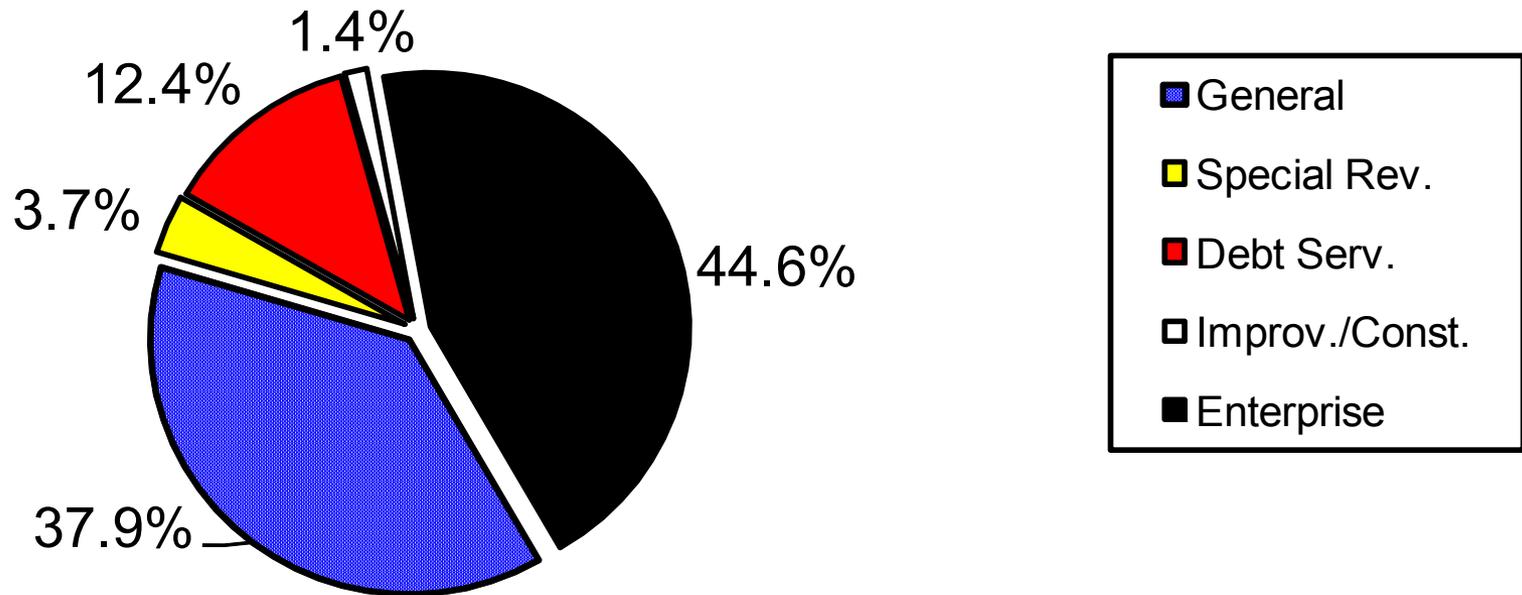
2014 Revenues by Fund

2014 Revenue Budget by Fund



2014 Expenditures by Fund

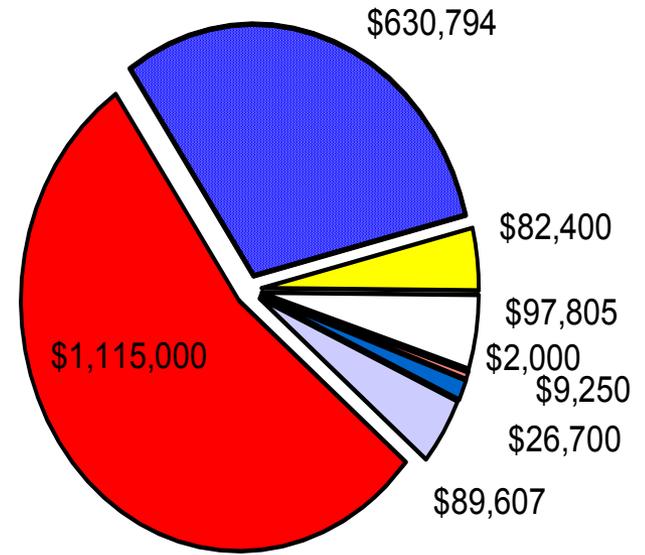
2014 Expenditure Budget by Fund



General Fund Budget Highlights

2014 General Fund Budget Revenues by Major Source

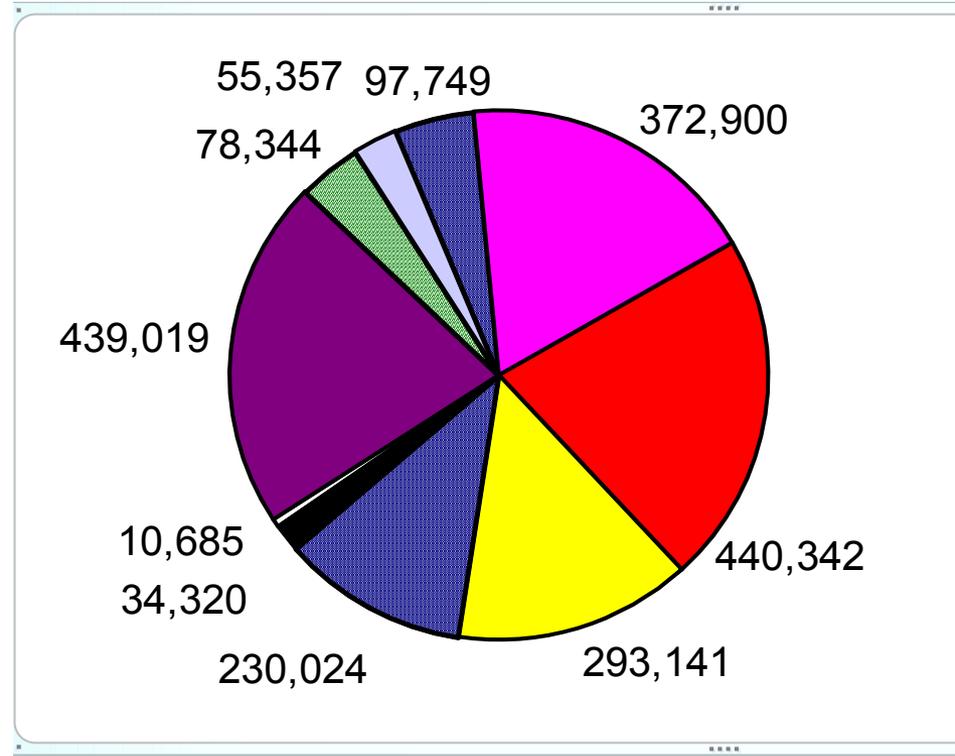
| | |
|---------------------|--------------------|
| Property Taxes | \$1,115,000 |
| Federal & State Aid | \$630,794 |
| Permits & Fees | \$82,400 |
| Reimb. & Refunds | \$97,805 |
| Fines | \$2,000 |
| Rent | \$9,250 |
| Other | \$26,700 |
| Transfers In | \$89,607 |
| Total | \$2,053,556 |



General Fund Budget Highlights

2014 General Fund Budget Expenditures by Department

| | |
|---------------------|--------------------|
| General & Admin. | \$440,342 |
| Police | \$293,141 |
| Fire - City & Rural | \$230,024 |
| Planning & Zoning | \$34,320 |
| Civil Defense | \$10,685 |
| Streets | \$439,019 |
| Swimming Pool | \$78,344 |
| Parks | \$55,357 |
| Other | \$97,749 |
| Transfers Out | \$372,900 |
| Total | \$2,051,881 |



Proposed Levy Payable in 2014

- ▶ Schedule of events in approval of city's 2014 tax levy
 - Late July – Department heads reviewed 2013 budgets
 - July–August – Staff and Council Budget Committee discussions on needed expenditures
 - August 20 – City Council approved proposed levy amounts
 - Late November – County sent out “Proposed Property Tax Statements”
 - December 17 – Public hearing on proposed levy
 - December 17 – City council will certify final levy amounts

Proposed Levy Payable in 2014

City of Pine Island

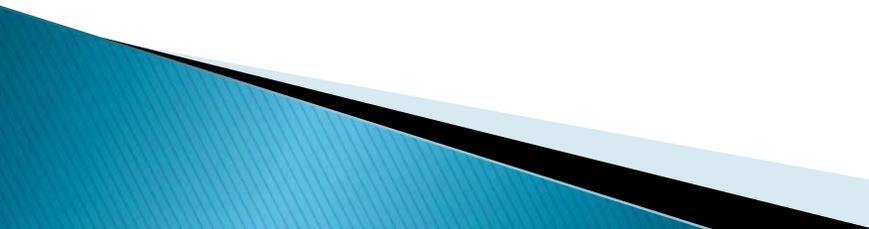
Comparison of Proposed Tax Levy Payable in 2014 to Actual Levy Payable in 2013

| Fund | Actual Levy Payable in 2013 | Proposed Levy Payable in 2014 | Change | Percent Change |
|--------------------|-----------------------------|-------------------------------|---------|----------------|
| General fund | 1,090,000 | 1,097,000 | 7,000 | 0.64% |
| Debt service funds | 448,094 | 441,094 | (7,000) | -1.56% |
| Total | 1,538,094 | 1,538,094 | - | 0.00% |

Proposed Levy Payable in 2014 – Overview

- ▶ Total levy is the same as 2013
- ▶ \$7,000 more of the total will be going to to general operations instead of servicing debt.
- ▶ This is possible because of decrease in administrative costs, state aid increase in 2013, and the continued fund balance recovery in the general fund.

Proposed Levy Payable in 2014

- ▶ Since considerable stability has returned to the State of Minnesota's budget, the City has budgeted Local Government Aid (LGA) at the certified amount of \$579,117.
 - ▶ Inflationary increases in the General Fund were limited to 2% for 2014
 - ▶ Estimated sales tax of \$28,370 saved due to new sales tax exemption. All savings are being used for deferred street maintenance.
- 

Proposed Levy Payable in 2014

- ▶ The next slides show historical changes in the city property taxes
 - Examples include city taxes only
 - Years 2007 to 2013 are actual; 2014 is proposed

Proposed Levy Payable in 2014

| City of Pine Island | | | |
|--------------------------------------|------------------------------|-------------------------------------|---|
| Levy History for 2007 to 2014 | | | |
| Year | Total levy amount | General fund levy amount | Debt service funds levy amount |
| 2014 | 1,538,094 | 1,097,000 | 441,094 |
| 2013 | 1,538,094 | 1,090,000 | 448,094 |
| 2012 | 1,704,402 | 1,301,202 | 403,200 |
| 2011 | 1,704,402 | 1,307,012 | 397,390 |
| 2010 | 1,664,402 | 1,206,327 | 458,075 |
| 2009 | 1,664,402 | 1,194,606 | 469,796 |
| 2008 | 1,631,301 | 1,194,606 | 436,695 |
| 2007 | 1,132,495 | 793,392 | 339,103 |

Proposed Levy Payable in 2014

| City to City comparison of Tax Capacity Rates | 2013 Actual | 2014 Proposed |
|---|-------------|---------------|
| Byron | 57.348% | 61.658% |
| Cannon Falls | 82.357% | 68.529% |
| Chatfield | 82.569% | 81.666% |
| Eyota | 58.495% | 59.078% |
| Goodhue | 76.764% | 77.369% |
| Kenyon | 88.672% | 93.563% |
| Lake City | 65.794% | 69.106% |
| Pine Island | 72.139% | 70.569% |
| Red Wing | 60.126% | 64.915% |
| Rochester | 51.157% | 49.506% |
| Stewartville | 56.717% | 55.619% |
| Wanamingo | 97.623% | 99.054% |
| Zumbrota | 67.556% | 63.218% |
| | | |
| | | |
| Average of Compared Cities | 70.563% | 70.296% |
| | | |
| | | |

Proposed Levy Payable in 2014

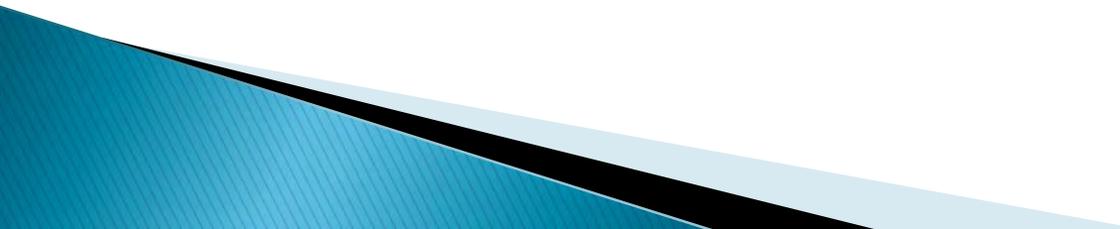
| Note: City Levy/City Tax Capacity = Tax Capacity Rate | 3 Year Trend | Low Cost Tax Rank | 2014 CITY TAX RATE | Residential | | | Commercial | Low Cost Tax Rank | 2013 CITY TAX RATE | Residential | | | Commercial |
|---|--------------|-------------------|--------------------|-------------|-----------|-----------|------------|-------------------|--------------------|-------------|-----------|-----------|------------|
| | | | | \$100,000 | \$200,000 | \$300,000 | \$175,000 | | | \$100,000 | \$200,000 | \$300,000 | \$175,000 |
| Parcel Tax Capacity | | | | \$622 | \$1,312 | \$2,002 | \$3,500 | | | \$622 | \$1,312 | \$2,002 | \$3,500 |
| Byron | ↑ | 3 | 61.66% | 383 | 809 | 1,234 | 2,158 | 3 | 57.35% | 356 | 752 | 1,148 | 2,007 |
| Cannon Falls | ↓ | 7 | 68.53% | 426 | 899 | 1,372 | 2,399 | 10 | 82.36% | 512 | 1,080 | 1,648 | 2,882 |
| Chatfield | ↑ | 11 | 81.67% | 508 | 1,071 | 1,635 | 2,858 | 11 | 82.57% | 513 | 1,083 | 1,653 | 2,890 |
| Eyota | ↑ | 6 | 59.08% | 367 | 775 | 1,183 | 2,068 | 4 | 58.50% | 364 | 767 | 1,171 | 2,047 |
| Goodhue | ↑ | 10 | 77.37% | 481 | 1,015 | 1,549 | 2,708 | 9 | 76.76% | 477 | 1,007 | 1,537 | 2,687 |
| Kenyon | ↑ | 12 | 93.56% | 582 | 1,227 | 1,873 | 3,275 | 12 | 88.67% | 551 | 1,163 | 1,775 | 3,104 |
| Lake City | ↑ | 8 | 69.11% | 430 | 906 | 1,383 | 2,419 | 6 | 65.79% | 409 | 863 | 1,317 | 2,303 |
| Pine Island | ↓ | 9 | 70.57% | 439 | 926 | 1,413 | 2,470 | 8 | 72.14% | 448 | 946 | 1,444 | 2,525 |
| Red Wing | ↑ | 5 | 64.92% | 404 | 851 | 1,299 | 2,272 | 5 | 60.13% | 374 | 789 | 1,203 | 2,104 |
| Rochester | 5.0 | 1 | 49.51% | 308 | 649 | 991 | 1,733 | 1 | 51.16% | 318 | 671 | 1,024 | 1,790 |
| Stewartville | ↑ | 2 | 55.62% | 346 | 729 | 1,113 | 1,947 | 2 | 56.72% | 353 | 744 | 1,135 | 1,985 |
| Wanamingo | ↑ | 13 | 99.05% | 616 | 1,299 | 1,983 | 3,467 | 13 | 97.62% | 607 | 1,280 | 1,954 | 3,417 |
| Zumbrota | 5.0 | 4 | 63.22% | 393 | 829 | 1,265 | 2,213 | 7 | 67.56% | 420 | 886 | 1,352 | 2,364 |
| Average | | | | 437 | 922 | 1,407 | 2,460 | | | 439 | 926 | 1,412 | 2,470 |

Proposed Levy Payable in 2014

| Note: City Levy/City Tax Capacity = Tax Capacity Rate | Low Cost Tax Rank | 2012 CITY TAX RATE | Residential | | | Commercial | Low Cost Tax Rank | 2011 CITY TAX RATE | Residential | | | Commercial |
|---|----------------------------|-----------------------------|-------------|-----------|-----------|------------|----------------------------|-----------------------------|-------------|-----------|-----------|------------|
| | | | \$100,000 | \$200,000 | \$300,000 | \$175,000 | | | \$100,000 | \$200,000 | \$300,000 | \$175,000 |
| Parcel Tax Capacity | | | \$622 | \$1,312 | \$2,002 | \$3,500 | | | \$1,000 | \$2,000 | \$3,000 | \$3,500 |
| Byron | 3 | 54.93% | 341 | 720 | 1,099 | 1,922 | 3 | 51.01% | 228 | 785 | 1,295 | 1,785 |
| Cannon Falls | 10 | 70.92% | 441 | 930 | 1,420 | 2,482 | 9 | 62.04% | 338 | 1,005 | 1,626 | 2,171 |
| Chatfield | 12 | 80.60% | 501 | 1,057 | 1,613 | 2,821 | 11 | 67.50% | 393 | 1,114 | 1,790 | 2,363 |
| Eyota | 4 | 57.12% | 355 | 749 | 1,143 | 1,999 | 4 | 51.31% | 231 | 791 | 1,304 | 1,796 |
| Goodhue | 9 | 69.16% | 430 | 907 | 1,384 | 2,421 | 10 | 63.78% | 355 | 1,040 | 1,678 | 2,232 |
| Kenyon | 8 | 68.71% | 427 | 901 | 1,375 | 2,405 | 8 | 57.84% | 296 | 921 | 1,499 | 2,024 |
| Lake City | 6 | 60.92% | 379 | 799 | 1,219 | 2,132 | 7 | 56.41% | 282 | 893 | 1,457 | 1,974 |
| Pine Island | 11 | 79.82% | 496 | 1,047 | 1,598 | 2,794 | 12 | 68.24% | 400 | 1,129 | 1,812 | 2,389 |
| Red Wing | 5 | 59.38% | 369 | 779 | 1,188 | 2,078 | 6 | 54.67% | 264 | 858 | 1,405 | 1,913 |
| Rochester | 1 | 49.58% | 308 | 650 | 992 | 1,735 | 1 | 46.17% | 179 | 688 | 1,150 | 1,616 |
| Stewartville | 2 | 54.20% | 337 | 711 | 1,085 | 1,897 | 2 | 49.80% | 216 | 760 | 1,258 | 1,743 |
| Wanamingo | 13 | 93.96% | 584 | 1,232 | 1,881 | 3,289 | 13 | 77.40% | 492 | 1,312 | 2,086 | 2,709 |
| Zumbrota | 7 | 63.05% | 392 | 827 | 1,262 | 2,207 | 5 | 51.71% | 235 | 799 | 1,316 | 1,810 |
| Average | | | 412 | 870 | 1,328 | 2,322 | | | 301 | 930 | 1,513 | 2,040 |

Public Comments

This time is reserved for
public comments and
questions.



**CITY OF PINE ISLAND
GOODHUE AND OLMSTED COUNTIES
STATE OF MINNESOTA**

RESOLUTION 13-027

**A RESOLUTION CERTIFYING A FINAL TAX LEVY FOR THE YEAR OF 2014
TO THE COUNTY AUDITOR**

**WHEREAS: THE CITY IS REQUIRED BY LAW TO CERTIFY TO THE
COUNTY AUDITOR THE FINAL TAX LEVY FOR THE YEAR OF 2014, AND**

WHEREAS: THE FINAL TAX LEVY AND DEBT SERVICE IS AS FOLLOWS:

| | |
|------------------------------|--------------------------|
| 1. GENERAL GOVERNMENT | \$1,097,000 |
| 2. DEBT LEVY | <u>\$ 441,094</u> |
| TOTAL LEVY | \$1,538,094 |

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PINE ISLAND, MINNESOTA: THAT THE CITY CLERK BE INSTRUCTED TO
CERTIFY THE ABOVE AMOUNTS TO THE COUNTY AUDITOR FOR
COLLECTION IN 2014.**

ADOPTED THIS 17th DAY OF DECEMBER, 2013.

ROD STEELE, MAYOR

JONATHAN EICKHOFF, CITY CLERK

Motion by:

Second by:

Ayes:

Nays:

**CITY OF PINE ISLAND
GOODHUE AND OLMSTED COUNTIES
STATE OF MINNESOTA**

RESOLUTION 13-028

**A RESOLUTION ADOPTING A FINAL BUDGET FOR THE CITY OF PINE
ISLAND FOR THE YEAR OF 2014**

**WHEREAS: THE CITY OF PINE ISLAND CHOOSES TO ADOPT A BUDGET
FOR EACH YEAR, AND**

**WHEREAS: THE CITY STAFF AND CITY COUNCIL HAVE PREPARED A
FINAL BUDGET FOR THE YEAR OF 2014.**

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PINE ISLAND, MINNESOTA: THAT THE 2014 FINAL BUDGET, FOR THE
GENERAL GOVERNMENTAL FUNDS IN THE AMOUNT OF \$3,124,594 IS
ADOPTED.**

ADOPTED THIS 17th DAY OF DECEMBER, 2013.

ROD STEELE, MAYOR

JONATHAN EICKHOFF, CITY CLERK

Motion by:

Second by:

Aye:

Nays:

**City of Pine Island
2014 Preliminary Budget**

| FUND | Estimated 12/31/2013 | 2014 PRELIMINARY BUDGET | | | Estimated 12/31/2014 | LEVY |
|---------------------------|-------------------------|-------------------------|------------------|-----------------|-------------------------|-----------|
| | FUND BALANCE | INCOME | EXPENSE | FB CHANGE | FUND BALANCE | |
| 101 General | 556,827 | 2,053,556 | 2,051,881 | 1,675 | 558,502 | 1,097,000 |
| 205 Heritage Preservation | 2,847 | 2,550 | 4,600 | (2,050) | 797 | |
| 221 Fire Service Fund | - | 500 | 500 | - | - | |
| 380 Gymnasium Abatement | (58,915) | - | 13,300 | (13,300) | (72,215) | |
| 388 Judith Abatement | (18,265) | - | 3,500 | (3,500) | (21,765) | |
| TOTAL GENERAL | 482,494 | 2,056,606 | 2,073,781 | (17,175) | 465,319 | |
| 211 Library | 31,735 | 180,536 | 180,057 | 479 | 32,214 | |
| 246 River Monitors | 20,639 | 6,875 | 4,240 | 2,635 | 23,274 | |
| 260 PI Revolving Loan | 145,970 | 500 | 600 | (100) | 145,870 | |
| 261 EDA Revolving Loan | 246,938 | 6,500 | 1,200 | 5,300 | 252,238 | |
| 270 Disaster Relief | 969 | 1,000 | 550 | 450 | 1,419 | |
| 271 Sept 2010 Flood | (12,727) | - | - | - | (12,727) | |
| 280 Charitable Gambling | 15,954 | 20,040 | 17,000 | 3,040 | 18,994 | |
| 316 06 GO Bonds | 135,238 | 73,705 | 71,735 | 1,970 | 137,208 | 52,055 |
| 318 07 Main Street Bond | 107,584 | 128,297 | 134,218 | (5,921) | 101,663 | 101,954 |
| 319 2010 Project Bond | 189,584 | 101,563 | 96,924 | 4,639 | 194,223 | 71,586 |
| 320 Nursing Home Ref Bond | 41,001 | 74,462 | 72,613 | 1,849 | 42,850 | - |
| 321 2012 Project Bond | 443,482 | 290,744 | 302,742 | (11,998) | 431,484 | 215,499 |
| | | | | | | 441,094 |
| 250 Capital Equipment | 548,166 | 188,000 | 52,950 | 135,050 | 683,216 | |
| 390 TIF 1-2 | 636,305 | - | 7,800 | (7,800) | 628,505 | |
| 392 TIF 1-10 | 79,398 | - | 15,100 | (15,100) | 64,298 | |
| 395 TIF 1-12 | (3,285) | - | - | - | (3,285) | |
| 396 TIF 1-13 | (250) | - | - | - | (250) | |
| 255 EDA | 44,249 | 87,084 | 93,084 | (6,000) | 38,249 | |
| 601 Water Fund | 4,794,893 | 429,200 | 429,910 | (710) | 4,794,183 | |
| 602 Sewer Fund | 6,831,294 | 545,800 | 674,542 | (128,742) | 6,702,552 | |
| 603 Evergreen | 218,850 | 240,196 | 203,420 | 36,776 | 255,626 | |
| 604 Cemetery | 396,573 | 15,675 | 21,829 | (6,154) | 390,419 | |
| 871 Deputy Registrar | 6,806 | 1,108,500 | 1,107,205 | 1,295 | 8,101 | |
| | 15,283,769 | 5,555,283 | 5,561,500 | (6,217) | 15,277,552 | |

**CITY OF PINE ISLAND
2014 Preliminary Revenue Budget**

| Account Descr | 2012 Amt | 2013 Budget | 2013 YTD Amt | 2014 Budget | Comment | UnderLine |
|--|----------------|----------------|----------------|----------------|---------|-----------|
| FUND 101 GENERAL FUND | | | | | | |
| R 101-31010 Current Taxes | \$1,213,517.76 | \$1,090,000.00 | \$1,003,830.29 | \$1,097,000.00 | | |
| R 101-31020 Delinquent Taxes | \$47,073.55 | \$18,000.00 | \$19,327.37 | \$12,000.00 | | |
| R 101-31021 Payment in Lieu of Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-31030 Mobile Home Tax | \$1,430.31 | \$3,500.00 | \$0.00 | \$1,500.00 | | |
| R 101-31040 Tax Forfeit Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-31910 Penalties and Interest Tax | \$4,504.21 | \$4,500.00 | -\$221.82 | \$4,500.00 | | |
| R 101-32100 Business Licenses/Permits | \$9,451.70 | \$12,000.00 | -\$1,605.00 | \$7,000.00 | | |
| R 101-32110 Alcohol/Cigarette Licenses | \$8,930.00 | \$8,700.00 | \$6,960.00 | \$8,900.00 | | |
| R 101-32120 Permits | \$75.00 | \$100.00 | \$150.00 | \$100.00 | | |
| R 101-32150 Work Comp/Ins Dividend | \$27,536.61 | \$5,500.00 | \$5,525.00 | \$5,000.00 | | |
| R 101-32160 Insurance Refund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-32161 Rebate | \$156.70 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-32180 Other Licenses/Permits | \$0.00 | \$500.00 | \$550.00 | \$500.00 | | |
| R 101-32190 Planning & Zoning Consultation | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-32210 Building Permits | \$22,401.72 | \$28,000.00 | \$28,558.81 | \$26,000.00 | | |
| R 101-32240 Animal Licenses | \$3,504.67 | \$3,100.00 | \$2,888.35 | \$3,200.00 | | |
| R 101-32241 Animal Pickup/Boarding Fees | \$110.00 | \$100.00 | \$0.00 | \$100.00 | | |
| R 101-32242 Animal Late Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-33100 Federal Grants and Aids | \$14,933.00 | \$0.00 | \$0.00 | \$10,000.00 | | |
| R 101-33400 State Grants and Aids | \$7,849.41 | \$3,500.00 | \$2,925.00 | \$5,500.00 | | |
| R 101-33401 Local Government Aid | \$498,960.00 | \$498,960.00 | \$249,480.00 | \$579,117.00 | | |
| R 101-33402 Homestead Credit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-33404 PERA Aid | \$1,088.50 | \$2,177.00 | \$1,088.50 | \$2,177.00 | | |
| R 101-33405 2% State Fire Aid | \$34,288.48 | \$46,000.00 | \$46,858.75 | \$34,000.00 | | |
| R 101-33426 Ag Market Value Credit | \$854.24 | \$0.00 | \$294.21 | \$0.00 | | |
| R 101-33620 Other County Grants/Aid | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-33630 Grants fr other Local Govts Fi | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | | |
| R 101-33650 Refund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-34000 Charges for Services | \$759.20 | \$2,200.00 | \$227.11 | \$1,000.00 | | |
| R 101-34100 General Govt Service Charges | \$3,000.00 | \$1,000.00 | \$1,200.00 | \$1,000.00 | | |
| R 101-34101 City Hall Rent | \$396.29 | \$250.00 | \$50.00 | \$250.00 | | |
| R 101-34102 Rural Fire Reimbursement | \$80,197.83 | \$86,770.00 | \$80,197.83 | \$92,805.00 | | |
| R 101-34103 Zoning and Subdivision Fees | \$3,350.00 | \$3,000.00 | \$0.00 | \$3,000.00 | | |
| R 101-34104 Demolition Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-34107 Assessment Search Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-34109 Copies/Fax | \$350.10 | \$150.00 | \$153.09 | \$150.00 | | |
| R 101-34200 Street Maintenance | \$970.00 | \$100.00 | \$39.00 | \$100.00 | | |
| R 101-34304 Street Signs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| R 101-34720 Swimming Lessons | \$11,588.26 | \$12,000.00 | \$12,353.39 | \$12,400.00 | | |
| R 101-34721 Season Passes | \$16,011.55 | \$13,500.00 | \$13,364.27 | \$13,200.00 | | |
| R 101-34722 Open Swim Fees/Pool Party | \$6,800.14 | \$7,000.00 | \$6,382.65 | \$5,000.00 | | |
| R 101-34781 Park Dedication Fee | \$550.00 | \$1,000.00 | \$2,200.00 | \$1,000.00 | | |
| R 101-35102 Parking/Traffic Fines | \$5,690.96 | \$3,000.00 | \$2,073.17 | \$2,000.00 | | |
| R 101-35105 Special Meeting Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |

| | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|
| R 101-36100 Special Assessments | \$1,709.00 | \$2,000.00 | \$4,141.69 | \$2,000.00 | |
| R 101-36102 Penalties and Interest | \$0.00 | \$0.00 | \$242.08 | \$0.00 | |
| R 101-36200 Miscellaneous Revenues | \$731.19 | \$2,000.00 | \$2,658.16 | \$4,000.00 | Incl. 2027 from ISD for |
| R 101-36210 Interest Earnings | \$1,829.05 | \$500.00 | \$21,043.18 | \$500.00 | |
| R 101-36220 Rent | \$10,597.42 | \$9,000.00 | \$9,261.93 | \$9,000.00 | |
| R 101-36221 TV Franchise | \$18,003.10 | \$24,000.00 | \$24,606.63 | \$16,000.00 | |
| R 101-36222 Street Equipmen Rental | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 101-36230 Contributions and Donations | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 101-37260 Penalties | \$93.37 | \$50.00 | \$60.21 | \$50.00 | |
| R 101-37921 Pool - Vending Commissions | \$1,131.10 | \$1,000.00 | \$1,977.71 | \$1,500.00 | |
| R 101-38100 Sales of Fixed Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 101-38110 Land Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 101-38120 Industrial Land Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 101-39202 Transfers In | \$86,144.00 | \$87,426.00 | \$87,426.00 | \$89,607.00 | From W,S,EP |
| R 101-39342 Development Fee | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 101-39343 TMI Monetary Donataions | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 101-39344 Borrow A Bike Fundraising | \$8,605.00 | \$0.00 | \$3,847.77 | \$2,000.00 | |
| R 101-41910 Planning & Zoning Consultation | \$275.00 | \$400.00 | \$700.00 | \$400.00 | |
| R 101-99999 Unallocated Utility | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 101 GENERAL FUND | \$2,156,448.42 | \$1,980,983.00 | \$1,641,815.33 | \$2,053,556.00 | |
| FUND 205 HERITAGE PRESERVATION FUND | | | | | |
| R 205-36210 Interest Earnings | \$70.86 | \$50.00 | \$0.00 | \$50.00 | |
| R 205-36230 Contributions and Donations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 205-39202 Transfers In | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$2,500.00 | |
| FUND 205 HERITAGE PRESERVATION | \$2,570.86 | \$2,550.00 | \$2,500.00 | \$2,550.00 | |
| FUND 211 LIBRARY | | | | | |
| R 211-32161 Rebate | \$1,209.80 | \$150.00 | \$0.00 | \$150.00 | |
| R 211-33630 Grants fr other Local Govts Fi | \$67,805.10 | \$66,064.00 | \$69,903.82 | \$69,636.00 | |
| R 211-34109 Copies/Fax | \$432.30 | \$250.00 | \$607.50 | \$250.00 | |
| R 211-34110 Sale of Magazines | \$393.12 | \$100.00 | \$104.30 | \$100.00 | |
| R 211-35103 Library Fines | \$3,781.41 | \$2,400.00 | \$3,303.58 | \$2,400.00 | |
| R 211-36200 Miscellaneous Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 211-36210 Interest Earnings | \$498.10 | \$100.00 | \$34.82 | \$100.00 | |
| R 211-36212 Restricted Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 211-36230 Contributions and Donations | \$1,178.15 | \$0.00 | \$0.00 | \$0.00 | |
| R 211-39201 Transfer from General Fund | \$100,500.00 | \$102,500.00 | \$102,500.00 | \$102,500.00 | |
| R 211-39202 Transfers In | \$4,800.00 | \$5,100.00 | \$5,100.00 | \$5,400.00 | |
| FUND 211 LIBRARY | \$180,597.98 | \$176,664.00 | \$181,554.02 | \$180,536.00 | |
| FUND 221 FIRE FUND | | | | | |
| R 221-34206 Other Public Safety Charges | \$250.00 | \$500.00 | \$255.00 | \$500.00 | |
| R 221-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 221-36230 Contributions and Donations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 221 FIRE FUND | \$250.00 | \$500.00 | \$255.00 | \$500.00 | |
| FUND 246 RIVER FLOOD MONITOR | | | | | |
| R 246-33100 Federal Grants and Aids | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 246-33105 Maintenance | \$3,425.00 | \$6,850.00 | \$0.00 | \$6,850.00 | |
| R 246-36210 Interest Earnings | \$155.92 | \$25.00 | \$0.00 | \$25.00 | |
| FUND 246 RIVER FLOOD MONITOR | \$3,580.92 | \$6,875.00 | \$0.00 | \$6,875.00 | |
| FUND 250 CAPITAL EQUIPMENT FUND | | | | | |
| R 250-35301 CO Library | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 250-35310 CO General Government | \$1,642.81 | \$0.00 | \$0.00 | \$0.00 | |

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|--|-----------------------|---------------------|---------------------|---------------------|-------|
| R 250-35320 CO City Fire Fighting | \$4,654.74 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-35322 CO Fire Gambling | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-35331 CO Streets/Snow | \$2,304.93 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-35351 CO Swimming Pool | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-35352 CO Parks | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-35353 CO Main Street | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-35354 CO Flags | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-36210 Interest Earnings | \$4,000.69 | \$3,000.00 | \$0.00 | \$3,000.00 | _____ |
| R 250-36230 Contributions and Donations | \$90.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-38100 Sales of Fixed Assets | \$1,130.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 250-39201 Transfer from General Fund | \$90,000.00 | \$200,000.00 | \$200,000.00 | \$185,000.00 | _____ |
| R 250-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| FUND 250 CAPITAL EQUIPMENT FUND | \$103,823.17 | \$203,000.00 | \$200,000.00 | \$188,000.00 | |
| FUND 255 ECONOMIC DEV. AUTHORITY | | | | | |
| R 255-32100 Business Licenses/Permits | \$0.00 | \$500.00 | \$50.00 | \$0.00 | _____ |
| R 255-33650 Refund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 255-34000 Charges for Services | \$1,011.50 | \$0.00 | \$1,185.80 | \$1,000.00 | _____ |
| R 255-34304 Street Signs | \$1,000.00 | \$700.00 | \$700.00 | \$1,300.00 | _____ |
| R 255-34950 Other Revenues | \$17,500.00 | \$0.00 | \$0.00 | \$4,000.00 | _____ |
| R 255-36200 Miscellaneous Revenues | \$0.00 | \$0.00 | \$52.50 | \$0.00 | _____ |
| R 255-36210 Interest Earnings | \$573.37 | \$300.00 | \$0.00 | \$484.00 | _____ |
| R 255-37550 TIF Admin/Projects | \$3,339.53 | \$2,500.00 | \$0.00 | \$2,800.00 | _____ |
| R 255-39202 Transfers In | \$77,500.00 | \$77,500.00 | \$77,500.00 | \$77,500.00 | _____ |
| FUND 255 ECONOMIC DEV. AUTHORITY | \$100,924.40 | \$81,500.00 | \$79,488.30 | \$87,084.00 | |
| FUND 260 PI REVOLVING LOAN FUND | | | | | |
| R 260-31010 Current Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 260-36210 Interest Earnings | \$1,672.54 | \$1,200.00 | \$284.78 | \$500.00 | _____ |
| R 260-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| FUND 260 PI REVOLVING LOAN FUND | \$1,672.54 | \$1,200.00 | \$284.78 | \$500.00 | |
| FUND 261 EDA - REV LOAN FUND | | | | | |
| R 261-36210 Interest Earnings | \$10,422.06 | \$6,500.00 | \$8,053.76 | \$6,500.00 | _____ |
| FUND 261 EDA - REV LOAN FUND | \$10,422.06 | \$6,500.00 | \$8,053.76 | \$6,500.00 | |
| FUND 270 DISASTER RELIEF FUND | | | | | |
| R 270-36210 Interest Earnings | \$14.91 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 270-38200 Funds from PI Fire Dept Relief | \$0.00 | \$500.00 | \$0.00 | \$1,000.00 | _____ |
| FUND 270 DISASTER RELIEF FUND | \$14.91 | \$500.00 | \$0.00 | \$1,000.00 | |
| FUND 271 SEPT 2010 FLOOD | | | | | |
| R 271-32160 Insurance Refund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 271-33100 Federal Grants and Aids | \$305,503.38 | \$0.00 | \$16,289.39 | \$0.00 | _____ |
| R 271-33400 State Grants and Aids | \$819,461.33 | \$0.00 | \$169,817.78 | \$0.00 | _____ |
| R 271-33655 Local Contribution | \$3,751.61 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 271-34950 Other Revenues | \$0.00 | \$0.00 | \$9,552.00 | \$0.00 | _____ |
| FUND 271 SEPT 2010 FLOOD | \$1,128,716.32 | \$0.00 | \$195,659.17 | \$0.00 | |
| FUND 280 CHARITABLE GAMBLING DONATION | | | | | |
| R 280-33650 Refund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 280-36210 Interest Earnings | \$46.02 | \$75.00 | \$0.00 | \$40.00 | _____ |
| R 280-38200 Funds from PI Fire Dept Relief | \$20,600.00 | \$20,000.00 | \$0.00 | \$20,000.00 | _____ |
| R 280-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| FUND 280 CHARITABLE GAMBLING | \$20,646.02 | \$20,075.00 | \$0.00 | \$20,040.00 | |
| FUND 307 SEWER DEBT SERVICE | | | | | |

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|--|-----------------------|--------------------|---------------------|--------------------|----------|
| R 307-36210 Interest Earnings | \$19,073.84 | \$0.00 | \$0.00 | \$0.00 | |
| R 307-37240 Debt Service Charge - Sewer | \$224,285.38 | \$18,000.00 | \$113,110.63 | \$0.00 | |
| R 307-37260 Penalties | \$3,357.30 | \$25.00 | \$1,580.12 | \$0.00 | |
| R 307-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 307 SEWER DEBT SERVICE | \$246,716.52 | \$18,025.00 | \$114,690.75 | \$0.00 | |
| FUND 308 GEN IMPROVEMENT | | | | | |
| R 308-36100 Special Assessments | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 308-36102 Penalties and Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 308 GEN IMPROVEMENT | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 309 PHONE CO BOND | | | | | |
| R 309-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 309 PHONE CO BOND | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 312 GO NURSING HOME BONDS | | | | | |
| R 312-32183 Reimbursements-Direct Costs | \$48,750.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 312-36210 Interest Earnings | -\$0.45 | \$0.00 | \$0.00 | \$0.00 | |
| R 312-36220 Rent | \$74,992.50 | \$0.00 | \$0.00 | \$0.00 | |
| R 312-39300 Bond Proceeds | \$656,634.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 312 GO NURSING HOME BONDS | \$780,376.05 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 314 2003 PROJECT BOND | | | | | |
| R 314-31010 Current Taxes | \$150,000.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 314-36100 Special Assessments | \$22,858.12 | \$0.00 | \$0.00 | \$0.00 | |
| R 314-36102 Penalties and Interest | \$3,983.13 | \$0.00 | \$0.00 | \$0.00 | |
| R 314-36210 Interest Earnings | \$1,420.38 | \$0.00 | \$0.00 | \$0.00 | |
| R 314-38110 Land Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 314-39200 Interfund Operating Transfers | \$21,000.00 | \$0.00 | \$0.00 | \$0.00 | From 307 |
| R 314-39300 Bond Proceeds | \$1,930,000.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 314 2003 PROJECT BOND | \$2,129,261.63 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 315 2005 PROJECT BOND | | | | | |
| R 315-31010 Current Taxes | \$35,000.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 315-36100 Special Assessments | \$27,315.47 | \$0.00 | \$0.00 | \$0.00 | |
| R 315-36102 Penalties and Interest | \$6,590.95 | \$0.00 | \$0.00 | \$0.00 | |
| R 315-36210 Interest Earnings | \$1,757.90 | \$0.00 | \$0.00 | \$0.00 | |
| R 315-39200 Interfund Operating Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 315-39300 Bond Proceeds | \$715,000.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 315 2005 PROJECT BOND | \$785,664.32 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 316 2006 PROJECT BOND | | | | | |
| R 316-31010 Current Taxes | \$51,000.00 | \$53,735.00 | \$0.00 | \$52,055.00 | |
| R 316-36100 Special Assessments | \$21,066.62 | \$20,000.00 | \$5,035.76 | \$21,000.00 | |
| R 316-36102 Penalties and Interest | \$2,759.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 316-36210 Interest Earnings | \$831.28 | \$600.00 | \$2,276.82 | \$650.00 | |
| R 316-39200 Interfund Operating Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 316-39300 Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 316 2006 PROJECT BOND | \$75,656.90 | \$74,335.00 | \$7,312.58 | \$73,705.00 | |
| FUND 318 2007 MAIN STREET PROJ BOND | | | | | |
| R 318-31010 Current Taxes | \$98,900.00 | \$100,531.00 | \$0.00 | \$100,531.00 | |
| R 318-32183 Reimbursements-Direct Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 318-36100 Special Assessments | \$11,272.62 | \$18,000.00 | \$15,188.96 | \$18,000.00 | |
| R 318-36102 Penalties and Interest | \$7,584.09 | \$0.00 | \$0.00 | \$0.00 | |
| R 318-36210 Interest Earnings | \$478.88 | \$500.00 | \$3,004.34 | \$500.00 | |

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|--|--------------|--------------|-------------|--------------|----------------|-------|
| R 318-39202 Transfers In | \$9,266.00 | \$9,266.00 | \$9,266.00 | \$9,266.00 | From 601 & 602 | _____ |
| R 318-39300 Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 318 2007 MAIN STREET PROJ BOND | \$127,501.59 | \$128,297.00 | \$27,459.30 | \$128,297.00 | | _____ |
| FUND 319 2010 PROJECT BOND | | | | | | |
| R 319-31010 Current Taxes | \$68,300.00 | \$72,576.00 | \$0.00 | \$72,576.00 | | _____ |
| R 319-36100 Special Assessments | \$50,412.13 | \$28,587.00 | \$5,031.63 | \$28,587.00 | | _____ |
| R 319-36102 Penalties and Interest | \$6,834.36 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 319-36210 Interest Earnings | \$801.98 | \$400.00 | \$5,700.54 | \$400.00 | | _____ |
| R 319-39200 Interfund Operating Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 319-39300 Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 319 2010 PROJECT BOND | \$126,348.47 | \$101,563.00 | \$10,732.17 | \$101,563.00 | | _____ |
| FUND 320 2012 NURSING HOME REFUND BONDS | | | | | | |
| R 320-36210 Interest Earnings | \$644.42 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 320-36220 Rent | \$0.00 | \$70,247.00 | \$87,412.51 | \$74,462.00 | | _____ |
| R 320-39200 Interfund Operating Transfers | \$40,741.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 320-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 320-39300 Bond Proceeds | \$18,365.90 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 320 2012 NURSING HOME | \$59,751.32 | \$70,247.00 | \$87,412.51 | \$74,462.00 | | _____ |
| FUND 321 2012B PROJECT & REFUNDING BOND | | | | | | |
| R 321-31000 General Property Taxes | -\$0.44 | \$221,252.00 | \$0.00 | \$215,499.00 | | _____ |
| R 321-36100 Special Assessments | \$107,950.63 | \$74,245.00 | \$28,911.77 | \$74,245.00 | | _____ |
| R 321-36210 Interest Earnings | \$9,185.29 | \$0.00 | \$12,714.57 | \$1,000.00 | | _____ |
| R 321-36240 Contract Payment | \$11,302.03 | \$0.00 | \$5,465.30 | \$0.00 | | _____ |
| R 321-38110 Land Sales | \$0.03 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 321-39202 Transfers In | \$338,063.00 | \$21,000.00 | \$21,000.00 | \$0.00 | | _____ |
| R 321-39300 Bond Proceeds | \$34,784.93 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 321 2012B PROJECT & | \$501,285.47 | \$316,497.00 | \$68,091.64 | \$290,744.00 | | _____ |
| FUND 380 GYMNASIUM - TAX ABATEMENT | | | | | | |
| R 380-31010 Current Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 380 GYMNASIUM - TAX | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 388 TIF #38 JUDITH | | | | | | |
| R 388-31010 Current Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 388-39203 Transfer from Other Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 388 TIF #38 JUDITH | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 390 TIF #33 NE SECTION | | | | | | |
| R 390-31010 Current Taxes | \$54,166.97 | \$55,000.00 | \$37,430.66 | \$0.00 | | _____ |
| R 390-31020 Delinquent Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 390-36100 Special Assessments | \$6,602.82 | \$0.00 | \$3,199.39 | \$0.00 | | _____ |
| R 390-36102 Penalties and Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 390-36200 Miscellaneous Revenues | \$32,085.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 390-36210 Interest Earnings | \$6,993.98 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 390-38110 Land Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 390-39201 Transfer from General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 390-39210 Fund Equity Transfer | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| FUND 390 TIF #33 NE SECTION | \$99,848.77 | \$55,000.00 | \$40,630.05 | \$0.00 | | _____ |
| FUND 392 WAZUWEETA WOODS | | | | | | |
| R 392-31010 Current Taxes | \$24,548.79 | \$26,250.00 | \$12,090.26 | \$0.00 | | _____ |
| R 392-33402 Homestead Credit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| R 392-36210 Interest Earnings | \$588.33 | \$0.00 | \$0.00 | \$0.00 | | _____ |

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|--|----------------|-------------|-------------|------------|--|
| FUND 392 WAZUWEETA WOODS | \$25,137.12 | \$26,250.00 | \$12,090.26 | \$0.00 | |
| FUND 393 RIDGEWAY ESTATES | | | | | |
| R 393-31010 Current Taxes | \$0.30 | \$0.00 | \$0.00 | \$0.00 | |
| R 393-36210 Interest Earnings | \$0.31 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 393 RIDGEWAY ESTATES | \$0.61 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 395 TIF 1-12 BIO PARK ELK RUN | | | | | |
| R 395-31010 Current Taxes | \$0.00 | \$0.00 | \$1,450.54 | \$0.00 | |
| FUND 395 TIF 1-12 BIO PARK ELK RUN | \$0.00 | \$0.00 | \$1,450.54 | \$0.00 | |
| FUND 396 TIF 1-13 (394) Farm Country Co | | | | | |
| R 396-31010 Current Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 396-33402 Homestead Credit | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 396-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 396 TIF 1-13 (394) Farm Country | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 419 2003 STREET IMP PROJ | | | | | |
| R 419-32183 Reimbursements-Direct Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 419-36200 Miscellaneous Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 419-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 419-39200 Interfund Operating Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 419 2003 STREET IMP PROJ | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 420 RIVER RENDEZVOUS | | | | | |
| R 420-33100 Federal Grants and Aids | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 420-36210 Interest Earnings | \$0.22 | \$0.00 | \$0.00 | \$0.00 | |
| R 420-36230 Contributions and Donations | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 420-38100 Sales of Fixed Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 420-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 420 RIVER RENDEZVOUS | \$0.22 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 430 2010 NW STREET PROJECT | | | | | |
| R 430-36200 Miscellaneous Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 430-36210 Interest Earnings | \$840.15 | \$0.00 | \$0.00 | \$0.00 | |
| R 430-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 430-39300 Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 430 2010 NW STREET PROJECT | \$840.15 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 431 17TH AVE- FRONTAGE RD PROJECT | | | | | |
| R 431-33630 Grants fr other Local Govts Fi | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 431-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 431-39300 Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 431 17TH AVE- FRONTAGE RD | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 432 2012 NW STREET PROJECT | | | | | |
| R 432-31010 Current Taxes | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 432-36200 Miscellaneous Revenues | \$225.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 432-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 432-39202 Transfers In | \$341,985.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 432-39300 Bond Proceeds | \$810,215.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 432 2012 NW STREET PROJECT | \$1,152,425.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 601 WATER FUND | | | | | |
| R 601-32183 Reimbursements-Direct Costs | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 601-33400 State Grants and Aids | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 601-36100 Special Assessments | \$3,737.49 | \$6,000.00 | \$29.48 | \$3,000.00 | |

| | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|--|
| R 601-36200 Miscellaneous Revenues | \$2,715.00 | \$200.00 | \$0.00 | \$200.00 | |
| R 601-36210 Interest Earnings | \$16,471.74 | \$11,000.00 | \$5.45 | \$11,000.00 | |
| R 601-37100 Water Sales | \$2,891.69 | \$20,000.00 | \$21,664.94 | \$2,000.00 | |
| R 601-37110 Residential - Water | \$285,123.81 | \$260,000.00 | \$250,691.15 | \$273,000.00 | |
| R 601-37120 Commercial - Water | \$111,139.34 | \$100,000.00 | \$86,192.04 | \$97,000.00 | |
| R 601-37150 Water Connect/Reconnect Fee | \$1,840.51 | \$3,000.00 | \$1,330.00 | \$1,500.00 | |
| R 601-37160 State Surcharge | \$8,408.47 | \$8,100.00 | \$7,706.08 | \$8,400.00 | |
| R 601-37170 Sales Tax - Water | \$3,322.60 | \$3,500.00 | \$3,169.68 | \$3,600.00 | |
| R 601-37180 Water Meters | \$20,761.96 | \$18,000.00 | \$20,188.82 | \$18,000.00 | |
| R 601-37190 Water Deposits | \$5,538.50 | \$4,000.00 | \$5,387.25 | \$4,000.00 | |
| R 601-37255 Utility Access Charges | \$13,343.48 | \$1,000.00 | \$0.00 | \$1,000.00 | |
| R 601-37260 Penalties | \$7,816.63 | \$6,500.00 | \$6,871.01 | \$6,500.00 | |
| R 601-39300 Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 601-99999 Unallocated Utility | \$1,194.10 | \$0.00 | \$2,829.87 | \$0.00 | |
| FUND 601 WATER FUND | \$484,305.32 | \$441,300.00 | \$406,065.77 | \$429,200.00 | |
| FUND 602 SEWER FUND | | | | | |
| R 602-32183 Reimbursements-Direct Costs | \$0.00 | \$0.00 | \$29.48 | \$0.00 | |
| R 602-33400 State Grants and Aids | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 602-36100 Special Assessments | \$13,529.38 | \$6,000.00 | \$344.19 | \$6,000.00 | |
| R 602-36102 Penalties and Interest | \$303.42 | \$200.00 | \$209.63 | \$200.00 | |
| R 602-36200 Miscellaneous Revenues | \$4,810.37 | \$4,000.00 | \$12,425.02 | \$2,500.00 | |
| R 602-36210 Interest Earnings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 602-36220 Rent | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 602-37150 Water Connect/Reconnect Fee | \$1,125.90 | \$2,000.00 | \$0.00 | \$2,000.00 | |
| R 602-37210 Residential - Sewer | \$381,619.85 | \$380,000.00 | \$386,785.65 | \$422,000.00 | |
| R 602-37220 Commercial - Sewer | \$57,664.06 | \$62,000.00 | \$59,755.76 | \$65,000.00 | |
| R 602-37230 Industrial - Sewer | \$28,572.25 | \$26,000.00 | \$27,513.50 | \$30,000.00 | |
| R 602-37235 High Strength Waste | \$2,549.29 | \$3,000.00 | \$1,430.89 | \$3,000.00 | |
| R 602-37255 Utility Access Charges | \$26,656.52 | \$1,000.00 | \$0.00 | \$2,000.00 | |
| R 602-37260 Penalties | \$10,409.26 | \$9,500.00 | \$9,969.17 | \$9,500.00 | |
| R 602-37270 Observation Charge | \$3,600.00 | \$3,600.00 | \$3,000.00 | \$3,600.00 | |
| R 602-38100 Sales of Fixed Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 602 SEWER FUND | \$530,840.30 | \$497,300.00 | \$501,463.29 | \$545,800.00 | |
| FUND 603 EVERGREEN PLACE | | | | | |
| R 603-31022 Security Deposits Forfeited | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 603-32801 Assisted Living Apartments | \$83,852.88 | \$84,000.00 | \$63,171.00 | \$105,696.00 | |
| R 603-32802 Congregate Apartments | \$133,223.58 | \$140,000.00 | \$77,438.11 | \$132,000.00 | |
| R 603-32803 Garages | \$1,680.00 | \$1,600.00 | \$988.00 | \$1,700.00 | |
| R 603-34950 Other Revenues | \$2,502.39 | \$0.00 | \$41.00 | \$0.00 | |
| R 603-36210 Interest Earnings | \$1,958.88 | \$800.00 | \$112.00 | \$800.00 | |
| R 603-39202 Transfers In | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 603-39300 Bond Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 603 EVERGREEN PLACE | \$223,217.73 | \$226,400.00 | \$141,750.11 | \$240,196.00 | |
| FUND 604 CEMETERY | | | | | |
| R 604-36200 Miscellaneous Revenues | \$15.00 | \$75.00 | \$500.00 | \$75.00 | |
| R 604-36210 Interest Earnings | \$2,587.92 | \$2,100.00 | -\$4,398.42 | \$2,100.00 | |
| R 604-36212 Restricted Interest Earnings | \$290.43 | \$700.00 | \$0.00 | \$300.00 | |
| R 604-36230 Contributions and Donations | \$0.00 | \$40,300.00 | \$41,628.46 | \$300.00 | |
| R 604-37000 Perpetual Care | \$3,160.00 | \$4,500.00 | \$3,120.00 | \$3,200.00 | |
| R 604-37001 Burial Fees | \$6,925.00 | \$7,500.00 | \$8,120.00 | \$7,500.00 | |
| R 604-37002 Lot Sales | \$2,240.00 | \$1,200.00 | \$2,585.00 | \$1,900.00 | |
| R 604-37005 Information Searches | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| R 604-37006 Memorials | \$100.00 | \$300.00 | \$0.00 | \$300.00 | |

| | | | | | |
|--|-----------------|----------------|----------------|----------------|-------|
| R 604-37007 Foundation Work | \$655.00 | \$0.00 | \$170.00 | \$0.00 | _____ |
| R 604-39201 Transfer from General Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| FUND 604 CEMETERY | \$15,973.35 | \$56,675.00 | \$51,725.04 | \$15,675.00 | |
| FUND 871 DEPUTY REGISTRAR FUND | | | | | |
| R 871-32260 Registrar Filing Fees/City Sha | \$59,841.95 | \$58,000.00 | \$33,815.03 | \$67,000.00 | _____ |
| R 871-32261 State Agency Fees | \$902,864.55 | \$860,000.00 | \$503,662.92 | \$1,007,000.00 | _____ |
| R 871-32262 DNR Registration/Filing Fees | \$30,217.67 | \$26,000.00 | \$16,575.50 | \$34,000.00 | _____ |
| R 871-32263 Driver s License Filing Fees | \$305.00 | \$250.00 | \$140.00 | \$400.00 | _____ |
| R 871-36200 Miscellaneous Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 871-36210 Interest Earnings | \$122.12 | \$100.00 | \$0.00 | \$100.00 | _____ |
| FUND 871 DEPUTY REGISTRAR FUND | \$993,351.29 | \$944,350.00 | \$554,193.45 | \$1,108,500.00 | |
| FUND 998 GASB CONV FUND - EDA | | | | | |
| R 998-33000 Intergovernmental Revenues | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| FUND 998 GASB CONV FUND - EDA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 999 GASB CONVERSION FUND | | | | | |
| R 999-31010 Current Taxes | \$70,574.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-33000 Intergovernmental Revenues | -\$212,431.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-36100 Special Assessments | \$57,423.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-38100 Sales of Fixed Assets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-38110 Land Sales | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-39300 Bond Proceeds | -\$4,165,000.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-39330 Inception-Capital Lease Agmt | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-39331 Inception-Contract for Deed | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-39340 Inception-Install Purch Contr | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| R 999-39390 Debt Transfers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| FUND 999 GASB CONVERSION FUND | -\$4,249,434.00 | \$0.00 | \$0.00 | \$0.00 | |
| | \$7,818,735.73 | \$5,436,586.00 | \$4,334,677.82 | \$5,555,283.00 | |

CITY OF PINE ISLAND
2014 Preliminary Expenditure Budget by Dept

| Account Descr | 2012 Amt | 2013 Budget | 2013 YTD Amt | 2014 Budget | Comment | UnderLine |
|---|--------------------|--------------------|--------------------|--------------------|--------------------------------|-----------|
| FUND 101 GENERAL FUND | | | | | | |
| Dept 41110 Council | | | | | | |
| E 101-41110-101 Full-Time Wages | \$10,095.00 | \$12,500.00 | \$10,087.73 | \$11,500.00 | | _____ |
| E 101-41110-122 FICA | \$625.89 | \$775.00 | \$624.96 | \$713.00 | | _____ |
| E 101-41110-125 Medicare Contributions | \$146.58 | \$181.00 | \$146.31 | \$166.00 | | _____ |
| E 101-41110-151 Worker s Comp Insurance | \$42.00 | \$45.00 | \$53.00 | \$60.00 | | _____ |
| E 101-41110-201 Office Supplies | \$204.69 | \$1,000.00 | \$1,048.78 | \$500.00 | | _____ |
| E 101-41110-331 Travel Expenses | \$184.30 | \$200.00 | \$0.00 | \$400.00 | | _____ |
| E 101-41110-361 General Liability Ins | \$4,684.80 | \$4,800.00 | \$4,712.00 | \$4,900.00 | | _____ |
| E 101-41110-433 Dues and Subscriptions | \$55.00 | \$50.00 | \$65.00 | \$50.00 | | _____ |
| E 101-41110-439 Seminar Registration | \$150.00 | \$750.00 | \$631.00 | \$850.00 | | _____ |
| Dept 41110 Council | \$16,188.26 | \$20,301.00 | \$17,368.78 | \$19,139.00 | | |
| Dept 41410 Elections | | | | | | |
| E 101-41410-101 Full-Time Wages | \$2,868.79 | \$0.00 | \$0.00 | \$3,100.00 | Election Judges | _____ |
| E 101-41410-121 PERA | \$0.00 | \$0.00 | \$0.00 | \$25.00 | | _____ |
| E 101-41410-122 FICA | \$8.14 | \$0.00 | \$0.00 | \$25.00 | | _____ |
| E 101-41410-125 Medicare Contributions | \$1.90 | \$0.00 | \$0.00 | \$6.00 | | _____ |
| E 101-41410-131 Employer Paid Health | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| E 101-41410-201 Office Supplies | \$75.51 | \$25.00 | \$0.00 | \$0.00 | | _____ |
| E 101-41410-255 Confections | \$361.24 | \$0.00 | \$0.00 | \$375.00 | | _____ |
| E 101-41410-331 Travel Expenses | \$335.22 | \$50.00 | \$0.00 | \$350.00 | | _____ |
| E 101-41410-404 Repairs/Maint | \$200.56 | \$250.00 | \$200.56 | \$250.00 | | _____ |
| E 101-41410-415 Contracted Services | \$0.00 | \$200.00 | \$0.00 | \$200.00 | | _____ |
| Dept 41410 Elections | \$3,851.36 | \$525.00 | \$200.56 | \$4,331.00 | | |
| Dept 41590 Economic Development | | | | | | |
| E 101-41590-721 EDA Operations | \$77,500.00 | \$77,500.00 | \$77,500.00 | \$77,500.00 | Includes fanchise fee transfer | _____ |
| Dept 41590 Economic Development | \$77,500.00 | \$77,500.00 | \$77,500.00 | \$77,500.00 | | |
| Dept 41940 General Govt Operations | | | | | | |
| E 101-41940-101 Full-Time Wages | \$323,893.70 | \$230,829.00 | \$223,617.09 | \$202,092.00 | | _____ |
| E 101-41940-103 Custodial Wages | \$3,377.18 | \$3,253.00 | \$3,126.98 | \$3,318.00 | | _____ |
| E 101-41940-121 PERA | \$17,862.89 | \$12,479.00 | \$11,577.53 | \$14,892.00 | | _____ |
| E 101-41940-122 FICA | \$15,369.27 | \$14,947.00 | \$13,916.10 | \$12,735.00 | | _____ |
| E 101-41940-125 Medicare Contributions | \$3,594.31 | \$3,496.00 | \$3,254.60 | \$2,978.00 | | _____ |
| E 101-41940-131 Employer Paid Health | \$38,184.03 | \$39,874.00 | \$39,975.77 | \$40,516.00 | | _____ |
| E 101-41940-151 Worker s Comp Insurance | \$2,653.00 | \$2,200.00 | \$2,137.00 | \$2,300.00 | | _____ |
| E 101-41940-163 Unemployment Claim | \$0.00 | \$200.00 | \$0.00 | \$200.00 | | _____ |
| E 101-41940-165 Cheese Fest | \$1,107.84 | \$4,400.00 | \$4,400.00 | \$2,000.00 | | _____ |
| E 101-41940-201 Office Supplies | \$3,494.38 | \$4,500.00 | \$4,933.26 | \$4,000.00 | | _____ |
| E 101-41940-203 Printed Forms | \$0.00 | \$100.00 | \$123.71 | \$100.00 | | _____ |
| E 101-41940-209 Newspapers | \$27.00 | \$30.00 | \$0.00 | \$30.00 | | _____ |
| E 101-41940-211 Cleaning Supplies | \$439.45 | \$300.00 | \$15.48 | \$500.00 | | _____ |
| E 101-41940-225 Landscaping Materials | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| E 101-41940-260 Bank Service Charges | \$184.00 | \$300.00 | \$104.39 | \$200.00 | | _____ |

| | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|------------------------|
| E 101-41940-301 Auditing and Acct g | \$5,510.00 | \$13,000.00 | \$12,662.00 | \$11,500.00 | |
| E 101-41940-303 Engineering Fees | \$29,111.90 | \$7,000.00 | \$4,885.32 | \$8,000.00 | |
| E 101-41940-304 Legal Fees | \$75,250.79 | \$62,000.00 | \$43,462.17 | \$45,000.00 | |
| E 101-41940-308 Consultant Fees | \$12,337.65 | \$1,500.00 | \$0.00 | \$1,000.00 | |
| E 101-41940-314 Insufficient Checks Write | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-41940-320 Ambulance Association | \$9,789.00 | \$9,800.00 | \$9,789.00 | \$9,800.00 | |
| E 101-41940-321 Telephone | \$7,314.26 | \$7,180.00 | \$7,386.99 | \$8,570.00 | |
| E 101-41940-322 Postage | \$2,221.46 | \$1,700.00 | \$695.15 | \$1,200.00 | |
| E 101-41940-331 Travel Expenses | \$4,225.03 | \$2,400.00 | \$1,477.57 | \$2,000.00 | |
| E 101-41940-351 Legal Notices Publishing | \$3,063.61 | \$2,500.00 | \$2,741.54 | \$3,000.00 | |
| E 101-41940-361 General Liability Ins | \$12,998.82 | \$11,500.00 | \$9,624.74 | \$10,100.00 | |
| E 101-41940-381 Electric Utilities | \$2,427.24 | \$2,500.00 | \$2,001.24 | \$2,500.00 | |
| E 101-41940-382 Water/Sewer Utilities | \$507.55 | \$550.00 | \$412.31 | \$550.00 | |
| E 101-41940-383 Gas Utilities | \$1,021.14 | \$1,650.00 | \$1,199.45 | \$2,081.00 | |
| E 101-41940-384 Refuse/Garbage Disposal | \$1,328.80 | \$1,600.00 | \$1,412.79 | \$1,580.00 | |
| E 101-41940-385 Refuse - Spring Clean Up | \$4,078.93 | \$5,000.00 | \$4,219.54 | \$4,350.00 | |
| E 101-41940-401 Repairs/Maint Buildings | \$4,333.31 | \$6,750.00 | \$6,847.68 | \$4,300.00 | |
| E 101-41940-404 Repairs/Maint | \$2,774.45 | \$2,000.00 | \$876.82 | \$2,000.00 | Small Office Equipment |
| E 101-41940-407 Elevator Maintenance | \$1,262.99 | \$1,380.00 | \$1,175.79 | \$1,500.00 | |
| E 101-41940-408 Copy Machine Maintenance | \$1,197.91 | \$1,550.00 | \$1,125.23 | \$1,700.00 | |
| E 101-41940-433 Dues and Subscriptions | \$4,069.37 | \$6,700.00 | \$6,619.00 | \$3,450.00 | LMC |
| E 101-41940-435 Miscellaneous | \$110.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-41940-439 Seminar Registration | \$1,825.25 | \$1,750.00 | \$1,501.41 | \$1,750.00 | |
| E 101-41940-440 Property Tax | \$939.95 | \$2,000.00 | \$588.92 | \$750.00 | |
| E 101-41940-510 Capital Outlay | \$73.68 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-41940-900 Assessment | \$0.00 | \$600.00 | \$0.00 | \$0.00 | |
| Dept 41940 General Govt Operations | \$597,960.14 | \$469,518.00 | \$427,886.57 | \$412,541.00 | |
| Dept 42100 Police Administration | | | | | |
| E 101-42100-201 Office Supplies | \$0.00 | \$50.00 | \$724.95 | \$50.00 | |
| E 101-42100-311 Police | \$286,184.04 | \$286,168.00 | \$262,341.75 | \$291,171.00 | |
| E 101-42100-321 Telephone | \$1,836.10 | \$2,000.00 | \$1,504.39 | \$1,920.00 | |
| E 101-42100-381 Electric Utilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-42100-382 Water/Sewer Utilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-42100-383 Gas Utilities | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-42100-384 Refuse/Garbage Disposal | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-42100-401 Repairs/Maint Buildings | \$0.00 | \$0.00 | \$842.34 | \$0.00 | |
| E 101-42100-411 Land Rental | \$8,400.00 | \$8,400.00 | \$8,400.00 | \$0.00 | |
| Dept 42100 Police Administration | \$296,420.14 | \$296,618.00 | \$273,813.43 | \$293,141.00 | |
| Dept 42220 City Fire Fighting | | | | | |
| E 101-42220-101 Full-Time Wages | \$28,715.28 | \$26,000.00 | \$28,515.37 | \$29,500.00 | |
| E 101-42220-102 Part-time Wages | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-42220-103 Custodial Wages | \$0.00 | \$600.00 | \$550.45 | \$800.00 | |
| E 101-42220-121 PERA | \$246.53 | \$196.00 | \$205.37 | \$220.00 | |
| E 101-42220-122 FICA | \$1,774.74 | \$1,612.00 | \$1,802.07 | \$1,878.00 | |
| E 101-42220-125 Medicare Contributions | \$415.14 | \$377.00 | \$421.43 | \$439.00 | |
| E 101-42220-131 Employer Paid Health | \$8.76 | \$175.00 | \$31.23 | \$75.00 | |
| E 101-42220-151 Worker s Comp Insurance | \$4,560.00 | \$5,300.00 | \$5,369.00 | \$5,637.00 | |
| E 101-42220-170 Fire Retirement | \$21,603.00 | \$18,160.00 | \$65,025.75 | \$18,160.00 | |
| E 101-42220-201 Office Supplies | \$431.07 | \$500.00 | \$568.81 | \$500.00 | |
| E 101-42220-206 Fire Prevention Supplies | \$926.28 | \$700.00 | \$522.62 | \$1,000.00 | |
| E 101-42220-211 Cleaning Supplies | \$95.30 | \$300.00 | \$244.81 | \$300.00 | |
| E 101-42220-212 Motor Fuels | \$3,095.78 | \$3,000.00 | \$2,412.07 | \$3,500.00 | |
| E 101-42220-215 Shop/Operating Supplies | \$1,075.32 | \$1,250.00 | \$1,227.85 | \$1,300.00 | |
| E 101-42220-219 Medical Supplies | \$1,763.31 | \$1,400.00 | \$1,137.12 | \$1,400.00 | |

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|--|---------------------|---------------------|---------------------|---------------------|----------------------|-------|
| E 101-42220-221 Small Equipment | \$1,946.69 | \$3,500.00 | \$3,323.38 | \$2,500.00 | Tool Supply | _____ |
| E 101-42220-225 Landscaping Materials | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| E 101-42220-301 Auditing and Acct g | \$1,390.00 | \$1,450.00 | \$1,430.00 | \$1,500.00 | | _____ |
| E 101-42220-304 Legal Fees | \$2,668.79 | \$0.00 | \$310.00 | \$0.00 | | _____ |
| E 101-42220-308 Consultant Fees | \$123.50 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| E 101-42220-321 Telephone | \$2,060.61 | \$2,000.00 | \$1,430.35 | \$2,020.00 | | _____ |
| E 101-42220-322 Postage | \$211.09 | \$150.00 | \$116.04 | \$200.00 | | _____ |
| E 101-42220-323 Radio Units | \$648.23 | \$1,750.00 | \$0.00 | \$1,775.00 | | _____ |
| E 101-42220-331 Travel Expenses | \$906.94 | \$1,900.00 | \$1,934.65 | \$1,200.00 | | _____ |
| E 101-42220-351 Legal Notices Publishing | \$52.50 | \$300.00 | \$170.10 | \$200.00 | | _____ |
| E 101-42220-361 General Liability Ins | \$5,822.64 | \$4,750.00 | \$4,703.08 | \$4,850.00 | | _____ |
| E 101-42220-381 Electric Utilities | \$2,426.35 | \$2,300.00 | \$2,603.00 | \$3,000.00 | | _____ |
| E 101-42220-382 Water/Sewer Utilities | \$649.09 | \$800.00 | \$435.31 | \$600.00 | | _____ |
| E 101-42220-383 Gas Utilities | \$2,169.08 | \$4,000.00 | \$2,484.02 | \$4,000.00 | | _____ |
| E 101-42220-384 Refuse/Garbage Disposal | \$587.50 | \$620.00 | \$462.00 | \$600.00 | | _____ |
| E 101-42220-401 Repairs/Maint Buildings | \$874.99 | \$3,000.00 | \$3,310.07 | \$1,000.00 | | _____ |
| E 101-42220-404 Repairs/Maint | \$11,287.72 | \$9,000.00 | \$9,248.44 | \$9,000.00 | | _____ |
| E 101-42220-415 Contracted Services | \$0.00 | \$600.00 | \$256.57 | \$0.00 | | _____ |
| E 101-42220-417 Uniform | \$4,695.56 | \$1,800.00 | \$495.99 | \$1,800.00 | | _____ |
| E 101-42220-433 Dues and Subscriptions | \$810.00 | \$700.00 | \$751.50 | \$800.00 | | _____ |
| E 101-42220-438 Taxes & Licenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| E 101-42220-439 Seminar Registration | \$5,074.69 | \$3,000.00 | \$3,200.50 | \$3,000.00 | Training | _____ |
| E 101-42220-441 Physicals | \$2,824.50 | \$2,100.00 | \$2,751.50 | \$2,500.00 | | _____ |
| E 101-42220-450 2% State Fire Aid | \$33,199.98 | \$47,000.00 | \$0.00 | \$34,000.00 | State Fund Pass Thru | _____ |
| Dept 42220 City Fire Fighting | \$145,140.96 | \$150,290.00 | \$147,450.45 | \$139,254.00 | | _____ |
| Dept 42221 Rural Fire Fighting | | | | | | _____ |
| E 101-42221-101 Full-Time Wages | \$17,345.00 | \$19,300.00 | \$17,120.00 | \$18,000.00 | | _____ |
| E 101-42221-103 Custodial Wages | \$0.00 | \$700.00 | \$550.45 | \$600.00 | | _____ |
| E 101-42221-121 PERA | \$179.44 | \$130.00 | \$118.37 | \$200.00 | | _____ |
| E 101-42221-122 FICA | \$1,220.78 | \$1,240.00 | \$1,095.54 | \$1,153.00 | | _____ |
| E 101-42221-125 Medicare Contributions | \$285.50 | \$290.00 | \$256.22 | \$540.00 | | _____ |
| E 101-42221-131 Employer Paid Health | \$0.00 | \$175.00 | \$15.17 | \$175.00 | | _____ |
| E 101-42221-151 Worker s Comp Insurance | \$4,560.00 | \$4,200.00 | \$5,369.00 | \$5,637.00 | | _____ |
| E 101-42221-170 Fire Retirement | \$5,670.00 | \$5,840.00 | \$5,840.00 | \$6,000.00 | | _____ |
| E 101-42221-201 Office Supplies | \$431.05 | \$500.00 | \$568.76 | \$450.00 | | _____ |
| E 101-42221-206 Fire Prevention Supplies | \$926.22 | \$700.00 | \$522.59 | \$1,100.00 | | _____ |
| E 101-42221-211 Cleaning Supplies | \$95.27 | \$300.00 | \$244.78 | \$300.00 | | _____ |
| E 101-42221-212 Motor Fuels | \$3,095.71 | \$3,000.00 | \$2,411.99 | \$3,500.00 | | _____ |
| E 101-42221-215 Shop/Operating Supplies | \$1,075.28 | \$1,250.00 | \$1,227.83 | \$1,300.00 | | _____ |
| E 101-42221-219 Medical Supplies | \$1,763.12 | \$1,400.00 | \$1,136.97 | \$1,600.00 | | _____ |
| E 101-42221-221 Small Equipment | \$1,946.67 | \$2,845.00 | \$3,323.36 | \$2,900.00 | Tool Supply | _____ |
| E 101-42221-301 Auditing and Acct g | \$1,390.00 | \$1,500.00 | \$1,430.00 | \$1,500.00 | | _____ |
| E 101-42221-308 Consultant Fees | \$123.50 | \$0.00 | \$0.00 | \$0.00 | | _____ |
| E 101-42221-321 Telephone | \$2,060.37 | \$2,000.00 | \$1,410.21 | \$1,950.00 | | _____ |
| E 101-42221-322 Postage | \$211.09 | \$150.00 | \$116.03 | \$150.00 | | _____ |
| E 101-42221-323 Radio Units | \$648.21 | \$1,750.00 | \$0.00 | \$1,775.00 | | _____ |
| E 101-42221-331 Travel Expenses | \$906.89 | \$1,200.00 | \$1,934.58 | \$1,665.00 | | _____ |
| E 101-42221-351 Legal Notices Publishing | \$52.50 | \$200.00 | \$170.10 | \$175.00 | | _____ |
| E 101-42221-363 Automotive Ins | \$8,656.00 | \$8,750.00 | \$8,955.00 | \$9,200.00 | | _____ |
| E 101-42221-381 Electric Utilities | \$2,426.30 | \$2,300.00 | \$2,602.96 | \$2,700.00 | | _____ |
| E 101-42221-382 Water/Sewer Utilities | \$649.00 | \$1,200.00 | \$435.29 | \$600.00 | | _____ |
| E 101-42221-383 Gas Utilities | \$2,169.04 | \$4,000.00 | \$2,483.99 | \$4,350.00 | | _____ |
| E 101-42221-384 Refuse/Garbage Disposal | \$587.48 | \$500.00 | \$461.99 | \$600.00 | | _____ |
| E 101-42221-401 Repairs/Maint Buildings | \$621.84 | \$1,750.00 | \$3,309.98 | \$2,000.00 | | _____ |

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|--|--------------------|--------------------|--------------------|--------------------|----------------------------|
| E 101-42221-404 Repairs/Maint | \$11,161.95 | \$10,500.00 | \$9,098.19 | \$10,500.00 | |
| E 101-42221-415 Contracted Services | \$0.00 | \$0.00 | \$256.54 | \$0.00 | |
| E 101-42221-417 Uniform | \$2,788.86 | \$1,800.00 | \$495.98 | \$2,100.00 | |
| E 101-42221-433 Dues and Subscriptions | \$810.00 | \$400.00 | \$751.50 | \$1,450.00 | |
| E 101-42221-439 Seminar Registration | \$5,074.67 | \$5,000.00 | \$3,200.50 | \$4,500.00 | Training |
| E 101-42221-441 Physicals | \$2,824.50 | \$1,900.00 | \$2,751.50 | \$2,100.00 | |
| Dept 42221 Rural Fire Fighting | \$81,756.24 | \$86,770.00 | \$79,665.37 | \$90,770.00 | |
| Dept 42222 Fire-Federal Grant Expenditure | | | | | |
| E 101-42222-134 Employer Paid Life | \$16,002.00 | \$6,500.00 | \$3,759.40 | \$4,500.00 | |
| E 101-42222-135 Employer Paid Other | \$0.00 | \$0.00 | \$8,992.32 | \$10,000.00 | Utility Rebate Program |
| Dept 42222 Fire-Federal Grant | \$16,002.00 | \$6,500.00 | \$12,751.72 | \$14,500.00 | |
| Dept 42400 Planning and Zoning | | | | | |
| E 101-42400-151 Worker s Comp Insurance | \$244.00 | \$255.00 | \$310.00 | \$320.00 | |
| E 101-42400-201 Office Supplies | \$16.02 | \$250.00 | \$0.00 | \$200.00 | |
| E 101-42400-303 Engineering Fees | \$2,866.00 | \$0.00 | \$0.00 | \$1,000.00 | |
| E 101-42400-304 Legal Fees | \$1,226.00 | \$0.00 | \$0.00 | \$600.00 | |
| E 101-42400-331 Travel Expenses | \$696.22 | \$100.00 | \$0.00 | \$300.00 | |
| E 101-42400-351 Legal Notices Publishing | \$82.38 | \$400.00 | \$196.02 | \$400.00 | |
| E 101-42400-412 Building Inspection | \$14,717.68 | \$27,500.00 | \$24,788.13 | \$31,500.00 | |
| E 101-42400-439 Seminar Registration | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 42400 Planning and Zoning | \$19,848.30 | \$28,505.00 | \$25,294.15 | \$34,320.00 | |
| Dept 42500 Civil Defense | | | | | |
| E 101-42500-101 Full-Time Wages | \$167.45 | \$0.00 | \$191.33 | \$0.00 | |
| E 101-42500-113 Civil Defense Director | \$2,999.88 | \$3,000.00 | \$2,884.50 | \$3,000.00 | |
| E 101-42500-121 PERA | \$12.14 | \$40.00 | \$13.87 | \$20.00 | |
| E 101-42500-122 FICA | \$196.19 | \$186.00 | \$190.52 | \$93.00 | |
| E 101-42500-125 Medicare Contributions | \$45.82 | \$44.00 | \$44.50 | \$22.00 | |
| E 101-42500-131 Employer Paid Health | \$19.64 | \$10.00 | \$23.14 | \$25.00 | |
| E 101-42500-210 Operating Supplies | \$0.00 | \$500.00 | \$0.00 | \$1,000.00 | Sandbags, batteries |
| E 101-42500-224 Road Rock, Sand & Salt | \$0.00 | \$300.00 | \$0.00 | \$300.00 | |
| E 101-42500-228 Other Repair Supplies | \$0.00 | \$1,000.00 | \$0.00 | \$1,250.00 | Emergency Contingency Fund |
| E 101-42500-321 Telephone | \$1,787.81 | \$1,000.00 | \$1,657.76 | \$1,850.00 | |
| E 101-42500-331 Travel Expenses | \$651.95 | \$500.00 | \$63.85 | \$250.00 | |
| E 101-42500-381 Electric Utilities | \$89.00 | \$125.00 | \$89.63 | \$125.00 | |
| E 101-42500-400 Repairs & Maint Cont | \$82.24 | \$1,500.00 | \$0.00 | \$2,500.00 | River Bank Preservation |
| E 101-42500-415 Contracted Services | \$0.00 | \$3,150.00 | \$3,063.52 | \$150.00 | |
| E 101-42500-433 Dues and Subscriptions | \$100.00 | \$100.00 | \$0.00 | \$100.00 | |
| E 101-42500-510 Capital Outlay | \$24,956.40 | \$3,000.00 | \$0.00 | \$0.00 | |
| Dept 42500 Civil Defense | \$31,108.52 | \$14,455.00 | \$8,222.62 | \$10,685.00 | |
| Dept 42700 Animal Control | | | | | |
| E 101-42700-101 Full-Time Wages | \$22.68 | \$165.00 | \$43.58 | \$165.00 | |
| E 101-42700-121 PERA | \$1.65 | \$12.00 | \$3.16 | \$12.00 | |
| E 101-42700-122 FICA | \$1.37 | \$11.00 | \$2.70 | \$11.00 | |
| E 101-42700-125 Medicare Contributions | \$0.32 | \$3.00 | \$0.64 | \$3.00 | |
| E 101-42700-131 Employer Paid Health | \$3.97 | \$3.00 | \$10.84 | \$3.00 | |
| E 101-42700-201 Office Supplies | \$0.00 | \$55.00 | \$0.00 | \$55.00 | |
| E 101-42700-210 Operating Supplies | \$88.52 | \$150.00 | \$86.77 | \$150.00 | |
| E 101-42700-300 Professional Svcs (GENERAL) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | Vet Fees |
| E 101-42700-401 Repairs/Maint Buildings | \$0.00 | \$0.00 | \$143.13 | \$0.00 | |
| E 101-42700-415 Contracted Services | \$0.00 | \$50.00 | \$34.00 | \$150.00 | Humane Soc |
| Dept 42700 Animal Control | \$118.51 | \$449.00 | \$324.82 | \$549.00 | |
| Dept 43121 Streets & Alleys | | | | | |

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|--|---------------------|---------------------|---------------------|---------------------|-----------------------------------|
| E 101-43121-101 Full-Time Wages | \$48,938.95 | \$55,955.00 | \$52,249.81 | \$58,915.00 | |
| E 101-43121-104 Shop Wages | \$50,708.26 | \$51,014.00 | \$49,259.58 | \$53,800.00 | |
| E 101-43121-109 Street - Vac/Sick/Holiday | \$34,668.77 | \$30,176.00 | \$27,723.70 | \$30,500.00 | |
| E 101-43121-121 PERA | \$9,050.52 | \$11,031.00 | \$8,744.99 | \$10,380.00 | |
| E 101-43121-122 FICA | \$8,090.37 | \$9,432.00 | \$7,923.37 | \$8,881.00 | |
| E 101-43121-125 Medicare Contributions | \$1,891.82 | \$2,206.00 | \$1,853.21 | \$2,076.00 | |
| E 101-43121-131 Employer Paid Health | \$24,930.46 | \$34,745.00 | \$25,493.24 | \$35,432.00 | |
| E 101-43121-151 Worker s Comp Insurance | \$13,469.00 | \$12,500.00 | \$13,289.00 | \$13,680.00 | |
| E 101-43121-163 Unemployment Claim | \$0.00 | \$0.00 | \$158.84 | \$0.00 | |
| E 101-43121-201 Office Supplies | \$707.05 | \$500.00 | \$1,042.29 | \$900.00 | |
| E 101-43121-212 Motor Fuels | \$17,418.26 | \$20,000.00 | \$16,149.88 | \$15,000.00 | |
| E 101-43121-215 Shop/Operating Supplies | \$3,832.19 | \$3,000.00 | \$7,062.06 | \$5,000.00 | Hand tools |
| E 101-43121-216 Chemicals/Chem Product | \$225.00 | \$600.00 | \$671.92 | \$500.00 | |
| E 101-43121-222 Tires | \$228.13 | \$1,250.00 | \$790.15 | \$2,250.00 | |
| E 101-43121-224 Road Rock, Sand & Salt | \$31,106.83 | \$30,000.00 | \$33,670.06 | \$35,000.00 | Salt/Sand |
| E 101-43121-225 Landscaping Materials | \$41.40 | \$200.00 | \$121.94 | \$500.00 | Grass, Fertilizer |
| E 101-43121-226 Sign Repair Materials | \$5,779.50 | \$1,950.00 | \$2,868.54 | \$1,500.00 | |
| E 101-43121-303 Engineering Fees | \$990.00 | \$0.00 | \$0.00 | \$900.00 | |
| E 101-43121-321 Telephone | \$3,499.94 | \$3,600.00 | \$2,601.74 | \$2,800.00 | |
| E 101-43121-322 Postage | \$527.49 | \$350.00 | \$252.13 | \$300.00 | |
| E 101-43121-331 Travel Expenses | \$44.96 | \$200.00 | \$46.21 | \$400.00 | |
| E 101-43121-340 Advertising | \$0.00 | \$150.00 | \$150.50 | \$175.00 | |
| E 101-43121-361 General Liability Ins | \$6,256.82 | \$6,400.00 | \$6,531.16 | \$6,730.00 | |
| E 101-43121-381 Electric Utilities | \$2,122.42 | \$2,175.00 | \$2,117.60 | \$2,800.00 | |
| E 101-43121-382 Water/Sewer Utilities | \$2,544.83 | \$2,000.00 | \$2,474.57 | \$3,000.00 | |
| E 101-43121-383 Gas Utilities | \$2,284.87 | \$4,000.00 | \$3,099.24 | \$4,500.00 | |
| E 101-43121-384 Refuse/Garbage Disposal | \$1,309.95 | \$1,600.00 | \$923.99 | \$1,200.00 | |
| E 101-43121-401 Repairs/Maint Buildings | \$8,525.96 | \$2,000.00 | \$1,651.15 | \$2,000.00 | |
| E 101-43121-404 Repairs/Maint | \$36,880.22 | \$23,000.00 | \$22,032.37 | \$30,000.00 | Toolbox for miller, TSS sander, |
| E 101-43121-406 Street Repairs | \$45,496.96 | \$50,000.00 | \$10,453.56 | \$75,000.00 | Sealcoat, potholes, crack filling |
| E 101-43121-415 Contracted Services | \$21,034.67 | \$25,000.00 | \$24,900.13 | \$27,000.00 | Snow removal |
| E 101-43121-417 Uniform | \$4,934.94 | \$5,000.00 | \$5,598.59 | \$7,200.00 | |
| E 101-43121-433 Dues and Subscriptions | \$0.00 | \$0.00 | \$66.45 | \$0.00 | |
| E 101-43121-438 Taxes & Licenses | \$112.00 | \$60.00 | \$0.00 | \$0.00 | |
| E 101-43121-439 Seminar Registration | \$375.00 | \$700.00 | \$832.48 | \$600.00 | |
| E 101-43121-441 Physicals | \$0.00 | \$0.00 | \$278.00 | \$100.00 | |
| E 101-43121-531 Streets Capital Outlay | \$15,828.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 43121 Streets & Alleys | \$403,855.54 | \$390,794.00 | \$333,082.45 | \$439,019.00 | |
| Dept 43160 Street Lighting | | | | | |
| E 101-43160-101 Full-Time Wages | \$691.70 | \$150.00 | \$513.53 | \$150.00 | |
| E 101-43160-121 PERA | \$50.15 | \$11.00 | \$37.26 | \$11.00 | |
| E 101-43160-122 FICA | \$42.22 | \$10.00 | \$31.39 | \$10.00 | |
| E 101-43160-125 Medicare Contributions | \$9.88 | \$3.00 | \$7.33 | \$3.00 | |
| E 101-43160-131 Employer Paid Health | \$144.53 | \$25.00 | \$106.49 | \$25.00 | |
| E 101-43160-227 Utility System Maintenance | \$1,524.20 | \$5,000.00 | \$7,395.00 | \$6,000.00 | Downtown street light |
| E 101-43160-381 Electric Utilities | \$49,303.40 | \$55,000.00 | \$53,237.40 | \$61,000.00 | |
| Dept 43160 Street Lighting | \$51,766.08 | \$60,199.00 | \$61,328.40 | \$67,199.00 | |
| Dept 43170 Storm Sewer | | | | | |
| E 101-43170-101 Full-Time Wages | \$4,536.14 | \$3,000.00 | \$3,640.98 | \$3,000.00 | |
| E 101-43170-121 PERA | \$328.88 | \$217.00 | \$264.00 | \$217.00 | |
| E 101-43170-122 FICA | \$278.64 | \$186.00 | \$224.00 | \$186.00 | |
| E 101-43170-125 Medicare Contributions | \$65.17 | \$43.00 | \$52.36 | \$43.00 | |
| E 101-43170-131 Employer Paid Health | \$797.15 | \$350.00 | \$755.56 | \$350.00 | |
| E 101-43170-227 Utility System Maintenance | \$5,403.80 | \$4,000.00 | \$0.00 | \$12,000.00 | Catch Basins |

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| E 101-43170-303 Engineering Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-43170-415 Contracted Services | \$0.00 | \$2,500.00 | \$2,197.26 | \$2,500.00 | |
| Dept 43170 Storm Sewer | \$11,409.78 | \$10,296.00 | \$7,134.16 | \$18,296.00 | |
| Dept 43260 Weed Control | | | | | |
| E 101-43260-101 Full-Time Wages | \$397.74 | \$500.00 | \$619.43 | \$500.00 | |
| E 101-43260-121 PERA | \$28.82 | \$38.00 | \$44.89 | \$38.00 | |
| E 101-43260-122 FICA | \$24.67 | \$31.00 | \$38.34 | \$31.00 | |
| E 101-43260-125 Medicare Contributions | \$5.78 | \$7.00 | \$8.99 | \$7.00 | |
| E 101-43260-131 Employer Paid Health | \$86.50 | \$110.00 | \$101.29 | \$110.00 | |
| E 101-43260-201 Office Supplies | \$34.68 | \$0.00 | \$47.99 | \$0.00 | |
| E 101-43260-351 Legal Notices Publishing | \$20.63 | \$50.00 | \$0.00 | \$50.00 | |
| E 101-43260-415 Contracted Services | \$955.00 | \$300.00 | \$265.00 | \$800.00 | |
| Dept 43260 Weed Control | \$1,553.82 | \$1,036.00 | \$1,125.93 | \$1,536.00 | |
| Dept 45124 Swimming Pools | | | | | |
| E 101-45124-101 Full-Time Wages | \$30,138.14 | \$33,000.00 | \$37,792.32 | \$33,000.00 | |
| E 101-45124-121 PERA | \$106.11 | \$200.00 | \$236.03 | \$200.00 | |
| E 101-45124-122 FICA | \$1,867.85 | \$2,046.00 | \$2,341.39 | \$2,046.00 | |
| E 101-45124-125 Medicare Contributions | \$436.86 | \$478.00 | \$547.56 | \$478.00 | |
| E 101-45124-131 Employer Paid Health | \$190.14 | \$275.00 | \$674.89 | \$600.00 | |
| E 101-45124-151 Worker s Comp Insurance | \$1,163.00 | \$1,350.00 | \$1,410.00 | \$1,450.00 | |
| E 101-45124-201 Office Supplies | \$409.52 | \$325.00 | \$434.40 | \$250.00 | |
| E 101-45124-211 Cleaning Supplies | \$243.87 | \$200.00 | \$252.17 | \$275.00 | |
| E 101-45124-216 Chemicals/Chem Product | \$1,536.76 | \$1,700.00 | \$1,992.43 | \$1,750.00 | |
| E 101-45124-218 Pool Supplies / Guard | \$301.45 | \$300.00 | \$192.33 | \$300.00 | |
| E 101-45124-219 Medical Supplies | \$0.00 | \$100.00 | \$7.63 | \$50.00 | |
| E 101-45124-255 Confections | \$883.43 | \$1,100.00 | \$1,281.99 | \$1,100.00 | |
| E 101-45124-321 Telephone | \$100.58 | \$300.00 | \$199.49 | \$200.00 | |
| E 101-45124-322 Postage | \$87.93 | \$75.00 | \$37.49 | \$75.00 | |
| E 101-45124-331 Travel Expenses | \$69.93 | \$75.00 | \$184.77 | \$175.00 | |
| E 101-45124-340 Advertising | \$493.52 | \$675.00 | \$747.28 | \$650.00 | |
| E 101-45124-361 General Liability Ins | \$2,227.82 | \$1,900.00 | \$1,798.42 | \$1,850.00 | |
| E 101-45124-381 Electric Utilities | \$2,392.80 | \$3,000.00 | \$4,494.81 | \$2,800.00 | |
| E 101-45124-382 Water/Sewer Utilities | \$17,641.64 | \$16,000.00 | \$15,448.71 | \$15,200.00 | |
| E 101-45124-383 Gas Utilities | \$4,070.36 | \$6,200.00 | \$5,179.88 | \$5,740.00 | |
| E 101-45124-384 Refuse/Garbage Disposal | \$270.15 | \$300.00 | \$268.45 | \$200.00 | |
| E 101-45124-401 Repairs/Maint Buildings | \$722.08 | \$1,000.00 | \$1,330.01 | \$1,400.00 | |
| E 101-45124-404 Repairs/Maint | \$4,477.42 | \$12,500.00 | \$12,621.15 | \$6,000.00 | Circulator pump, chlorine pump |
| E 101-45124-431 Cash Short | \$0.00 | \$0.00 | \$8.41 | \$25.00 | |
| E 101-45124-433 Dues and Subscriptions | \$1,115.00 | \$1,500.00 | \$1,390.00 | \$1,330.00 | Includes Red Cross Surcharge |
| E 101-45124-439 Seminar Registration | \$320.00 | \$1,000.00 | \$1,157.00 | \$1,200.00 | |
| Dept 45124 Swimming Pools | \$71,266.36 | \$85,599.00 | \$92,029.01 | \$78,344.00 | |
| Dept 45202 Park Areas | | | | | |
| E 101-45202-101 Full-Time Wages | \$20,197.11 | \$20,465.00 | \$17,915.77 | \$20,500.00 | |
| E 101-45202-121 PERA | \$1,315.83 | \$1,409.00 | \$1,177.48 | \$1,487.00 | |
| E 101-45202-122 FICA | \$1,238.37 | \$1,489.00 | \$1,097.15 | \$1,271.00 | |
| E 101-45202-125 Medicare Contributions | \$289.64 | \$342.00 | \$256.59 | \$297.00 | |
| E 101-45202-131 Employer Paid Health | \$3,344.76 | \$4,337.00 | \$3,285.18 | \$4,135.00 | |
| E 101-45202-151 Worker s Comp Insurance | \$745.00 | \$850.00 | \$826.00 | \$875.00 | |
| E 101-45202-201 Office Supplies | \$197.26 | \$625.00 | \$580.43 | \$600.00 | |
| E 101-45202-211 Cleaning Supplies | \$1,059.76 | \$1,000.00 | \$1,109.52 | \$1,200.00 | |
| E 101-45202-215 Shop/Operating Supplies | \$206.97 | \$500.00 | \$422.34 | \$100.00 | |
| E 101-45202-216 Chemicals/Chem Product | \$299.51 | \$400.00 | \$612.33 | \$600.00 | |
| E 101-45202-225 Landscaping Materials | \$1,154.75 | \$750.00 | \$526.76 | \$3,000.00 | Playground mulch, Main St flowers |

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| E 101-45202-322 Postage | \$60.16 | \$50.00 | \$25.65 | \$50.00 | |
| E 101-45202-361 General Liability Ins | \$4,589.82 | \$4,500.00 | \$4,676.12 | \$4,820.00 | |
| E 101-45202-381 Electric Utilities | \$1,455.85 | \$1,100.00 | \$1,359.57 | \$1,530.00 | |
| E 101-45202-384 Refuse/Garbage Disposal | \$2,075.33 | \$2,500.00 | \$2,286.41 | \$2,590.00 | |
| E 101-45202-401 Repairs/Maint Buildings | \$2,508.96 | \$100.00 | \$33.10 | \$2,000.00 | Picnic tables |
| E 101-45202-404 Repairs/Maint | \$3,215.99 | \$4,500.00 | \$4,684.64 | \$3,000.00 | |
| E 101-45202-415 Contracted Services | \$4,152.90 | \$1,000.00 | \$910.61 | \$1,500.00 | Stump grinding |
| Dept 45202 Park Areas | \$48,107.97 | \$45,917.00 | \$41,785.65 | \$49,555.00 | |
| Dept 46630 Community Action Programs | | | | | |
| E 101-46630-102 Part-time Wages | \$2,254.76 | \$2,700.00 | \$1,879.21 | \$2,200.00 | |
| E 101-46630-121 PERA | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-46630-122 FICA | \$139.81 | \$163.00 | \$116.49 | \$163.00 | |
| E 101-46630-125 Medicare Contributions | \$32.69 | \$39.00 | \$27.25 | \$39.00 | |
| E 101-46630-201 Office Supplies | \$0.00 | \$100.00 | \$0.00 | \$100.00 | |
| E 101-46630-210 Operating Supplies | \$1,164.86 | \$300.00 | \$0.00 | \$300.00 | |
| E 101-46630-331 Travel Expenses | \$0.00 | \$0.00 | \$77.85 | \$0.00 | |
| E 101-46630-351 Legal Notices Publishing | \$7,527.21 | \$0.00 | \$0.00 | \$0.00 | |
| E 101-46630-510 Capital Outlay | \$450.00 | \$0.00 | \$0.00 | \$3,000.00 | City signs |
| Dept 46630 Community Action | \$11,569.33 | \$3,302.00 | \$2,100.80 | \$5,802.00 | |
| Dept 49300 Operating Transfer | | | | | |
| E 101-49300-720 Transfers Out | \$2,500.00 | \$2,500.00 | \$2,500.00 | \$2,500.00 | HPC |
| E 101-49300-723 Library Transfers Out | \$105,300.00 | \$107,600.00 | \$107,600.00 | \$107,900.00 | |
| E 101-49300-724 Capital Outlay Transfers | \$90,000.00 | \$200,000.00 | \$200,000.00 | \$185,000.00 | |
| E 101-49300-725 Miscellaneous Expense | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 49300 Operating Transfer | \$197,800.00 | \$310,100.00 | \$310,100.00 | \$295,400.00 | |
| FUND 101 GENERAL FUND | \$2,083,223.31 | \$2,058,674.00 | \$1,919,164.87 | \$2,051,881.00 | |
| FUND 205 HERITAGE PRESERVATION FUND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 205-41000-201 Office Supplies | \$0.00 | \$800.00 | \$0.00 | \$400.00 | |
| E 205-41000-308 Consultant Fees | \$0.00 | \$6,000.00 | \$6,000.00 | \$4,000.00 | |
| E 205-41000-331 Travel Expenses | \$0.00 | \$200.00 | \$0.00 | \$200.00 | |
| E 205-41000-415 Contracted Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 205-41000-510 Capital Outlay | \$8,812.06 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 41000 General Government | \$8,812.06 | \$7,000.00 | \$6,000.00 | \$4,600.00 | |
| FUND 205 HERITAGE PRESERVATION | \$8,812.06 | \$7,000.00 | \$6,000.00 | \$4,600.00 | |
| FUND 211 LIBRARY | | | | | |
| Dept 45501 Library Admin - Levy Exp | | | | | |
| E 211-45501-101 Full-Time Wages | \$26,547.98 | \$27,800.00 | \$23,432.55 | \$24,379.00 | |
| E 211-45501-102 Part-time Wages | \$39,030.10 | \$41,595.00 | \$38,839.95 | \$44,900.00 | |
| E 211-45501-104 Shop Wages | \$192.76 | \$250.00 | \$147.32 | \$250.00 | |
| E 211-45501-121 PERA | \$4,180.47 | \$6,283.00 | \$3,985.57 | \$5,041.00 | |
| E 211-45501-122 FICA | \$4,048.83 | \$5,388.00 | \$3,863.02 | \$4,311.00 | |
| E 211-45501-125 Medicare Contributions | \$946.89 | \$1,286.00 | \$903.39 | \$1,008.00 | |
| E 211-45501-131 Employer Paid Health | \$3,347.19 | \$5,073.00 | \$3,277.64 | \$3,696.00 | |
| E 211-45501-151 Worker s Comp Insurance | \$624.00 | \$660.00 | \$505.00 | \$660.00 | |
| E 211-45501-225 Landscaping Materials | \$0.00 | \$0.00 | \$52.35 | \$100.00 | |
| E 211-45501-316 Fire Extinguish | \$0.00 | \$40.00 | \$0.00 | \$40.00 | |
| E 211-45501-321 Telephone | \$1,055.10 | \$1,500.00 | \$1,438.14 | \$1,600.00 | |
| E 211-45501-341 Employment Advertising | \$0.00 | \$75.00 | \$0.00 | \$75.00 | |
| E 211-45501-361 General Liability Ins | \$1,760.82 | \$2,080.00 | \$1,904.12 | \$2,080.00 | |
| E 211-45501-381 Electric Utilities | \$2,614.97 | \$2,500.00 | \$2,070.44 | \$2,400.00 | |

| | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|--------------|
| E 211-45501-382 Water/Sewer Utilities | \$572.09 | \$550.00 | \$381.72 | \$510.00 | |
| E 211-45501-383 Gas Utilities | \$2,496.95 | \$4,500.00 | \$2,752.06 | \$4,650.00 | |
| E 211-45501-384 Refuse/Garbage Disposal | \$345.38 | \$300.00 | \$271.81 | \$360.00 | |
| E 211-45501-401 Repairs/Maint Buildings | \$10,014.72 | \$2,500.00 | \$6,405.16 | \$3,000.00 | |
| E 211-45501-404 Repairs/Maint | \$0.00 | \$0.00 | \$100.00 | \$0.00 | |
| E 211-45501-415 Contracted Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 211-45501-434 Educational Programs | \$0.00 | \$0.00 | \$5.50 | \$0.00 | |
| E 211-45501-437 Sales Tax | \$66.00 | \$20.00 | \$0.00 | \$20.00 | |
| E 211-45501-510 Capital Outlay | \$2,909.91 | \$5,100.00 | \$7,479.20 | \$5,400.00 | Capital 2004 |
| E 211-45501-560 Mondale Expense | \$127.10 | \$100.00 | \$0.00 | \$100.00 | |
| Dept 45501 Library Admin - Levy Exp | \$100,881.26 | \$107,600.00 | \$97,814.94 | \$104,580.00 | |
| Dept 45502 Circulation - County | | | | | |
| E 211-45502-101 Full-Time Wages | \$15,625.96 | \$15,900.00 | \$17,885.84 | \$20,621.00 | |
| E 211-45502-121 PERA | \$1,132.86 | \$0.00 | \$1,296.70 | \$1,495.00 | |
| E 211-45502-122 FICA | \$968.84 | \$0.00 | \$1,108.97 | \$1,278.00 | |
| E 211-45502-125 Medicare Contributions | \$226.60 | \$0.00 | \$259.39 | \$280.00 | |
| E 211-45502-131 Employer Paid Health | \$1,947.75 | \$0.00 | \$2,502.90 | \$2,788.00 | |
| E 211-45502-201 Office Supplies | \$3,884.54 | \$2,800.00 | \$2,715.80 | \$3,150.00 | |
| E 211-45502-208 Magazines | \$920.33 | \$1,000.00 | \$865.24 | \$900.00 | |
| E 211-45502-209 Newspapers | \$854.88 | \$700.00 | \$1,432.59 | \$1,115.00 | |
| E 211-45502-322 Postage | \$835.69 | \$1,000.00 | \$419.70 | \$750.00 | |
| E 211-45502-331 Travel Expenses | \$9.70 | \$100.00 | \$196.00 | \$300.00 | |
| E 211-45502-352 General Notices and Pub Info | \$144.00 | \$125.00 | \$181.20 | \$125.00 | |
| E 211-45502-413 Office Equipment Rental | \$1,257.50 | \$1,850.00 | \$1,575.08 | \$1,700.00 | |
| E 211-45502-433 Dues and Subscriptions | \$50.00 | \$125.00 | \$0.00 | \$125.00 | |
| E 211-45502-434 Educational Programs | \$2,043.09 | \$3,500.00 | \$1,911.14 | \$4,500.00 | |
| E 211-45502-510 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 211-45502-570 Racks, Shelves, Etc | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 211-45502-580 Records / Cassettes | \$8,338.76 | \$8,900.00 | \$7,576.07 | \$7,350.00 | |
| E 211-45502-590 Books | \$13,631.49 | \$12,000.00 | \$9,569.39 | \$9,700.00 | |
| E 211-45502-591 Childrens Books | \$7,510.03 | \$6,564.00 | \$6,438.79 | \$7,500.00 | |
| E 211-45502-595 Automation | \$10,981.41 | \$11,500.00 | \$10,288.61 | \$11,800.00 | |
| Dept 45502 Circulation - County | \$70,363.43 | \$66,064.00 | \$66,223.41 | \$75,477.00 | |
| FUND 211 LIBRARY | \$171,244.69 | \$173,664.00 | \$164,038.35 | \$180,057.00 | |
| FUND 221 FIRE FUND | | | | | |
| Dept 42220 City Fire Fighting | | | | | |
| E 221-42220-210 Operating Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 221-42220-219 Medical Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 221-42220-221 Small Equipment | \$0.00 | \$500.00 | \$0.00 | \$500.00 | |
| Dept 42220 City Fire Fighting | \$0.00 | \$500.00 | \$0.00 | \$500.00 | |
| FUND 221 FIRE FUND | \$0.00 | \$500.00 | \$0.00 | \$500.00 | |
| FUND 246 RIVER FLOOD MONITOR | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 246-41000-195 Flood Control Maintenance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 246-41000-210 Operating Supplies | \$0.00 | \$200.00 | \$0.00 | \$200.00 | |
| E 246-41000-321 Telephone | \$3,959.64 | \$3,600.00 | \$3,150.00 | \$3,740.00 | |
| E 246-41000-331 Travel Expenses | \$0.00 | \$100.00 | \$0.00 | \$100.00 | |
| E 246-41000-361 General Liability Ins | \$196.00 | \$210.00 | \$193.00 | \$200.00 | |
| E 246-41000-404 Repairs/Maint | \$0.00 | \$500.00 | \$0.00 | \$0.00 | |
| E 246-41000-510 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 41000 General Government | \$4,155.64 | \$4,610.00 | \$3,343.00 | \$4,240.00 | |
| FUND 246 RIVER FLOOD MONITOR | \$4,155.64 | \$4,610.00 | \$3,343.00 | \$4,240.00 | |

FUND 250 CAPITAL EQUIPMENT FUND

Dept 41000 General Government (GENERAL)

| | | | | | |
|--|---------------------|--------------------|--------------------|--------------------|-----------------------------|
| E 250-41000-443 Fire Station | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 250-41000-521 City Fire Fighting - Cap Out | \$11,904.98 | \$0.00 | \$0.00 | \$8,750.00 | Radios & Lighting Equipment |
| E 250-41000-530 General Government Cap | \$11,812.75 | \$0.00 | \$0.00 | \$10,000.00 | City Hall IT work |
| E 250-41000-531 Streets Capital Outlay | \$10,385.52 | \$25,000.00 | \$49,536.56 | \$0.00 | |
| E 250-41000-533 Streets/Snow - Cap Outlay | \$0.00 | \$5,000.00 | \$5,821.49 | \$16,000.00 | Disc mower, paint rider |
| E 250-41000-534 Street Lighting - Cap Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 250-41000-535 Swimming Pool - Cap | \$0.00 | \$4,000.00 | \$3,251.50 | \$0.00 | |
| E 250-41000-536 Parks - Cap Outlay | \$94,552.44 | \$35,000.00 | \$10,311.00 | \$1,500.00 | Banners |
| E 250-41000-537 Street Signage - Cap Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 250-41000-539 Library Bldg | \$1,916.90 | \$0.00 | \$0.00 | \$16,700.00 | Roofing |
| Dept 41000 General Government | \$130,572.59 | \$69,000.00 | \$68,920.55 | \$52,950.00 | |
| FUND 250 CAPITAL EQUIPMENT FUND | \$130,572.59 | \$69,000.00 | \$68,920.55 | \$52,950.00 | |

FUND 255 ECONOMIC DEV. AUTHORITY

Dept 41590 Economic Development

| | | | | | |
|--|--------------------|--------------------|--------------------|--------------------|--|
| E 255-41590-101 Full-Time Wages | \$43,860.56 | \$44,126.00 | \$42,012.00 | \$45,900.00 | |
| E 255-41590-121 PERA | \$3,167.58 | \$3,199.00 | \$3,045.75 | \$3,328.00 | |
| E 255-41590-122 FICA | \$2,563.28 | \$2,736.00 | \$2,459.09 | \$2,846.00 | |
| E 255-41590-125 Medicare Contributions | \$599.45 | \$640.00 | \$575.08 | \$666.00 | |
| E 255-41590-131 Employer Paid Health | \$9,488.70 | \$9,325.00 | \$11,053.06 | \$12,283.00 | |
| E 255-41590-151 Worker s Comp Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 255-41590-190 Promotion of Pine Island | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 255-41590-201 Office Supplies | \$514.12 | \$800.00 | \$572.69 | \$800.00 | |
| E 255-41590-209 Newspapers | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 255-41590-211 Cleaning Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 255-41590-231 Farmer s Market | \$82.32 | \$500.00 | \$49.20 | \$0.00 | |
| E 255-41590-255 Confections | \$1,080.10 | \$1,000.00 | \$1,236.33 | \$1,000.00 | |
| E 255-41590-290 Cleaning Services | \$675.00 | \$600.00 | \$600.00 | \$600.00 | |
| E 255-41590-300 Professional Srvs (GENERAL) | \$4,800.00 | \$1,800.00 | \$1,690.00 | \$1,800.00 | |
| E 255-41590-303 Engineering Fees | \$1,978.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 255-41590-304 Legal Fees | \$1,652.50 | \$1,000.00 | \$2,578.05 | \$1,000.00 | |
| E 255-41590-308 Consultant Fees | \$1,990.40 | \$3,000.00 | \$5,092.90 | \$4,500.00 | |
| E 255-41590-310 Recording Fees | \$149.50 | \$300.00 | \$0.00 | \$300.00 | |
| E 255-41590-321 Telephone | \$2,928.98 | \$2,500.00 | \$2,430.70 | \$3,000.00 | |
| E 255-41590-322 Postage | \$28.00 | \$0.00 | \$58.00 | \$0.00 | |
| E 255-41590-331 Travel Expenses | \$3,258.64 | \$2,000.00 | \$2,496.09 | \$3,000.00 | |
| E 255-41590-340 Advertising | \$0.00 | \$2,000.00 | \$374.60 | \$2,000.00 | |
| E 255-41590-342 Project Events - Advertising | \$0.00 | \$1,000.00 | \$100.00 | \$1,000.00 | |
| E 255-41590-343 Promotions | \$50.00 | \$0.00 | \$0.00 | \$1,000.00 | |
| E 255-41590-352 General Notices and Pub Info | \$288.00 | \$250.00 | \$245.40 | \$250.00 | |
| E 255-41590-361 General Liability Ins | \$771.82 | \$0.00 | \$935.12 | \$770.00 | |
| E 255-41590-404 Repairs/Maint | \$129.46 | \$1,200.00 | \$427.17 | \$500.00 | |
| E 255-41590-433 Dues and Subscriptions | \$5,777.00 | \$1,000.00 | \$5,777.00 | \$5,900.00 | |
| E 255-41590-435 Miscellaneous | \$90.11 | \$500.00 | \$384.72 | \$141.00 | |
| E 255-41590-439 Seminar Registration | \$874.46 | \$1,000.00 | \$225.00 | \$500.00 | |
| E 255-41590-720 Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 41590 Economic Development | \$86,797.98 | \$80,476.00 | \$84,417.95 | \$93,084.00 | |
| FUND 255 ECONOMIC DEV. AUTHORITY | \$86,797.98 | \$80,476.00 | \$84,417.95 | \$93,084.00 | |

FUND 260 PI REVOLVING LOAN FUND

Dept 41000 General Government (GENERAL)

| | | | | | |
|----------------------------|--------|----------|--------|----------|--|
| E 260-41000-304 Legal Fees | \$0.00 | \$700.00 | \$0.00 | \$600.00 | |
|----------------------------|--------|----------|--------|----------|--|

| | | | | | |
|--|--------------|-------------|--------------|-------------|--|
| Dept 41000 General Government | \$0.00 | \$700.00 | \$0.00 | \$600.00 | |
| FUND 260 PI REVOLVING LOAN FUND | \$0.00 | \$700.00 | \$0.00 | \$600.00 | |
| FUND 261 EDA - REV LOAN FUND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 261-41000-304 Legal Fees | \$0.00 | \$700.00 | \$0.00 | \$1,200.00 | |
| Dept 41000 General Government | \$0.00 | \$700.00 | \$0.00 | \$1,200.00 | |
| FUND 261 EDA - REV LOAN FUND | \$0.00 | \$700.00 | \$0.00 | \$1,200.00 | |
| FUND 270 DISASTER RELIEF FUND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 270-41000-201 Office Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 270-41000-260 Bank Service Charges | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 270-41000-491 Fire Relief Donations | \$0.00 | \$1,250.00 | \$1,222.35 | \$550.00 | |
| Dept 41000 General Government | \$0.00 | \$1,250.00 | \$1,222.35 | \$550.00 | |
| FUND 270 DISASTER RELIEF FUND | \$0.00 | \$1,250.00 | \$1,222.35 | \$550.00 | |
| FUND 271 SEPT 2010 FLOOD | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 271-41000-201 Office Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 271-41000-210 Operating Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 271-41000-266 Grant - Reimbursement | \$897,146.85 | \$0.00 | \$198,151.61 | \$0.00 | |
| E 271-41000-303 Engineering Fees | \$704.18 | \$0.00 | \$0.00 | \$0.00 | |
| E 271-41000-402 Repairs/Maint Structures | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 271-41000-404 Repairs/Maint | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 271-41000-415 Contracted Services | \$0.00 | \$0.00 | \$160.00 | \$0.00 | |
| E 271-41000-440 Property Tax | \$0.00 | \$0.00 | \$9,552.00 | \$0.00 | |
| E 271-41000-510 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 41000 General Government | \$897,851.03 | \$0.00 | \$207,863.61 | \$0.00 | |
| FUND 271 SEPT 2010 FLOOD | \$897,851.03 | \$0.00 | \$207,863.61 | \$0.00 | |
| FUND 280 CHARITABLE GAMBLING DONATION | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 280-41000-105 Fire Calls / Training | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-201 Office Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-206 Fire Prevention Supplies | \$0.00 | \$3,000.00 | \$3,297.98 | \$0.00 | |
| E 280-41000-207 Computer Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-217 Other Operating Supplies | \$2,277.40 | \$4,000.00 | \$1,862.50 | \$4,000.00 | |
| E 280-41000-219 Medical Supplies | \$2,538.06 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-331 Travel Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-371 Disaster Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-401 Repairs/Maint Buildings | \$0.00 | \$4,000.00 | \$3,310.58 | \$0.00 | |
| E 280-41000-404 Repairs/Maint | \$0.00 | \$0.00 | \$998.15 | \$0.00 | |
| E 280-41000-415 Contracted Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-417 Uniform | \$12,466.25 | \$13,000.00 | \$5,673.69 | \$13,000.00 | |
| E 280-41000-434 Educational Programs | \$0.00 | \$0.00 | \$1,000.00 | \$0.00 | |
| E 280-41000-444 Fire Station Equip | \$1,899.81 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-492 Fire Relief - Burn Tickets | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-521 City Fire Fighting - Cap Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 280-41000-720 Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 41000 General Government | \$19,181.52 | \$24,000.00 | \$16,142.90 | \$17,000.00 | |
| FUND 280 CHARITABLE GAMBLING | \$19,181.52 | \$24,000.00 | \$16,142.90 | \$17,000.00 | |
| FUND 307 SEWER DEBT SERVICE | | | | | |

| | | | | | |
|--|----------------|-------------|-------------|-------------|--------|
| Dept 41000 General Government (GENERAL) | | | | | |
| E 307-41000-601 Debt Srv Bond Principal | \$0.00 | \$0.00 | \$34.27 | \$0.00 | _____ |
| E 307-41000-611 Bond Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 307-41000-720 Transfers Out | \$21,000.00 | \$0.00 | \$21,000.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$21,000.00 | \$0.00 | \$21,034.27 | \$0.00 | To 321 |
| FUND 307 SEWER DEBT SERVICE | \$21,000.00 | \$0.00 | \$21,034.27 | \$0.00 | |
| FUND 312 GO NURSING HOME BONDS | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 312-41000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 312-41000-601 Debt Srv Bond Principal | \$810,000.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 312-41000-611 Bond Interest | \$29,376.50 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 312-41000-620 Fiscal Agent s Fees | \$22,931.25 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 312-41000-720 Transfers Out | \$40,741.28 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$903,049.03 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 312 GO NURSING HOME BONDS | \$903,049.03 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 314 2003 PROJECT BOND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 314-41000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 314-41000-601 Debt Srv Bond Principal | \$122,599.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 314-41000-611 Bond Interest | \$39,855.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 314-41000-620 Fiscal Agent s Fees | \$461.25 | \$0.00 | \$431.25 | \$0.00 | _____ |
| E 314-41000-720 Transfers Out | \$221,818.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$384,733.25 | \$0.00 | \$431.25 | \$0.00 | |
| Dept 47000 Debt Service (GENERAL) | | | | | |
| E 314-47000-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 314-47000-625 Paid to Escrow | \$2,037,505.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 47000 Debt Service (GENERAL) | \$2,037,505.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 314 2003 PROJECT BOND | \$2,422,238.25 | \$0.00 | \$431.25 | \$0.00 | |
| FUND 315 2005 PROJECT BOND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 315-41000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 315-41000-601 Debt Srv Bond Principal | \$50,000.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 315-41000-611 Bond Interest | \$21,923.78 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 315-41000-620 Fiscal Agent s Fees | \$9,555.76 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 315-41000-720 Transfers Out | \$116,245.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$197,724.54 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 47000 Debt Service (GENERAL) | | | | | |
| E 315-47000-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 315-47000-625 Paid to Escrow | \$1,086,164.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 47000 Debt Service (GENERAL) | \$1,086,164.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 315 2005 PROJECT BOND | \$1,283,888.54 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 316 2006 PROJECT BOND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 316-41000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 316-41000-601 Debt Srv Bond Principal | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | _____ |
| E 316-41000-611 Bond Interest | \$34,175.00 | \$32,615.00 | \$32,615.00 | \$31,035.00 | _____ |
| E 316-41000-620 Fiscal Agent s Fees | \$550.00 | \$650.00 | \$650.00 | \$700.00 | _____ |
| Dept 41000 General Government | \$74,725.00 | \$73,265.00 | \$73,265.00 | \$71,735.00 | |

| | | | | | |
|--|--------------|--------------|--------------|--------------|--|
| FUND 316 2006 PROJECT BOND | \$74,725.00 | \$73,265.00 | \$73,265.00 | \$71,735.00 | |
| FUND 318 2007 MAIN STREET PROJ BOND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 318-41000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 318-41000-601 Debt Srv Bond Principal | \$85,000.00 | \$85,000.00 | \$85,000.00 | \$90,000.00 | |
| E 318-41000-611 Bond Interest | \$50,582.50 | \$47,162.00 | \$47,161.25 | \$43,618.00 | |
| E 318-41000-620 Fiscal Agent s Fees | \$450.00 | \$600.00 | \$550.00 | \$600.00 | |
| Dept 41000 General Government | \$136,032.50 | \$132,762.00 | \$132,711.25 | \$134,218.00 | |
| FUND 318 2007 MAIN STREET PROJ | \$136,032.50 | \$132,762.00 | \$132,711.25 | \$134,218.00 | |
| FUND 319 2010 PROJECT BOND | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 319-41000-601 Debt Srv Bond Principal | \$60,000.00 | \$60,000.00 | \$60,000.00 | \$65,000.00 | |
| E 319-41000-611 Bond Interest | \$32,650.00 | \$31,781.00 | \$31,780.00 | \$30,874.00 | |
| E 319-41000-620 Fiscal Agent s Fees | \$425.00 | \$1,000.00 | \$1,000.00 | \$1,050.00 | |
| Dept 41000 General Government | \$93,075.00 | \$92,781.00 | \$92,780.00 | \$96,924.00 | |
| FUND 319 2010 PROJECT BOND | \$93,075.00 | \$92,781.00 | \$92,780.00 | \$96,924.00 | |
| FUND 320 2012 NURSING HOME REFUND BONDS | | | | | |
| Dept 47000 Debt Service (GENERAL) | | | | | |
| E 320-47000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 320-47000-308 Consultant Fees | \$11,250.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 320-47000-601 Debt Srv Bond Principal | \$0.00 | \$60,000.00 | \$60,000.00 | \$60,000.00 | |
| E 320-47000-611 Bond Interest | \$0.00 | \$9,647.00 | \$15,778.13 | \$11,963.00 | |
| E 320-47000-620 Fiscal Agent s Fees | \$7,500.00 | \$600.00 | \$600.00 | \$650.00 | |
| Dept 47000 Debt Service (GENERAL) | \$18,750.00 | \$70,247.00 | \$76,378.13 | \$72,613.00 | |
| FUND 320 2012 NURSING HOME | \$18,750.00 | \$70,247.00 | \$76,378.13 | \$72,613.00 | |
| FUND 321 2012B PROJECT & REFUNDING BOND | | | | | |
| Dept 47000 Debt Service (GENERAL) | | | | | |
| E 321-47000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 321-47000-308 Consultant Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 321-47000-601 Debt Srv Bond Principal | \$0.00 | \$250,000.00 | \$250,000.00 | \$234,865.00 | |
| E 321-47000-611 Bond Interest | \$0.00 | \$101,832.00 | \$101,832.07 | \$67,227.00 | |
| E 321-47000-620 Fiscal Agent s Fees | \$21,868.00 | \$600.00 | \$945.00 | \$650.00 | |
| Dept 47000 Debt Service (GENERAL) | \$21,868.00 | \$352,432.00 | \$352,777.07 | \$302,742.00 | |
| FUND 321 2012B PROJECT & | \$21,868.00 | \$352,432.00 | \$352,777.07 | \$302,742.00 | |
| FUND 380 GYMNASIUM - TAX ABATEMENT | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 380-41000-265 TIF Administration Fees | \$1,245.77 | \$800.00 | \$0.00 | \$800.00 | |
| E 380-41000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 380-41000-440 Property Tax | \$11,211.92 | \$12,500.00 | \$3,091.09 | \$12,500.00 | |
| E 380-41000-720 Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 41000 General Government | \$12,457.69 | \$13,300.00 | \$3,091.09 | \$13,300.00 | |
| FUND 380 GYMNASIUM - TAX ABATEMENT | \$12,457.69 | \$13,300.00 | \$3,091.09 | \$13,300.00 | |
| FUND 388 TIF #38 JUDITH | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 388-41000-265 TIF Administration Fees | \$417.80 | \$0.00 | \$0.00 | \$0.00 | |
| E 388-41000-500 Capital Outlay - Land | \$3,760.24 | \$3,400.00 | \$1,683.45 | \$3,500.00 | |

| | | | | | |
|--|-------------|-------------|-------------|-------------|-------|
| Dept 41000 General Government | \$4,178.04 | \$3,400.00 | \$1,683.45 | \$3,500.00 | |
| FUND 388 TIF #38 JUDITH | \$4,178.04 | \$3,400.00 | \$1,683.45 | \$3,500.00 | |
| FUND 390 TIF #33 NE SECTION | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 390-41000-265 TIF Administration Fees | \$100.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 390-41000-303 Engineering Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 390-41000-308 Consultant Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 390-41000-500 Capital Outlay - Land | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 390-41000-505 Site Improvements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 390-41000-610 Note Interest | \$7,789.06 | \$9,600.00 | \$3,923.38 | \$7,800.00 | _____ |
| E 390-41000-720 Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$7,889.06 | \$9,600.00 | \$3,923.38 | \$7,800.00 | |
| FUND 390 TIF #33 NE SECTION | \$7,889.06 | \$9,600.00 | \$3,923.38 | \$7,800.00 | |
| FUND 392 WAZUWEETA WOODS | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 392-41000-265 TIF Administration Fees | \$1,775.96 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 392-41000-301 Auditing and Acct g | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 392-41000-303 Engineering Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 392-41000-500 Capital Outlay - Land | \$15,083.64 | \$17,800.00 | \$7,563.70 | \$15,100.00 | _____ |
| Dept 41000 General Government | \$16,859.60 | \$17,800.00 | \$7,563.70 | \$15,100.00 | |
| FUND 392 WAZUWEETA WOODS | \$16,859.60 | \$17,800.00 | \$7,563.70 | \$15,100.00 | |
| FUND 393 RIDGEWAY ESTATES | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 393-41000-265 TIF Administration Fees | \$0.00 | \$0.00 | \$12,444.30 | \$0.00 | _____ |
| E 393-41000-435 Miscellaneous | \$341.37 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 393-41000-500 Capital Outlay - Land | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$341.37 | \$0.00 | \$12,444.30 | \$0.00 | |
| FUND 393 RIDGEWAY ESTATES | \$341.37 | \$0.00 | \$12,444.30 | \$0.00 | |
| FUND 395 TIF 1-12 BIO PARK ELK RUN | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 395-41000-265 TIF Administration Fees | \$200.00 | \$1,500.00 | \$0.00 | \$0.00 | _____ |
| E 395-41000-510 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$200.00 | \$1,500.00 | \$0.00 | \$0.00 | |
| FUND 395 TIF 1-12 BIO PARK ELK RUN | \$200.00 | \$1,500.00 | \$0.00 | \$0.00 | |
| FUND 396 TIF 1-13 (394) Farm Country Co | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 396-41000-265 TIF Administration Fees | \$250.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 396-41000-505 Site Improvements | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 396-41000-605 NotePrincipal | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 396-41000-610 Note Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 41000 General Government | \$250.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 396 TIF 1-13 (394) Farm Country | \$250.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 420 RIVER RENDEZVOUS | | | | | |
| Dept 42850 Flood Control | | | | | |
| E 420-42850-210 Operating Supplies | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| Dept 42850 Flood Control | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 420 RIVER RENDEZVOUS | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |

FUND 430 2010 NW STREET PROJECT

Dept 41000 General Government (GENERAL)

| | | | | | |
|---|----------|--------|-------------|--------|-------|
| E 430-41000-300 Professional Srvs (GENERAL) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 430-41000-303 Engineering Fees | \$693.00 | \$0.00 | \$1,356.00 | \$0.00 | _____ |
| E 430-41000-304 Legal Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 430-41000-308 Consultant Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 430-41000-322 Postage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 430-41000-351 Legal Notices Publishing | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 430-41000-505 Site Improvements | \$0.00 | \$0.00 | \$13,768.97 | \$0.00 | _____ |
| E 430-41000-620 Fiscal Agent s Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |

Dept 41000 General Government

| | | | | |
|----------|--------|-------------|--------|-------|
| \$693.00 | \$0.00 | \$15,124.97 | \$0.00 | _____ |
|----------|--------|-------------|--------|-------|

FUND 430 2010 NW STREET PROJECT

| | | | | |
|----------|--------|-------------|--------|-------|
| \$693.00 | \$0.00 | \$15,124.97 | \$0.00 | _____ |
|----------|--------|-------------|--------|-------|

FUND 431 17TH AVE- FRONTAGE RD PROJECT

Dept 41000 General Government (GENERAL)

| | | | | | |
|--|-------------|--------|--------------|--------|-------|
| E 431-41000-260 Bank Service Charges | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 431-41000-303 Engineering Fees | \$83,367.22 | \$0.00 | \$132,980.98 | \$0.00 | _____ |
| E 431-41000-304 Legal Fees | \$2,628.75 | \$0.00 | \$4,150.00 | \$0.00 | _____ |
| E 431-41000-351 Legal Notices Publishing | \$0.00 | \$0.00 | \$18.75 | \$0.00 | _____ |
| E 431-41000-500 Capital Outlay - Land | \$0.00 | \$0.00 | \$3,000.00 | \$0.00 | _____ |
| E 431-41000-505 Site Improvements | \$0.00 | \$0.00 | \$4,546.00 | \$0.00 | _____ |

Dept 41000 General Government

| | | | | |
|-------------|--------|--------------|--------|-------|
| \$85,995.97 | \$0.00 | \$144,695.73 | \$0.00 | _____ |
|-------------|--------|--------------|--------|-------|

FUND 431 17TH AVE- FRONTAGE RD

| | | | | |
|-------------|--------|--------------|--------|-------|
| \$85,995.97 | \$0.00 | \$144,695.73 | \$0.00 | _____ |
|-------------|--------|--------------|--------|-------|

FUND 432 2012 NW STREET PROJECT

Dept 41000 General Government (GENERAL)

| | | | | | |
|--|--------------|--------|-------------|--------|-------|
| E 432-41000-303 Engineering Fees | \$166,360.29 | \$0.00 | \$6,245.12 | \$0.00 | _____ |
| E 432-41000-304 Legal Fees | \$720.75 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 432-41000-351 Legal Notices Publishing | \$419.02 | \$0.00 | \$63.00 | \$0.00 | _____ |
| E 432-41000-505 Site Improvements | \$915,435.49 | \$0.00 | \$98,550.82 | \$0.00 | _____ |

Dept 41000 General Government

| | | | | |
|----------------|--------|--------------|--------|-------|
| \$1,082,935.55 | \$0.00 | \$104,858.94 | \$0.00 | _____ |
|----------------|--------|--------------|--------|-------|

FUND 432 2012 NW STREET PROJECT

| | | | | |
|----------------|--------|--------------|--------|-------|
| \$1,082,935.55 | \$0.00 | \$104,858.94 | \$0.00 | _____ |
|----------------|--------|--------------|--------|-------|

FUND 601 WATER FUND

Dept 41000 General Government (GENERAL)

| | | | | | |
|--|-------------|-------------|-------------|-------------|-------|
| E 601-41000-101 Full-Time Wages | \$30,139.83 | \$41,423.00 | \$45,840.54 | \$46,008.00 | _____ |
| E 601-41000-102 Part-time Wages | \$641.80 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 601-41000-121 PERA | \$2,241.26 | \$2,448.00 | \$3,323.47 | \$3,335.00 | _____ |
| E 601-41000-122 FICA | \$1,899.47 | \$2,128.00 | \$2,818.48 | \$2,852.00 | _____ |
| E 601-41000-125 Medicare Contributions | \$444.33 | \$498.00 | \$659.06 | \$667.00 | _____ |
| E 601-41000-131 Employer Paid Health | \$3,957.73 | \$7,054.00 | \$7,189.09 | \$7,559.00 | _____ |
| E 601-41000-151 Worker s Comp Insurance | \$1,460.00 | \$1,000.00 | \$1,676.00 | \$1,730.00 | _____ |
| E 601-41000-201 Office Supplies | \$1,065.00 | \$1,500.00 | \$952.09 | \$1,100.00 | _____ |
| E 601-41000-210 Operating Supplies | \$5,073.27 | \$5,800.00 | \$5,295.52 | \$4,500.00 | _____ |
| E 601-41000-212 Motor Fuels | \$0.00 | \$0.00 | \$0.00 | \$0.00 | _____ |
| E 601-41000-216 Chemicals/Chem Product | \$8,835.80 | \$7,300.00 | \$10,499.77 | \$12,300.00 | _____ |
| E 601-41000-227 Utility System Maintenance | \$9,856.96 | \$10,000.00 | \$59.20 | \$15,000.00 | _____ |
| E 601-41000-240 Water Meters | \$2,431.27 | \$5,000.00 | \$1,391.70 | \$2,000.00 | _____ |
| E 601-41000-260 Bank Service Charges | \$671.71 | \$750.00 | \$252.51 | \$750.00 | _____ |
| E 601-41000-301 Auditing and Acct g | \$5,150.00 | \$5,300.00 | \$5,293.00 | \$5,450.00 | _____ |
| E 601-41000-303 Engineering Fees | \$328.25 | \$7,000.00 | \$7,843.83 | \$2,500.00 | _____ |
| E 601-41000-304 Legal Fees | \$277.13 | \$1,000.00 | \$577.71 | \$1,000.00 | _____ |
| E 601-41000-309 Gopher State One-Call Fee | \$352.73 | \$500.00 | \$427.35 | \$500.00 | _____ |

| | | | | | |
|---|---------------------|---------------------|---------------------|---------------------|----------------------------------|
| E 601-41000-321 Telephone | \$2,040.00 | \$2,200.00 | \$1,817.72 | \$2,180.00 | |
| E 601-41000-322 Postage | \$3,379.75 | \$3,000.00 | \$2,323.22 | \$2,650.00 | |
| E 601-41000-331 Travel Expenses | \$134.94 | \$650.00 | \$661.05 | \$1,000.00 | |
| E 601-41000-340 Advertising | \$509.50 | \$800.00 | \$373.40 | \$800.00 | |
| E 601-41000-361 General Liability Ins | \$2,386.32 | \$2,400.00 | \$1,952.12 | \$2,010.00 | |
| E 601-41000-381 Electric Utilities | \$33,966.72 | \$35,000.00 | \$33,443.81 | \$40,950.00 | |
| E 601-41000-383 Gas Utilities | \$180.97 | \$200.00 | \$173.84 | \$220.00 | |
| E 601-41000-401 Repairs/Maint Buildings | \$90.52 | \$8,000.00 | \$89.50 | \$5,000.00 | |
| E 601-41000-404 Repairs/Maint | \$7,140.24 | \$60,000.00 | \$58,809.36 | \$20,000.00 | Tommy gate, Chlorinators, Scales |
| E 601-41000-415 Contracted Services | \$9,060.54 | \$17,500.00 | \$18,373.22 | \$12,000.00 | |
| E 601-41000-417 Uniform | \$984.52 | \$1,200.00 | \$1,045.21 | \$1,310.00 | |
| E 601-41000-420 Depreciation | \$158,342.00 | \$155,000.00 | \$0.00 | \$159,000.00 | |
| E 601-41000-433 Dues and Subscriptions | \$363.50 | \$500.00 | \$312.50 | \$500.00 | |
| E 601-41000-436 Interest Expense | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 601-41000-437 Sales Tax | \$3,336.88 | \$3,800.00 | \$3,441.94 | \$4,270.00 | |
| E 601-41000-438 Taxes & Licenses | \$8.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 601-41000-439 Seminar Registration | \$439.00 | \$500.00 | \$115.50 | \$1,000.00 | |
| E 601-41000-445 State Water Surcharge | \$10,009.62 | \$10,500.00 | \$7,818.62 | \$11,300.00 | |
| E 601-41000-510 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 601-41000-611 Bond Interest | \$22,546.21 | \$31,467.00 | \$0.00 | \$14,351.00 | |
| E 601-41000-620 Fiscal Agent s Fees | \$190.24 | \$600.00 | \$0.00 | \$600.00 | |
| E 601-41000-655 Loss on Sale of Fixed Asset | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 601-41000-720 Transfers Out | \$224,757.00 | \$46,152.00 | \$46,152.00 | \$43,518.00 | 318,Reimburse Gen Fund for wages |
| Dept 41000 General Government | \$554,693.01 | \$478,170.00 | \$271,002.33 | \$429,910.00 | |
| FUND 601 WATER FUND | \$554,693.01 | \$478,170.00 | \$271,002.33 | \$429,910.00 | |

FUND 602 SEWER FUND

Dept 41000 General Government (GENERAL)

| | | | | | |
|--|-------------|-------------|-------------|-------------|----------------|
| E 602-41000-101 Full-Time Wages | \$75,177.50 | \$82,594.00 | \$73,425.28 | \$78,369.00 | |
| E 602-41000-102 Part-time Wages | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 602-41000-121 PERA | \$5,459.92 | \$5,989.00 | \$5,323.35 | \$5,681.00 | |
| E 602-41000-122 FICA | \$4,636.28 | \$5,121.00 | \$4,521.70 | \$4,858.00 | |
| E 602-41000-125 Medicare Contributions | \$1,084.34 | \$1,198.00 | \$1,057.49 | \$1,136.00 | |
| E 602-41000-131 Employer Paid Health | \$8,375.46 | \$7,684.00 | \$9,626.24 | \$8,772.00 | |
| E 602-41000-151 Worker s Comp Insurance | \$3,021.00 | \$3,500.00 | \$3,084.00 | \$3,180.00 | |
| E 602-41000-201 Office Supplies | \$1,164.84 | \$1,500.00 | \$1,231.95 | \$1,800.00 | |
| E 602-41000-210 Operating Supplies | \$8,921.37 | \$9,000.00 | \$7,497.74 | \$9,500.00 | |
| E 602-41000-212 Motor Fuels | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 602-41000-216 Chemicals/Chem Product | \$26,747.49 | \$39,000.00 | \$33,849.83 | \$37,400.00 | Ferris Cloride |
| E 602-41000-220 Repair/Maint Supply | \$39.87 | \$3,000.00 | \$1,445.53 | \$1,000.00 | |
| E 602-41000-227 Utility System Maintenance | \$38,482.99 | \$10,000.00 | \$8,000.31 | \$10,000.00 | |
| E 602-41000-260 Bank Service Charges | \$667.60 | \$800.00 | \$252.46 | \$800.00 | |
| E 602-41000-301 Auditing and Acct g | \$5,150.00 | \$5,300.00 | \$5,293.00 | \$5,450.00 | |
| E 602-41000-303 Engineering Fees | \$17,563.03 | \$3,000.00 | \$1,759.50 | \$2,000.00 | |
| E 602-41000-304 Legal Fees | \$1,628.12 | \$500.00 | \$0.00 | \$1,000.00 | |
| E 602-41000-309 Gopher State One-Call Fee | \$352.67 | \$500.00 | \$427.30 | \$500.00 | |
| E 602-41000-321 Telephone | \$2,063.85 | \$2,500.00 | \$1,771.56 | \$2,080.00 | |
| E 602-41000-322 Postage | \$3,369.04 | \$3,100.00 | \$2,318.44 | \$2,650.00 | |
| E 602-41000-331 Travel Expenses | \$0.00 | \$1,500.00 | \$2,096.11 | \$650.00 | |
| E 602-41000-340 Advertising | \$180.48 | \$400.00 | \$0.00 | \$400.00 | |
| E 602-41000-361 General Liability Ins | \$4,837.32 | \$8,000.00 | \$7,748.12 | \$7,980.00 | |
| E 602-41000-366 Flood Insurance | \$245.00 | \$625.00 | \$265.00 | \$500.00 | |
| E 602-41000-381 Electric Utilities | \$48,685.64 | \$50,000.00 | \$48,892.06 | \$56,500.00 | |
| E 602-41000-382 Water/Sewer Utilities | \$6,983.86 | \$14,200.00 | \$14,324.25 | \$15,850.00 | |

| | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|----------------------------------|
| E 602-41000-383 Gas Utilities | \$15,234.39 | \$16,000.00 | \$15,189.01 | \$18,420.00 | |
| E 602-41000-384 Refuse/Garbage Disposal | \$1,769.71 | \$2,000.00 | \$2,279.07 | \$2,960.00 | |
| E 602-41000-401 Repairs/Maint Buildings | \$6,071.00 | \$2,000.00 | \$888.65 | \$3,000.00 | |
| E 602-41000-404 Repairs/Maint | \$40,553.47 | \$115,000.00 | \$113,232.46 | \$43,000.00 | Jib hoist, 4 chem pumps, PLC |
| E 602-41000-415 Contracted Services | \$63,824.04 | \$52,000.00 | \$52,694.69 | \$49,000.00 | |
| E 602-41000-417 Uniform | \$984.42 | \$1,200.00 | \$1,064.42 | \$1,350.00 | |
| E 602-41000-420 Depreciation | \$250,029.00 | \$245,000.00 | \$0.00 | \$252,000.00 | |
| E 602-41000-433 Dues and Subscriptions | \$3,117.50 | \$3,000.00 | \$2,992.50 | \$3,000.00 | |
| E 602-41000-438 Taxes & Licenses | \$8.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 602-41000-439 Seminar Registration | \$1,215.00 | \$1,300.00 | \$1,383.00 | \$650.00 | |
| E 602-41000-510 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 602-41000-655 Loss on Sale of Fixed Asset | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 602-41000-720 Transfers Out | \$207,861.00 | \$45,740.00 | \$45,740.00 | \$43,106.00 | 318,Reimburse Gen Fund for wages |
| Dept 41000 General Government | \$855,505.20 | \$742,251.00 | \$469,675.02 | \$674,542.00 | |
| FUND 602 SEWER FUND | \$855,505.20 | \$742,251.00 | \$469,675.02 | \$674,542.00 | |
| FUND 603 EVERGREEN PLACE | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | |
| E 603-41000-260 Bank Service Charges | \$0.00 | \$25.00 | \$0.00 | \$25.00 | |
| E 603-41000-301 Auditing and Acct g | \$3,090.00 | \$3,150.00 | \$3,150.00 | \$3,240.00 | |
| E 603-41000-361 General Liability Ins | \$8,239.00 | \$10,500.00 | \$10,709.50 | \$11,030.00 | |
| E 603-41000-420 Depreciation | \$33,526.00 | \$33,500.00 | \$0.00 | \$35,500.00 | |
| E 603-41000-422 Management | \$42,849.96 | \$43,000.00 | \$42,849.96 | \$43,000.00 | |
| E 603-41000-611 Bond Interest | \$30,849.71 | \$29,035.00 | \$29,035.00 | \$27,152.00 | |
| E 603-41000-620 Fiscal Agent s Fees | \$431.25 | \$600.00 | \$431.25 | \$600.00 | |
| E 603-41000-720 Transfers Out | \$4,777.00 | \$4,800.00 | \$4,800.00 | \$2,983.00 | Reimb General Wages |
| Dept 41000 General Government | \$123,762.92 | \$124,610.00 | \$90,975.71 | \$123,530.00 | |
| Dept 48040 Maintenance | | | | | |
| E 603-48040-104 Shop Wages | \$584.20 | \$250.00 | \$443.81 | \$250.00 | |
| E 603-48040-121 PERA | \$42.33 | \$18.00 | \$32.18 | \$18.00 | |
| E 603-48040-122 FICA | \$35.69 | \$18.00 | \$27.49 | \$18.00 | |
| E 603-48040-125 Medicare Contributions | \$8.35 | \$4.00 | \$6.44 | \$4.00 | |
| E 603-48040-131 Employer Paid Health | \$102.74 | \$40.00 | \$89.66 | \$40.00 | |
| E 603-48040-210 Operating Supplies | \$2,698.76 | \$2,200.00 | \$2,344.93 | \$2,600.00 | |
| E 603-48040-225 Landscaping Materials | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 603-48040-321 Telephone | \$3,533.52 | \$3,300.00 | \$2,952.81 | \$3,900.00 | |
| E 603-48040-322 Postage | \$0.00 | \$100.00 | \$0.00 | \$100.00 | |
| E 603-48040-331 Travel Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| E 603-48040-381 Electric Utilities | \$15,575.90 | \$17,000.00 | \$16,228.28 | \$18,380.00 | |
| E 603-48040-382 Water/Sewer Utilities | \$2,776.84 | \$3,250.00 | \$2,454.88 | \$3,170.00 | |
| E 603-48040-383 Gas Utilities | \$6,733.87 | \$12,000.00 | \$7,195.21 | \$11,790.00 | |
| E 603-48040-384 Refuse/Garbage Disposal | \$2,587.73 | \$3,000.00 | \$2,300.72 | \$3,150.00 | |
| E 603-48040-401 Repairs/Maint Buildings | \$14,258.70 | \$7,000.00 | \$7,247.31 | \$6,000.00 | |
| E 603-48040-404 Repairs/Maint | \$2,824.92 | \$5,500.00 | \$3,372.59 | \$3,000.00 | |
| E 603-48040-841 Maintenance/Service | \$3,161.49 | \$4,000.00 | \$3,592.47 | \$4,570.00 | |
| E 603-48040-851 Cable | \$3,883.88 | \$4,450.00 | \$3,953.57 | \$4,900.00 | |
| Dept 48040 Maintenance | \$58,808.92 | \$62,130.00 | \$52,242.35 | \$61,890.00 | |
| Dept 48070 Property | | | | | |
| E 603-48070-440 Property Tax | \$0.00 | \$32,000.00 | \$32,358.00 | \$18,000.00 | |
| E 603-48070-612 Other Long-Term Oblig | -\$756.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 48070 Property | -\$756.00 | \$32,000.00 | \$32,358.00 | \$18,000.00 | |
| FUND 603 EVERGREEN PLACE | \$181,815.84 | \$218,740.00 | \$175,576.06 | \$203,420.00 | |
| FUND 604 CEMETERY | | | | | |

Dept 41000 General Government (GENERAL)

| | | | | |
|--|------------|------------|------------|------------|
| E 604-41000-102 Part-time Wages | \$2,351.25 | \$3,200.00 | \$3,510.00 | \$2,600.00 |
| E 604-41000-104 Shop Wages | \$554.64 | \$800.00 | \$831.90 | \$700.00 |
| E 604-41000-121 PERA | \$40.19 | \$40.00 | \$60.29 | \$51.00 |
| E 604-41000-122 FICA | \$180.07 | \$255.00 | \$268.73 | \$205.00 |
| E 604-41000-125 Medicare Contributions | \$42.12 | \$72.00 | \$62.84 | \$48.00 |
| E 604-41000-131 Employer Paid Health | \$24.96 | \$50.00 | \$118.81 | \$100.00 |
| E 604-41000-151 Worker s Comp Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| E 604-41000-201 Office Supplies | \$46.63 | \$200.00 | \$50.81 | \$75.00 |
| E 604-41000-212 Motor Fuels | \$1,270.72 | \$1,300.00 | \$1,495.04 | \$1,600.00 |
| E 604-41000-215 Shop/Operating Supplies | \$231.26 | \$400.00 | \$699.13 | \$500.00 |
| E 604-41000-225 Landscaping Materials | \$1,508.23 | \$3,000.00 | \$2,950.05 | \$800.00 |
| E 604-41000-255 Confections | \$408.16 | \$400.00 | \$356.50 | \$400.00 |
| E 604-41000-260 Bank Service Charges | \$0.94 | \$0.00 | \$3.72 | \$0.00 |
| E 604-41000-304 Legal Fees | \$0.00 | \$250.00 | \$0.00 | \$200.00 |
| E 604-41000-322 Postage | \$0.00 | \$50.00 | \$0.00 | \$0.00 |
| E 604-41000-340 Advertising | \$160.00 | \$50.00 | \$32.80 | \$75.00 |
| E 604-41000-382 Water/Sewer Utilities | \$181.09 | \$120.00 | \$84.68 | \$75.00 |
| E 604-41000-384 Refuse/Garbage Disposal | \$191.42 | \$420.00 | \$118.02 | \$100.00 |
| E 604-41000-401 Repairs/Maint Buildings | \$437.00 | \$300.00 | \$0.00 | \$1,000.00 |
| E 604-41000-402 Repairs/Maint Structures | \$62.66 | \$0.00 | \$0.00 | \$0.00 |
| E 604-41000-404 Repairs/Maint | \$2,246.20 | \$2,000.00 | \$2,389.20 | \$2,200.00 |
| E 604-41000-415 Contracted Services | \$1,435.00 | \$5,000.00 | \$5,062.39 | \$1,000.00 |
| E 604-41000-420 Depreciation | \$4,856.00 | \$4,900.00 | \$0.00 | \$4,900.00 |
| E 604-41000-433 Dues and Subscriptions | \$90.00 | \$225.00 | \$87.00 | \$100.00 |
| E 604-41000-439 Seminar Registration | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| E 604-41000-510 Capital Outlay | \$3,591.00 | \$0.00 | \$0.00 | \$0.00 |
| E 604-41000-705 Burial Openings | \$7,610.00 | \$5,400.00 | \$5,112.50 | \$5,000.00 |
| E 604-41000-711 L.P. Fuel | \$0.00 | \$100.00 | \$0.00 | \$100.00 |
| E 604-41000-720 Transfers Out | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Dept 41000 General Government

| | | | | |
|---------------------------------------|-------------|-------------|-------------|-------------|
| FUND 604 CEMETERY | \$27,519.54 | \$28,532.00 | \$23,294.41 | \$21,829.00 |
| FUND 871 DEPUTY REGISTRAR FUND | \$27,519.54 | \$28,532.00 | \$23,294.41 | \$21,829.00 |

Dept 41000 General Government (GENERAL)

| | | | | |
|---|--------------|--------------|--------------|----------------|
| E 871-41000-102 Part-time Wages | \$41,234.68 | \$41,018.00 | \$39,459.67 | \$41,829.00 |
| E 871-41000-121 PERA | \$2,974.41 | \$2,974.00 | \$2,859.50 | \$3,033.00 |
| E 871-41000-122 FICA | \$2,403.28 | \$2,544.00 | \$2,384.41 | \$2,594.00 |
| E 871-41000-125 Medicare Contributions | \$562.09 | \$595.00 | \$557.66 | \$607.00 |
| E 871-41000-131 Employer Paid Health | \$11,209.80 | \$12,150.00 | \$11,631.48 | \$14,982.00 |
| E 871-41000-151 Worker s Comp Insurance | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| E 871-41000-201 Office Supplies | \$560.68 | \$650.00 | \$471.31 | \$550.00 |
| E 871-41000-207 Computer Supplies | \$0.00 | \$75.00 | \$0.00 | \$75.00 |
| E 871-41000-260 Bank Service Charges | \$86.00 | \$10.00 | \$75.39 | \$10.00 |
| E 871-41000-314 Insufficient Checks Write | \$164.00 | \$100.00 | \$153.00 | \$100.00 |
| E 871-41000-315 Collection Fees | \$0.00 | \$20.00 | \$0.00 | \$20.00 |
| E 871-41000-321 Telephone | \$466.23 | \$500.00 | \$433.61 | \$560.00 |
| E 871-41000-322 Postage | \$536.82 | \$250.00 | \$91.95 | \$250.00 |
| E 871-41000-331 Travel Expenses | \$15.54 | \$100.00 | \$91.93 | \$25.00 |
| E 871-41000-340 Advertising | \$0.00 | \$50.00 | \$0.00 | \$50.00 |
| E 871-41000-381 Electric Utilities | \$762.24 | \$800.00 | \$667.08 | \$700.00 |
| E 871-41000-383 Gas Utilities | \$340.36 | \$600.00 | \$399.83 | \$720.00 |
| E 871-41000-433 Dues and Subscriptions | \$92.00 | \$100.00 | \$92.00 | \$100.00 |
| E 871-41000-495 State Agency Payments | \$902,864.55 | \$860,000.00 | \$503,662.92 | \$1,007,000.00 |
| E 871-41000-496 DNR Agency Payments | \$26,659.67 | \$26,000.00 | \$17,134.50 | \$34,000.00 |

| | | | | | |
|---|-----------------|----------------|----------------|----------------|-------|
| E 871-41000-510 Capital Outlay | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Dept 41000 General Government | \$990,932.35 | \$948,536.00 | \$580,166.24 | \$1,107,205.00 | <hr/> |
| FUND 871 DEPUTY REGISTRAR FUND | \$990,932.35 | \$948,536.00 | \$580,166.24 | \$1,107,205.00 | |
| FUND 998 GASB CONV FUND - EDA | | | | | |
| Dept 46500 Economic Develop mt (GENERAL) | | | | | |
| E 998-46500-100 Wages and Salaries | \$174.60 | \$0.00 | \$0.00 | \$0.00 | <hr/> |
| Dept 46500 Economic Develop mt | \$174.60 | \$0.00 | \$0.00 | \$0.00 | |
| FUND 998 GASB CONV FUND - EDA | \$174.60 | \$0.00 | \$0.00 | \$0.00 | |
| | \$12,198,905.96 | \$5,603,890.00 | \$5,033,590.17 | \$5,561,500.00 | |

**CITY OF PINE ISLAND
GOODHUE COUNTY/OLMSTED COUNTY
STATE OF MINNESOTA**

RESOLUTION 13-029

**BEING A RESOLUTION APPROVING THE ISSUANCE OF CITY
SOLID WASTE LICENSES FOR THE YEAR OF 2014**

**WHEREAS: THE CITY COUNCIL ANNUALLY APPROVES SOLID
WASTE HAULER LICENSES FOR BUSINESSES IN THE CITY OF
PINE ISLAND, AND**

**WHEREAS: THE ATTACHED LIST OF BUSINESSES HAS MADE
APPLICATION FOR CITY SOLID WASTE HAULER LICENSES.**

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PINE ISLAND MINNESOTA: THAT THE ATTACHED
LIST OF SOLID WASTE HAULER LICENSE APPLICATIONS IS
APPROVED.**

ADOPTED THIS 17TH DAY OF DECEMBER 2013

ROD STEELE, MAYOR

JONATHAN EICKHOFF, CITY CLERK

MOTION:

SECOND:

AYE

NAY



City of Pine Island
 250 South Main, PO Box 1000, Pine Island, MN 55963
 Phone 507-356-4591 – Fax 507-356-8230

APPLICATION FOR SOLID WASTE COLLECTION LICENSE

A. Name and Address of Applicant:

Advanced Disposal
PO Box 9273
Rochester, MN 55903

B. Name of Contact Person or General Manager of Your Company.

Mike Moore
 Telephone 507-424-4119

C. Description of Kinds of Refuse Service to be provided.

curbside recycling
front load
Roll-off

D. Description of Kinds of Recycling Service to be Provided.

curbside
front load containers

E. How Many Years of Experience Does Your Firm Have in the Solid Waste Collection Business? 19 years

F. Will Refuse Be Taken to a Licensed Facility? yes IF so which facility olmsted

G. How Will Recyclables Be Handled? pick up at the curb or from a frontload container

H. Number of Vehicles to be used in Solid Waste and Recycling Collection, Specify Model And Type.

one- frontload mack mrg885 commercial
two- automated side load
Resi trash mack LUG13
Resi Recycle mack MP7-325m

I. Will Vehicles be subjected to D.O.T. Inspections? yes

J. Current and Proposed Charges:

1. Residential: Once a week pick-up and Receptacles are defined in the ordinance.

| Size of Container | Current Once/Week | Proposed Once/Week | Each Additional |
|-------------------|-------------------|--------------------|-----------------|
| 1 1/2 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 2 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 3 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 4 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 6 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 8 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 12 cu. yard | \$ _____ | \$ _____ | \$ _____ |

See attached letter

2. Commercial:

| Size of Container | Current Once/Week | Proposed Once/Week | Each Additional |
|-------------------|-------------------|--------------------|-----------------|
| 1 1/2 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 2 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 3 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 4 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 6 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 8 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 12 cu. yard | \$ _____ | \$ _____ | \$ _____ |

FIRM NAME Advanced Disposal
SIGNATURE [Signature]
(Of Authorized Individual)
DATE 11/6/2013

- LICENSE IS EFFECTIVE FOR A PERIOD OF ONE CALENDAR YEAR.
- HAULERS ARE REQUIRED TO ABIDE BY ALL TERMS OF SECTION 6.34 PINE ISLAND CITY CODE OF ORDINANCES.
- LICENSEE'S AUTHORITY AND PRIVILEGE TO CONDUCT THEIR BUSINESS WITHIN CITY LIMITS EXPIRES AT THE LAST DAY OF EFFECTIVE LICENSE YEAR (DECEMBER 31ST) UNLESS RENEWED IN WRITING BY CITY COUNCIL.



City of Pine Island
 250 South Main, PO Box 1000, Pine Island, MN 55963
 Phone 507-356-4591 – Fax 507-356-8230

APPLICATION FOR SOLID WASTE COLLECTION LICENSE

A. Name and Address of Applicant:

Waste Management of Rochester
 6670 11th Ave SW
 Rochester, MN 55902

B. Name of Contact Person or General Manager of Your Company.

Terry Brady
 Telephone 507-513-6940

C. Description of Kinds of Refuse Service to be provided.

commercial service for businesses provided in dumpsters
 Residential service provided in carted service on Tuesdays
 Roll off services in roll off boxes upon customer request

D. Description of Kinds of Recycling Service to be Provided.

commercial dumpster provided one time per week
 carted residential service every other week
 Roll off upon a customer request

E. How Many Years of Experience Does Your Firm Have in the Solid Waste Collection Business? 30+

F. Will Refuse Be Taken to a Licensed Facility? IF so which facility

Goodhue - Rochester WM Transfer Station
 Olmsted - DWEF

G. How Will Recyclables Be Handled? Dumped at Rochester Transfer Station

H. Number of Vehicles to be used in Solid Waste and Recycling Collection, Specify Model And Type.

7 vehicles, mack and ford roll off, mack and autocar
 commercial frontload, Residential 1 ASL is freightliner and autocar.

I. Will Vehicles be subjected to D.O.T. Inspections? Yes

J. Current and Proposed Charges:

1. Residential: Once a week pick-up and Receptacles are defined in the ordinance.

| Size of Container | Current Once/Week | Proposed Once/Week | Each Additional |
|--------------------------------------|---------------------|---------------------|-------------------------|
| 33 gal 1 1/2 cu. yard | \$ 18.00 | \$ 18.54 | See attached |
| 64 gal 2 cu. yard | \$ 20.00 | \$ 20.60 | See attached |
| 96 gal 3 cu. yard | \$ 22.00 | \$ 22.66 | See attached |
| 4 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 6 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 8 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 12 cu. yard | \$ _____ | \$ _____ | \$ _____ |

2. Commercial:

| Size of Container | Current Once/Week | Proposed Once/Week | Each Additional |
|-------------------|-------------------|--------------------|-----------------|
| 1 1/2 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 2 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 3 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 4 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 6 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 8 cu. yard | \$ _____ | \$ _____ | \$ _____ |
| 12 cu. yard | \$ _____ | \$ _____ | \$ _____ |

See attached Schedule

FIRM NAME Waste Management
SIGNATURE [Signature]
(Of Authorized Individual)
DATE 10-31-13

- LICENSE IS EFFECTIVE FOR A PERIOD OF ONE CALENDAR YEAR.
- HAULERS ARE REQUIRED TO ABIDE BY ALL TERMS OF SECTION 6.34 PINE ISLAND CITY CODE OF ORDINANCES.
- LICENSEE'S AUTHORITY AND PRIVILEGE TO CONDUCT THEIR BUSINESS WITHIN CITY LIMITS EXPIRES AT THE LAST DAY OF EFFECTIVE LICENSE YEAR (DECEMBER 31st) UNLESS RENEWED IN WRITING BY CITY COUNCIL.



CERTIFICATE OF LIABILITY INSURANCE

1/1/2014

DATE (MM/DD/YYYY)
12/12/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | |
|--------------------|--|--|----------------|-------|
| PRODUCER | LOCKTON COMPANIES, LLC 5847 SAN FELIPE, SUITE 320 HOUSTON TX 77057 866-260-3538 | CONTACT NAME: | | |
| | | PHONE (A/C, No, Ext): | FAX (A/C, No): | |
| E-MAIL ADDRESS: | | INSURER(S) AFFORDING COVERAGE | | |
| | | NAIC # | | |
| INSURED 1300299 | WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED, RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT OF ROCHESTER 6670 11TH AVENUE SOUTHWEST ROCHESTER MN 55902 | INSURER A: ACE American Insurance Company | | 22667 |
| | | INSURER B: Indemnity Insurance Co of North America | | 43575 |
| | | INSURER C: ACE Property & Casualty Insurance Co | | 20699 |
| | | INSURER D: | | |
| | | INSURER E: | | |
| | | INSURER F: | | |

COVERAGES MNROCHES CERTIFICATE NUMBER: 3498745 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|-------------|---|-----------|----------|--|----------------------------------|----------------------------------|---|---------------|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG 00011207 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC | Y | Y | HDO G27015189 | 1/1/2013 | 1/1/2014 | EACH OCCURRENCE | \$ 5,000,000 |
| | | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 5,000,000 |
| | | | | | | | MED EXP (Any one person) | \$ XXXXXXXX |
| | | | | | | | PERSONAL & ADV INJURY | \$ 5,000,000 |
| | | | | | | | GENERAL AGGREGATE | \$ 6,000,000 |
| | | | | | | | PRODUCTS - COM/OP AGG | \$ 6,000,000 |
| | | | | | | | | \$ |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | Y | Y | MMT H08712293 | 1/1/2013 | 1/1/2014 | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000,000 |
| | | | | | | | BODILY INJURY (Per person) | \$ XXXXXXXX |
| | | | | | | | BODILY INJURY (Per accident) | \$ XXXXXXXX |
| | | | | | | | PROPERTY DAMAGE (Per accident) | \$ XXXXXXXX |
| | | | | | | | | \$ XXXXXXXX |
| C | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED RETENTION \$ | Y | Y | XOO G27048201 | 1/1/2013 | 1/1/2014 | EACH OCCURRENCE | \$ 15,000,000 |
| | | | | | | | AGGREGATE | \$ 15,000,000 |
| | | | | | | | | \$ XXXXXXXX |
| B A A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N N | N/A | WLR C47128249 (AOS) WLR C47128250 (CA & MA) SCF C47128262 (WI) | 1/1/2013 1/1/2013 1/1/2013 | 1/1/2014 1/1/2014 1/1/2014 | <input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER | |
| | | | | | | | E.L. EACH ACCIDENT | \$ 3,000,000 |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ 3,000,000 |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ 3,000,000 |
| A | EXCESS AUTO LIABILITY | Y | Y | XTR H0871230A | 1/1/2013 | 1/1/2014 | COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT) | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER**CANCELLATION**

3498745

CITY OF PINE ISLAND
250 SOUTH MAIN STREET
PINE ISLAND MN 55963

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



106 2nd St SW · Box 727 · Pine Island, MN 55963 · Phone: (507) 356-8103 · Fax: (507) 356-6439
Email: pieda@bevcomm.net · Website: www.pineislandeda.org

December 11, 2013

Pine Island City Council
250 S Main, PO Box 1000
Pine Island, MN 55963

Re: Request to serve wine and beer at the historic cheese factory building June 7, 2013

Dear Mayor and Council Members,

The Pine Island Image Committee is submitting this letter requesting permission to serve wine and beer at a special event in the historic Cheese Factory building on Saturday, June 7, 2014. Image Committee members have been working with Cheese Fest Committee members and Pine Island business owners to plan an exciting new event for the 2014 Cheese Festival. These local organizations and businesses are working together to host a one-day 'Artisan Cheese, Wine, & Beer Market' in the historic Cheese Factory building.

Image Committee members have been in contact with several artisan cheese makers from Minnesota and Wisconsin who have expressed an interest in participating in the event. Tickets will be sold to the general public for 'food only' or for 'food, wine, and beer' tasting. Jen Richards and Jeremy Olson, owners of the Rainbow Café, have agreed to oversee the wine and beer tasting activities through their vendors and to ensure the required liquor license is secured for the event. The amount of alcohol samples served to individuals will be controlled by a punch card system.

Letters asking artisan cheese makers to "save the date" need to be sent out in December. Prior to doing so, we are requesting permission from the Council to host this event and serve alcohol in the Cheese Factory Building. We believe the Artisan Cheese, Wine, & Beer Market will bring new folks to the Cheese Festival because it reaches a different interest group and that it will provide Pine Island an opportunity to highlight its history. The Image Committee hopes to capitalize upon new relationships with artisan cheese makers to re-build and promote Pine Island's rich cheese making heritage from the early to mid 1900's. We appreciate your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Karen Doll".

Karen Doll
Pine Island Image Committee Coordinator

EMPLOYMENT AGREEMENT AND CONTRACT

THIS AGREEMENT/CONTRACT is made and effective as of the 18th day of December, 2013, by and between the CITY OF PINE ISLAND, a Minnesota municipal corporation ("Employer"), and Jonathan Eickhoff ("Employee").

The parties agree to the following terms:

1. POSITION. Employer agrees to employ Employee as its City Clerk. Employee agrees to serve as City Clerk in accordance with state statutes and City ordinances and terms of this contract to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign.

2. SALARY. Employer shall pay Employee a salary of \$81,000.00 per year starting December 29th, 2013. Employer and Employee agree that a performance review will be conducted on the date of this contract one year anniversary and annually thereafter. The Employer agrees to consider an increase in compensation to the Employee dependent upon the results of the performance evaluation.

3. SENIORITY. For purposes of employment benefits such as sick leave, vacation leave, and the like, Employee will be entitled to all benefits he accumulated thus far and will continue to accrue as part of his employment.

4. PENSION PLAN. Employer shall contribute to PERA as required by State law for Employee and/or an alternate pension plan, if selected by Employee, authorized by State law.

5. SICK LEAVE. Employee shall accrue one day of sick leave per month.

6. VACATIONS. Employee shall receive 20 days of vacation leave annually. Employee is entitled to carry over up to 10 days of vacation leave into the next year.

7. PERSONAL LEAVE. At the beginning of each year, employee shall receive 3 days of personal leave. A personal day may be used for any purpose at the discretion of the Employee. Personal days do not carry over at year end.

8. HOLIDAYS. Employer shall provide Employee holiday leave as defined in the city personnel policies.

9. INSURANCE. Employer shall provide Employee with health and hospitalization insurance coverage, under the Employer's group plan, at Employer's expense. Employer will provide \$200 per month in additional compensation in lieu of family health insurance.

Employer shall provide Employee with dental insurance coverage, under the Employer's group plan, at Employer's expense.

Employer shall provide a group term life insurance policy providing \$20,000 of coverage for the Clerk payable to the Clerk's named beneficiary, at Employer's expense.

Employer shall provide long-term disability insurance coverage at Employer's expense.

10. DUES AND SUBSCRIPTIONS. Employer shall budget and pay the professional dues and subscriptions for Employee which are deemed reasonable and necessary for Employee's continued participation in national, regional, state, and local associations necessary and/or desirable for Employee's continued professional growth, education, and advancement.

11. PROFESSIONAL DEVELOPMENT. Employer shall budget and pay necessary and reasonable registration, travel, and subsistence expenses of Employee for professional and official travel, meetings, and occasions adequate to continue the professional development of Employee and to pursue necessary official and other committees thereof which Employee serves as a member. Employee shall use good judgment in his outside activities so he will not neglect his day to day duties.

12. CIVIC CLUB MEMBERSHIP. Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer, and at Employer's expense.

13. GENERAL EXPENSES. Employer shall reimburse Employee reasonable miscellaneous job related expenses such as mileage, lodging, and meals, which it is anticipated Employee will incur from time to time when provided appropriate documentation. Mileage will be calculated at the IRS rate in effect on the date of travel.

14. HOURS OF WORK. The number of duty days will be 260 days per calendar year. It is understood that the position of City Clerk requires attendance at evening meetings and occasionally at weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such additional expenditures of time. It is further understood that Employee may absent himself from the office to a reasonable extent in consideration of extraordinary time expenditures for evening and weekend meetings at other than normal working hours.

15. INDEMNIFICATION AND PROVISION OF COUNSEL. In the event that an action is brought or a claim is made against the Employee arising out of or in connection with the Employee's employment and the Employee is acting within the scope of employment or official duties, the Employer shall defend and indemnify to the extent permitted by law. Indemnification, as provided in this section, shall not apply in the case of malfeasance in office or willful or wanton neglect of duty, and the obligation of the Employer herein shall be subject to the limitations as provided in Minnesota Statutes, Chapter 466.

16. TERMINATION BENEFITS. The Employer may terminate this Agreement for "just cause" under any one of the following circumstances:

- i) Conviction of a felony or other crime which renders the Employee incapable of satisfactorily performing the duties of his position, or impairs the safe, efficient, or effective operations of the office of City Clerk.
- ii) Performance of any job-related acts that endanger the property or personal safety of himself or another person.
- iii) Violation of any lawful order of, or failure to obey any lawful direction made and given by, the Employer, where such violation or failure to obey amounts to an act of insubordination or a serious breach of proper discipline, or has resulted or

reasonably might be expected to result in a loss or injury to the employer or to the public.

- iv) Insubordination or disgraceful conduct while performing official duties.
- v) Use of, threatened use of, or attempted use of political influence in securing leaves of absence, transfers, or changes of the job, pay or nature of work.
- vi) Unreasonable amount of absence from duty without making suitable arrangements for the care of the employee's duties.

Termination for "just cause" shall be without severance pay and shall be effective upon the employee's receipt of notice of his termination. Accumulated vacation and sick time benefits will be paid at the current rate of pay.

The Employer may terminate this Agreement without "just cause," at any time, provided, however, that Employee shall receive, as and for severance pay, a lump sum payment of three (3) month's salary. Employee will receive accumulated vacation and sick time paid at current rate of pay. Employee will also continue to receive all life, health, disability, and dental coverage for three (3) months.

Employee may terminate this Agreement at any time upon sixty (60) days prior notice by tendering his written resignation to the Employer. Employee will cooperate with the Employer in effecting the transfer of his duties during the sixty (60) day notice period.

17. GENERAL CONDITIONS OF EMPLOYMENT. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his position with Employer, subject only to the provisions of this Agreement.

18. EFFECTIVE DATES OF AGREEMENT/CONTRACT: This agreement is in effect in whole and is fully binding from the date of signing through the end of business day on December 31st, 2015. The Employer shall deliver notice of intention not to renew the contract sixty (60) days prior to the expiration of the contract.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and Employee has signed this Agreement, in duplicate, the day and year first written above.

**EMPLOYER:
CITY OF PINE ISLAND**

**EMPLOYEE:
Jonathan Eickhoff**

BY: _____
Its Mayor on behalf of the City of Pine Island

Notary Public:

The foregoing instrument was acknowledged before me this _____ day of _____, 2013, on behalf of the City of Pine Island a municipal corporation under the laws of Minnesota by Rod Steele its Mayor and Jonathan Eickhoff, Employee.

Notary Public

State of Minnesota

License Applicant Information

Under Minnesota law (M.S. 270.72), the agency issuing you this license is required to provide to the Minnesota Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices Act and the Federal Privacy Act of 1974, we must advise you that:

- This information may be used to deny the issuance, renewal or transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties, or interest
- The licensing agency will supply it only to the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service;
- Failing to supply this information may jeopardize or delay the issuance of your license or processing your renewal application.

Please fill in the following information and return this form along with your application to the agency issuing the license. Do not return this form to the Department of Revenue.

DANCE PERMIT

Name of license being applied for and license number

CITY OF PINE ISLAND, PINE ISLAND, MN 55963

Licensing Authority (name of city, county, or state agency issuing license)

June 6, 2014 8PM - Midnight

License renewal date

*Permit is for Friday night
of Cheese Fest June 6th
- Region Parking lot
- Band is Luke - Bob Texas
(Country Music)
- 8p till mid night*

Personal information:

REW Ashley Dawn

Applicant's last name

First name and initial

319 West Center St Pine Island MN 55963

Applicant's address

City

State

Zip Code

Business information (if applicable):

AMERICAN LEGION POST 184

Business name

108 FIRST AVENUE S.E. PINE ISLAND MN 55963

Business address

City

State

Zip Code

8291528

Minnesota tax identification number

41-0675205

Federal tax identification number

If a Minnesota tax identification number is not required, please explain on the reverse side of this form.

[Signature]

Signature

POST COMMANDER

Title

10 DEC 13

Date

**CITY OF PINE ISLAND
GOODHUE/OLMSTED COUNTIES
STATE OF MINNESOTA**

RESOLUTION 13-032

**BEING A RESOLUTION TO SECURE PROPERTY AND LIABILITY
COVERAGE AND TO NOT WAIVE THE STATUTORY TORT LIMITS**

WHEREAS, the city liability and property insurance policy expires on December 31, 2013, and

WHEREAS, Stevenson Insurance is the agent for the League of Minnesota Cities Insurance Trust who is the current carrier of the city's insurance, and

WHEREAS, the city desires to limit liability claims to the statutory tort limit,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PINE ISLAND, MINNESOTA:

The City hereby approves Stevenson Insurance as the city's agent for liability and property insurance and authorizes the agent to secure liability and property coverage. The City does not waive the statutory tort limits established by Minnesota Statute 466.04. The City Clerk is hereby authorized to sign any documents related to said coverage.

Adopted by the City Council of the City of Pine Island, this 17th day of December, 2013.

Rod Steele, Mayor

Jonathan Eickhoff, City Clerk

MOTION:

SECOND:

Ayes

Nay



LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

Cities and other League of Minnesota Cities Insurance Trust members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the city purchases the optional excess liability coverage.
- If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$1,500,000 for a single occurrence. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000, regardless of the number of claimants.
- If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

City of Pine Island accepts liability coverage limits of \$1,500,000 from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes Section 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes Section 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting 12/17/2013

Signature  Position _____



106 2nd St SW · Box 727 · Pine Island, MN 55963 · Phone: (507) 356-8103 · Fax: (507) 356-6439
Email: pieda@bevcomm.net · Website: www.pineislandmn.com

December 12, 2013

Pine Island City Council
250 S Main, PO Box 1000
Pine Island, MN 55963

Mayor and Council Members:

The EDA has reviewed prior guidelines for Channel 7 and has worked to update them in order to better serve the needs of the community and viewers. We believe the recommended revisions to the guidelines will provide a better understanding of the allowable uses for the public television channel.

The EDA Board of Directors recommends approval of revisions as shown on the next page. A copy of the existing guidelines are also provided.

Sincerely,

A handwritten signature in black ink that reads "Karen Doll". The signature is written in a cursive, flowing style.

Karen Doll
EDA Director

Channel 7 Guidelines

Public Service Announcement Channel *for* Pine Island & Oronoco, Minnesota

The purpose of Channel 7 announcements and programming is to inform the general public of special and community events sponsored by non-profit organizations and collective business groups in the Bevcomm viewing area.

General Guidelines

- There is no charge for announcements aired on Channel 7. They should be limited to 50 words or less due to space constraints.
- Non-profits and collective business groups may announce events and activities which do not promote individual on-going business activities or operations.
- Requests from outside the viewing area pertaining to Bevcomm viewers will be considered on a case by case basis for relevance to area viewers.
- Announcements can be aired informing the public of political meetings and/or debates but may not be used to promote individual candidates or viewpoints.
- Alcohol and tobacco will not be mentioned in announcements unless proceeds are designated for a special event and a specific non-profit purpose.
- Announcements will be displayed for a maximum of one month from date received.
- Requests for individual or personal announcements will not be aired.



Channel 8 Guidelines

Original Guidelines Adopted for Channel 8:

Elmer Brocker, Rick Keane and Abraham Algadi met at 9:00 AM, Thursday September 2nd to update the local public access channel(8) advertising guidelines.

The following contains proposed changes:

The purpose of the Community Events Channel is to promote community events, organizations, and to inform the public. It is meant to be free of charge to the public.

Guidelines:

- 1. Material submitted should be written out exactly as it would appear on the screen. Include start and completion dates.
- 2. This channel can not be used for promoting a political candidate's viewpoint, but may be used for informing the public of political meetings and/or debates.
- 3. This service is for area "not for profit" organizations. Informational items of interest to a broader geographic audience may be used as space allowed.
- 4. Ads for liquor and/or tobacco are not allowed.

May 12, 2010 –

The EDA Board recommends the following additions to Channel 8 guidelines/policies:

- Channel 8 ads should be displayed for a maximum of 30 days
- Events promoted on Channel 8 should occur within a 10-mile radius of the City; flexibility to promote events outside this area should be considered on a case-by-case basis, if space on Channel 8 allows
- Non-profit organizations are allowed to promote special events/activities for fundraising purposes, but not on-going business activities.
- Generic "thank you" announcements specifically to organizations/businesses/individuals are within policy guidelines.

Revised 5-12-10

**CITY OF PINE ISLAND
GOODHUE AND OLMSTED COUNTIES
STATE OF MINNESOTA**

RESOLUTION 13-030

**A RESOLUTION ENTERING INTO A LIMITED USE PERMIT
FOR NON-MOTORIZED RECREATIONAL TRAIL**

WHEREAS: THE CITY OF PINE ISLAND DESIRES TO CONSTRUCT, MAINTAIN, AND OPERATE A NON-MOTORIZED RECREATIONAL TRAIL IN THE AREA OF TRUNK HIGHWAY (T.H.) 52 AT EXIT 68, AND

WHEREAS: MINNESOTA STATUTES SECTION 161.434 PERMITS THE STATE OF MINNESOTA, THROUGH ITS COMMISSIONER OF TRANSPORTATION, MnDOT, TO GRANT LIMITED USE PERMITS ON T.H. RIGHT OF WAY.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND, MINNESOTA: THAT THE CITY ENTER INTO A PERMIT WITH THE COMMISSIONER OF TRANSPORTATION OF THE STATE OF MINNESOTA PROVIDING FOR THE LIMITED USE, UNDER THE TERMS AND CONDITIONS SET FORTH THEREIN, OF CERTAIN RIGHT OF WAY OF T.H. 52 WITHIN THE CITY.

THE LIMITED USE OF THE RIGHT OF WAY WILL BE FOR PURPOSE OF CONSTRUCTING, MAINTAINING, AND OPERATION WITHIN THE RIGHT OF WAY OF T.H. 52 AT THE LOCATION DESIGNATED AND SHOWN ON THE ATTACHED COPY OF THE T.H. 52 RIGHT OF WAY MAP.

THE MAYOR AND CITY CLERK ARE AUTHORIZED TO EXECUTE SAID PERMIT ON BEHALF OF THE CITY.

ADOPTED THIS 17th DAY OF DECEMBER, 2013.

ROD STEELE, MAYOR

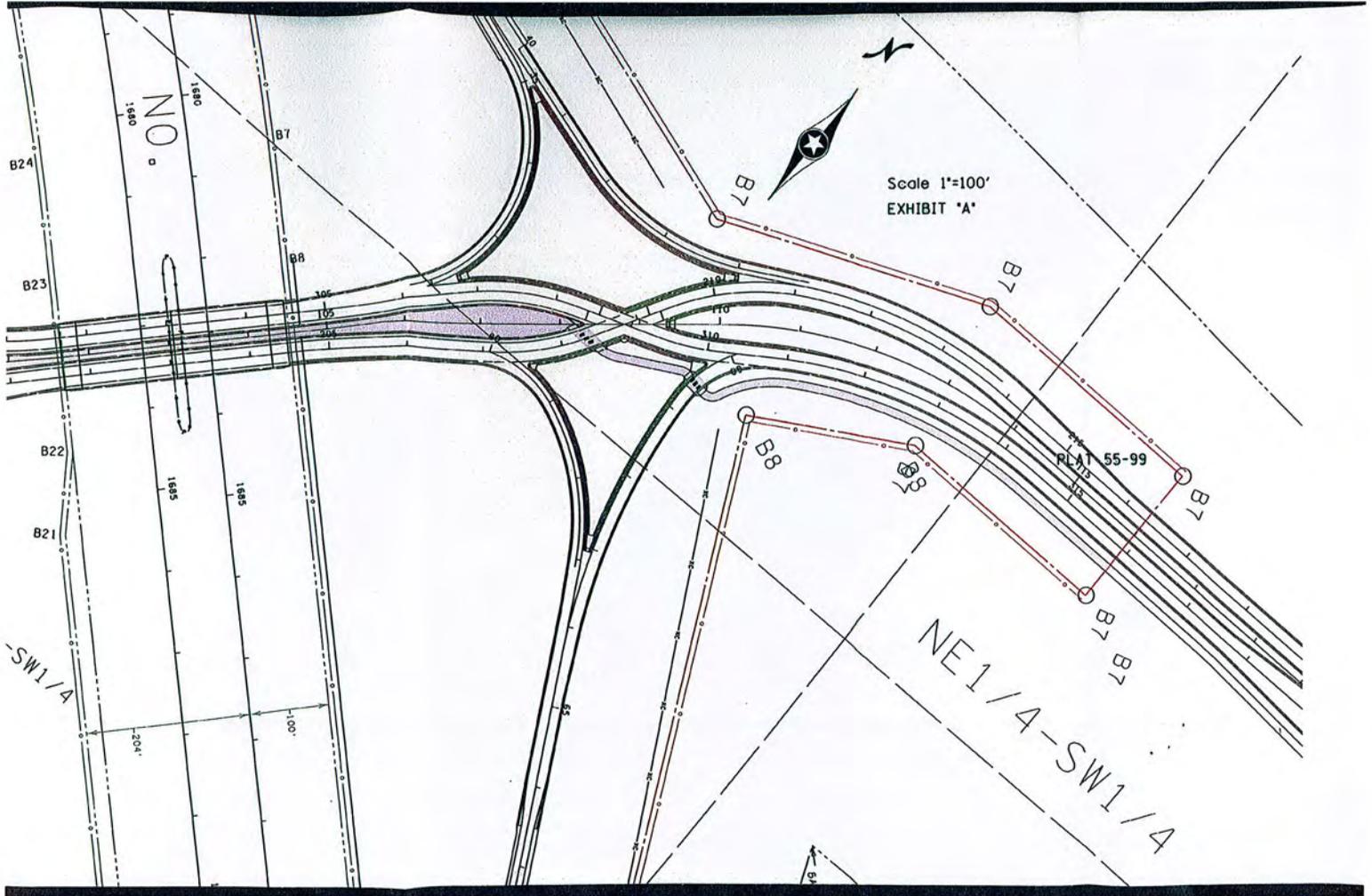
JONATHAN EICKHOFF, CITY CLERK

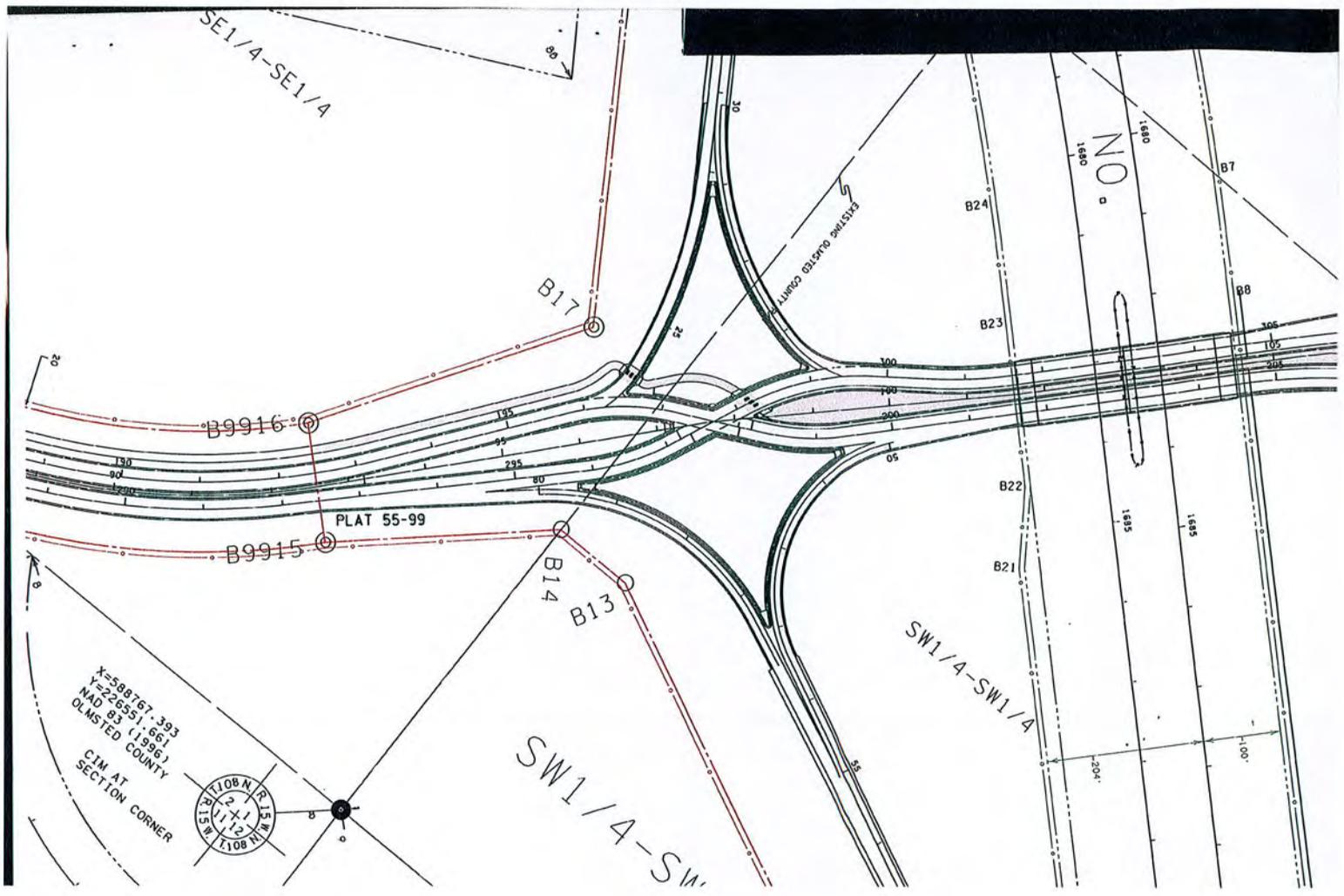
Motion by:

Second by:

Aye:

Nays:





**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION**

LIMITED USE PERMIT

C.S. 5508 (T.H. 52)
County of Olmsted
LUP # 5508-0031
Permittee: City of Pine Island
Terminates: 12/02/2023

In accordance with Minnesota Statutes Section 161.434, the State of Minnesota, through its Commissioner of Transportation, MnDOT, hereby grants a Limited Use Permit to City of Pine Island, Permittee, to use the area within the right of way of Trunk Highway No. 52 as shown in pink on Exhibit "A", (the Area) attached hereto and incorporated herein by reference. This permit is executed by the Permittee pursuant to resolution, a certified copy of which is attached hereto and incorporated herein.

Non-Motorized Recreational Trail

The Permittee's use of the Area is limited to only the constructing, maintaining and operating a non-motorized recreational trail (the Facility) and the use thereof may be further limited by 23 C.F.R. 652 also published as the Federal-Aid Policy Guide.

In addition, the following special provisions shall apply:

SPECIAL PROVISIONS

1. **TERM.** This permit will terminate at 11:59PM on 12/02/2023. This permit will not be renewed. This permit is also subject to cancellation and termination by the Minnesota Department of Transportation, with or without cause, by giving the Permittee 90 days written notice of such intent. Prior to termination, or within 90 days of the cancellation notice, the Facility shall be removed by the Permittee. The Permittee is required to return and restore the area to a condition satisfactory to the Minnesota Department of Transportation District Engineer. The removal of the Facility and the return and restoration of the Area shall be at no cost to the Minnesota Department of Transportation and at the sole expense of the Permittee. If Permittee desires to continue its use of the Area, the Permittee must reapply to the Minnesota Department of Transportation, at least 90 days prior to termination, for a new limited use permit.

After termination, any continued occupancy or use, under this permit, of the Area is not authorized. However, if such continued occupancy or use occurs, all provisions of this permit related to Permittee's liability or responsibility remain in effect. Permittee will pay MnDOT all costs and expenses, including attorney's fees, in any successful action brought by State of Minnesota to remove the facility and stop the continued occupancy or use.

2. **CONSTRUCTION.** The construction, maintenance, and supervision of the Facility shall be at no cost or expense to MnDOT.

Before construction of any kind, the plans for such construction shall be approved in writing by the Minnesota Department of Transportation, through the District Engineer. Approval from Minnesota Department of Transportation District Engineer shall be required for any changes from the approved plan.

The Permittee shall construct the Facility at the location shown in the attached Exhibit "A" subject to verification by the Minnesota Department of Transportation District Engineer that the construction geometrics and procedures result in a Facility that is compatible with the safe and efficient operation of the highway.

Upon completion of the construction of the Facility, the Permittee shall restore all disturbed slopes and ditches in such manner that drainage, erosion control and aesthetics are perpetuated.

The Permittee shall preserve and protect all utilities located on the lands covered by this permit at no expense to MnDOT and it shall be the responsibility of the Permittee to call the Gopher State One Call System at 1-800-252-1166 at least 48 hours prior to performing any excavation.

Any crossings of the Facility over the trunk highway shall be perpendicular to the centerline of the highway and shall provide and ensure reasonable and adequate stopping sight distance.

3. **MAINTENANCE.** Any and all maintenance of the Facility shall be provided by the Permittee at its sole cost and expense, including, but not limited to, plowing and removal of snow and installation and removal of regulatory signs. No signs shall be placed on any MnDOT or other governmental agency sign post within the Area. MnDOT will not mark obstacles for users on trunk highway right of way.
4. **USE.** Other than as identified and approved by MnDOT, no permanent structures or no advertising devices in any manner, form or size shall be allowed on the Area. No commercial activities shall be allowed to operate upon the Area.

Any use permitted by this permit shall remain subordinate to the right of the Minnesota Department of Transportation to use the property for highway and transportation purposes. This permit does not grant any interest whatsoever in land, nor does it establish a permanent park, recreation area or wildlife or waterfowl refuge Facility that would become subject to Section 4 (f)

of the Federal-Aid Highway Act of 1968, nor does this permit establish a Bikeway or Pedestrian way which would require replacement pursuant to Minnesota Statutes Section 160.264. No rights to relocation benefits are established by this permit.

This permit is non-exclusive and is granted subject to the rights of others, including, but not limited to public utilities which may occupy the Area.

5. **APPLICABLE LAWS.** This permit does not release the Permittee from any liability or obligation imposed by federal law, Minnesota Statutes, local ordinances, or other agency regulations relating thereto and any necessary permits relating thereto shall be applied for and obtained by the Permittee.
6. **CIVIL RIGHTS.** The Permittee, for itself, its successors, and assigns, agrees to abide by the provisions of Title VI Appendix C of the Civil Rights Act of 1964, which provides in part that no person in the United States, shall on the grounds of race, color, or national origin, be excluded from, or denied use of any Facility.
7. **SAFETY.** MnDOT shall retain the right to limit and/or restrict any activity, including the parking of vehicles and assemblage of Facility users, on the highway right of way over which this permit is granted, so as to maintain the safety of both the motoring public and Facility users.
8. **ASSIGNMENT.** No assignment of this permit is allowed.
9. **IN WRITING.** Except for those which are set forth in this permit, no representations, warranties, or agreements have been made by MnDOT or Permittee to one another with respect to this permit.
10. **ENVIRONMENTAL.** The Permittee shall not dispose of any materials regulated by any governmental or regulatory agency onto the ground, or into any body of water, or into any container on the State's right of way. In the event of spillage of regulated materials, the Permittee shall provide for cleanup of the spilled material and of materials contaminated by the spillage in accordance with all applicable federal, state and local laws and regulations, at the sole expense of the Permittee.
11. **MECHANIC'S LIENS.** The Permittee (for itself, its contractors, subcontractors, its materialmen, and all other persons acting for, through or under it or any of them), covenants that no laborers', mechanics', or materialmens' liens or other liens or claims of any kind whatsoever shall be filed or maintained by it or by any subcontractor, materialmen or other person or persons acting for, through or under it or any of them against the work and/or against said lands, for or on account of any work done or materials furnished by it or any of them under any agreement or any amendment or supplement thereto.

- 12 NOTICES. All notices which may be given, by either party to the other, will be deemed to have been fully given when served personally on MnDOT or Permittee or when made in writing addressed as follows: to Permittee at:

Mayor
Pine Island City Hall
250 Main St. S
Pine Island, MN 55963-1000

and to MnDOT at:

State of Minnesota
Department of Transportation
District 6 Right of Way
2900 - 48th St. NW, Box 6177
Rochester, MN 55901

The address to which notices are mailed may be changed by written notice given by either party to the other.

- 13 INDEMNITY. Permittee shall defend, indemnify, hold harmless and release the State of Minnesota, its Commissioner of Transportation and employees and its successors and assigns, from and against:

(a) all claims, demands, and causes of action for injury to or death of persons or loss of or damage to property (including Permittee's property) occurring on the Facility or connected with Permittee's use and occupancy of the Area, regardless of whether such injury, death, loss or damage is caused in part by the negligence of State of Minnesota or is deemed to be the responsibility of State of Minnesota because of its failure to supervise, inspect or control the operations of Permittee or otherwise discover or prevent actions or operations of Permittee giving rise to liability to any person.

(b) claims arising or resulting from the temporary or permanent termination of Facility user rights on any portion of highway right of way over which this permit is granted;

(c) claims resulting from temporary or permanent changes in drainage patterns resulting in flood damages;

(d) any laborers', mechanics', or materialmens' liens or other liens or claims of any kind whatsoever filed or maintained for or on account of any work done or materials furnished; and

(e) any damages, testing costs and clean-up costs arising from spillage of regulated materials attributable to the construction, maintenance or operation of the Facility.

MINNESOTA DEPARTMENT
OF TRANSPORTATION

RECOMMENDED FOR APPROVAL

By: _____
District Engineer

Date _____

APPROVED BY:

COMMISSIONER OF TRANSPORTATION

By: _____
Director, Office of Land Management

Date _____

CITY OF PINE ISLAND

By _____

Its _____

And _____

Its _____

The Commissioner of Transportation
by the execution of this permit
certifies that this permit is
necessary in the public interest
and that the use intended is for
public purposes.

AMENDMENT # 2 TO MnDOT COOPERATIVE AGREEMENT #96226.

This amendment is by and between the State of Minnesota, through its Commissioner of Transportation (“State”) and the City of Pine Island, a political subdivision of the state of Minnesota, acting through its City Council (“City”).

Recitals

1. The State and City entered into a Cooperative Agreement, identified as MnDOT Contract Number 96226 (“Original Agreement”), for the Elk Run Interchange Design-Build Project.
2. The advancement of the Elk Run Project was justified in part by the City’s pledge to meet certain job creation goals. If those job creation goals were not met in a certain timeline, the City agreed to repay a portion of the construction costs to the State.
3. Economic development in the Elk Run interchange area has lagged behind projections, and the City has passed resolutions (13-014 and 13-016) requesting that the State consider modifying some terms of the Original Agreement, including extending job creation area and deadlines, and making some other modifications concerning local roads and right-of-way.
4. The State and the City are willing to amend the Original Agreement as stated below.

Contract Amendment

In this Amendment deleted contract terms will be ~~struck out~~ and the added contract terms will be underlined.

REVISION 1. Article 1; Sub-Article 1.2 is amended as follows:

- 1.2 Expiration date:* This Agreement will expire on June 30, ~~2021~~ 2023, or when all obligations have been satisfactorily fulfilled, whichever occurs first, unless terminated earlier under Article 10. Satisfactory fulfillment includes final construction acceptance, transfer of fee title by the City to the State for Trunk Highway 52 right-of-way, release of temporary commissioner’s orders, and receipt of any reimbursement to the State from the City, as outlined in this Agreement, for unmet job goals.

REVISION 2. Article 2.2.2 is amended as follows:

2.2.2 The City agrees to track new jobs ~~at the BBP~~ and to meet the requirements set forth in Exhibit B and the supplement to Exhibit B labeled “Job Creation Plan and Assurances, October 10, 2013” concerning meeting or failing to meet the job creation goals. The document “Job Creation Plan and Assurances, October 10, 2013”, attached hereto, is incorporated into this Agreement and is hereinafter referred to as “job Creation Plan”. To the extent not inconsistent with Exhibit B, the Job Creation Plan supplements Exhibit B. Any provision of the Jobs Creation Plan that is inconsistent with a provision in Exhibit B amends and supersedes such provision in Exhibit B. The Jobs Creation Plan requires creation of 182 jobs (defined as 32 or more hours per week) paying at least the federal minimum wage. The new deadline for creation of the 182 jobs is December 31, 2022 (a date approximately nine years after substantial completion of the Elk Run Interchange). The Jobs Creation Plan provides for a wider geographic area for tracking job creation, consisting not only of the BBP, but development along frontage roads connecting to the Elk Run Interchange. The revised job creation area is shown on the attached aerial photo labeled “Job Creation Area” and is indicated by the red “cloud” lines on such attachment. At

the conclusion of Elk Run Interchange construction, the City is scheduled to receive excess right-of-way back from the State. The City agrees to hold 40 acres of such excess right-of-way in trust and escrow for the State until the City's compliance with job creation requirements is determined. The 40 acre area is that area within the yellow lines as shown on Exhibit B. If it is determined that the City met the job creation goals, the City will retain the 40 acres and no additional obligations will remain. If it is determined that the City did not meet the job creation goals then City must, at its option, promptly do one of the following: (1) sell the 40 acres in an arms-length open-market transaction and pay the proceeds to the State; or (2) have the 40 acres appraised by an appraiser acceptable to the State and make a payment to the State of the appraised value of the property. The property transaction described herein is the exclusive obligation if the City fails to meet job creation goals, and the City will not be required to fulfill any other obligation or make any other payment to the State.

REVISION 3. Article 2.3.3 is amended as follows:

2.3.3 The City and State anticipate that the right-of-way donated by the City will fully cover the City's share of the construction costs. All right-of-way valued above the City's share of the construction costs will be considered a gift from the City to the State, and the State will not be required to provide any additional construction or other benefit to the City. If the value of the donated right-of-way is determined to be less than the City's construction costs, the State waives and fully releases any right to demand payment of such shortage from the City ~~monetary compensation will be required as per section 3.2 of this agreement.~~

REVISION 4. Article 11 is added as follows:

11. Additional Terms

11.1 North Main Median Crossover: The State will remove the North Main median crossover at the State's own expense.

11.2 Southbound Exit Ramp – North Main St. at TH 52: The State will keep the exit ramp from southbound TH 52 to North Main Street open until such time as a future project for a northern Pine Island interchange is constructed, at which time the location of the ramp could change or the ramp could be closed.

11.3 Roundabout: the State will cooperate with the construction, by the City and at the City's cost, of a roundabout at Goodhue County Road 11 and TH 52, connecting back to the frontage road constructed as part of the Elk Run Project.

11.4 Northbound Exit Ramp – County Road 11: The State will use its best efforts to have the exit ramp from northbound TH 52 to Goodhue County Road 11 remain open even if a northern Pine Island interchange is constructed, however, the State reserves the right to close this ramp in the future if the State determines, at its sole discretion, that such closure is warranted by safety or operational concerns. The other three ramps at this location may be closed by the State, at its sole discretion, if a northern Pine Island interchange is constructed.

11.5 North Main St. At-Grade Access to TH 52: Access to southbound TH 52 at North Main Street will be limited to a gated access for use by emergency personnel only, or for general vehicular access during a flooding condition on County Road 11. The State will pay for and install the access gate(s). This gated access will be removed and general vehicular access permitted if the City pays for the construction of an acceleration lane.

The terms of the Original Contract are expressly reaffirmed and are incorporated by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in

full force and effect.

THE BALANCE OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.

**STATE ENCUMBRANCE
VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: N/A _____

Date: _____

SWIFT PO #: _____

DEPARTMENT OF TRANSPORTATION

By: _____
(With delegated authority)

Title: _____

Date: _____

CITY OF PINE ISLAND

The City certifies that the appropriate person(s) have executed the contract on behalf of the City as required by applicable resolutions, ordinances, or charter provisions.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With delegated authority)

Date: _____

MMD#: _____



City of Pine Island

250 S Main, PO Box 1000 • Pine Island, Minnesota 55963
Telephone: (507) 356-4591



Job Creation Plan and Assurances

October 10, 2013

This document is a response to MnDOT's request for the City of Pine Island's plan to meet the job creation goals outlined in the Cooperative Agreement for the Elk Run Interchange Design-Build Project, Contract Number 96226. The City fully intends to meet these goals through the implementation of the Job Creation Plan outlined below.

The City of Pine Island and the Pine Island Economic Development Authority (EDA) are committed to developing a strong and supportive business environment that creates a commercial climate which supports existing businesses in the community while at the same time fosters new growth and development. The City and EDA will work together to meet this objective with vision and strategies that encourage robust economic business development.

City's Job Creation Measurement Criteria

- 182 jobs (32+ hours per week) added to the labor force in the area surrounding the Elk Run Interchange, along the frontage road system constructed by MNDOT, and the frontage road to be constructed by the City of Pine Island at a wage equal or above federal minimum wage by December 31, 2022 (nine years from the end of MNDOT substantial completion of the Elk Run Interchange)

City's Assurance to MNDOT

- At the end of construction of the Elk Run Interchange and connecting frontage roads, the City will receive excess land back from MNDOT control. That land was donated to the City of Pine Island by Tower Investments and its subsidiaries for the interchange project and to allow flexibility in design.
- The City agrees to hold 40 acres of land until the 182 jobs described above are created.
- If 182 jobs are created at any time before December 31, 2022, the City obligation will be considered fulfilled and no additional obligations will remain.

City's Action Plan

The City and EDA are working to maximize the community's growth potential with focus on business development and job creation. City leaders recognize the tremendous development potential, opportunity, and value created with the construction of Elk Run Interchange and connecting service roads. The announcement of Destination Medical Center in Rochester, which will inject an additional \$5+ billion into the region's economy over the next 20 years, will surely enhance development along the Highway 52 corridor, Elk Run Development, and other areas of the community.

The City has a long-standing history of being progressive and supportive of business development. To that end, the City's Jobs Creation Plan will incorporate existing strategies and practices with new initiatives to achieve the job goals previously discussed.

CURRENT BUSINESS GROWTH STRATEGIES

- **Strategic Planning & Preparation** – the City has prepared for the robust business growth and development which is anticipated with Elk Run Development, the newly constructed Interchange, and the announcement of Destination Medical Center. To that end, updates and revisions were made to the City's Comprehensive Plan and Code in 2010-2011 which would ensure systems and mechanisms were in place for well planned future development and growth.
- **Business Incentives** – The City offers 4 revolving loan programs, TIF, tax abatement, deferred assessments, and JOBZ for qualifying projects.
- **Business Services** - the City is committed to financially supporting Pine Island's Economic Development Authority which employs a full-time economic development professional. This enables the City and EDA to provide prompt and professional services to businesses including:
 - Business planning for start-ups, acquisition, and expansion projects
 - Financial assistance –The Pine Island EDA operates 4 revolving loan programs which contain \$775,000 in assets to provide financing for qualified business projects. The EDA specializes in working with other financial institutions and lending resources to develop comprehensive financial packaging.
 - Technical assistance is provided to meet business needs with permitting, zoning and code requirements.
 - Site location support – The EDA facilitates this process by linking commercial property owners and prospective buyers.
- **Support for Existing Businesses** - the City and EDA understand that Pine Island's existing companies provide an important source for economic stability,

growth, and development. They strive to build and maintain strong working relationships and to identify ways to help the local companies be successful.

- **In Partnership** – The City and EDA are dedicated to working with and assisting existing and prospective developers to bring new projects and developments to this community.
- **Business and Community Advocacy** - The mission of the City and EDA include working to improve the quality of life enjoyed by Pine Island citizens with the belief that a balanced approach to growth and development in the areas of infrastructure, education, housing, recreational activities and amenities will help make Pine Island a better place to live, work, and own a business.

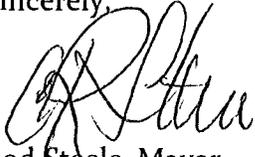
NEW BUSINESS GROWTH STRATEGIES

- **Partnering with MnDOT** - The City has committed to moving forward with construction of an estimated \$2.3 million frontage road and round-a-bout that will link Goodhue County 11 and Elk Run Interchanges. The City's portion of the frontage road and round-a-bout are scheduled to be completed by the fall of 2014. When finished, over 5 miles of improved property that offers highway exposure and access will be available along Highway 52 for commercial and industrial development.
- **Promotion of Development Opportunities** - Funds were appropriated by the EDA and a plan implemented in June of 2013 to develop a new website and other marketing materials which will promote the community's existing and new business development opportunities. The website will provide convenient access to information concerning shovel ready sites, commercial properties, business incentives, permit and codes, and key community contacts. The targeted completion date for the website and marketing materials is October 2013.
- **New Business Incentives** - The EDA is currently working to develop a customized Business Incentive Package that can be used as a recruiting tool to attract new businesses to the community.
- **Community-Wide Planning** - the City, EDA, School District, and 5 surrounding Townships have been meeting and working together for the past year to discuss short and long term needs and wants of the community. The group is engaging in a collective process that encompasses the perspective and needs of the entire greater Pine Island area. This holistic approach to planning has fostered positive working relationships that will enhance the area's ability to advance development.
- **Branding** - the Pine Island Image Committee is working on a plan to develop a brand that will create an identity intended to increase traffic and tourism to the City as well as bring attention and increased usage to the Douglas Trail.

- **Business Recruitment** - During the next 12 months, the EDA will work to strengthen the community's economic base through recruitment of businesses that will compliment the array of products and services already offered.

The City of Pine Island and the Pine Island Economic Development Authority would like to thank the staff at MnDOT for consideration of the items above.

Sincerely,



Rod Steele, Mayor

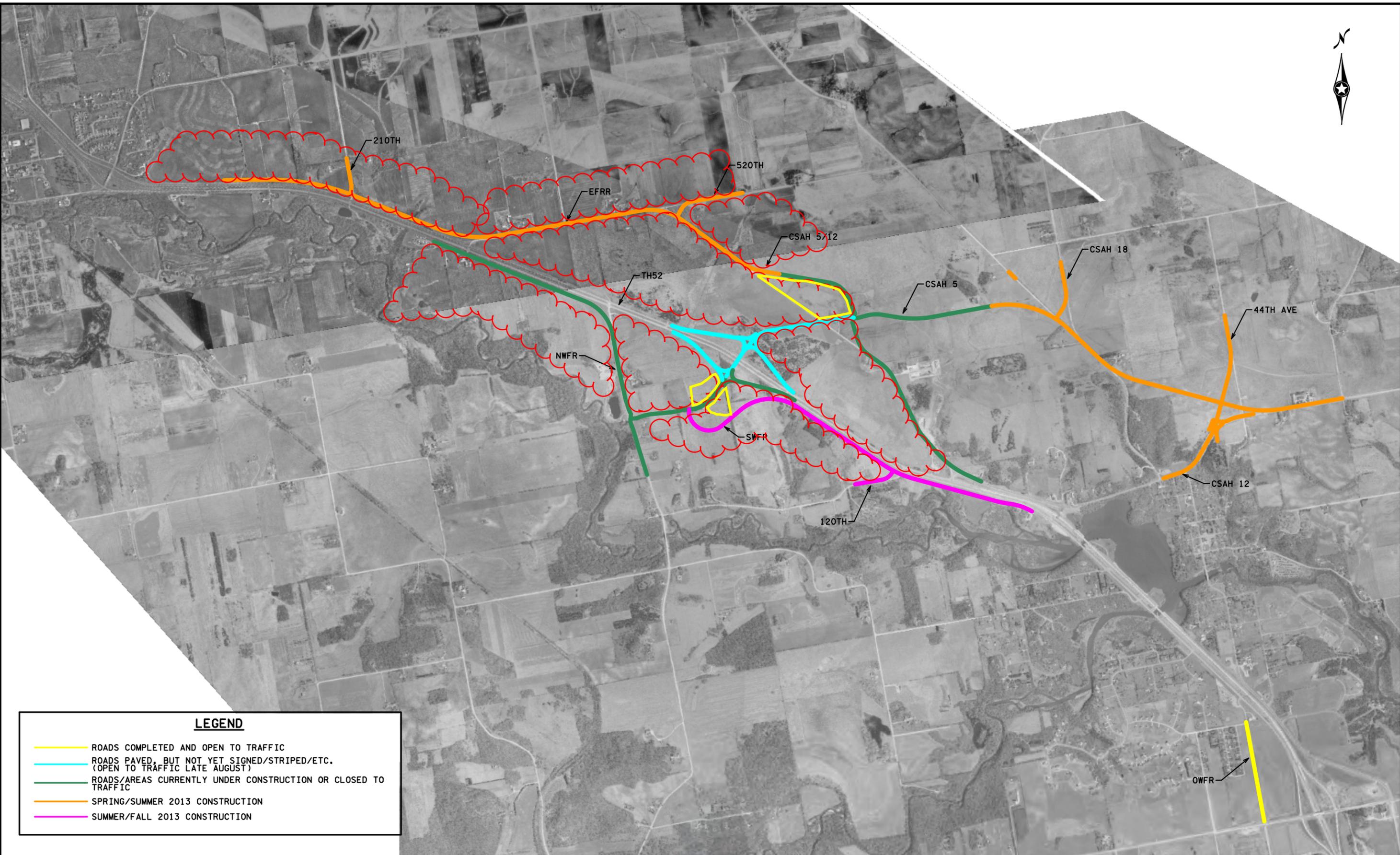


Jon Eickhoff, Finance Director



Karen Doll, EDA Director

DATE: 3/18/2013 TIME: 2:21:43 PM
 FILENAME: K:\n-r-z\ShaferContractingCo\4510000\hwy-brdg\hwy-pln-sht\TrafficControl\2013 Files\cd250548_toOverview.dgn



| LEGEND | |
|--------|--|
| | ROADS COMPLETED AND OPEN TO TRAFFIC |
| | ROADS PAVED, BUT NOT YET SIGNED/STRIPED/ETC. (OPEN TO TRAFFIC LATE AUGUST) |
| | ROADS/AREAS CURRENTLY UNDER CONSTRUCTION OR CLOSED TO TRAFFIC |
| | SPRING/SUMMER 2013 CONSTRUCTION |
| | SUMMER/FALL 2013 CONSTRUCTION |

| NO. | DATE | BY | DESCRIPTION OF REVISIONS |
|-----|------|----|--------------------------|
| | | | |
| | | | |
| | | | |

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: _____
 PRINTED NAME: _____
 DATE: _____ LIC. NO. _____

RELEASED FOR CONSTRUCTION

MN/DOT _____
 DATE: _____



ELK RUN INTERCHANGE
 DESIGN BUILD PROJECT
 S.P. 2505-48

Sheet No. _____ of _____ Sheets

**CITY OF PINE ISLAND
GOODHUE AND OLMSTED COUNTIES
STATE OF MINNESOTA**

RESOLUTION 13-031

**A RESOLUTION ENTERING INTO AGREEMENT WITH THE CITY OF
ROCHESTER TO USE A SHARE OF THE ROCHESTER SALES TAX**

**WHEREAS: UNDER MINNESOTA LAWS 2011, FIRST SPECIAL SESSION,
CHAPTER 7, ARTICLE 4, SECTIONS 5,6, AND 7, THE LEGISLATURE
EXTENDED THE CITY OF ROCHESTER'S LOCAL 0.5% SALES TAX IF
APPROVED BY THE VOTERS OF THE CITY OF ROCHESTER AT THE 2012
GENERAL ELECTION, AND**

**WHEREAS: ON NOVEMBER 6, 2012, THE CITIZENS OF ROCHESTER
APPROVED THE BALLOT QUESTION REQUIRED BY THE LAW ABOVE,
AND**

**WHEREAS: UNDER PROVISIONS CONTAINED IN MINNESOTA LAW 2011,
CHAPTER 7, ARTICLE 4, SECTION 5, THE CITY OF ROCHESTER IS
REQUIRED TO USE \$5,000,000 OF THE MONEY ALLOCATED TO
ECONOMIC DEVELOPMENT TO FUND GRANTS TO 17 NAMED CITIES, OF
WHICH THE CITY OF PINE ISLAND WAS REFERENCED, AND**

**WHEREAS: THE CITY OF ROCHESTER AND THE CITY OF PINE ISLAND
DESIRE TO SET FORTH PROVISIONS RELATING TO THE GRANTING AND
DISBURSEMENT OF SUCH MONIES.**

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PINE ISLAND, MINNESOTA: THAT THE CITY ENTER INTO A SALES TAX
DISTRIBUTION AGREEMENT WITH THE CITY OF ROCHESTER,
MINNESOTA, PROVIDING FOR THE GRANTING, DISTRIBUTION,
ACCOUNTING, USE, AND REPORTING OF SALES TAX MONIES.**

**THE MAYOR AND CITY CLERK ARE AUTHORIZED TO EXECUTE SAID
AGREEMENT ON BEHALF OF THE CITY.**

ADOPTED THIS 17th DAY OF DECEMBER, 2013.

ROD STEELE, MAYOR

JONATHAN EICKHOFF, CITY CLERK

Motion by:

Second by:

Aye:

Nays:

Sales Tax Distribution Agreement

THIS AGREEMENT shall be effective as of _____, 201__, and is between the City of Rochester, a Minnesota municipal corporation (hereinafter "Rochester"), and the City of Pine Island, a Minnesota municipal corporation (hereinafter "Pine Island").

RECITALS

A. Under the provisions contained in Minn. Laws 2011, First Special Session, chapter 7, article 4, sections 5, 6 and 7, the legislature extended Rochester's local .5% sales tax created by Laws 1998, chapter 389, article 8, section 43, subdivision 3, as amended by Laws 2005, First Special Session chapter 3, article 5, section 28, if approved by the voters of the City of Rochester at the 2012 general election.

B. On November 6, 2012, the citizens of Rochester approved the ballot question required by the Law referenced above, authorizing the extension of the City's sales tax.

C. Under the provisions contained in Minn. Laws 2011, chapter 7, article 4, section 5, attached as Exhibit A, the City is required to use \$5,000,000 of the money allocated to economic development to fund grants to 17 named cities for economic development projects.

D. Pine Island is one of the named cities entitled to receive economic development grants pursuant to the Law referenced above.

E. Pine Island's pro rata share of the \$5,000,000 based on the 2010 Federal Census data is \$_____. In the event that the Legislature amends the Rochester sales tax legislation in 2013 to add a city or cities, the pro rata share for each city approved for grants under the Rochester sales tax legislation will be adjusted accordingly by Rochester.

F. Rochester and Pine Island desire to set forth herein the provisions relating to the granting of such monies and the disbursement thereof to Pine Island.

IN CONSIDERATION of the grant described and other provisions in this Agreement, the parties to this Agreement agree as follows.

Section 1. Pursuant to the authority contained in the Laws identified above, Rochester shall provide the funding for the economic development grants to the named cities. Rochester shall distribute 50% of the amount identified in recital item E to Pine Island by July 31, 2013 and the remaining 50% by July 31, 2014.

Section 2. Upon receipt of the grant funds Pine Island shall deposit the funds in a separate economic development fund account for the purposes of monitoring the uses and expenditures of the grant funds. Pine Island shall maintain records of all expenditures from this account and shall make the same available as required by State law.

Section 3. Any project undertaken with grant funds shall comply with the statutes referenced above and with all other applicable laws, statutes, rules, ordinances and regulations as they currently exist or are as amended from time to time, issued by any federal, state or local political subdivision having jurisdiction over a project.

Section 4. The funding source for the grants to the named cities is tax exempt bonds issued by the City of Rochester. The proceeds of the tax exempt bond issue provided to Pine Island may only be used for capital costs directly related to an eligible economic development project. The term “capital cost” includes architectural, engineering, legal and similar project costs.

Section 5. Grant funds may not be used for operating cost expenditures of Pine Island, its Economic Development Authority, its Housing and Redevelopment Authority or any other entity, or for the operating cost of assisted businesses.

Section 6. If Pine Island has previously established an Economic Development Authority (“EDA”) or a Housing and Redevelopment Authority (“HRA”), or if it shall hereafter establish such an Authority, it may expend the economic development grant funds through the authority for any eligible capital cost for an economic development project authorized for the respective authority.

Section 7 Notwithstanding any provision herein to the contrary, the economic development grant funds may not be used to relocate a business from any other Minnesota city to the City of Pine Island without a resolution of approval from the city in which the business is then located.

Section 8. When determining an expenditure of economic development grant funds Pine Island should seek the advice of its legal counsel as to the legality of the proposed expenditure. Pine Island should review Minn. Stat. Sections 116J.993 and 116J.994 relative to authorized economic development programs and to ensure compliance with the requirements of the Minnesota Business Subsidy Law.

Section 9. Pine Island shall be liable for its own acts to the extent provided by law and shall hold Rochester, its officials, employees and agents harmless, and shall defend and indemnify the same, from any and all claims related to the improper handling or expenditure of economic development grant funds.

Section 10. Each year, until such time as all funds provided under this agreement are expended, Pine Island shall provide the City of Rochester with semiannual reports on a form prepared by Rochester detailing how the sales tax funds have been utilized for economic development projects. The reports shall include information on the source and use of the funds used for the economic development projects on a project by project basis, job creation data if applicable, and a summary of the benefits that have been achieved as a result of the project/s. One report shall be submitted before July 1 and the other before December 31 of each year.

Section 11. This agreement constitutes the final expression of the parties’ agreement, and the complete and exclusive statement of the terms agreed upon. This agreement supersedes all prior negotiations, understandings, agreements and representations. There are no oral or written understandings, agreements or representations not specified herein. Furthermore, no waiver,

consent, modification, or change of terms of this agreement shall bind either party unless in writing and signed by both parties.

Section 12. This agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

Section 13. The terms of this agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by the parties, or unless the State legislature takes an action that effectively modifies the terms of this agreement.

Section 14. The parties agree that if any term or provision of this contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be valid.

Dated this ___ day of _____, 201__.

Dated this ___ day of _____, 201__.

City of Rochester

City of Pine Island

By: _____
Its Mayor

By: _____
Its Mayor

Attest: _____
Its City Clerk

By: _____
Its City Clerk

Revised 1/3/13

CLAIMS

NOVEMBER 15, 2013 TO DECEMBER 12, 2013

| | | |
|--------------------------------------|----|------------|
| PAYROLL (3) | \$ | 37,188.68 |
| EFT SALES & PAYROLL TAXES | \$ | 23,027.64 |
| BILLS | \$ | 205,094.77 |
| TOTAL OPERATING EXPENSES | \$ | 265,311.09 |
| INVESTMENTS | \$ | 10,000.00 |
| DEBT SERVICES | \$ | 1,950.00 |
| STERLING STATE BANK | \$ | 33,540.87 |
| INTEREST ON DEBT | \$ | - |
| TIF, ANNEX TAX, NOTES | \$ | - |
| CAPITAL OUTLAY | \$ | 1,926.08 |
| PROJECT EXPENSES | \$ | 28,797.73 |
| TOTAL CLAIMS | \$ | 271,309.45 |

CITY OF PINE ISLAND
***Check Summary Register©**

November 2013 to December 2013

| Name | Check Date | Check Amt | |
|-------------------------------|---------------------------|------------|--|
| 10100 Pine Island Bank | | | |
| Paid Chk# 137626 | U.S. POSTMASTER | 11/18/2013 | \$236.21 10/14/13 to 11/12/13 W/S BILLS |
| Paid Chk# 137627 | ST JOSEPH EQUIPMENT, INC | 11/18/2013 | \$1,099.82 INVOICE RI58679 - FUEL TANK |
| Paid Chk# 137628 | JJ&M PROPERTY INVESTMENTS | 11/19/2013 | \$222.34 REFUND OVERPYMT WS BILL |
| Paid Chk# 137630 | POTTER, KRISTEN | 11/19/2013 | \$55.82 REFUND SECURITY DEPOSIT |
| Paid Chk# 137631 | PENNING, BRANDON | 11/19/2013 | \$53.99 REFUND SECURITY DEPOSIT |
| Paid Chk# 137632 | FORT DEARBORN LIFE INS CO | 11/19/2013 | \$74.56 LIFE PR 2013 23&24 |
| Paid Chk# 137633 | HOLIDAY INN EXPRESS | 11/19/2013 | \$318.15 CLASS DEC 3-5, 2013 |
| Paid Chk# 137634 | STERLING STATE BANK- | 11/19/2013 | \$16,682.31 PR TRANSFER PR2013-24 |
| Paid Chk# 137635 | SCHUMACHER EXCAVATING | 11/21/2013 | \$23,029.47 FINAL ESTIMATE |
| Paid Chk# 137636 | AXA EQUITABLE | 11/21/2013 | \$50.00 EE INVEST PR2013-23&24 |
| Paid Chk# 137637 | EICKHOFF, JONATHAN A | 11/22/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137644 | 5 STAR LIFE INSURANCE | 11/26/2013 | \$30.34 LEJCHER, OSTRUM |
| Paid Chk# 137645 | ADRIAN'S PARTS CITY | 11/26/2013 | \$428.67 FUEL FILTER |
| Paid Chk# 137646 | AMERICAN FAMILY LIFE | 11/26/2013 | \$276.64 PR2013-23&24 |
| Paid Chk# 137647 | ALLI ROLLOFF, INC | 11/26/2013 | \$1,123.36 NOV 2013 SERVICE |
| Paid Chk# 137648 | BAKER, BRYAN | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137649 | BOUND TREE MEDICAL, LLC | 11/26/2013 | \$205.98 HEAD IMMOBILIZER, BANDAGE |
| Paid Chk# 137650 | BROWN, MIKE | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137651 | CITY OF PINE ISLAND | 11/26/2013 | \$2,228.11 10/14/13 TO 11/12/13 W/S BILL |
| Paid Chk# 137652 | CLEMENTSON, PAUL | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137653 | CLOSNER, DOUG | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137654 | DEANS OUTDOOR SERVICE | 11/26/2013 | \$50.00 MOW AT PI SIGN ON 7/11/13 |
| Paid Chk# 137655 | DESSNER, KYLE | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137656 | DOLL, KAREN | 11/26/2013 | \$119.70 REIMBURSE LUNCH MEETING |
| Paid Chk# 137657 | EICKHOFF, D & H | 11/26/2013 | \$60.00 30 BALES |
| Paid Chk# 137658 | EICKHOFF, JONATHAN A | 11/26/2013 | \$28.25 MILEAGE 10/24 OLM CTY OFFICE & |
| Paid Chk# 137659 | FRIESE, SETH | 11/26/2013 | \$550.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137660 | GOODHUE COUNTY | 11/26/2013 | \$1,725.00 10/1/13 TO 11/1/13 |
| Paid Chk# 137661 | GOODHUE COUNTY | 11/26/2013 | \$700.00 STS 01.207.000.0000.5401 |
| Paid Chk# 137662 | GOODHUE ENVIRONMENTAL | 11/26/2013 | \$912.00 OCTOBER 2013 SERVICE |
| Paid Chk# 137663 | HEALTHPARTNERS | 11/26/2013 | \$8,200.40 PR2013-23&24 |
| Paid Chk# 137664 | JIMS TREE SERVICE | 11/26/2013 | \$125.00 CUT DOWN STUMP & GRIND OUT |
| Paid Chk# 137665 | JOBES, ALBERT J | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137666 | KLENNERT, TONY | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137667 | TROY KUBALL | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137668 | LEJCHER, ANDY | 11/26/2013 | \$225.12 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137669 | MATHISON, BRANDON L | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137670 | METCALF, AMANDA | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137671 | MILLER, CLINT | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137672 | MINNESOTA ENERGY | 11/26/2013 | \$2,939.90 SERVICES10-15-13 TO 11-14-13 |
| Paid Chk# 137673 | NORTH AMERICAN SALT CO | 11/26/2013 | \$3,806.32 BULK COARSE LA |
| Paid Chk# 137674 | OFFICE OF MN.IT SERVICES | 11/26/2013 | \$20.70 OCTOBER 2013 SERVICE |
| Paid Chk# 137675 | OSTRUM, GREG | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137676 | PITNEY BOWES INC | 11/26/2013 | \$33.14 POSTAGE LABELS |
| Paid Chk# 137677 | POCKLINGTON, ROBERT | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137678 | SATHER, BRANDON | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137679 | SCHAEFER, RYAN | 11/26/2013 | \$236.86 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137680 | SCHUMACHER ELEVATOR CO | 11/26/2013 | \$316.51 OG MAINT |
| Paid Chk# 137681 | SEMMCHRA | 11/26/2013 | \$12,824.42 FM 00167134 |
| Paid Chk# 137682 | STRANDE, JAY L | 11/26/2013 | \$500.00 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137683 | TRI-COUNTY VETERINARY | 11/26/2013 | \$34.00 CAT CAUGHT IN TRAP |
| Paid Chk# 137684 | VAN PAPER COMPANY | 11/26/2013 | \$258.83 1 TT, 2 ROLL TOWEL |
| Paid Chk# 137685 | VRIEZC, BRYAN & DAWN | 11/26/2013 | \$400.00 MADSEN GRAVE |
| Paid Chk# 137686 | WOODWARD ELECTRIC | 11/26/2013 | \$397.34 REPAIR CITY HALL SIDE DOOR LIG |
| Paid Chk# 137687 | XCEL ENERGY | 11/26/2013 | \$443.67 10/16/13 TO 11/14/13 |
| Paid Chk# 137688 | MADSEN, RAY | 11/27/2013 | \$150.00 REFUND ON CEMETERY LOT |
| Paid Chk# 137689 | STERLING STATE BANK- | 12/4/2013 | \$16,858.56 PR TRANSFER |
| Paid Chk# 137690 | MINNESOTA ENERGY | 12/4/2013 | \$317.91 10/14/13 TO 11/13/13 SERVICE |
| Paid Chk# 137691 | BEVCOMM | 12/4/2013 | \$2,163.74 DEC 2013 SERVICE |
| Paid Chk# 137692 | HAWK & SONS INC | 12/4/2013 | \$480.00 CRANE FOR COLUMBRIA |
| Paid Chk# 137693 | PINE ISLAND BANK | 12/5/2013 | \$10,000.00 TRANSFER TO EDA ACCOUNT |
| Paid Chk# 137694 | BEVCOMM | 12/9/2013 | \$89.33 TELEPHONE DEC 2013 |
| Paid Chk# 137695 | LOCKWOOD, KEVIN | 12/9/2013 | \$197.34 FIRE DEPT WATER REBATE PROGRAM |
| Paid Chk# 137696 | BERG'S TOWING | 12/10/2013 | \$0.00 |
| Paid Chk# 137697 | BECK'S AUTO REPAIR | 12/10/2013 | \$2,839.81 TRANSMISSION FOR 1998 GMC |
| Paid Chk# 137698 | ADRIAN'S PARTS CITY | 12/12/2013 | \$589.96 FIN CHG |
| Paid Chk# 137699 | AG PARTNERS COOP | 12/12/2013 | \$116.43 RUBBER FEED PAN, DOG FOOD |
| Paid Chk# 137700 | ARNOLDS SUPPLY | 12/12/2013 | \$256.39 disinfectant |
| Paid Chk# 137701 | BAHR ELECTRIC, INC | 12/12/2013 | \$1,213.37 REPAIR WELL #3 |
| Paid Chk# 137702 | BAKER & TAYLOR | 12/12/2013 | \$961.50 ADULT BOOKS |
| Paid Chk# 137703 | BLUETARP FINANCIAL, INC | 12/12/2013 | \$297.54 TITANIUM DRILL BIT, DUCT TAPE, |

| | | | | | |
|---------------------|--------|-----------------------------|------------|---------------------|--------------------------------|
| Paid Chk# | 137704 | BOUND TREE MEDICAL, LLC | 12/12/2013 | \$17.50 | OXYGEN NASAL CANNULA, MERET OM |
| Paid Chk# | 137705 | BOWMAN'S SAFE AND LOCK SHOP | 12/12/2013 | \$19.33 | KEYS - 8 |
| Paid Chk# | 137706 | BRUENING ROCK PRODUCTS, INC | 12/12/2013 | \$761.09 | AGGREGATE |
| Paid Chk# | 137707 | CENTER POINT PUBLISHING | 12/12/2013 | \$68.16 | LP CHGOICE TITLES |
| Paid Chk# | 137708 | CENTURYLINK | 12/12/2013 | \$24.33 | LONG DIST FAX |
| Paid Chk# | 137709 | CONSUMER REPORTS | 12/12/2013 | \$26.00 | 1 YEAR SUBSCRIPTION |
| Paid Chk# | 137710 | CROSTOWN AUTO INC | 12/12/2013 | \$32.06 | 1995 CHEV 10 |
| Paid Chk# | 137711 | CRYSTEEL TRUCK EQUIP | 12/12/2013 | \$115.85 | |
| Paid Chk# | 137712 | DAVID DROWN ASSOCIATES, INC | 12/12/2013 | \$1,950.00 | CONSULTING SERVICES 2012 YE FU |
| Paid Chk# | 137713 | DEMCO, INC. | 12/12/2013 | \$141.73 | LIBRARY SUPPLIES |
| Paid Chk# | 137714 | DMC PLUMBING & HEATING, INC | 12/12/2013 | \$403.53 | CHANGE PIPE AT TREATMENT PLANT |
| Paid Chk# | 137715 | E.O. JOHNSON CO INC | 12/12/2013 | \$71.00 | COPY MACHINE LEASE |
| Paid Chk# | 137716 | EICKHOFF, JONATHAN A | 12/12/2013 | \$206.23 | MEETING REIMBURSEMENT |
| Paid Chk# | 137717 | ERV'S SUPPLY OF PARTS, INC | 12/12/2013 | \$90.95 | |
| Paid Chk# | 137718 | FIRE SAFETY USA, INC | 12/12/2013 | \$292.50 | STREAMLIGHT, FACEPIECE |
| Paid Chk# | 137719 | FIRST SYSTEMS TECHNOLOGY, | 12/12/2013 | \$450.00 | FALL VERIFICATION INFLUENT FLO |
| Paid Chk# | 137720 | G & K SERVICES | 12/12/2013 | \$785.16 | UNIFORM SERVICE |
| Paid Chk# | 137721 | GAR'S REPAIR | 12/12/2013 | \$627.41 | PLOW TRUCKS |
| Paid Chk# | 137722 | GOODHUE CO TREASURER | 12/12/2013 | \$23,849.25 | DEC POLICING CONTRACT |
| Paid Chk# | 137723 | GOODHUE COUNTY ATTORNEY | 12/12/2013 | \$956.25 | PROSECUTIONS - DEC |
| Paid Chk# | 137724 | GOODHUE ENVIRONMENTAL | 12/12/2013 | \$912.00 | NOV 2013 SERVICE |
| Paid Chk# | 137725 | GOPHER STATE ONE-CALL INC. | 12/12/2013 | \$46.40 | NOV 2013 CALLS |
| Paid Chk# | 137726 | GREENWAY CO-OP | 12/12/2013 | \$3,637.55 | STS LUNCH |
| Paid Chk# | 137727 | HACH COMPANY | 12/12/2013 | \$206.53 | LAB TESTING FOR PHOS |
| Paid Chk# | 137728 | HARDWARE HANK | 12/12/2013 | \$498.28 | FASTENERS, DUCT TAPE, FLOATING |
| Paid Chk# | 137729 | HAWKINS, INC. | 12/12/2013 | \$6,305.25 | BLEACH |
| Paid Chk# | 137730 | INTERSTATE MOTOR TRUCKS, | 12/12/2013 | \$636.58 | |
| Paid Chk# | 137731 | ISLAND MARKET | 12/12/2013 | \$37.00 | SNOW PLOW MEETING |
| Paid Chk# | 137732 | K & M GLASS, INC. | 12/12/2013 | \$816.58 | THER,P IMOT W/WHITE GRIDS |
| Paid Chk# | 137733 | KENNEDY & GRAVEN | 12/12/2013 | \$4,370.83 | ROYAL COURT WATER SERVICE |
| Paid Chk# | 137734 | LAWSON PRODUCTS INC | 12/12/2013 | \$178.62 | SCREWS, NUTS |
| Paid Chk# | 137735 | M & M LAWN & LEISURE 2 | 12/12/2013 | \$438.51 | FOGGING OIL, CARBON CLEAN |
| Paid Chk# | 137736 | MID AMERICA BACKFLOW | 12/12/2013 | \$325.00 | BACKFLOW TEST - PLANT |
| Paid Chk# | 137737 | MN DEPARTMENT OF HEALTH | 12/12/2013 | \$2,186.00 | QUARTERLY CONNECTION FEE |
| Paid Chk# | 137738 | NATIONAL GEOGRAPHIC SOCIETY | 12/12/2013 | \$24.00 | 1 YEAR SUBSCRIPTION |
| Paid Chk# | 137739 | NEW YORK TIMES | 12/12/2013 | \$65.60 | SUBSCRIPTION THRU 12/28/13 |
| Paid Chk# | 137740 | NORTH AMERICAN SALT CO | 12/12/2013 | \$3,811.59 | BULK COARSE LA-HWY |
| Paid Chk# | 137741 | O'BRIEN BLADING, INC. | 12/12/2013 | \$525.00 | BLADE ROADS, MOW DITCH, SPREAD |
| Paid Chk# | 137742 | OLMSTED MEDICAL GROUP | 12/12/2013 | \$1,497.00 | FF PHYSICAL CASEY SATHER |
| Paid Chk# | 137743 | OLYMPIC FIRE PROTECTION | 12/12/2013 | \$150.00 | WET PIPE SPRINKLER SYS |
| Paid Chk# | 137744 | OUTSIDE MAGAZINE | 12/12/2013 | \$20.00 | 1 YEAR MAG SUBSCRIPTION |
| Paid Chk# | 137745 | PAGE'S WELDING | 12/12/2013 | \$11.12 | STEEL |
| Paid Chk# | 137746 | ROBERT C VOGEL | 12/12/2013 | \$1,650.00 | REVIEW DOWNTOWN PLAN, RESEARCH |
| Paid Chk# | 137747 | PINE HAVEN | 12/12/2013 | \$3,742.83 | EVERGREEN PLACE MANAGEMENT CON |
| Paid Chk# | 137748 | PINE ISLAND LUMBER | 12/12/2013 | \$1,186.10 | PLYWOOD |
| Paid Chk# | 137749 | PLUNKETT'S PEST CONTROL, | 12/12/2013 | \$89.76 | GEN PEST |
| Paid Chk# | 137750 | PRAXAIR DISTRIBUTION INC | 12/12/2013 | \$58.12 | MED HIGH PRESS |
| Paid Chk# | 137751 | QUILL CORPORATION | 12/12/2013 | \$8.97 | OFFICE SUPPLIES |
| Paid Chk# | 137752 | READERS DIGEST | 12/12/2013 | \$19.98 | 1 YEAR SUBSCRIPTION |
| Paid Chk# | 137753 | SCHMIDT-GOODMAN OFFICE | 12/12/2013 | \$95.25 | MMM TAPE |
| Paid Chk# | 137754 | SCHUMACHER ELEVATOR CO | 12/12/2013 | \$106.89 | ELEVATOR MONTJLY SERVICE |
| Paid Chk# | 137755 | SOUTHEASTERN LIBRARIES | 12/12/2013 | \$896.42 | NOV AUTOMATION FEES |
| Paid Chk# | 137756 | ST JOSEPH EQUIPMENT, INC | 12/12/2013 | \$158.15 | SPRING |
| Paid Chk# | 137757 | TRI-STATE BUSINESS MACHINES | 12/12/2013 | \$211.52 | COPIER MAINT |
| Paid Chk# | 137758 | UNIVERSAL TRUCK EQUIPMENT, | 12/12/2013 | \$1,472.97 | RETURNED PART INV 33134 |
| Paid Chk# | 137759 | USA BLUE BOOK | 12/12/2013 | \$156.49 | CIRCULAR CHART 7 DAY, BUFFER |
| Paid Chk# | 137760 | VERIZON WIRELESS | 12/12/2013 | \$299.69 | CELL PHONES, WIRELESS INTERNET |
| Paid Chk# | 137761 | JOHN VETTEL | 12/12/2013 | \$26.01 | CLOCK WINDING |
| Paid Chk# | 137762 | VIKING ELECTRIC SUPPLY | 12/12/2013 | \$7.30 | MINIBAY LAMP |
| Paid Chk# | 137763 | WHITEWATER WIRELESS, INC. | 12/12/2013 | \$306.04 | VHF ANTENNA KIT |
| Paid Chk# | 137764 | WIDSETH SMITH NOLTING & | 12/12/2013 | \$5,092.45 | 2012 NW ST RECONSTRUCTION |
| Paid Chk# | 137765 | XCEL ENERGY | 12/12/2013 | \$12,787.61 | SERVICE 10/16/13 TO 11/14/13 |
| Paid Chk# | 137766 | ZUMBROTA PUBLIC LIBRARY | 12/12/2013 | \$78.00 | DISC CLEANING |
| Total Checks | | | | \$211,093.13 | |

| Name | Check Date | Check Amt |
|------|------------|-----------|
|------|------------|-----------|

10100 Pine Island Bank

| | | | | | |
|---------------------|---------|-----------------------------|------------|--------------------|--------------|
| Paid Chk# | 002931E | MINNESOTA DEPT OF REVENUE | 11/19/2013 | \$1,160.14 | SWH |
| Paid Chk# | 002932E | INTERNAL REVENUE SERVICE | 11/19/2013 | \$6,214.91 | PR |
| Paid Chk# | 002933E | PUBLIC EMPLOYEES RETIREMENT | 11/19/2013 | \$3,056.47 | PERA |
| Paid Chk# | 002934E | HEALTH EQUITY | 11/25/2013 | \$32.45 | PR2013-19&20 |
| Paid Chk# | 002935E | HEALTH EQUITY | 11/25/2013 | \$1,558.40 | PR2013-23&24 |
| Paid Chk# | 002936E | INTERNAL REVENUE SERVICE | 11/27/2013 | \$604.38 | PR |
| Paid Chk# | 002937E | INTERNAL REVENUE SERVICE | 12/5/2013 | \$6,218.22 | PR2013-25 |
| Paid Chk# | 002938E | MINNESOTA DEPT OF REVENUE | 12/4/2013 | \$1,146.29 | PR |
| Paid Chk# | 002939E | PUBLIC EMPLOYEES RETIREMENT | 12/5/2013 | \$3,036.38 | PR |
| Total Checks | | | | \$23,027.64 | |

| | Name | Check Date | Check Amt |
|----------------------------------|-------------------------------|------------|-------------------|
| 10102 Sterling State Bank | | | |
| Paid Chk# | 137638 EICKHOFF, JONATHAN A | 11/26/2013 | \$923.50 |
| Paid Chk# | 137639 HITCHCOCK, JAMES L | 11/26/2013 | \$430.97 |
| Paid Chk# | 137640 CLEMENTSON, PAUL S | 11/26/2013 | \$600.27 |
| Paid Chk# | 137641 KLENNERT, ANTHONY | 11/26/2013 | \$692.62 |
| Paid Chk# | 137642 MILLER, CLINT K | 11/26/2013 | \$400.18 |
| Paid Chk# | 137643 OSTRUM, GREGORY WALTER | 11/26/2013 | \$600.27 |
| | Total Checks | | \$3,647.81 |

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|----------------------------------|----------------------------------|------------|--------------------|
| 10102 Sterling State Bank | | | |
| Paid Chk# | 504562 BECKER, LORI ANN | 11/20/2013 | \$244.81 |
| Paid Chk# | 504563 EICKHOFF, JONATHAN A | 11/20/2013 | \$1,867.72 |
| Paid Chk# | 504564 KETTNER, MARSHA LOUISE | 11/20/2013 | \$14.73 |
| Paid Chk# | 504565 KRUEGER, CAROL S | 11/20/2013 | \$872.04 |
| Paid Chk# | 504566 MILLER, JAYNE L | 11/20/2013 | \$207.94 |
| Paid Chk# | 504567 OELKERS, CYNTHIA JEAN | 11/20/2013 | \$1,159.37 |
| Paid Chk# | 504568 PRESCHER, JANICE M. | 11/20/2013 | \$986.74 |
| Paid Chk# | 504569 SCHREADER, LORRI L | 11/20/2013 | \$44.19 |
| Paid Chk# | 504570 STRANDE, JENNIFER A | 11/20/2013 | \$185.95 |
| Paid Chk# | 504571 HITCHCOCK, JAMES L | 11/20/2013 | \$1,274.50 |
| Paid Chk# | 504572 KING, WAYNE R. | 11/20/2013 | \$1,379.19 |
| Paid Chk# | 504573 MAXSON, KRAIG C. | 11/20/2013 | \$1,080.01 |
| Paid Chk# | 504574 OELKERS, STEVEN H | 11/20/2013 | \$1,363.98 |
| Paid Chk# | 504575 ROBERTSON, TODD Q | 11/20/2013 | \$1,001.72 |
| Paid Chk# | 504576 SWARTHOUT, MARK O. | 11/20/2013 | \$1,319.38 |
| Paid Chk# | 504577 BLANKENSHIP, CAROLYN ANN | 11/20/2013 | \$85.49 |
| Paid Chk# | 504578 DUNNE, ELSIE | 11/20/2013 | \$121.50 |
| Paid Chk# | 504579 HANSEN, MORGAN K | 11/20/2013 | \$1,123.59 |
| Paid Chk# | 504580 POCKLINGTON, STEPHANIE J. | 11/20/2013 | \$168.45 |
| Paid Chk# | 504581 SAND, JOAN ELIZABETH | 11/20/2013 | \$513.82 |
| Paid Chk# | 504582 SORUM, COLLEEN M. | 11/20/2013 | \$297.10 |
| Paid Chk# | 504583 STRANDE, JAY L | 11/20/2013 | \$106.56 |
| Paid Chk# | 504584 LOHRENZ, GALEN HARVEY | 11/20/2013 | \$74.81 |
| Paid Chk# | 504585 DOLL, KAREN K. | 11/20/2013 | \$1,188.72 |
| Paid Chk# | 504586 BECKER, LORI ANN | 12/4/2013 | \$176.75 |
| Paid Chk# | 504587 EICKHOFF, JONATHAN A | 12/4/2013 | \$1,867.72 |
| Paid Chk# | 504588 KRUEGER, CAROL S | 12/4/2013 | \$872.04 |
| Paid Chk# | 504589 MILLER, JAYNE L | 12/4/2013 | \$115.52 |
| Paid Chk# | 504590 OELKERS, CYNTHIA JEAN | 12/4/2013 | \$1,159.37 |
| Paid Chk# | 504591 PRESCHER, JANICE M. | 12/4/2013 | \$986.74 |
| Paid Chk# | 504592 SCHREADER, LORRI L | 12/4/2013 | \$29.46 |
| Paid Chk# | 504593 STRANDE, JENNIFER A | 12/4/2013 | \$127.03 |
| Paid Chk# | 504594 HITCHCOCK, JAMES L | 12/4/2013 | \$1,353.55 |
| Paid Chk# | 504595 KING, WAYNE R. | 12/4/2013 | \$1,255.27 |
| Paid Chk# | 504596 MAXSON, KRAIG C. | 12/4/2013 | \$1,004.36 |
| Paid Chk# | 504597 OELKERS, STEVEN H | 12/4/2013 | \$1,235.67 |
| Paid Chk# | 504598 ROBERTSON, TODD Q | 12/4/2013 | \$1,135.55 |
| Paid Chk# | 504599 SWARTHOUT, MARK O. | 12/4/2013 | \$1,190.76 |
| Paid Chk# | 504600 BLANKENSHIP, CAROLYN ANN | 12/4/2013 | \$155.05 |
| Paid Chk# | 504601 DUNNE, ELSIE | 12/4/2013 | \$149.94 |
| Paid Chk# | 504602 HANSEN, MORGAN K | 12/4/2013 | \$1,123.59 |
| Paid Chk# | 504603 POCKLINGTON, STEPHANIE J. | 12/4/2013 | \$27.48 |
| Paid Chk# | 504604 SAND, JOAN ELIZABETH | 12/4/2013 | \$495.20 |
| Paid Chk# | 504605 SORUM, COLLEEN M. | 12/4/2013 | \$302.96 |
| Paid Chk# | 504606 BATES, RANDALL J. | 12/4/2013 | \$138.52 |
| Paid Chk# | 504607 DISKERUD, ERIK WARREN | 12/4/2013 | \$138.52 |
| Paid Chk# | 504608 NOVAK, NICK J | 12/4/2013 | \$138.52 |
| Paid Chk# | 504609 STEELE, CHARLES RODNEY | 12/4/2013 | \$166.23 |
| Paid Chk# | 504610 STRANDE, JAY L | 12/4/2013 | \$106.56 |
| Paid Chk# | 504611 VETTEL, GERALD MICHEAL | 12/4/2013 | \$138.52 |
| Paid Chk# | 504612 LOHRENZ, GALEN HARVEY | 12/4/2013 | \$78.96 |
| Paid Chk# | 504613 DOLL, KAREN K. | 12/4/2013 | \$1,188.72 |
| | Total Checks | | \$33,540.87 |

CITY OF PINE ISLAND
Council Check List - Monthly

Period: 12

| Act | Act Code | Last Dim Descr | Search Name | CHECK # | Amount | Comments | Batch Name |
|------------------------------|-----------|-----------------------------|--------------------------------|---------|--------------|-------------------------------|--------------|
| Fund 101 GENERAL FUND | | | | | | | |
| Dept | | | | | | | |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$1.00 | NOTARY-DEAN FUCHS | 12-13 REC 4 |
| R | 101-35102 | Parking/Traffic Fines | MINNESOTA MANAGEMENT & BUDGET | | \$430.53 | GOODHUE COUNTY FINES 10- | 11-13 REC 5 |
| G | 101-21712 | Equitable Annuities Payable | | | -\$18.32 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-21708 | Cancer Insurance | | | -\$107.30 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-21704 | PERA Withholding Payable | | | -\$1,660.26 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-21705 | Medicare Payable | | | -\$392.80 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-21702 | State Withholding Payable | | | -\$664.30 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-21701 | Federal Withholding Payable | | | -\$1,420.70 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-10102 | Cash - Sterling State | | | -\$9,632.39 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-21713 | Dental Insurance | | | -\$81.90 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-21706 | Medical Ins Premium Payable | | | -\$2,409.00 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$1.00 | GAYLORD MAXSON-NOTARY | 12-13 REC 4 |
| G | 101-21708 | Cancer Insurance | | | -\$124.52 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 101-35102 | Parking/Traffic Fines | MINNESOTA MANAGEMENT & BUDGET | | \$59.66 | GOODHUE COUN TY FINES | 12-13 REC 3 |
| R | 101-36100 | Special Assessments | OLMSTED CO AUDITOR/TREASURER | | \$407.36 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 |
| R | 101-36102 | Penalties and Interest | OLMSTED CO AUDITOR/TREASURER | | \$204.32 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 |
| R | 101-31020 | Delinquent Taxes | OLMSTED CO AUDITOR/TREASURER | | \$1,784.95 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 |
| R | 101-31010 | Current Taxes | OLMSTED CO AUDITOR/TREASURER | | \$174,183.82 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$1.00 | MICHAEL GUENTHER-NOTARY | 12-13 REC 1 |
| G | 101-21705 | Medicare Payable | | | -\$114.58 | Labor Distribution PR2013-24F | PR2013-24F |
| G | 101-21703 | FICA Tax Payable | | | -\$489.80 | Labor Distribution PR2013-24F | PR2013-24F |
| G | 101-10102 | Cash - Sterling State | | | -\$3,647.81 | Labor Distribution PR2013-24F | PR2013-24F |
| G | 101-21720 | Health Savings Account | | | -\$50.00 | Labor Distribution PR2013-24 | PR2013-24 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | | \$240.00 | PINE ISLAND LIQUOR-2014 | 11-13 REC 13 |
| G | 101-21706 | Medical Ins Premium Payable | | | -\$2,109.72 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-21705 | Medicare Payable | | | -\$343.48 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-11500 | Accounts Receivable | | | \$9.21 | UB Receipt Serv Pen 14 AUTO | 12-2-6-13WS |
| G | 101-21704 | PERA Withholding Payable | | | -\$1,496.87 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-21703 | FICA Tax Payable | | | -\$1,468.82 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-21702 | State Withholding Payable | | | -\$602.34 | Labor Distribution PR2013-24 | PR2013-24 |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$1.00 | ALLAN PRESTEGARD-NOTARY | 11-13 REC 7 |
| G | 101-21701 | Federal Withholding Payable | | | -\$1,306.18 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-10102 | Cash - Sterling State | | | -\$8,419.36 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 101-21709 | Life Insurance Payable | | | -\$18.79 | Labor Distribution PR2013-24 | PR2013-24 |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$1.00 | NOTARY | 12-13 REC 6 |
| G | 101-21703 | FICA Tax Payable | | | -\$1,679.30 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$2.00 | ROGER HAGLUND-NOTARY | 12-13 REC 5 |
| G | 101-11500 | Accounts Receivable | | | \$15.78 | UB Receipt Serv Pen 14 AUTO | 11/8-11/18WS |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$1.00 | HEIDI KIEFFER-NOTARY | 11-13 REC 11 |
| R | 101-32210 | Building Permits | RECEIPTS/BLDG PERMIT | | \$43.50 | SCHMIDT ROOFING-PERMIT | 11-13 REC 11 |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | \$1.00 | MIKE KOBALL-NOTARY | 11-13 REC 10 |
| G | 101-21720 | Health Savings Account | | | -\$1,015.11 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-21713 | Dental Insurance | | | -\$94.94 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-21712 | Equitable Annuities Payable | | | -\$20.62 | Labor Distribution PR2013-25 | PR2013-25 |

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|-------------|-----------|-----------------------------|--------------------------------|----------|--|---------------------|------------------------------|--------------|
| G | 101-21709 | Life Insurance Payable | | | | -\$21.76 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 101-11500 | Accounts Receivable | | | | \$4.55 | UB Receipt Serv Pen 14 AUTO | 11-1-7WS |
| G | 101-11500 | Accounts Receivable | | | | \$3.81 | UB Receipt Serv Pen 14 AUTO | 11-19-22WS |
| R | 101-32100 | Business Licenses/Permits | AMERICAN LEGION POST #184 | | | \$10.00 | CLUB LICENSE, SUNDAY | 11-13 REC 1 |
| G | 101-11500 | Accounts Receivable | | | | \$3.37 | UB Receipt Serv 40 PET LIC | 11-19-22WS |
| G | 101-11500 | Accounts Receivable | | | | \$0.03 | UB Receipt Serv Pen 41 PET | 11-19-22WS |
| R | 101-32110 | Alcohol/Cigarette Licenses | AMERICAN LEGION POST #184 | | | \$200.00 | CLUB LICENSE, SUNDAY | 11-13 REC 1 |
| R | 101-37260 | Penalties | | | | \$0.59 | UB AR Pen Serv 40 PET LIC | 10-13WSPEN |
| G | 101-11500 | Accounts Receivable | | | | \$0.75 | UB Receipt Serv 41 PET LIC | 11-19-22WS |
| R | 101-34109 | Copies/Fax | RECEIPTS/MISC | | | \$1.00 | NOTARY-WALTER ZIMARA | 11-13 REC 4 |
| R | 101-32110 | Alcohol/Cigarette Licenses | AMERICAN LEGION POST #184 | | | \$300.00 | CLUB LICENSE, SUNDAY | 11-13 REC 1 |
| G | 101-11500 | Accounts Receivable | | | | \$2.37 | UB Receipt Serv Pen 40 PET | 11-19-22WS |
| G | 101-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002931 | | \$602.34 | SWH | 11/29/13AP |
| G | 101-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002932 | | \$1,468.82 | PR | 11/29/13AP |
| G | 101-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002932 | | \$1,306.18 | PR | 11/29/13AP |
| G | 101-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002932 | | \$343.48 | PR | 11/29/13AP |
| G | 101-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002933 | | \$1,496.87 | PERA | 11/29/13AP |
| G | 101-21720 | Health Savings Account | HEALTHQUITY | 002935 | | \$985.45 | PR2013-23&24 | 11/29/13AP |
| G | 101-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002936 | | \$114.58 | PR | 11-27-13 CEM |
| G | 101-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002936 | | \$489.80 | PR | 11-27-13 CEM |
| G | 101-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002937 | | \$392.80 | PR2013-25 | AP12-12-13 |
| G | 101-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002937 | | \$1,420.70 | PR2013-25 | AP12-12-13 |
| G | 101-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002937 | | \$1,679.30 | PR2013-25 | AP12-12-13 |
| G | 101-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002938 | | \$664.30 | PR | AP12-12-13 |
| G | 101-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002939 | | \$1,660.26 | PR | AP12-12-13 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | 003010 | | \$100.00 | RAINBOW CAFÉ-WINE AND | 11-13 REC 6 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | 003010 | | \$175.00 | RAINBOW CAFÉ-WINE AND | 11-13 REC 6 |
| G | 101-21400 | Sales Tax Payable | RECEIPTS/PARK RENT | 004472 | | \$3.44 | JANET HENRY-CITY HALL | 11-13 REC 1 |
| R | 101-36220 | Rent | RECEIPTS/PARK RENT | 004472 | | \$50.00 | JANET HENRY-CITY HALL | 11-13 REC 1 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | 010088 | | \$60.00 | COMB OFF SALE/LIQUOR | 11-13 REC 3 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | 010088 | | \$200.00 | COMB OFF SALE/LIQUOR | 11-13 REC 3 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | 010088 | | \$2,540.00 | COMB OFF SALE/LIQUOR | 11-13 REC 3 |
| R | 101-32210 | Building Permits | RECEIPTS/BLDG PERMIT | 011147 | | \$43.50 | PERMIT 13-103-JOE & JESSICA | 11-13 REC 12 |
| R | 101-32100 | Business Licenses/Permits | RECEIPTS/ALCOHOLIC BEV LICENSE | 012655 | | \$25.00 | J&J BOWLING/PINE ISLAND | 11-13 REC 3 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | 012655 | | \$200.00 | J&J BOWLING/PINE ISLAND | 11-13 REC 3 |
| R | 101-32110 | Alcohol/Cigarette Licenses | RECEIPTS/ALCOHOLIC BEV LICENSE | 012655 | | \$2,300.00 | J&J BOWLING/PINE ISLAND | 11-13 REC 3 |
| R | 101-32100 | Business Licenses/Permits | AMERICAN LEGION POST #184 | 015225 | | \$250.00 | DANCE PERMIT JUNE 6, 2014 | 12-13 REC 7 |
| R | 101-32210 | Building Permits | RECEIPTS/BLDG PERMIT | 075858 | | \$43.50 | AG PARTNERS-DEMOLITION | 11-13 REC 6 |
| R | 101-32100 | Business Licenses/Permits | WASTE MANAGEMENT, INC | 11311748 | | \$1,500.00 | 2014 BUSINESS LICENSE | 11-13 REC 1 |
| R | 101-32100 | Business Licenses/Permits | RECEIPTS/BUSINESS LICENCES | 122586 | | \$1,500.00 | ADVANCE DISPOSAL-BUSINESS | 11-13 REC 13 |
| G | 101-21709 | Life Insurance Payable | DEARBORN NATIONAL | 137632 | | \$38.94 | LIFE PR 2013 23&24 | 11/29/13AP |
| G | 101-10102 | Cash - Sterling State | STERLING STATE BANK | 137634 | | \$8,419.37 | PR TRANSFER PR2013-24 | 11/29/13AP |
| G | 101-21712 | Equitable Annuities Payable | AXA - EQUITABLE | 137636 | | \$38.76 | EE INVEST PR2013-23&24 | 11/29/13AP |
| G | 101-21708 | Cancer Insurance | AFLAC | 137646 | | \$214.43 | PR2013-23&24 | 11/29/13AP |
| G | 101-21706 | Medical Ins Premium Payable | HEALTHPARTNERS | 137663 | | \$4,275.28 | PR2013-23&24 | 11/29/13AP |
| G | 101-10102 | Cash - Sterling State | STERLING STATE BANK | 137689 | | \$9,632.40 | PR TRANSFER | AP12-12-13 |
| G | 101-10100 | Cash - Pine Island Bank | PINE ISLAND BANK | 137693 | | \$10,000.00 | TRANSFER TO EDA ACCOUNT | AP12-12-13 |
| Dept | | | | | | \$192,738.13 | | |

Dept 41110 Council

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|---|---------------|------------------------|--|--|--|----------|------------------------------|-----------|
| E | 101-41110-122 | FICA | | | | \$48.36 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41110-101 | Full-Time Wages | | | | \$780.00 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41110-125 | Medicare Contributions | | | | \$11.33 | Labor Distribution PR2013-25 | PR2013-25 |

Dept 41110 Council

\$839.69

Dept 41940 General Govt Operations

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|---|---------------|-------------------------------|------------------------------|--------|-------------|-------------------------------|-------------|
| E | 101-41940-101 | Full-Time Wages | | | \$5,780.07 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41940-131 | Employer Paid Health | | | \$1,142.81 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-41940-131 | Employer Paid Health | | | \$1,525.29 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41940-125 | Medicare Contributions | | | \$87.71 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-41940-122 | FICA | | | \$375.04 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-41940-101 | Full-Time Wages | | | \$6,017.34 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-41940-103 | Custodial Wages | | | \$125.08 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-41940-125 | Medicare Contributions | | | \$84.35 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41940-121 | PERA | | | \$436.25 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-41940-103 | Custodial Wages | | | \$125.08 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41940-122 | FICA | | | \$360.66 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41940-121 | PERA | | | \$419.05 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-41940-131 | Employer Paid Health | HEALTHEQUITY | 002934 | \$32.45 | PR2013-19&20 | 11/29/13AP |
| E | 101-41940-384 | Refuse/Garbage Disposal | PI SENIOR CITIZENS | 003626 | \$10.00 | SHARE OF TRASH BILL | 11-13 REC 7 |
| E | 101-41940-384 | Refuse/Garbage Disposal | PI SENIOR CITIZENS | 003635 | \$7.50 | SHARE OF TRASH BILL- | 12-13 REC 4 |
| E | 101-41940-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$24.47 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-41940-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$133.64 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-41940-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$37.80 | 10/14/13 TO 11/12/13 W/S BILL | 11/29/13AP |
| E | 101-41940-331 | Travel Expenses | EICKHOFF, JONATHAN A | 137658 | \$28.25 | MILEAGE 10/24 OLM CTY | 11/29/13AP |
| E | 101-41940-401 | Repairs/Maint Buildings | FRIESE, SETH | 137659 | \$50.00 | ADJUST CITY HALL DOOR | 11/29/13AP |
| E | 101-41940-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$109.96 | SERVICES10-15-13 TO 11-14- | 11/29/13AP |
| E | 101-41940-321 | Telephone | OFFICE OF MN.IT SERVICES | 137674 | \$20.49 | OCTOBER 2013 SERVICE | 11/29/13AP |
| E | 101-41940-201 | Office Supplies | PITNEY BOWES INC | 137676 | \$33.14 | POSTAGE LABELS | 11/29/13AP |
| E | 101-41940-407 | Elevator Maintenance | SCHUMACHER ELEVATOR CO | 137680 | \$106.89 | OG MAINT | 11/29/13AP |
| E | 101-41940-201 | Office Supplies | VAN PAPER COMPANY | 137684 | \$130.60 | 1 FOAM SOAP, 1 ROLL | 11/29/13AP |
| E | 101-41940-201 | Office Supplies | VAN PAPER COMPANY | 137684 | \$128.23 | 1 TT, 2 ROLL TOWEL | 11/29/13AP |
| E | 101-41940-321 | Telephone | BEVCOMM | 137691 | \$1,112.95 | DEC 2013 SERVICE | AP12-12-13 |
| E | 101-41940-201 | Office Supplies | BOWMAN S SAFE AND LOCK SHOP | 137705 | \$19.33 | KEYS - 8 | AP12-12-13 |
| E | 101-41940-331 | Travel Expenses | EICKHOFF, JONATHAN A | 137716 | \$70.06 | MEETING REIMBURSEMENT | AP12-12-13 |
| E | 101-41940-401 | Repairs/Maint Buildings | G & K SERVICES | 137720 | \$73.47 | RUGS | AP12-12-13 |
| E | 101-41940-401 | Repairs/Maint Buildings | G & K SERVICES | 137720 | \$73.47 | RUGS | AP12-12-13 |
| E | 101-41940-304 | Legal Fees | GOODHUE COUNTY ATTORNEY | 137723 | \$956.25 | PROSECUTIONS - DEC | AP12-12-13 |
| E | 101-41940-201 | Office Supplies | HARDWARE HANK | 137728 | \$24.57 | WASTEBSKT | AP12-12-13 |
| E | 101-41940-304 | Legal Fees | KENNEDY & GRAVEN | 137733 | \$23.25 | GATHJE CONTRACT FOR | AP12-12-13 |
| E | 101-41940-304 | Legal Fees | KENNEDY & GRAVEN | 137733 | \$280.00 | NSP ELK FARM LLC | AP12-12-13 |
| E | 101-41940-304 | Legal Fees | KENNEDY & GRAVEN | 137733 | \$2,561.85 | GENERAL | AP12-12-13 |
| E | 101-41940-304 | Legal Fees | KENNEDY & GRAVEN | 137733 | \$120.00 | INTERCHANGE CONST | AP12-12-13 |
| E | 101-41940-401 | Repairs/Maint Buildings | PLUNKETT S PEST CONTROL, INC | 137749 | \$38.90 | PEST CONTROL | AP12-12-13 |
| E | 101-41940-201 | Office Supplies | SCHMIDT-GOODMAN OFFICE | 137753 | \$3.83 | MMM TAPE | AP12-12-13 |
| E | 101-41940-201 | Office Supplies | SCHMIDT-GOODMAN OFFICE | 137753 | \$57.67 | ACC COVER, PAPER, ADD | AP12-12-13 |
| E | 101-41940-201 | Office Supplies | SCHMIDT-GOODMAN OFFICE | 137753 | \$33.75 | INK | AP12-12-13 |
| E | 101-41940-408 | Copy Machine Maintenance | TRI-STATE BUSINESS MACHINES | 137757 | \$95.19 | COPIER MAINT | AP12-12-13 |
| E | 101-41940-404 | Repairs/Maint Machinery/Equip | VETTEL, JOHN | 137761 | \$26.01 | CLOCK WINDING | AP12-12-13 |
| E | 101-41940-381 | Electric Utilities | XCEL ENERGY | 137765 | \$151.22 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 41940 General Govt Operations | | | | | \$23,053.92 | | |

Dept 42100 Police Administration

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|---|---------------|-------------------------|----------------------|--------|-------------|-----------------------|------------|
| E | 101-42100-401 | Repairs/Maint Buildings | WOODWARD ELECTRIC | 137686 | \$397.34 | REPAIR CITY HALL SIDE | 11/29/13AP |
| E | 101-42100-311 | Police | GOODHUE CO TREASURER | 137722 | \$23,849.25 | DEC POLICING CONTRACT | AP12-12-13 |

Dept 42100 Police Administration

\$24,246.59

Dept 42220 City Fire Fighting

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|---|---------------|------------------------|--|--|----------|-------------------------------|------------|
| E | 101-42220-103 | Custodial Wages | | | \$50.04 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-42220-101 | Full-Time Wages | | | \$65.37 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-42220-122 | FICA | | | \$122.45 | Labor Distribution PR2013-24F | PR2013-24F |
| E | 101-42220-125 | Medicare Contributions | | | \$28.64 | Labor Distribution PR2013-24F | PR2013-24F |

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|--------------------------------------|---------------|-------------------------------|-----------------------------|--------|-------------------|--|
| E | 101-42220-101 | Full-Time Wages | | | \$716.67 | Labor Distribution PR2013-24F PR2013-24F |
| E | 101-42220-131 | Employer Paid Health | | | \$16.06 | Labor Distribution PR2013-24 PR2013-24 |
| E | 101-42220-121 | PERA | | | \$4.74 | Labor Distribution PR2013-24 PR2013-24 |
| E | 101-42220-101 | Full-Time Wages | | | \$1,258.33 | Labor Distribution PR2013-24F PR2013-24F |
| E | 101-42220-122 | FICA | | | \$7.15 | Labor Distribution PR2013-24 PR2013-24 |
| E | 101-42220-125 | Medicare Contributions | | | \$1.67 | Labor Distribution PR2013-24 PR2013-24 |
| E | 101-42220-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$41.43 | NOV 2013 SERVICE 11/29/13AP |
| E | 101-42220-417 | Uniform | BOUND TREE MEDICAL, LLC | 137649 | \$38.09 | PANTS, TACLITE PRO 11/29/13AP |
| E | 101-42220-219 | Medical Supplies | BOUND TREE MEDICAL, LLC | 137649 | \$64.90 | HEAD IMMOBILIZER, 11/29/13AP |
| E | 101-42220-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$28.09 | 10/14/13 TO 11/12/13 W/S BILL 11/29/13AP |
| E | 101-42220-221 | Small Equipment | EICKHOFF, D & H | 137657 | \$30.00 | 30 BALES 11/29/13AP |
| E | 101-42220-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$249.59 | SERVICES10-15-13 TO 11-14- 11/29/13AP |
| E | 101-42220-321 | Telephone | OFFICE OF MN.IT SERVICES | 137674 | \$0.05 | OCTOBER 2013 SERVICE 11/29/13AP |
| E | 101-42220-321 | Telephone | BEVCOMM | 137691 | \$59.85 | DEC 2013 SERVICE AP12-12-13 |
| E | 101-42220-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$72.38 | OE 7RV BLA, MW OUTSIDE AP12-12-13 |
| E | 101-42220-404 | Repairs/Maint Machinery/Equip | BLUETARP FINANCIAL, INC | 137703 | \$36.34 | TITANIUM DRILL BIT, DUCT AP12-12-13 |
| E | 101-42220-219 | Medical Supplies | BOUND TREE MEDICAL, LLC | 137704 | \$8.75 | OXYGEN NASAL CANNULA, AP12-12-13 |
| E | 101-42220-321 | Telephone | CENTURYLINK | 137708 | \$5.39 | LONG DIST FAX AP12-12-13 |
| E | 101-42220-221 | Small Equipment | FIRE SAFETY USA, INC | 137718 | \$146.25 | STREAMLIGHT, FACEPIECE AP12-12-13 |
| E | 101-42220-212 | Motor Fuels | GREENWAY CO-OP | 137726 | \$309.30 | DIESEL, GASOLINE AP12-12-13 |
| E | 101-42220-441 | Physicals | OLMSTED MEDICAL CENTER | 137742 | \$24.00 | FF PHYSICAL CASEY SATHER AP12-12-13 |
| E | 101-42220-441 | Physicals | OLMSTED MEDICAL CENTER | 137742 | \$324.00 | RYAN SCHAEFER AP12-12-13 |
| E | 101-42220-441 | Physicals | OLMSTED MEDICAL CENTER | 137742 | \$400.50 | CASEY SATHER AP12-12-13 |
| E | 101-42220-215 | Shop/Operating Supplies | PINE ISLAND LUMBER | 137748 | \$62.25 | PLYWOOD AP12-12-13 |
| E | 101-42220-219 | Medical Supplies | PRAXAIR DISTRIBUTION INC | 137750 | \$14.08 | MED HIGH PRESS AP12-12-13 |
| E | 101-42220-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$11.63 | COPIER MAINT AP12-12-13 |
| E | 101-42220-321 | Telephone | VERIZON WIRELESS | 137760 | \$20.00 | CELL PHONES, WIRELESS AP12-12-13 |
| E | 101-42220-381 | Electric Utilities | XCEL ENERGY | 137765 | \$185.81 | SERVICE 10/16/13 TO AP12-12-13 |
| Dept 42220 City Fire Fighting | | | | | \$4,403.80 | |

Dept 42221 Rural Fire Fighting

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|---|---------------|-------------------------------|--------------------------|--------|------------|--|
| E | 101-42221-103 | Custodial Wages | | | \$50.04 | Labor Distribution PR2013-24 PR2013-24 |
| E | 101-42221-122 | FICA | | | \$3.10 | Labor Distribution PR2013-24 PR2013-24 |
| E | 101-42221-125 | Medicare Contributions | | | \$28.65 | Labor Distribution PR2013-24F PR2013-24F |
| E | 101-42221-101 | Full-Time Wages | | | \$1,975.00 | Labor Distribution PR2013-24F PR2013-24F |
| E | 101-42221-122 | FICA | | | \$122.45 | Labor Distribution PR2013-24F PR2013-24F |
| E | 101-42221-125 | Medicare Contributions | | | \$0.72 | Labor Distribution PR2013-24 PR2013-24 |
| E | 101-42221-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$41.43 | NOV 2013 SERVICE 11/29/13AP |
| E | 101-42221-219 | Medical Supplies | BOUND TREE MEDICAL, LLC | 137649 | \$64.90 | HEAD IMMOBILIZER, 11/29/13AP |
| E | 101-42221-417 | Uniform | BOUND TREE MEDICAL, LLC | 137649 | \$38.09 | PANTS, TACLITE PRO 11/29/13AP |
| E | 101-42221-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$28.09 | 10/14/13 TO 11/12/13 W/S BILL 11/29/13AP |
| E | 101-42221-221 | Small Equipment | EICKHOFF, D & H | 137657 | \$30.00 | 30 BALES 11/29/13AP |
| E | 101-42221-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$249.59 | SERVICES10-15-13 TO 11-14- 11/29/13AP |
| E | 101-42221-321 | Telephone | OFFICE OF MN.IT SERVICES | 137674 | \$0.04 | OCTOBER 2013 SERVICE 11/29/13AP |
| E | 101-42221-321 | Telephone | BEVCOMM | 137691 | \$59.85 | DEC 2013 SERVICE AP12-12-13 |
| E | 101-42221-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$72.37 | OE 7RV BLA, MW OUTSIDE AP12-12-13 |
| E | 101-42221-404 | Repairs/Maint Machinery/Equip | BLUETARP FINANCIAL, INC | 137703 | \$36.34 | TITANIUM DRILL BIT, DUCT AP12-12-13 |
| E | 101-42221-219 | Medical Supplies | BOUND TREE MEDICAL, LLC | 137704 | \$8.75 | OXYGEN NASAL CANNULA, AP12-12-13 |
| E | 101-42221-321 | Telephone | CENTURYLINK | 137708 | \$5.39 | LONG DIST FAX AP12-12-13 |
| E | 101-42221-221 | Small Equipment | FIRE SAFETY USA, INC | 137718 | \$146.25 | STREAMLIGHT, FACEPIECE AP12-12-13 |
| E | 101-42221-212 | Motor Fuels | GREENWAY CO-OP | 137726 | \$309.29 | DIESEL, GASOLINE AP12-12-13 |
| E | 101-42221-441 | Physicals | OLMSTED MEDICAL CENTER | 137742 | \$324.00 | RYAN SCHAEFER AP12-12-13 |
| E | 101-42221-441 | Physicals | OLMSTED MEDICAL CENTER | 137742 | \$24.00 | FF PHYSICAL CASEY SATHER AP12-12-13 |
| E | 101-42221-441 | Physicals | OLMSTED MEDICAL CENTER | 137742 | \$400.50 | CASEY SATHER AP12-12-13 |
| E | 101-42221-215 | Shop/Operating Supplies | PINE ISLAND LUMBER | 137748 | \$62.24 | PLYWOOD AP12-12-13 |
| E | 101-42221-219 | Medical Supplies | PRAXAIR DISTRIBUTION INC | 137750 | \$14.08 | MED HIGH PRESS AP12-12-13 |

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| E | 101-42221-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$11.63 | COPIER MAINT | AP12-12-13 |
| E | 101-42221-321 | Telephone | VERIZON WIRELESS | 137760 | \$20.01 | CELL PHONES, WIRELESS | AP12-12-13 |
| E | 101-42221-381 | Electric Utilities | XCEL ENERGY | 137765 | \$185.81 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 42221 Rural Fire Fighting | | | | | \$4,312.61 | | |
| Dept 42222 Fire-Federal Grant Expenditure | | | | | | | |
| E | 101-42222-135 | Employer Paid Other | EICKHOFF, JONATHAN A | 137637 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | 5 STAR LIFE INSURANCE COMPANY | 137644 | \$30.34 | LEJCHER, OSTRUM | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | BAKER, BRYAN | 137648 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | BROWN, MIKE | 137650 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | CLEMENTSON, PAUL | 137652 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | CLOSNER, DOUG | 137653 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | DESSNER, KYLE | 137655 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | FRIESE, SETH | 137659 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | JOBES, ALBERT J | 137665 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | KLENNERT, TONY | 137666 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | KUBALL, TROY | 137667 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | LEJCHER, ANDY | 137668 | \$225.12 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | MATHISON, BRANDON L | 137669 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | METCALF, AMANDA | 137670 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | MILLER, CLINT | 137671 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | OSTRUM, GREG | 137675 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | POCKLINGTON, ROBERT | 137677 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | SATHER, BRANDON | 137678 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | SCHAEFER, RYAN | 137679 | \$236.86 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | STRANDE, JAY L | 137682 | \$500.00 | FIRE DEPT WATER REBATE | 11/29/13AP |
| E | 101-42222-135 | Employer Paid Other | LOCKWOOD, KEVIN | 137695 | \$197.34 | FIRE DEPT WATER REBATE | AP12-12-13 |
| Dept 42222 Fire-Federal Grant Expenditure | | | | | \$9,189.66 | | |
| Dept 42400 Planning and Zoning | | | | | | | |
| E | 101-42400-331 | Travel Expenses | EICKHOFF, JONATHAN A | 137716 | \$45.77 | MEETING REIMBURSEMENT | AP12-12-13 |
| Dept 42400 Planning and Zoning | | | | | \$45.77 | | |
| Dept 42500 Civil Defense | | | | | | | |
| E | 101-42500-113 | Civil Defense Director | | | \$115.38 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-42500-122 | FICA | | | \$7.15 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-42500-125 | Medicare Contributions | | | \$1.67 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-42500-125 | Medicare Contributions | | | \$1.67 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-42500-113 | Civil Defense Director | | | \$115.38 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-42500-122 | FICA | | | \$7.15 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-42500-381 | Electric Utilities | XCEL ENERGY | 137765 | \$7.80 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 42500 Civil Defense | | | | | \$256.20 | | |
| Dept 42700 Animal Control | | | | | | | |
| E | 101-42700-415 | Contracted Services | TRI-COUNTY VETERINARY CLINIC | 137683 | \$34.00 | CAT CAUGHT IN TRAP | 11/29/13AP |
| E | 101-42700-210 | Operating Supplies | AG PARTNERS COOP | 137699 | \$29.03 | RUBBER FEED PAN, DOG | AP12-12-13 |
| E | 101-42700-210 | Operating Supplies | PINE ISLAND LUMBER | 137748 | \$5.33 | EXTENDED LIP STRICK PLATE | AP12-12-13 |
| Dept 42700 Animal Control | | | | | \$68.36 | | |
| Dept 43121 Streets & Alleys | | | | | | | |
| E | 101-43121-104 | Shop Wages | | | \$2,026.07 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43121-109 | Street - Vac/Sick/Holiday | | | \$1,635.32 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-109 | Street - Vac/Sick/Holiday | | | \$2,169.28 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43121-121 | PERA | | | \$445.30 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43121-122 | FICA | | | \$400.78 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43121-125 | Medicare Contributions | | | \$93.75 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43121-131 | Employer Paid Health | | | \$1,845.66 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ZARNOTH BRUSH WORKS, INC. | | \$146.42 | REFUND ON A PART | 12-13 REC 7 |

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|---|---------------|-------------------------------|------------------------------|--------|------------|-------------------------------|--------------|
| E | 101-43121-101 | Full-Time Wages | | | \$2,345.29 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43121-101 | Full-Time Wages | | | \$2,094.82 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-104 | Shop Wages | | | \$1,593.94 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-121 | PERA | | | \$344.38 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-125 | Medicare Contributions | | | \$76.28 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-131 | Employer Paid Health | | | \$1,012.72 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-122 | FICA | | | \$326.18 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-417 | Uniform | | | \$100.00 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43121-406 | Street Repairs | RECEIPTS/MISC | 085086 | \$3,090.00 | PINE ISLAND SCHOOL- | 11-13 REC 13 |
| E | 101-43121-215 | Shop/Operating Supplies | ST JOSEPH EQUIPMENT, INC | 137609 | -\$499.82 | VOID CK 37609 | 11/29/13AP |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ST JOSEPH EQUIPMENT, INC | 137609 | -\$600.00 | VOID CK 37609 | 11/29/13AP |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ST JOSEPH EQUIPMENT, INC | 137627 | \$600.00 | OCT NOV DEC RENTAL 3 PT | 11/29/13AP |
| E | 101-43121-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$34.51 | 1/2 AMP CHARGER | 11/29/13AP |
| E | 101-43121-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$38.41 | MOTOR OIL | 11/29/13AP |
| E | 101-43121-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$9.37 | CABLE CLAMPS | 11/29/13AP |
| E | 101-43121-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$64.09 | BRAKE FLUID | 11/29/13AP |
| E | 101-43121-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$6.82 | LRG CAN START FLUID | 11/29/13AP |
| E | 101-43121-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$24.01 | ANTI SEIZE CO | 11/29/13AP |
| E | 101-43121-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$30.62 | FUEL FILTER | 11/29/13AP |
| E | 101-43121-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$82.86 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-43121-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$123.88 | 10/14/13 TO 11/12/13 W/S BILL | 11/29/13AP |
| E | 101-43121-415 | Contracted Services | DEANS OUTDOOR SERVICE | 137654 | \$50.00 | MOW AT PI SIGN ON 7/11/13 | 11/29/13AP |
| E | 101-43121-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$160.49 | SERVICES10-15-13 TO 11-14- | 11/29/13AP |
| E | 101-43121-224 | Road Rock, Sand & Salt | NORTH AMERICAN SALT CO | 137673 | \$3,806.32 | BULK COARSE LA | 11/29/13AP |
| E | 101-43121-321 | Telephone | BEVCOMM | 137691 | \$41.78 | DEC 2013 SERVICE | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | BERG S TOWING | 137696 | \$0.00 | | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | BECK S AUTO REPAIR | 137697 | \$2,839.81 | TRANSMISSION FOR 1998 | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$6.33 | FIN CHG | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$33.27 | 4 WIRE FLAT EXTENS, BRAKE | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$22.43 | 18 HOSE EXTENSION | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$133.03 | WINTER BLADES | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$6.40 | 20 AMP JUMBO | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$7.45 | FUSE HOLDER | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$149.66 | FUEL, OIL, AIR FILTERS | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ADRIANS PARTS CITY | 137698 | \$86.64 | HALOGEN, 40 LB CLAY, 4 | AP12-12-13 |
| E | 101-43121-224 | Road Rock, Sand & Salt | BRUENING ROCK PRODUCTS, INC | 137706 | \$761.09 | AGGREGATE | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | CROSTOWN AUTO INC | 137710 | \$32.06 | 1995 CHEV 10 | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | CRYSTEEL TRUCK EQUIP | 137711 | \$115.85 | | AP12-12-13 |
| E | 101-43121-331 | Travel Expenses | EICKHOFF, JONATHAN A | 137716 | \$49.72 | MEETING REIMBURSEMENT | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | ERVS SUPPLY OF PARTS, INC | 137717 | \$15.97 | | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | ERVS SUPPLY OF PARTS, INC | 137717 | \$39.92 | | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | ERVS SUPPLY OF PARTS, INC | 137717 | \$35.06 | | AP12-12-13 |
| E | 101-43121-417 | Uniform | G & K SERVICES | 137720 | \$90.17 | UNIFORM SERVICE | AP12-12-13 |
| E | 101-43121-417 | Uniform | G & K SERVICES | 137720 | \$133.21 | UNIFORM SERVICE | AP12-12-13 |
| E | 101-43121-417 | Uniform | G & K SERVICES | 137720 | \$90.15 | UNIFORM SERVICE | AP12-12-13 |
| E | 101-43121-417 | Uniform | G & K SERVICES | 137720 | \$133.21 | UNIFORM SERVICE | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | GAR S REPAIR | 137721 | \$627.41 | PLOW TRUCKS | AP12-12-13 |
| E | 101-43121-415 | Contracted Services | GREENWAY CO-OP | 137726 | \$26.57 | STS LUNCH | AP12-12-13 |
| E | 101-43121-212 | Motor Fuels | GREENWAY CO-OP | 137726 | \$2,130.43 | DIESEL, GASOLINE | AP12-12-13 |
| E | 101-43121-212 | Motor Fuels | GREENWAY CO-OP | 137726 | \$797.93 | DIESEL | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | HARDWARE HANK | 137728 | \$37.36 | ADAPTERS | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | HARDWARE HANK | 137728 | \$185.83 | LOCKS | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | HARDWARE HANK | 137728 | \$3.73 | 50 PK ROMEX STAPLE | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | HARDWARE HANK | 137728 | \$10.90 | FASTENERS | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | INTERSTATE MOTOR TRUCKS, INC | 137730 | \$486.28 | | AP12-12-13 |

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| E | 101-43121-404 | Repairs/Maint Machinery/Equip | INTERSTATE MOTOR TRUCKS, INC | 137730 | \$150.30 | | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | ISLAND MARKET | 137731 | \$37.00 | SNOW PLOW MEETING | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | LAWSON PRODUCTS INC | 137734 | \$178.62 | SCREWS, NUTS | AP12-12-13 |
| E | 101-43121-224 | Road Rock, Sand & Salt | NORTH AMERICAN SALT CO | 137740 | \$3,811.59 | BULK COARSE LA-HWY | AP12-12-13 |
| E | 101-43121-415 | Contracted Services | O BRIEN BLADING, INC. | 137741 | \$525.00 | BLADE ROADS, MOW DITCH, | AP12-12-13 |
| E | 101-43121-406 | Street Repairs | PINE ISLAND LUMBER | 137748 | \$12.79 | CONCRETE MIX | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | PRAXAIR DISTRIBUTION INC | 137750 | \$29.96 | IND HIGH PRESS | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ST JOSEPH EQUIPMENT, INC | 137756 | \$13.75 | SALES TAX ON RENTAL | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | ST JOSEPH EQUIPMENT, INC | 137756 | \$40.62 | SPRING | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | ST JOSEPH EQUIPMENT, INC | 137756 | \$42.50 | FILTER | AP12-12-13 |
| E | 101-43121-215 | Shop/Operating Supplies | ST JOSEPH EQUIPMENT, INC | 137756 | \$33.78 | BALL STUD | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | ST JOSEPH EQUIPMENT, INC | 137756 | \$27.50 | SALES TAX ON RENTAL | AP12-12-13 |
| E | 101-43121-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$18.96 | COPIER MAINT | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | UNIVERSAL TRUCK EQUIPMENT, INC | 137758 | \$320.26 | POLY SNOW DEFLECTOR, | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | UNIVERSAL TRUCK EQUIPMENT, INC | 137758 | \$1,238.68 | DRAWERS | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | UNIVERSAL TRUCK EQUIPMENT, INC | 137758 | -\$66.53 | RETURNED PART INV 33134 | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | UNIVERSAL TRUCK EQUIPMENT, INC | 137758 | -\$404.25 | RETURNED PART | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | UNIVERSAL TRUCK EQUIPMENT, INC | 137758 | \$384.81 | 20 FT OF TPR CABLE | AP12-12-13 |
| E | 101-43121-321 | Telephone | VERIZON WIRELESS | 137760 | \$99.68 | CELL PHONES, WIRELESS | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | WHITEWATER WIRELESS, INC. | 137763 | \$110.46 | ANTENNA ROD REPAIRS | AP12-12-13 |
| E | 101-43121-404 | Repairs/Maint Machinery/Equip | WHITEWATER WIRELESS, INC. | 137763 | \$195.58 | VHF ANTENNA KIT | AP12-12-13 |
| E | 101-43121-381 | Electric Utilities | XCEL ENERGY | 137765 | \$174.16 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 101-43121-224 | Road Rock, Sand & Salt | XCEL ENERGY | 860333 | \$2,160.00 | REIMBURSE FOR CRUSHED | 11-13 REC 13 |
| Dept 43121 Streets & Alleys | | | | | \$41,942.62 | | |
| Dept 43160 Street Lighting | | | | | | | |
| E | 101-43160-227 | Utility System Maintenance | GOODHUE CO CO-OP ELECTRIC | 137660 | \$1,500.00 | 30' COBRA HEAD ST LIGHT | 11/29/13AP |
| E | 101-43160-381 | Electric Utilities | GOODHUE CO CO-OP ELECTRIC | 137660 | \$50.00 | 10/1/13 TO 11/1/13 | 11/29/13AP |
| E | 101-43160-381 | Electric Utilities | XCEL ENERGY | 137687 | \$379.00 | 10/15/13 TO 11/13/13 | 11/29/13AP |
| E | 101-43160-381 | Electric Utilities | XCEL ENERGY | 137687 | \$11.19 | 10/15/13 TO 11/13/13 | 11/29/13AP |
| E | 101-43160-381 | Electric Utilities | XCEL ENERGY | 137765 | \$226.49 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 101-43160-381 | Electric Utilities | XCEL ENERGY | 137765 | \$4,035.84 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 43160 Street Lighting | | | | | \$6,202.52 | | |
| Dept 43170 Storm Sewer | | | | | | | |
| E | 101-43170-101 | Full-Time Wages | | | \$41.25 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43170-121 | PERA | | | \$2.99 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43170-125 | Medicare Contributions | | | \$2.37 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43170-122 | FICA | | | \$2.52 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43170-122 | FICA | | | \$10.14 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43170-121 | PERA | | | \$12.23 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43170-101 | Full-Time Wages | | | \$168.56 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43170-131 | Employer Paid Health | | | \$9.08 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43170-125 | Medicare Contributions | | | \$0.59 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43170-131 | Employer Paid Health | | | \$55.24 | Labor Distribution PR2013-25 | PR2013-25 |
| Dept 43170 Storm Sewer | | | | | \$304.97 | | |
| Dept 43260 Weed Control | | | | | | | |
| E | 101-43260-131 | Employer Paid Health | | | \$5.41 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43260-125 | Medicare Contributions | | | \$0.56 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43260-121 | PERA | | | \$2.82 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43260-101 | Full-Time Wages | | | \$38.92 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-43260-121 | PERA | | | \$1.41 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43260-101 | Full-Time Wages | | | \$19.46 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43260-131 | Employer Paid Health | | | \$4.69 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43260-125 | Medicare Contributions | | | \$0.28 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-43260-122 | FICA | | | \$2.41 | Labor Distribution PR2013-24 | PR2013-24 |

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| E | 101-43260-122 | FICA | | | \$1.21 | Labor Distribution PR2013-25 | PR2013-25 |
| Dept 43260 Weed Control | | | | | \$77.17 | | |
| Dept 45124 Swimming Pools | | | | | | | |
| E | 101-45124-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$44.74 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-45124-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$15.50 | SERVICES10-16-13 TO 11-16- | 11/29/13AP |
| E | 101-45124-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$37.41 | SERVICES10-16-13 TO 11-14- | 11/29/13AP |
| E | 101-45124-321 | Telephone | BEVCOMM | 137691 | \$22.71 | DEC 2013 SERVICE | AP12-12-13 |
| E | 101-45124-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$9.52 | COPIER MAINT | AP12-12-13 |
| E | 101-45124-381 | Electric Utilities | XCEL ENERGY | 137765 | \$30.01 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 45124 Swimming Pools | | | | | \$159.89 | | |
| Dept 45202 Park Areas | | | | | | | |
| E | 101-45202-125 | Medicare Contributions | | | \$2.65 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-45202-131 | Employer Paid Health | | | \$24.33 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-45202-101 | Full-Time Wages | | | \$188.02 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-45202-122 | FICA | | | \$10.86 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-45202-122 | FICA | | | \$11.35 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-45202-121 | PERA | | | \$12.70 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-45202-101 | Full-Time Wages | | | \$175.14 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-45202-121 | PERA | | | \$13.64 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-45202-125 | Medicare Contributions | | | \$2.54 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 101-45202-131 | Employer Paid Health | | | \$59.93 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 101-45202-404 | Repairs/Maint Machinery/Equip | ST JOSEPH EQUIPMENT, INC | 137609 | -\$467.67 | VOID CK 37609 | 11/29/13AP |
| E | 101-45202-404 | Repairs/Maint Machinery/Equip | ST JOSEPH EQUIPMENT, INC | 137627 | \$499.82 | INVOICE RI58679 - FUEL | 11/29/13AP |
| E | 101-45202-215 | Shop/Operating Supplies | ADRIANS PARTS CITY | 137645 | \$32.00 | RV ANTIFREEZE | 11/29/13AP |
| E | 101-45202-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$73.06 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-45202-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$39.34 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-45202-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$34.87 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-45202-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$69.73 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-45202-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$20.32 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-45202-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$20.32 | NOV 2013 SERVICE | 11/29/13AP |
| E | 101-45202-381 | Electric Utilities | XCEL ENERGY | 137687 | \$17.58 | 10/16/13 TO 11/14/13 | 11/29/13AP |
| E | 101-45202-381 | Electric Utilities | XCEL ENERGY | 137687 | \$14.22 | 10/16/13 TO 11/14/13 | 11/29/13AP |
| E | 101-45202-215 | Shop/Operating Supplies | HARDWARE HANK | 137728 | \$14.91 | EXTENSION CORD, SOCKET | AP12-12-13 |
| E | 101-45202-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$7.42 | COPIER MAINT | AP12-12-13 |
| E | 101-45202-381 | Electric Utilities | XCEL ENERGY | 137765 | \$23.70 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 101-45202-381 | Electric Utilities | XCEL ENERGY | 137765 | \$42.26 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 45202 Park Areas | | | | | \$943.04 | | |
| Fund 101 GENERAL FUND | | | | | \$308,784.94 | | |
| Fund 205 HERITAGE PRESERVATION FUND | | | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | | | |
| E | 205-41000-308 | Consultant Fees | PATHFINDER CRM.LLC | 137746 | \$825.00 | REVIEW DOWNTOWN PLAN, | AP12-12-13 |
| E | 205-41000-308 | Consultant Fees | PATHFINDER CRM.LLC | 137746 | \$825.00 | LIBRARY DATA COLLECTION | AP12-12-13 |
| Dept 41000 General Government (GENERAL) | | | | | \$1,650.00 | | |
| Fund 205 HERITAGE PRESERVATION FUND | | | | | \$1,650.00 | | |
| Fund 211 LIBRARY | | | | | | | |
| Dept | | | | | | | |
| R | 211-35103 | Library Fines | VAN HORN PUBLIC LIBRARY | | \$372.06 | OCTOBER 2013 DEPOSIT | 11-13 REC 8 |
| G | 211-21713 | Dental Insurance | | | -\$13.97 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-21709 | Life Insurance Payable | | | -\$3.20 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-21706 | Medical Ins Premium Payable | | | -\$163.95 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-21704 | PERA Withholding Payable | | | -\$388.28 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-21703 | FICA Tax Payable | | | -\$380.46 | Labor Distribution PR2013-25 | PR2013-25 |

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| G | 211-21702 | State Withholding Payable | | | -\$122.28 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-10102 | Cash - Sterling State | | | -\$2,254.22 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-21705 | Medicare Payable | | | -\$88.96 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-21706 | Medical Ins Premium Payable | | | -\$171.00 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-10102 | Cash - Sterling State | | | -\$2,335.07 | Labor Distribution PR2013-24 | PR2013-24 |
| R | 211-34109 | Copies/FaxVAN HORN PUBLIC LIBRARY | | | \$58.15 | OCTOBER 2013 DEPOSIT | 11-13 REC 8 |
| G | 211-21720 | Health Savings Account | | | -\$145.76 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 211-33630 | Grants fr other Local Govts Fi | VAN HORN PUBLIC LIBRARY | | \$2,586.99 | OCTOBER 2013 DEPOSIT | 11-13 REC 8 |
| G | 211-21702 | State Withholding Payable | | | -\$125.19 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21703 | FICA Tax Payable | | | -\$392.64 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21704 | PERA Withholding Payable | | | -\$385.27 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21705 | Medicare Payable | | | -\$91.80 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21701 | Federal Withholding Payable | | | -\$277.28 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 211-21708 | Cancer Insurance | | | -\$1.34 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21709 | Life Insurance Payable | | | -\$3.27 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21712 | Equitable Annuities Payable | | | -\$0.58 | Labor Distribution PR2013-24 | PR2013-24 |
| R | 211-34110 | Sale of Magazines | VAN HORN PUBLIC LIBRARY | | \$10.95 | OCTOBER 2013 DEPOSIT | 11-13 REC 8 |
| G | 211-21713 | Dental Insurance | | | -\$14.29 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21701 | Federal Withholding Payable | | | -\$285.07 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 211-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002931 | \$125.19 | SWH | 11/29/13AP |
| G | 211-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002932 | \$91.80 | PR | 11/29/13AP |
| G | 211-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002932 | \$392.64 | PR | 11/29/13AP |
| G | 211-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002932 | \$285.07 | PR | 11/29/13AP |
| G | 211-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002933 | \$385.27 | PERA | 11/29/13AP |
| G | 211-21720 | Health Savings Account | HEALTH EQUITY | 002935 | \$145.84 | PR2013-23&24 | 11/29/13AP |
| G | 211-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002937 | \$88.96 | PR2013-25 | AP12-12-13 |
| G | 211-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002937 | \$277.28 | PR2013-25 | AP12-12-13 |
| G | 211-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002937 | \$380.46 | PR2013-25 | AP12-12-13 |
| G | 211-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002938 | \$122.28 | PR | AP12-12-13 |
| G | 211-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002939 | \$388.28 | PR | AP12-12-13 |
| G | 211-21709 | Life Insurance Payable | DEARBORN NATIONAL | 137632 | \$6.47 | LIFE PR 2013 23&24 | 11/29/13AP |
| G | 211-10102 | Cash - Sterling State | STERLING STATE BANK | 137634 | \$2,335.07 | PR TRANSFER PR2013-24 | 11/29/13AP |
| G | 211-21712 | Equitable Annuities Payable | AXA - EQUITABLE | 137636 | \$0.58 | EE INVEST PR2013-23&24 | 11/29/13AP |
| G | 211-21708 | Cancer Insurance | AFLAC | 137646 | \$1.34 | PR2013-23&24 | 11/29/13AP |
| G | 211-21706 | Medical Ins Premium Payable | HEALTHPARTNERS | 137663 | \$334.95 | PR2013-23&24 | 11/29/13AP |
| G | 211-10102 | Cash - Sterling State | STERLING STATE BANK | 137689 | \$2,254.22 | PR TRANSFER | AP12-12-13 |
| | | | | | \$2,999.97 | | |

Dept

Dept 45501 Library Admin - Levy Exp

| | | | | | | | |
|---|---------------|-------------------------|--------------------------|--------|------------|-------------------------------|------------|
| E | 211-45501-131 | Employer Paid Health | | | \$110.67 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45501-101 | Full-Time Wages | | | \$939.62 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45501-102 | Part-time Wages | | | \$1,480.46 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45501-104 | Shop Wages | | | \$38.92 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45501-121 | PERA | | | \$155.51 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45501-102 | Part-time Wages | | | \$1,419.79 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45501-125 | Medicare Contributions | | | \$35.62 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45501-131 | Employer Paid Health | | | \$186.31 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45501-101 | Full-Time Wages | | | \$939.62 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45501-121 | PERA | | | \$157.13 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45501-122 | FICA | | | \$146.28 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45501-125 | Medicare Contributions | | | \$34.20 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45501-122 | FICA | | | \$152.37 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45501-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$24.47 | NOV 2013 SERVICE | 11/29/13AP |
| E | 211-45501-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$33.64 | 10/14/13 TO 11/12/13 W/S BILL | 11/29/13AP |
| E | 211-45501-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$334.33 | SERVICES10-15-13 TO 11-14- | 11/29/13AP |
| E | 211-45501-321 | Telephone | OFFICE OF MN.IT SERVICES | 137674 | \$0.12 | OCTOBER 2013 SERVICE | 11/29/13AP |

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|--|---------------|-------------------------|------------------------|--------|-------------------|--------------------------|------------|
| E | 211-45501-321 | Telephone | BEVCOMM | 137694 | \$89.33 | TELEPHONE DEC 2013 | AP12-12-13 |
| E | 211-45501-321 | Telephone | CENTURYLINK | 137708 | \$7.52 | LONG DIST FAX | AP12-12-13 |
| E | 211-45501-401 | Repairs/Maint Buildings | SCHUMACHER ELEVATOR CO | 137754 | \$106.89 | ELEVATOR MONTJLY SERVICE | AP12-12-13 |
| E | 211-45501-381 | Electric Utilities | XCEL ENERGY | 137765 | \$154.55 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 45501 Library Admin - Levy Exp | | | | | \$6,547.35 | | |

Dept 45502 Circulation - County

| | | | | | | | |
|--|---------------|-------------------------|-----------------------------|--------|-------------------|------------------------------|------------|
| E | 211-45502-125 | Medicare Contributions | | | \$10.28 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45502-131 | Employer Paid Health | | | \$140.57 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45502-125 | Medicare Contributions | | | \$10.28 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45502-121 | PERA | | | \$51.39 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45502-101 | Full-Time Wages | | | \$708.84 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45502-122 | FICA | | | \$43.95 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45502-121 | PERA | | | \$51.39 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45502-101 | Full-Time Wages | | | \$708.84 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45502-131 | Employer Paid Health | | | \$77.89 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 211-45502-122 | FICA | | | \$43.95 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 211-45502-590 | Books | BAKER & TAYLOR | 137702 | \$455.47 | ADULT BOOKS | AP12-12-13 |
| E | 211-45502-590 | Books | BAKER & TAYLOR | 137702 | -\$59.75 | ADULT BOOKS | AP12-12-13 |
| E | 211-45502-590 | Books | BAKER & TAYLOR | 137702 | \$293.79 | CHILDRENS BOOKS | AP12-12-13 |
| E | 211-45502-590 | Books | BAKER & TAYLOR | 137702 | \$271.99 | ADULT BOOKS | AP12-12-13 |
| E | 211-45502-590 | Books | CENTER POINT PUBLISHING | 137707 | \$68.16 | LP CHGOICE TITLES | AP12-12-13 |
| E | 211-45502-208 | Magazines | CONSUMER REPORTS | 137709 | \$26.00 | 1 YEAR SUBSCRIPTION | AP12-12-13 |
| E | 211-45502-201 | Office Supplies | DEMCO, INC. | 137713 | \$141.73 | LIBRARY SUPPLIES | AP12-12-13 |
| E | 211-45502-413 | Office Equipment Rental | E.O. JOHNSON CO INC | 137715 | \$71.00 | COPY MACHINE LEASE | AP12-12-13 |
| E | 211-45502-201 | Office Supplies | HARDWARE HANK | 137728 | \$24.57 | WASTEBSKT | AP12-12-13 |
| E | 211-45502-208 | Magazines | NATIONAL GEOGRAPHIC SOCIETY | 137738 | \$24.00 | 1 YEAR SUBSCRIPTION | AP12-12-13 |
| E | 211-45502-209 | Newspapers | NEW YORK TIMES | 137739 | \$65.60 | SUBSCRIPTION THRU | AP12-12-13 |
| E | 211-45502-208 | Magazines | OUTSIDE | 137744 | \$20.00 | 1 YEAR MAG SUBSCRIPTION | AP12-12-13 |
| E | 211-45502-201 | Office Supplies | QUILL CORPORATION | 137751 | \$8.97 | OFFICE SUPPLIES | AP12-12-13 |
| E | 211-45502-208 | Magazines | READERS DIGEST | 137752 | \$19.98 | 1 YEAR SUBSCRIPTION | AP12-12-13 |
| E | 211-45502-595 | Automation | SELCO | 137755 | \$764.42 | NOV AUTOMATION FEES | AP12-12-13 |
| E | 211-45502-595 | Automation | SELCO | 137755 | \$132.00 | MONTHLY PC LEASING FEE | AP12-12-13 |
| E | 211-45502-201 | Office Supplies | ZUMBROTA PUBLIC LIBRARY | 137766 | \$78.00 | DISC CLEANING | AP12-12-13 |
| Dept 45502 Circulation - County | | | | | \$4,253.31 | | |

Fund 211 LIBRARY

\$13,800.63

Fund 255 ECONOMIC DEV. AUTHORITY

| | | | | | | | |
|-------------|-----------|-----------------------------|--|--|-------------|------------------------------|-----------|
| Dept | | | | | | | |
| G | 255-21706 | Medical Ins Premium Payable | | | -\$565.60 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21713 | Dental Insurance | | | -\$28.79 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-10102 | Cash - Sterling State | | | -\$1,188.72 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21709 | Life Insurance Payable | | | -\$3.20 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21701 | Federal Withholding Payable | | | -\$154.11 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21702 | State Withholding Payable | | | -\$89.24 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21703 | FICA Tax Payable | | | -\$208.38 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21704 | PERA Withholding Payable | | | -\$226.86 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21705 | Medicare Payable | | | -\$48.74 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 255-21704 | PERA Withholding Payable | | | -\$226.86 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21720 | Health Savings Account | | | -\$145.76 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21713 | Dental Insurance | | | -\$28.79 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21709 | Life Insurance Payable | | | -\$3.20 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21705 | Medicare Payable | | | -\$48.74 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21703 | FICA Tax Payable | | | -\$208.38 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21702 | State Withholding Payable | | | -\$89.24 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21701 | Federal Withholding Payable | | | -\$154.11 | Labor Distribution PR2013-25 | PR2013-25 |

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| G | 255-10102 | Cash - Sterling State | | | | -\$1,188.72 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21706 | Medical Ins Premium Payable | | | | -\$475.45 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 255-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002931 | | \$89.24 | SWH | 11/29/13AP |
| G | 255-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002932 | | \$48.74 | | 11/29/13AP |
| G | 255-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002932 | | \$208.38 | | 11/29/13AP |
| G | 255-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002932 | | \$154.11 | | 11/29/13AP |
| G | 255-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002933 | | \$226.86 | PERA | 11/29/13AP |
| G | 255-21720 | Health Savings Account | HEALTH EQUITY | 002935 | | \$145.84 | PR2013-23&24 | 11/29/13AP |
| G | 255-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002937 | | \$154.11 | PR2013-25 | AP12-12-13 |
| G | 255-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002937 | | \$208.38 | PR2013-25 | AP12-12-13 |
| G | 255-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002937 | | \$48.74 | PR2013-25 | AP12-12-13 |
| G | 255-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002938 | | \$89.24 | | AP12-12-13 |
| G | 255-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002939 | | \$226.86 | PR | AP12-12-13 |
| G | 255-21709 | Life Insurance Payable | DEARBORN NATIONAL | 137632 | | \$6.40 | LIFE PR 2013 23&24 | 11/29/13AP |
| G | 255-10102 | Cash - Sterling State | STERLING STATE BANK | 137634 | | \$1,188.72 | PR TRANSFER PR2013-24 | 11/29/13AP |
| G | 255-21706 | Medical Ins Premium Payable | HEALTHPARTNERS | 137663 | | \$950.90 | PR2013-23&24 | 11/29/13AP |
| G | 255-10102 | Cash - Sterling State | STERLING STATE BANK | 137689 | | \$1,188.72 | PR TRANSFER | AP12-12-13 |
| Dept | | | | | | -\$147.65 | | |

Dept 41590 Economic Development

| | | | | | | | | |
|---|---------------|------------------------|-------------|--------|--|------------|------------------------------|------------|
| E | 255-41590-131 | Employer Paid Health | | | | \$582.77 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 255-41590-122 | FICA | | | | \$104.19 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 255-41590-121 | PERA | | | | \$121.83 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 255-41590-125 | Medicare Contributions | | | | \$24.37 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 255-41590-131 | Employer Paid Health | | | | \$638.38 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 255-41590-122 | FICA | | | | \$104.19 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 255-41590-121 | PERA | | | | \$121.83 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 255-41590-101 | Full-Time Wages | | | | \$1,680.48 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 255-41590-101 | Full-Time Wages | | | | \$1,680.48 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 255-41590-125 | Medicare Contributions | | | | \$24.37 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 255-41590-255 | Confactions | DOLL, KAREN | 137656 | | \$119.70 | REIMBURSE LUNCH MEETING | 11/29/13AP |

Dept 41590 Economic Development

\$5,202.59

Fund 255 ECONOMIC DEV. AUTHORITY

\$5,054.94

Fund 261 EDA - REV LOAN FUND

Dept

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|---|-----------|--------------------------------|------------------------------|----------|--|----------|-------------------------|--------------|
| G | 261-11725 | Note Rec. - Recombinetics, Inc | RECOMBINETICS, INC | 002430 | | \$43.91 | LOAN PAYMENT | 12-13 REC 5 |
| R | 261-36210 | Interest Earnings | RECOMBINETICS, INC | 002430 | | \$114.66 | LOAN PAYMENT | 12-13 REC 5 |
| G | 261-11725 | Note Rec. - Recombinetics, Inc | RECOMBINETICS, INC | 002435 | | \$155.11 | LOAN PAYMENT | 12-13 REC 7 |
| R | 261-36210 | Interest Earnings | RECOMBINETICS, INC | 002435 | | \$3.46 | LOAN PAYMENT | 12-13 REC 7 |
| R | 261-36210 | Interest Earnings | ISLAND TOOL & DIE | 020546 | | \$173.75 | PAYMENT ON LOANS | 11-13 REC 10 |
| G | 261-11726 | Note Rec.-Island Tool #1 | ISLAND TOOL & DIE | 020546 | | \$351.29 | PAYMENT ON LOANS | 11-13 REC 10 |
| G | 261-11729 | Note Rec.-Island Tool #2 | ISLAND TOOL & DIE | 020546 | | \$172.27 | PAYMENT ON LOANS | 11-13 REC 10 |
| R | 261-36210 | Interest Earnings | ISLAND TOOL & DIE | 020546 | | \$86.83 | PAYMENT ON LOANS | 11-13 REC 10 |
| R | 261-36210 | Interest Earnings | ISLAND TOOL & DIE | 020692 | | \$75.69 | LOAN PAYMENTS | 12-13 REC 6 |
| G | 261-11729 | Note Rec.-Island Tool #2 | ISLAND TOOL & DIE | 020692 | | \$183.41 | LOAN PAYMENTS | 12-13 REC 6 |
| R | 261-36210 | Interest Earnings | ISLAND TOOL & DIE | 020692 | | \$151.43 | LOAN PAYMENTS | 12-13 REC 6 |
| G | 261-11726 | Note Rec.-Island Tool #1 | ISLAND TOOL & DIE | 020692 | | \$373.61 | LOAN PAYMENTS | 12-13 REC 6 |
| G | 261-11721 | Note Receivable - Douglas | DOUGLAS, JEREMY & RACHEL | 52975722 | | \$91.49 | RACHEL D'S LOAN PAYMENT | 12-13 REC 1 |
| R | 261-36210 | Interest Earnings | DOUGLAS, JEREMY & RACHEL | 52975722 | | \$114.51 | RACHEL D'S LOAN PAYMENT | 12-13 REC 1 |
| G | 261-11730 | Note Rec - J&D Schrom Properti | J & D SCHROM PROPERTIES, LLC | 53237791 | | \$276.05 | LOAN PAYMENT | 12-13 REC 1 |
| R | 261-36210 | Interest Earnings | J & D SCHROM PROPERTIES, LLC | 53237791 | | \$138.50 | LOAN PAYMENT | 12-13 REC 1 |

Dept

\$2,505.97

Fund 261 EDA - REV LOAN FUND

\$2,505.97

Fund 271 SEPT 2010 FLOOD

| | | | | | | | |
|--|---------------|-----------------------------|-------------------------------|--------|-------------|------------------------------|--------------|
| E | 321-47000-620 | Fiscal Agent s Fees | DAVID DROWN ASSOCIATES | 137712 | \$390.00 | CONSULTING SERVICES 2012 | AP12-12-13 |
| Dept 47000 Debt Service (GENERAL) | | | | | \$390.00 | | |
| Fund 321 2012B PROJECT & REFUNDING BOND | | | | | \$390.00 | | |
| Fund 390 TIF #33 NE SECTION | | | | | | | |
| Dept | | | | | | | |
| R | 390-36100 | Special Assessments | OLMSTED CO AUDITOR/TREASURER | | \$3,199.39 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 |
| Dept | | | | | \$3,199.39 | | |
| Fund 390 TIF #33 NE SECTION | | | | | \$3,199.39 | | |
| Fund 431 17TH AVE- FRONTAGE RD PROJECT | | | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | | | |
| E | 431-41000-331 | Travel Expenses | EICKHOFF, JONATHAN A | 137716 | \$40.68 | MEETING REIMBURSEMENT | AP12-12-13 |
| E | 431-41000-304 | Legal Fees | KENNEDY & GRAVEN | 137733 | \$1,197.58 | ELK RUN FRONTAGE RD | AP12-12-13 |
| E | 431-41000-303 | Engineering Fees | WIDSETH SMITH NOLTING & ASSOC | 137764 | \$390.00 | PROF SERV 10/20/13 TO | AP12-12-13 |
| E | 431-41000-303 | Engineering Fees | WIDSETH SMITH NOLTING & ASSOC | 137764 | \$4,140.00 | EAST FRONTAGE RD | AP12-12-13 |
| Dept 41000 General Government (GENERAL) | | | | | \$5,768.26 | | |
| Fund 431 17TH AVE- FRONTAGE RD PROJECT | | | | | \$5,768.26 | | |
| Fund 432 2012 NW STREET PROJECT | | | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | | | |
| E | 432-41000-505 | Site Improvements | SCHUMACHER EXCAVATING INC. | 137635 | \$23,029.47 | FINAL ESTIMATE | 11/29/13AP |
| Dept 41000 General Government (GENERAL) | | | | | \$23,029.47 | | |
| Fund 432 2012 NW STREET PROJECT | | | | | \$23,029.47 | | |
| Fund 601 WATER FUND | | | | | | | |
| Dept | | | | | | | |
| G | 601-11500 | Accounts Receivable | | | \$112.17 | UB Receipt Surc 20 SALES | 11-1-7WS |
| G | 601-11500 | Accounts Receivable | | | \$1,889.41 | UB Receipt Serv 1 WATER RES | 11-19-22WS |
| R | 601-37170 | Sales Tax - Water | | | \$396.59 | UB AR Surc 20 SALES TAX | 11-13WSBILLS |
| R | 601-37170 | Sales Tax - Water | | | -\$176.53 | UB AR Surc 19 TAX | 11-13WSBILLS |
| R | 601-37260 | Penalties | | | \$76.86 | UB AR Pen Serv 5 WATER | 10-13WSPEN |
| R | 601-37110 | Residential - Water | | | \$34.88 | UB AR Surc 11 DEVEL WATER | 11-13WSBILLS |
| R | 601-37150 | Water Connect/Reconnect Fee | | | \$40.00 | UB AR Serv 105 TURN | 11-13WSBILLS |
| G | 601-11500 | Accounts Receivable | | | -\$3.60 | UB Receipt Serv 106 DEP INT | 11/8-11/18WS |
| R | 601-99999 | Unallocated Utility | | | \$41.97 | UB UR Receipt Group 83 | 11-1-7WS |
| G | 601-11500 | Accounts Receivable | | | \$1.68 | UB Receipt Surc Pen 20 SALES | 11/8-11/18WS |
| R | 601-37260 | Penalties | | | \$630.04 | UB AR Pen Serv 1 WATER RES | 10-13WSPEN |
| R | 601-99999 | Unallocated Utility | | | \$490.74 | UB UR Receipt Group 74 | 11-1-7WS |
| R | 601-37260 | Penalties | | | \$4.54 | UB AR Pen Serv 1 WATER RES | 10-13WSPEN |
| G | 601-11500 | Accounts Receivable | | | \$8,514.05 | UB Receipt Serv 1 WATER RES | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | -\$562.20 | UB Receipt Serv 101 DEPOSIT | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | \$29.43 | UB Receipt Serv Pen 5 WATER | 11-19-22WS |
| R | 601-99999 | Unallocated Utility | | | \$430.99 | UB UR Receipt Group 00 | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | \$36.99 | UB Receipt Surc 11 DEVEL | 11-1-7WS |
| R | 601-99999 | Unallocated Utility | | | -\$542.40 | UB UR Receipt Group 74 | 11/8-11/18WS |
| R | 601-37110 | Residential - Water | OLMSTED CO AUDITOR/TREASURER | | \$164.36 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 |
| G | 601-11500 | Accounts Receivable | | | \$419.20 | UB Receipt Serv 14 AUTO | 11-1-7WS |
| R | 601-37260 | Penalties | OLMSTED CO AUDITOR/TREASURER | | \$9.28 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 |
| G | 601-11500 | Accounts Receivable | | | \$26.27 | UB Receipt Serv 15 AUTO | 11-19-22WS |
| R | 601-99999 | Unallocated Utility | | | -\$67.28 | UB UR Receipt Group 83 | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | \$7,029.63 | UB Receipt Serv 1 WATER RES | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | | | \$162.25 | UB Receipt Serv Pen 1 WATER | 12-2-6-13WS |
| R | 601-37180 | Water Meters | | | \$259.67 | UB AR Serv 15 AUTO METER | 11-13WSBILLS |

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|---|-----------|-----------------------------|-------------|------------------------------|--------------|
| G | 601-11500 | Accounts Receivable | \$0.54 | UB Receipt Serv Pen 15 AUTO | 11-19-22WS |
| G | 601-11500 | Accounts Receivable | \$0.70 | UB Receipt Surc Pen 20 SALES | 11-1-7WS |
| G | 601-21709 | Life Insurance Payable | -\$5.53 | Labor Distribution PR2013-24 | PR2013-24 |
| R | 601-37260 | Penalties | \$0.18 | UB AR Pen Serv 14 AUTO | 10-13WSPEN |
| R | 601-37260 | Penalties | \$31.76 | UB AR Pen Serv 14 AUTO | 10-13WSPEN |
| R | 601-37260 | Penalties | \$4.31 | UB AR Pen Serv 15 AUTO | 10-13WSPEN |
| G | 601-11500 | Accounts Receivable | \$75.34 | UB Receipt Surc 20 SALES | 11/8-11/18WS |
| R | 601-37260 | Penalties | \$0.91 | UB AR Pen Serv 10 STATE | 10-13WSPEN |
| G | 601-11500 | Accounts Receivable | \$2.15 | UB Receipt Serv Pen 10 STATE | 11-19-22WS |
| G | 601-10102 | Cash - Sterling State | -\$2,022.70 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-21701 | Federal Withholding Payable | -\$312.23 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-21702 | State Withholding Payable | -\$140.43 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-21703 | FICA Tax Payable | -\$366.68 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-21704 | PERA Withholding Payable | -\$402.20 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-21705 | Medicare Payable | -\$85.76 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-11500 | Accounts Receivable | \$96.29 | UB Receipt Serv Pen 1 WATER | 11-19-22WS |
| G | 601-21708 | Cancer Insurance | -\$14.65 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-11500 | Accounts Receivable | \$629.87 | UB Receipt Serv 5 WATER | 11-19-22WS |
| G | 601-21712 | Equitable Annuities Payable | -\$3.20 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-21713 | Dental Insurance | -\$31.68 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-11500 | Accounts Receivable | \$117.73 | UB Receipt Serv 14 AUTO | 11-19-22WS |
| G | 601-11500 | Accounts Receivable | \$2,226.94 | UB Receipt Serv 5 WATER | 11-1-7WS |
| G | 601-11500 | Accounts Receivable | -\$176.53 | UB Receipt Surc 19 TAX | 11/8-11/18WS |
| R | 601-37260 | Penalties | \$16.80 | UB AR Pen Serv 10 STATE | 10-13WSPEN |
| G | 601-11500 | Accounts Receivable | \$147.94 | UB Receipt Serv 3 WATER | 11-1-7WS |
| R | 601-37260 | Penalties | \$0.10 | UB AR Pen Serv 10 STATE | 10-13WSPEN |
| G | 601-11500 | Accounts Receivable | \$104.93 | UB Receipt Serv Pen 1 WATER | 11-1-7WS |
| G | 601-11500 | Accounts Receivable | \$8,548.31 | UB Receipt Serv 1 WATER RES | 11-1-7WS |
| G | 601-11500 | Accounts Receivable | \$2.90 | UB Receipt Serv Pen 10 STATE | 11-1-7WS |
| R | 601-37260 | Penalties | \$0.59 | UB AR Pen Serv 10 STATE | 10-13WSPEN |
| G | 601-11500 | Accounts Receivable | \$69.76 | UB Receipt Serv 10 STATE | 11-19-22WS |
| G | 601-21706 | Medical Ins Premium Payable | -\$453.58 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 601-11500 | Accounts Receivable | \$0.21 | UB Receipt Serv Pen 15 AUTO | 12-2-6-13WS |
| R | 601-37260 | Penalties | \$9.95 | UB AR Pen Serv 1 WATER RES | 10-13WSPEN |
| R | 601-37260 | Penalties | \$0.05 | UB AR Pen Surc 20 SALES TAX | 10-13WSPEN |
| R | 601-37180 | Water Meters | \$1,182.96 | UB AR Serv 14 AUTO METER | 11-13WSBILLS |
| R | 601-37260 | Penalties | -\$0.08 | UB AR Serv Pen Adj 10 STATE | 11-13WSBILLS |
| R | 601-37110 | Residential - Water | -\$6.01 | UB AR Serv Adj 1 WATER RES | 11-13WSBILLS |
| R | 601-99999 | Unallocated Utility | \$709.34 | UB UR Receipt Group 74 | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | \$11.49 | UB Receipt Serv Pen 5 WATER | 11-1-7WS |
| R | 601-37260 | Penalties | \$0.83 | UB AR Pen Serv 14 AUTO | 10-13WSPEN |
| R | 601-37120 | Commercial - Water | \$6,624.54 | UB AR Serv 5 WATER COMM | 11-13WSBILLS |
| G | 601-11500 | Accounts Receivable | \$24.37 | UB Receipt Serv 101 DEPOSIT | 11-19-22WS |
| G | 601-11500 | Accounts Receivable | \$2.30 | UB Receipt Serv Pen 15 AUTO | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | \$94.43 | UB Receipt Serv 15 AUTO | 11/8-11/18WS |
| G | 601-21713 | Dental Insurance | -\$15.61 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-11500 | Accounts Receivable | \$118.51 | UB Receipt Surc 20 SALES | 12-2-6-13WS |
| G | 601-21720 | Health Savings Account | -\$67.92 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-11500 | Accounts Receivable | \$80.01 | UB Receipt Serv 15 AUTO | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | \$422.01 | UB Receipt Serv 14 AUTO | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | \$4.96 | UB Receipt Serv Pen 10 STATE | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | \$245.26 | UB Receipt Serv 10 STATE | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | \$3.94 | UB Receipt Serv Pen 5 WATER | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | \$1,696.46 | UB Receipt Serv 5 WATER | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | \$451.30 | UB Receipt Serv 14 AUTO | 11/8-11/18WS |

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|---|-----------|-----------------------------|-----------------------------|--------|-------------|------------------------------|--------------|
| G | 601-11500 | Accounts Receivable | | | \$8.98 | UB Receipt Serv Pen 10 STATE | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | \$266.84 | UB Receipt Serv 10 STATE | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | \$20.89 | UB Receipt Serv Pen 5 WATER | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | \$980.08 | UB Receipt Serv 5 WATER | 11/8-11/18WS |
| G | 601-11500 | Accounts Receivable | | | \$320.00 | UB Receipt Serv Pen 1 WATER | 11/8-11/18WS |
| R | 601-37260 | Penalties | | | \$1.71 | UB AR Pen Surc 20 SALES TAX | 10-13WSPEN |
| G | 601-11500 | Accounts Receivable | | | \$25.19 | UB Receipt Serv 101 DEPOSIT | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | | | \$220.31 | UB Receipt Serv 101 DEPOSIT | 11-1-7WS |
| R | 601-37190 | Water Deposit | | | \$500.00 | UB AR Serv 101 DEPOSIT DP | 11-13WSBILLS |
| R | 601-37110 | Residential - Water | | | \$139.52 | UB AR Serv 3 WATER | 11-13WSBILLS |
| G | 601-21702 | State Withholding Payable | | | -\$61.10 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 601-37110 | Residential - Water | | | \$18,951.49 | UB AR Serv 1 WATER RES | 11-13WSBILLS |
| G | 601-11500 | Accounts Receivable | | | \$0.29 | UB Receipt Surc Pen 20 SALES | 12-2-6-13WS |
| G | 601-11500 | Accounts Receivable | | | \$251.66 | UB Receipt Serv 10 STATE | 11-1-7WS |
| R | 601-37260 | Penalties | | | -\$0.15 | UB AR Serv Pen Adj 14 AUTO | 11-13WSBILLS |
| R | 601-99999 | Unallocated Utility | | | \$55.40 | UB UR Receipt Group 83 | 11-19-22WS |
| G | 601-11500 | Accounts Receivable | | | \$111.28 | UB Receipt Serv 15 AUTO | 11-1-7WS |
| G | 601-11500 | Accounts Receivable | | | \$0.17 | UB Receipt Surc Pen 20 SALES | 11-19-22WS |
| G | 601-21701 | Federal Withholding Payable | | | -\$140.26 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 601-99999 | Unallocated Utility | | | \$240.00 | UB UR Receipt Group 74 | 11-19-22WS |
| G | 601-11500 | Accounts Receivable | | | \$8.67 | UB Receipt Surc 20 SALES | 11-19-22WS |
| G | 601-21704 | PERA Withholding Payable | | | -\$183.41 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-11500 | Accounts Receivable | | | \$1.81 | UB Receipt Serv Pen 15 AUTO | 11-1-7WS |
| G | 601-21705 | Medicare Payable | | | -\$39.18 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-10102 | Cash - Sterling State | | | -\$913.09 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-21706 | Medical Ins Premium Payable | | | -\$194.72 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-21708 | Cancer Insurance | | | -\$2.14 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-21709 | Life Insurance Payable | | | -\$2.31 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 601-37160 | State Surcharge | | | \$697.32 | UB AR Serv 10 STATE SURCH | 11-13WSBILLS |
| G | 601-11500 | Accounts Receivable | | | \$40.00 | UB Receipt Serv 105 TURN | 11-1-7WS |
| G | 601-21703 | FICA Tax Payable | | | -\$167.56 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 601-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002931 | \$140.43 | SWH | 11/29/13AP |
| G | 601-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002932 | \$366.68 | PR | 11/29/13AP |
| G | 601-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002932 | \$85.76 | PR | 11/29/13AP |
| G | 601-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002932 | \$312.23 | PR | 11/29/13AP |
| G | 601-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002933 | \$402.20 | PERA | 11/29/13AP |
| G | 601-21720 | Health Savings Account | HEALTH EQUITY | 002935 | \$101.24 | PR2013-23&24 | 11/29/13AP |
| G | 601-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002937 | \$140.26 | PR2013-25 | AP12-12-13 |
| G | 601-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002937 | \$167.56 | PR2013-25 | AP12-12-13 |
| G | 601-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002937 | \$39.18 | PR2013-25 | AP12-12-13 |
| G | 601-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002938 | \$61.10 | PR | AP12-12-13 |
| G | 601-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002939 | \$183.41 | PR | AP12-12-13 |
| R | 601-99999 | Unallocated Utility | JJ&M PROPERTY INVESTMENTS | 137628 | \$222.34 | REFUND OVERPYMT WS BILL | 11/29/13AP |
| R | 601-37190 | Water Deposit | POTTER, KRISTEN | 137630 | \$55.82 | REFUND SECURITY DEPOSIT | 11/29/13AP |
| R | 601-37190 | Water Deposit | PENNING, BRANDON | 137631 | \$53.99 | REFUND SECURITY DEPOSIT | 11/29/13AP |
| G | 601-21709 | Life Insurance Payable | DEARBORN NATIONAL | 137632 | \$8.44 | LIFE PR 2013 23&24 | 11/29/13AP |
| G | 601-10102 | Cash - Sterling State | STERLING STATE BANK | 137634 | \$2,022.71 | PR TRANSFER PR2013-24 | 11/29/13AP |
| G | 601-21712 | Equitable Annuities Payable | AXA - EQUITABLE | 137636 | \$4.31 | EE INVEST PR2013-23&24 | 11/29/13AP |
| G | 601-21708 | Cancer Insurance | AFLAC | 137646 | \$27.91 | PR2013-23&24 | 11/29/13AP |
| G | 601-21706 | Medical Ins Premium Payable | HEALTHPARTNERS | 137663 | \$730.71 | PR2013-23&24 | 11/29/13AP |
| G | 601-10102 | Cash - Sterling State | STERLING STATE BANK | 137689 | \$913.11 | PR TRANSFER | AP12-12-13 |

Dept

Dept 41000 General Government (GENERAL)

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|---|---------------|------|--|--|---------|------------------------------|-----------|
| E | 601-41000-121 | PERA | | | \$98.49 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 601-41000-122 | FICA | | | \$83.78 | Labor Distribution PR2013-25 | PR2013-25 |

\$66,282.25

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|---|---------------|-------------------------------|-------------------------------|--------|------------|--------------------------------|------------|
| E | 601-41000-125 | Medicare Contributions | | | \$19.59 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 601-41000-131 | Employer Paid Health | | | \$226.71 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 601-41000-121 | PERA | | | \$215.99 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 601-41000-131 | Employer Paid Health | | | \$417.12 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 601-41000-101 | Full-Time Wages | | | \$1,358.73 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 601-41000-125 | Medicare Contributions | | | \$42.88 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 601-41000-101 | Full-Time Wages | | | \$2,979.31 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 601-41000-122 | FICA | | | \$183.34 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 601-41000-322 | Postage | US POSTMASTER | 137625 | \$33.00 | 9-13 TO 10-14 W/S PAST DUE | 11/29/13AP |
| E | 601-41000-322 | Postage | US POSTMASTER | 137626 | \$118.11 | 10/14/13 to 11/12/13 W/S BILLS | 11/29/13AP |
| E | 601-41000-415 | Contracted Services | GOODHUE ENVIRONMENTAL | 137662 | \$912.00 | OCTOBER 2013 SERVICE | 11/29/13AP |
| E | 601-41000-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$15.50 | SERVICES10-15-13 TO 11-14- | 11/29/13AP |
| E | 601-41000-321 | Telephone | BEVCOMM | 137691 | \$100.00 | DEC 2013 SERVICE | AP12-12-13 |
| E | 601-41000-404 | Repairs/Maint Machinery/Equip | BAHR ELECTRIC, INC | 137701 | \$414.63 | REPLACE HEATER AT PLANT | AP12-12-13 |
| E | 601-41000-404 | Repairs/Maint Machinery/Equip | BAHR ELECTRIC, INC | 137701 | \$254.12 | REPAIR WELL #3 | AP12-12-13 |
| E | 601-41000-404 | Repairs/Maint Machinery/Equip | BLUETARP FINANCIAL, INC | 137703 | \$59.37 | OIL, SWITCH PANEL, LED | AP12-12-13 |
| E | 601-41000-417 | Uniform | G & K SERVICES | 137720 | \$19.32 | UNIFORM SERVICE | AP12-12-13 |
| E | 601-41000-417 | Uniform | G & K SERVICES | 137720 | \$28.55 | UNIFORM SERVICE | AP12-12-13 |
| E | 601-41000-417 | Uniform | G & K SERVICES | 137720 | \$28.55 | UNIFORM SERVICE | AP12-12-13 |
| E | 601-41000-417 | Uniform | G & K SERVICES | 137720 | \$19.32 | UNIFORM SERVICE | AP12-12-13 |
| E | 601-41000-415 | Contracted Services | GOODHUE ENVIRONMENTAL | 137724 | \$912.00 | NOV 2013 SERVICE | AP12-12-13 |
| E | 601-41000-309 | Gopher State One-Call Fee | GOPHER STATE ONE-CALL INC. | 137725 | \$23.20 | NOV 2013 CALLS | AP12-12-13 |
| E | 601-41000-212 | Motor Fuels | GREENWAY CO-OP | 137726 | \$7.40 | DIESEL | AP12-12-13 |
| E | 601-41000-216 | Chemicals/Chem Product | HAWKINS, INC | 137729 | \$3,255.83 | FERRIC CHLORIDE | AP12-12-13 |
| E | 601-41000-216 | Chemicals/Chem Product | HAWKINS, INC | 137729 | \$2,423.90 | WELL #3-ACID, PHOSPHATE | AP12-12-13 |
| E | 601-41000-216 | Chemicals/Chem Product | HAWKINS, INC | 137729 | \$625.52 | BLEACH | AP12-12-13 |
| E | 601-41000-304 | Legal Fees | KENNEDY & GRAVEN | 137733 | \$188.15 | ROYAL COURT WATER | AP12-12-13 |
| E | 601-41000-404 | Repairs/Maint Machinery/Equip | M & M LAWN & LEISURE 2 | 137735 | \$410.74 | RANGER | AP12-12-13 |
| E | 601-41000-445 | State Water Surcharge Expense | MN DEPARTMENT OF HEALTH | 137737 | \$2,186.00 | QUARTERLY CONNECTION | AP12-12-13 |
| E | 601-41000-404 | Repairs/Maint Machinery/Equip | PAGE S WELDING | 137745 | \$11.12 | STEEL | AP12-12-13 |
| E | 601-41000-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$11.28 | COPIER MAINT | AP12-12-13 |
| E | 601-41000-321 | Telephone | VERIZON WIRELESS | 137760 | \$80.00 | CELL PHONES, WIRELESS | AP12-12-13 |
| E | 601-41000-303 | Engineering Fees | WIDSETH SMITH NOLTING & ASSOC | 137764 | \$562.45 | 2012 NW ST RECONSTRUCTION | AP12-12-13 |
| E | 601-41000-381 | Electric Utilities | XCEL ENERGY | 137765 | \$2,402.67 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 601-41000-381 | Electric Utilities | XCEL ENERGY | 137765 | \$208.77 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 601-41000-381 | Electric Utilities | XCEL ENERGY | 137765 | \$14.64 | SERVICE 10/16/13 TO | AP12-12-13 |

Dept 41000 General Government (GENERAL)

\$20,952.08

Fund 601 WATER FUND

\$87,234.33

Fund 602 SEWER FUND

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|---|-----------|---------------------|--|--|------------|------------------------------|--------------|
| G | 602-11500 | Accounts Receivable | | | \$21.67 | UB Receipt Serv Pen 25 | 11-1-7WS |
| G | 602-11500 | Accounts Receivable | | | \$60.61 | UB Receipt Surc 12 DEVEL | 11-1-7WS |
| G | 602-11500 | Accounts Receivable | | | \$30.04 | UB Receipt Serv Pen 25 | 11-19-22WS |
| G | 602-11500 | Accounts Receivable | | | \$165.07 | UB Receipt Serv Pen 20 | 11-1-7WS |
| G | 602-11500 | Accounts Receivable | | | \$714.86 | UB Receipt Serv 25 SEWER | 11-19-22WS |
| G | 602-11500 | Accounts Receivable | | | \$139.79 | UB Receipt Serv Pen 20 | 11-19-22WS |
| G | 602-11500 | Accounts Receivable | | | \$3,530.07 | UB Receipt Serv 20 SEWER | 11-19-22WS |
| G | 602-11500 | Accounts Receivable | | | \$242.43 | UB Receipt Serv 22 SEWER | 11-1-7WS |
| G | 602-11500 | Accounts Receivable | | | \$86.12 | UB Receipt Serv 27 SEWER | 11-1-7WS |
| G | 602-11500 | Accounts Receivable | | | \$2,549.44 | UB Receipt Serv 25 SEWER | 11-1-7WS |
| G | 602-21705 | Medicare Payable | | | -\$77.68 | Labor Distribution PR2013-25 | PR2013-25 |
| R | 602-37220 | Commercial - Sewer | | | \$252.96 | UB AR Serv 27 SEWER METER | 11-13WSBILLS |
| G | 602-11500 | Accounts Receivable | | | \$4.86 | UB Receipt Serv Pen 25 | 12-2-6-13WS |
| G | 602-11500 | Accounts Receivable | | | \$2,023.64 | UB Receipt Serv 25 SEWER | 12-2-6-13WS |

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|---|-----------|-----------------------------|------------------------------|-------------|------------------------------|--------------------|------------|
| G | 602-11500 | Accounts Receivable | | \$279.77 | UB Receipt Serv Pen 20 | 12-2-6-13WS | |
| G | 602-11500 | Accounts Receivable | | \$12,699.78 | UB Receipt Serv 20 SEWER | 12-2-6-13WS | |
| G | 602-11500 | Accounts Receivable | | \$14,024.68 | UB Receipt Serv 20 SEWER | 11/8-11/18WS | |
| G | 602-21720 | Health Savings Account | | -\$133.05 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-21713 | Dental Insurance | | -\$30.41 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-21712 | Equitable Annuities Payable | | -\$4.38 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-21709 | Life Insurance Payable | | -\$4.73 | Labor Distribution PR2013-25 | PR2013-25 | |
| R | 602-37210 | Residential - Sewer | | -\$60.61 | UB AR Serv Adj 20 SEWER RES | 11-13WSBILLS | |
| G | 602-21706 | Medical Ins Premium Payable | | -\$366.53 | Labor Distribution PR2013-25 | PR2013-25 | |
| R | 602-37260 | Penalties | | -\$7.79 | UB AR Serv Pen Adj 20 SEWER | 11-13WSBILLS | |
| G | 602-21704 | PERA Withholding Payable | | -\$364.59 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-21703 | FICA Tax Payable | | -\$332.22 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-21702 | State Withholding Payable | | -\$123.90 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-21701 | Federal Withholding Payable | | -\$285.99 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-10102 | Cash - Sterling State | | -\$1,804.44 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-11500 | Accounts Receivable | | \$500.28 | UB Receipt Serv Pen 20 | 11/8-11/18WS | |
| G | 602-11500 | Accounts Receivable | | \$1,248.49 | UB Receipt Serv 25 SEWER | 11/8-11/18WS | |
| G | 602-11500 | Accounts Receivable | | \$31.11 | UB Receipt Serv Pen 25 | 11/8-11/18WS | |
| G | 602-11500 | Accounts Receivable | | \$90.79 | UB Receipt Serv 27 SEWER | 11/8-11/18WS | |
| R | 602-37260 | Penalties | OLMSTED CO AUDITOR/TREASURER | \$9.28 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 | |
| R | 602-37220 | Commercial - Sewer | OLMSTED CO AUDITOR/TREASURER | \$164.35 | FINAL TAX SETTLEMENT FOR | 12-13 REC 2 | |
| G | 602-21708 | Cancer Insurance | | -\$11.67 | Labor Distribution PR2013-25 | PR2013-25 | |
| G | 602-21712 | Equitable Annuities Payable | | -\$2.90 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-11500 | Accounts Receivable | | \$50.72 | UB Receipt Serv 27 SEWER | 12-2-6-13WS | |
| G | 602-11500 | Accounts Receivable | | \$12,814.53 | UB Receipt Serv 20 SEWER | 11-1-7WS | |
| R | 602-37260 | Penalties | | \$21.64 | UB AR Pen Serv 20 SEWER | 10-13WSPEN | |
| G | 602-10102 | Cash - Sterling State | | -\$1,654.91 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21701 | Federal Withholding Payable | | -\$253.98 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21702 | State Withholding Payable | | -\$117.47 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21703 | FICA Tax Payable | | -\$302.40 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21704 | PERA Withholding Payable | | -\$332.29 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21705 | Medicare Payable | | -\$70.74 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21706 | Medical Ins Premium Payable | | -\$462.20 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21708 | Cancer Insurance | | -\$15.02 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21709 | Life Insurance Payable | | -\$4.41 | Labor Distribution PR2013-24 | PR2013-24 | |
| G | 602-21713 | Dental Insurance | | -\$27.05 | Labor Distribution PR2013-24 | PR2013-24 | |
| R | 602-37210 | Residential - Sewer | | \$58.69 | UB AR Surc 12 DEVEL SEWER | 11-13WSBILLS | |
| R | 602-37260 | Penalties | | \$95.01 | UB AR Pen Serv 25 SEWER | 10-13WSPEN | |
| R | 602-37210 | Residential - Sewer | | \$234.77 | UB AR Serv 22 SEWER | 11-13WSBILLS | |
| R | 602-37210 | Residential - Sewer | | \$35,115.87 | UB AR Serv 20 SEWER RES | 11-13WSBILLS | |
| R | 602-37260 | Penalties | | \$6.84 | UB AR Pen Serv 20 SEWER | 10-13WSPEN | |
| R | 602-37220 | Commercial - Sewer | | \$4,608.45 | UB AR Serv 25 SEWER COMM | 11-13WSBILLS | |
| R | 602-37260 | Penalties | | \$1,029.17 | UB AR Pen Serv 20 SEWER | 10-13WSPEN | |
| G | 602-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002931 | \$117.47 | SWH | 11/29/13AP |
| G | 602-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002932 | \$253.98 | PR | 11/29/13AP |
| G | 602-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002932 | \$302.40 | PR | 11/29/13AP |
| G | 602-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002932 | \$70.74 | PR | 11/29/13AP |
| G | 602-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002933 | \$332.29 | PERA | 11/29/13AP |
| G | 602-21720 | Health Savings Account | HEALTH EQUITY | 002935 | \$176.38 | PR2013-23&24 | 11/29/13AP |
| G | 602-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002937 | \$332.22 | PR2013-25 | AP12-12-13 |
| G | 602-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002937 | \$285.99 | PR2013-25 | AP12-12-13 |
| G | 602-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002937 | \$77.68 | PR2013-25 | AP12-12-13 |
| G | 602-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002938 | \$123.90 | PR | AP12-12-13 |
| G | 602-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002939 | \$364.59 | PR | AP12-12-13 |
| G | 602-21709 | Life Insurance Payable | DEARBORN NATIONAL | 137632 | \$10.07 | LIFE PR 2013 23&24 | 11/29/13AP |

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|-------------|-----------|-----------------------------|---------------------|--------|--------------------|------------------------|------------|
| G | 602-10102 | Cash - Sterling State | STERLING STATE BANK | 137634 | \$1,654.89 | PR TRANSFER PR2013-24 | 11/29/13AP |
| G | 602-21712 | Equitable Annuities Payable | AXA - EQUITABLE | 137636 | \$6.35 | EE INVEST PR2013-23&24 | 11/29/13AP |
| G | 602-21708 | Cancer Insurance | AFLAC | 137646 | \$32.96 | PR2013-23&24 | 11/29/13AP |
| G | 602-21706 | Medical Ins Premium Payable | HEALTHPARTNERS | 137663 | \$921.43 | PR2013-23&24 | 11/29/13AP |
| G | 602-10102 | Cash - Sterling State | STERLING STATE BANK | 137689 | \$1,804.41 | PR TRANSFER | AP12-12-13 |
| Dept | | | | | \$92,922.17 | | |

Dept 41000 General Government (GENERAL)

| | | | | | | | |
|---|---------------|-------------------------------|-------------------------------|--------|------------|--------------------------------|------------|
| E | 602-41000-122 | FICA | | | \$166.11 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 602-41000-125 | Medicare Contributions | | | \$38.84 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 602-41000-131 | Employer Paid Health | | | \$438.09 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 602-41000-121 | PERA | | | \$195.80 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 602-41000-101 | Full-Time Wages | | | \$2,700.75 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 602-41000-131 | Employer Paid Health | | | \$416.86 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 602-41000-125 | Medicare Contributions | | | \$35.37 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 602-41000-122 | FICA | | | \$151.20 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 602-41000-121 | PERA | | | \$178.45 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 602-41000-101 | Full-Time Wages | | | \$2,461.49 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 602-41000-322 | Postage | US POSTMASTER | 137625 | \$33.00 | 9-13 TO 10-14 W/S PAST DUE | 11/29/13AP |
| E | 602-41000-322 | Postage | US POSTMASTER | 137626 | \$118.10 | 10/14/13 to 11/12/13 W/S BILLS | 11/29/13AP |
| E | 602-41000-331 | Travel Expenses | HOLIDAY INN EXPRESS | 137633 | \$318.15 | CLASS DEC 3-5, 2013 | 11/29/13AP |
| E | 602-41000-220 | Repair/Maint Supply (GENERAL) | ADRIANS PARTS CITY | 137645 | \$188.84 | ENG HEATER | 11/29/13AP |
| E | 602-41000-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$200.85 | NOV 2013 SERVICE | 11/29/13AP |
| E | 602-41000-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$1,649.58 | 10/14/13 TO 11/12/13 W/S BILL | 11/29/13AP |
| E | 602-41000-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$168.99 | 10/14/13 TO 11/12/13 W/S BILL | 11/29/13AP |
| E | 602-41000-381 | Electric Utilities | GOODHUE CO CO-OP ELECTRIC | 137660 | \$47.00 | 10/1/13 TO 11/1/13 | 11/29/13AP |
| E | 602-41000-381 | Electric Utilities | GOODHUE CO CO-OP ELECTRIC | 137660 | \$128.00 | 10/1/13 TO 11/1/13 | 11/29/13AP |
| E | 602-41000-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$1,035.53 | SERVICES10-15-13 TO 11-14- | 11/29/13AP |
| E | 602-41000-381 | Electric Utilities | XCEL ENERGY | 137687 | \$21.68 | 10/16/13 TO 11/14/13 | 11/29/13AP |
| E | 602-41000-383 | Gas Utilities | MINNESOTA ENERGY | 137690 | \$317.91 | 10/14/13 TO 11/13/13 | AP12-12-13 |
| E | 602-41000-321 | Telephone | BEVCOMM | 137691 | \$98.31 | DEC 2013 SERVICE | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | BAHR ELECTRIC, INC | 137701 | \$130.00 | REPAIR PLANT GEN | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | BAHR ELECTRIC, INC | 137701 | \$414.62 | REPLACE HEATER AT PLANT | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | BLUETARP FINANCIAL, INC | 137703 | \$59.37 | OIL, SWITCH PANEL, LED | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | BLUETARP FINANCIAL, INC | 137703 | \$106.12 | 30,000-60,000 BTU FRCDAIR | AP12-12-13 |
| E | 602-41000-321 | Telephone | CENTURYLINK | 137708 | \$6.03 | LONG DIST FAX | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | DMC PLUMBING & HEATING, INC | 137714 | \$403.53 | CHANGE PIPE AT TREATMENT | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | FIRST SYSTEMS TECHNOLOGY, INC | 137719 | \$450.00 | FALL VERIFICATION | AP12-12-13 |
| E | 602-41000-417 | Uniform | G & K SERVICES | 137720 | \$28.55 | UNIFORM SERVICE | AP12-12-13 |
| E | 602-41000-417 | Uniform | G & K SERVICES | 137720 | \$19.32 | UNIFORM SERVICE | AP12-12-13 |
| E | 602-41000-417 | Uniform | G & K SERVICES | 137720 | \$28.55 | UNIFORM SERVICE | AP12-12-13 |
| E | 602-41000-417 | Uniform | G & K SERVICES | 137720 | \$19.32 | UNIFORM SERVICE | AP12-12-13 |
| E | 602-41000-309 | Gopher State One-Call Fee | GOPHER STATE ONE-CALL INC. | 137725 | \$23.20 | NOV 2013 CALLS | AP12-12-13 |
| E | 602-41000-212 | Motor Fuels | GREENWAY CO-OP | 137726 | \$7.39 | DIESEL | AP12-12-13 |
| E | 602-41000-216 | Chemicals/Chem Product | HACH COMPANY | 137727 | \$206.53 | LAB TESTING FOR PHOS | AP12-12-13 |
| E | 602-41000-220 | Repair/Maint Supply (GENERAL) | HARDWARE HANK | 137728 | \$28.59 | FASTENERS, PERF ANGLE | AP12-12-13 |
| E | 602-41000-210 | Operating Supplies | HARDWARE HANK | 137728 | \$25.62 | MARKER CHISEL, ROUGH | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | HARDWARE HANK | 137728 | \$8.54 | AUTO ELECTRICAL TESTER | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | HARDWARE HANK | 137728 | \$8.00 | PVC CAP | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | HARDWARE HANK | 137728 | \$28.82 | BLACK CABLE, GORILLA GLUE | AP12-12-13 |
| E | 602-41000-220 | Repair/Maint Supply (GENERAL) | HARDWARE HANK | 137728 | \$21.35 | TAPE MEASURE, SMART | AP12-12-13 |
| E | 602-41000-220 | Repair/Maint Supply (GENERAL) | HARDWARE HANK | 137728 | \$16.02 | DRAWER LINER | AP12-12-13 |
| E | 602-41000-220 | Repair/Maint Supply (GENERAL) | HARDWARE HANK | 137728 | \$11.73 | FUSE | AP12-12-13 |
| E | 602-41000-220 | Repair/Maint Supply (GENERAL) | HARDWARE HANK | 137728 | \$30.87 | FASTENERS, DUCT TAPE, | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | HARDWARE HANK | 137728 | \$2.66 | HOSE END | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | MID AMERICA BACKFLOW | 137736 | \$325.00 | BACKFLOW TEST - PLANT | AP12-12-13 |

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|--|---------------|-------------------------------|-------------------------------|-----------|--------------|-------------------------------|-------------|
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | PINE ISLAND LUMBER | 137748 | \$118.63 | HI DENSITY FOAM | AP12-12-13 |
| E | 602-41000-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$10.81 | COPIER MAINT | AP12-12-13 |
| E | 602-41000-220 | Repair/Maint Supply (GENERAL) | USA BLUE BOOK | 137759 | \$156.49 | CIRCULAR CHART 7 DAY, | AP12-12-13 |
| E | 602-41000-321 | Telephone | VERIZON WIRELESS | 137760 | \$80.00 | CELL PHONES, WIRELESS | AP12-12-13 |
| E | 602-41000-404 | Repairs/Maint Machinery/Equip | VIKING ELECTRIC SUPPLY | 137762 | \$7.30 | MINIBAY LAMP | AP12-12-13 |
| E | 602-41000-381 | Electric Utilities | XCEL ENERGY | 137765 | \$3,666.93 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 602-41000-381 | Electric Utilities | XCEL ENERGY | 137765 | \$48.32 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 602-41000-381 | Electric Utilities | XCEL ENERGY | 137765 | \$32.43 | SERVICE 10/16/13 TO | AP12-12-13 |
| E | 602-41000-383 | Gas Utilities | MN ENERGY RESOURCES | 506132961 | \$2,178.87 | REFUND-OVER PAYMENT | 11-13 REC 7 |
| Dept 41000 General Government (GENERAL) | | | | | \$19,818.41 | | |
| Fund 602 SEWER FUND | | | | | \$112,740.58 | | |
| Fund 603 EVERGREEN PLACE | | | | | | | |
| Dept | | | | | | | |
| R | 603-32801 | Assisted Living Apartments | PINE HAVEN | 137747 | \$172.00 | EVERGREEN PLACE | AP12-12-13 |
| Dept | | | | | \$172.00 | | |
| Dept 41000 General Government (GENERAL) | | | | | | | |
| E | 603-41000-422 | Management | PINE HAVEN | 137747 | \$3,570.83 | EVERGREEN PLACE | AP12-12-13 |
| Dept 41000 General Government (GENERAL) | | | | | \$3,570.83 | | |
| Dept 48040 Maintenance | | | | | | | |
| E | 603-48040-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$193.15 | NOV 2013 SERVICE | 11/29/13AP |
| E | 603-48040-382 | Water/Sewer Utilities | CITY OF PINE ISLAND | 137651 | \$158.04 | 10/14/13 TO 11/12/13 W/S BILL | 11/29/13AP |
| E | 603-48040-401 | Repairs/Maint Buildings | GOODHUE COUNTY | 137661 | \$700.00 | STS 01.207.000.0000.5401 | 11/29/13AP |
| E | 603-48040-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$695.34 | SERVICES10-15-13 TO 11-14- | 11/29/13AP |
| E | 603-48040-841 | Maintenance/Service Contract | SCHUMACHER ELEVATOR CO | 137680 | \$209.62 | FULL MAINT | 11/29/13AP |
| E | 603-48040-321 | Telephone | BEVCOMM | 137691 | \$262.63 | DEC 2013 SERVICE | AP12-12-13 |
| E | 603-48040-851 | Cable | BEVCOMM | 137691 | \$365.75 | DEC 2013 SERVICE | AP12-12-13 |
| E | 603-48040-401 | Repairs/Maint Buildings | AG PARTNERS COOP | 137699 | \$87.40 | SALT SOFTNER PELLETT | AP12-12-13 |
| E | 603-48040-210 | Operating Supplies | ARNOLDS SUPPLY | 137700 | \$256.39 | disinfectant | AP12-12-13 |
| E | 603-48040-404 | Repairs/Maint Machinery/Equip | HARDWARE HANK | 137728 | \$14.21 | A/C COVER, PHILLIPS, | AP12-12-13 |
| E | 603-48040-401 | Repairs/Maint Buildings | K & M GLASS, INC. | 137732 | \$816.58 | THER,P IMOT W/WHITE | AP12-12-13 |
| E | 603-48040-401 | Repairs/Maint Buildings | OLYMPIC FIRE PROTECTION CORP. | 137743 | \$150.00 | WET PIPE SPRINKLER SYS | AP12-12-13 |
| E | 603-48040-401 | Repairs/Maint Buildings | PINE ISLAND LUMBER | 137748 | \$924.86 | ROLLEX STEL | AP12-12-13 |
| E | 603-48040-841 | Maintenance/Service Contract | PLUNKETT S PEST CONTROL, INC | 137749 | \$50.86 | GEN PEST | AP12-12-13 |
| E | 603-48040-210 | Operating Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$12.37 | COPIER MAINT | AP12-12-13 |
| E | 603-48040-381 | Electric Utilities | XCEL ENERGY | 137765 | \$1,145.80 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 48040 Maintenance | | | | | \$6,043.00 | | |
| Fund 603 EVERGREEN PLACE | | | | | \$9,785.83 | | |
| Fund 604 CEMETERY | | | | | | | |
| Dept | | | | | | | |
| G | 604-21705 | Medicare Payable | | | -\$2.34 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 604-10102 | Cash - Sterling State | | | -\$74.81 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 604-10102 | Cash - Sterling State | | | -\$78.96 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 604-21703 | FICA Tax Payable | | | -\$10.04 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 604-21703 | FICA Tax Payable | | | -\$10.60 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 604-21705 | Medicare Payable | | | -\$2.48 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 604-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002932 | \$10.04 | PR | 11/29/13AP |
| G | 604-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002932 | \$2.34 | PR | 11/29/13AP |
| G | 604-21720 | Health Savings Account | HEALTH EQUITY | 002935 | \$3.65 | PR2013-23&24 | 11/29/13AP |
| G | 604-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002937 | \$2.48 | PR2013-25 | AP12-12-13 |
| G | 604-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002937 | \$10.60 | PR2013-25 | AP12-12-13 |
| R | 604-37002 | Lot Sales | PINE ISLAND CEMETERY | 006475 | \$700.00 | WARREN & SHARON | 12-13 REC 5 |

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|-------------|-----------|-----------------------------|----------------------|--------|-------------------|------------------------|--------------|
| R | 604-37001 | Burial Fees | PINE ISLAND CEMETERY | 010014 | \$520.00 | RAYMOND MADSEN-BURIAL | 11-13 REC 9 |
| R | 604-36210 | Interest Earnings | PINE ISLAND BANK | 088992 | \$5.55 | INTEREST ON CD | 11-13 REC 10 |
| G | 604-21709 | Life Insurance Payable | DEARBORN NATIONAL | 137632 | \$0.08 | LIFE PR 2013 23&24 | 11/29/13AP |
| G | 604-10102 | Cash - Sterling State | STERLING STATE BANK | 137634 | \$74.81 | PR TRANSFER PR2013-24 | 11/29/13AP |
| G | 604-21706 | Medical Ins Premium Payable | HEALTHPARTNERS | 137663 | \$6.03 | PR2013-23&24 | 11/29/13AP |
| R | 604-37002 | Lot Sales | MADSEN, RAY | 137688 | \$150.00 | REFUND ON CEMETERY LOT | 11-27-13 CEM |
| G | 604-10102 | Cash - Sterling State | STERLING STATE BANK | 137689 | \$78.96 | PR TRANSFER | AP12-12-13 |
| Dept | | | | | \$1,385.31 | | |

Dept 41000 General Government (GENERAL)

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|---|---------------|-------------------------------|------------------------|--------|----------|------------------------------|------------|
| E | 604-41000-125 | Medicare Contributions | | | \$1.17 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 604-41000-122 | FICA | | | \$5.02 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 604-41000-102 | Part-time Wages | | | \$81.00 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 604-41000-125 | Medicare Contributions | | | \$1.24 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 604-41000-102 | Part-time Wages | | | \$85.50 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 604-41000-122 | FICA | | | \$5.30 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 604-41000-384 | Refuse/Garbage Disposal | ALLI ROLLOFF, INC | 137647 | \$78.68 | NOV 2013 SERVICE | 11/29/13AP |
| E | 604-41000-415 | Contracted Services | JIMS TREE SERVICE | 137664 | \$125.00 | CUT DOWN STUMP & GRIND | 11/29/13AP |
| E | 604-41000-705 | Burial Openings | VRIEJC, BRYAN & DAWN | 137685 | \$400.00 | MADSEN GRAVE | 11/29/13AP |
| E | 604-41000-415 | Contracted Services | HAWK & SONS INC | 137692 | \$480.00 | CRANE FOR COLUMBRIA | AP12-12-13 |
| E | 604-41000-212 | Motor Fuels | GREENWAY CO-OP | 137726 | \$49.24 | DIESEL, GASOLINE | AP12-12-13 |
| E | 604-41000-404 | Repairs/Maint Machinery/Equip | M & M LAWN & LEISURE 2 | 137735 | \$27.77 | FOGGING OIL, CARBON | AP12-12-13 |

Dept 41000 General Government (GENERAL)

\$1,339.92
\$2,725.23

Fund 604 CEMETERY

Fund 871 DEPUTY REGISTRAR FUND

| | | | | | | | |
|-------------|-----------|-----------------------------|-----------------------------|--------|-----------|------------------------------|------------|
| Dept | | | | | | | |
| G | 871-21702 | State Withholding Payable | | | -\$85.47 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21713 | Dental Insurance | | | -\$28.79 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21713 | Dental Insurance | | | -\$28.79 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21709 | Life Insurance Payable | | | -\$2.08 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21706 | Medical Ins Premium Payable | | | -\$490.55 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21705 | Medicare Payable | | | -\$45.32 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-10102 | Cash - Sterling State | | | -\$986.74 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21704 | PERA Withholding Payable | | | -\$212.98 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21703 | FICA Tax Payable | | | -\$193.78 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21704 | PERA Withholding Payable | | | -\$212.98 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21705 | Medicare Payable | | | -\$45.32 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21703 | FICA Tax Payable | | | -\$193.78 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21702 | State Withholding Payable | | | -\$85.47 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21701 | Federal Withholding Payable | | | -\$272.42 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21706 | Medical Ins Premium Payable | | | -\$490.55 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21709 | Life Insurance Payable | | | -\$2.08 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-10102 | Cash - Sterling State | | | -\$986.74 | Labor Distribution PR2013-24 | PR2013-24 |
| G | 871-21701 | Federal Withholding Payable | | | -\$272.42 | Labor Distribution PR2013-25 | PR2013-25 |
| G | 871-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002931 | \$85.47 | SWH | 11/29/13AP |
| G | 871-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002932 | \$193.78 | PR | 11/29/13AP |
| G | 871-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002932 | \$45.32 | PR | 11/29/13AP |
| G | 871-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002932 | \$272.42 | PR | 11/29/13AP |
| G | 871-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002933 | \$212.98 | PERA | 11/29/13AP |
| G | 871-21703 | FICA Tax Payable | INTERNAL REVENUE SERVICE | 002937 | \$193.78 | PR2013-25 | AP12-12-13 |
| G | 871-21701 | Federal Withholding Payable | INTERNAL REVENUE SERVICE | 002937 | \$272.42 | PR2013-25 | AP12-12-13 |
| G | 871-21705 | Medicare Payable | INTERNAL REVENUE SERVICE | 002937 | \$45.32 | PR2013-25 | AP12-12-13 |
| G | 871-21702 | State Withholding Payable | MN DEPT OF REVENUE | 002938 | \$85.47 | PR | AP12-12-13 |
| G | 871-21704 | PERA Withholding Payable | PUBLIC EMPLOYEES RETIREMENT | 002939 | \$212.98 | PR | AP12-12-13 |
| G | 871-21709 | Life Insurance Payable | DEARBORN NATIONAL | 137632 | \$4.16 | LIFE PR 2013 23&24 | 11/29/13AP |

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|--|---------------|-----------------------------|-----------------------------|--------|--------------|------------------------------|------------|
| G | 871-10102 | Cash - Sterling State | STERLING STATE BANK | 137634 | \$986.74 | PR TRANSFER PR2013-24 | 11/29/13AP |
| G | 871-21706 | Medical Ins Premium Payable | HEALTHPARTNERS | 137663 | \$981.10 | PR2013-23&24 | 11/29/13AP |
| G | 871-10102 | Cash - Sterling State | STERLING STATE BANK | 137689 | \$986.74 | PR TRANSFER | AP12-12-13 |
| Dept | | | | | | | |
| Dept 41000 General Government (GENERAL) | | | | | | | |
| E | 871-41000-121 | PERA | | | \$114.38 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 871-41000-122 | FICA | | | \$96.89 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 871-41000-125 | Medicare Contributions | | | \$22.66 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 871-41000-102 | Part-time Wages | | | \$1,577.60 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 871-41000-102 | Part-time Wages | | | \$1,577.60 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 871-41000-121 | PERA | | | \$114.38 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 871-41000-131 | Employer Paid Health | | | \$506.60 | Labor Distribution PR2013-25 | PR2013-25 |
| E | 871-41000-131 | Employer Paid Health | | | \$506.60 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 871-41000-125 | Medicare Contributions | | | \$22.66 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 871-41000-122 | FICA | | | \$96.89 | Labor Distribution PR2013-24 | PR2013-24 |
| E | 871-41000-383 | Gas Utilities | MINNESOTA ENERGY | 137672 | \$36.66 | SERVICES10-15-13 TO 11-14- | 11/29/13AP |
| E | 871-41000-321 | Telephone | BEVCOMM | 137691 | \$39.91 | DEC 2013 SERVICE | AP12-12-13 |
| E | 871-41000-201 | Office Supplies | TRI-STATE BUSINESS MACHINES | 137757 | \$22.71 | COPIER MAINT | AP12-12-13 |
| E | 871-41000-381 | Electric Utilities | XCEL ENERGY | 137765 | \$50.40 | SERVICE 10/16/13 TO | AP12-12-13 |
| Dept 41000 General Government (GENERAL) | | | | | | | |
| Fund 871 DEPUTY REGISTRAR FUND | | | | | | | |
| | | | | | \$4,785.94 | | |
| | | | | | \$4,728.36 | | |
| | | | | | \$608,115.23 | | |

Van Horn Public Library

115 3rd St SE, Pine Island, MN 55963

Phone: 507-356-8558 email: mkhansen@selco.info

November - December News

- On November 21, I attended Olmsted County's annual budget review meeting. In 2014, we will be receiving \$34.476 in funding from Olmsted County, which is a 2% increase over this year.
- Our monthly open mic poetry night as well as book club will wrap up their fall series in December. We are consistently seeing 10-15 people attend both of these programs. The open mic poetry night in particular has seen a great mix of various age groups, from high school students up through senior citizens. Both of these programs will continue through the winter.
- We had a major incident occur with a patron on November 14th. The individual involved became belligerent and out-of-control. This person is now banned from using the library for one year.

November Statistics

Revenue

\$3.65 in booksale, \$13 in fax use fees, \$13.35 in photocopies, and \$232.50 in fines

Circulation Stats

4,778 items were checked out at Van Horn in November 2013

(a 3% increase from 2012)

PI City Borrowers: 51%

Olmsted County: 29%

Goodhue County: 10%

Dodge County: 5%

E-Book & E-Audiobook Download Stats

Total Downloads = 274

(86% increase from 2012)

Other E-books = 151

Kindle E-books = 80

E-Audiobooks = 35

Interlibrary Loans – ILL/Reserves

Borrowed 496 items & loaned out 444 items to other libraries in the region & state



Protecting, maintaining and improving the health of all Minnesotans

December 6, 2013

Pine Island City Council
250 South Main Street, Box 1000
Pine Island, Minnesota 55963

Dear Council Members:

SUBJECT: Sanitary Survey Report for Pine Island Public Water System (PWS), Goodhue County, PWSID 1250012

Enclosed is a copy of the sanitary survey report summarizing an on-site inspection of your Community Public Water System. This report includes a review of the system's water source, facilities, equipment, operation, maintenance, and monitoring compliance for the purpose of evaluating the adequacy of the facilities for producing and distributing safe drinking water. Technical and management information regarding the operation of the system may also be provided. Conducting sanitary surveys on a regular basis is an important element in preventing contamination of drinking water supplies and in maintaining compliance with the National Primary Drinking Water Standards. Jamie Hitchcock was present during this inspection.

Please take appropriate action to address any deficiencies or recommendations identified within this report. A deficiency may lead to a contamination of the water supply or failure of the system to be in compliance with the Safe Drinking Water Act. The enclosed report must be kept on file and made available for public review for not less than ten (10) years.

The Minnesota Department of Health (MDH) continues to monitor your PWS for contaminants identified by state and federal drinking water regulations. The results of such monitoring are not part of this report. They are sent to you under separate cover as they become available.

If you have questions concerning the information contained in the report, please contact me at 651/201-3973.

Sincerely,

A handwritten signature in blue ink that reads "Bassam Banat". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Bassam Banat, P.E.
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

BB
Enclosures
cc: Water Superintendent



**MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report**



| | |
|---------------------------------------|-------------------------------------|
| System Name: Pine Island | Survey Date: 10/22/2013 |
| PWSID: 1250012 | Surveyor: Bassam Banat, P.E. |
| System Contact: JamieHitchcock | PWS Type: Community |

Contact Information

| <u>Name</u> | <u>Address</u> | <u>Phone/Email</u> |
|-------------|----------------|--------------------|
|-------------|----------------|--------------------|

Owner/Responsible Party

| | | |
|--------------------------|--|---|
| Pine Island City Council | 250 South Main Street, Box 1000 Pine Island, MN 55963 | Business Phone 1 507/356-4591 Email pica@pitel.net |
|--------------------------|--|---|

Financial

| | | |
|--------------------------|--|---|
| Pine Island City Council | Pine Island City Hall Box 1000 Pine Island, MN 55963 | Business Phone 1 507/356-4591 Email pica@pitel.net |
|--------------------------|--|---|

Sample Bottles/General Correspondence

| | | |
|-------------------------------------|--|---|
| Pine Island Water Superintendent | P.O. Box 1000 Pine Island, MN 55963 | Business Phone 1 507/356-4591 Email pica@pitel.net |
|-------------------------------------|--|---|

Emergency Workday

| | |
|--------------------|---|
| Jameslee Hitchcock | Business Phone 1 507/356-4390, Ext. WWTP Cell Phone 507/923-8752 |
|--------------------|---|

Emergency After-Hours

| | |
|----------------|-------------------------|
| Person on call | Cell Phone 507/273-8068 |
|----------------|-------------------------|

Water Superintendent

| | |
|--------------------|--|
| Jameslee Hitchcock | Business Phone 1 507/356-4390 Cell Phone 507/923-8752 |
|--------------------|--|

Classification Information

| | |
|---|---------------------------|
| Owner Type: Municipal | Population: 3304 |
| System Class: D | Service Connections: 1364 |
| Service Area Characteristics: Municipal | Class Points: 28 |

Certified Operators

| <u>Name</u> | <u>Class</u> | <u>Expiration Date</u> | <u>Name</u> | <u>Class</u> | <u>Expiration Date</u> |
|---------------------|--------------|------------------------|--------------------|--------------|------------------------|
| King, Wayne R. | C | 11/30/2016 | Robertson, Todd Q. | C | 06/30/2015 |
| Hitchcock, Jameslee | D | 10/31/2016 | Maxson, Kraig C. | D | 04/30/2015 |

Production Totals

| | |
|--------------------------------|-----------------------------------|
| Design Capacity: | Emergency Capacity: |
| Average Daily: 380,000 Gallons | Storage Capacity: 600,000 Gallons |
| Highest Daily: 700,000 Gallons | |

Source Information



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



| | |
|---------------------------------------|-------------------------------------|
| System Name: Pine Island | Survey Date: 10/22/2013 |
| PWSID: 1250012 | Surveyor: Bassam Banat, P.E. |
| System Contact: JamieHitchcock | PWS Type: Community |

Well #2

| | |
|---------------------------|-----------------------------|
| Unique Well No.: 00219919 | Source Type: Groundwater |
| Type: Well | Pump Capacity (gpm): 1000 |
| Status: Active | Pumping Rate (gpm): 1000 |
| Availability: Primary | Emergency Capacity: |
| Year Constructed: 1970 | Static Depth (ft): |
| Well Depth (ft): 565 | Drawdown (ft): 40 |
| Casing Depth (ft): 465 | Pump Type: Vertical Turbine |
| Casing Diameter (in): 12 | |
| Screen Length (ft): | |
| Aquifer: Jordan | |

Well #3

| | |
|----------------------------------|-----------------------------|
| Unique Well No.: 00127299 | Source Type: Groundwater |
| Type: Well | Pump Capacity (gpm): 1000 |
| Status: Active | Pumping Rate (gpm): 500 |
| Availability: Primary | Emergency Capacity: |
| Year Constructed: 1979 | Static Depth (ft): |
| Well Depth (ft): 452 | Drawdown (ft): |
| Casing Depth (ft): 344 | Pump Type: Vertical Turbine |
| Casing Diameter (in): 16 | |
| Screen Length (ft): | |
| Aquifer: Prairie Du Chien-Jordan | |

Treatment Information

Well #2 Entry Point

| | |
|------------------------------|---|
| Type: Treatment Plant | Source Water: Groundwater |
| Status: Active | Design Capacity: |
| Availability: Primary | Emergency Capacity: |
| <u>Treatment Objective</u> | <u>Treatment Process Mechanism</u> |
| Disinfection | Chlorine/Gas |
| Fluoride (Z) | Fluoridation/Hydrofluosilicic acid |
| Iron/Manganese Sequestration | Stabilization/Inhibitors/Polyphosphates |

Well #3 Entry Point

| | |
|------------------------------|---|
| Type: Treatment Plant | Source Water: Groundwater |
| Status: Active | Design Capacity: |
| Availability: Primary | Emergency Capacity: |
| <u>Treatment Objective</u> | <u>Treatment Process Mechanism</u> |
| Disinfection | Chlorine/Gas |
| Fluoride (Z) | Fluoridation/Hydrofluosilicic acid |
| Iron/Manganese Sequestration | Stabilization/Inhibitors/Polyphosphates |



**MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report**



| | |
|---------------------------------------|-------------------------------------|
| System Name: Pine Island | Survey Date: 10/22/2013 |
| PWSID: 1250012 | Surveyor: Bassam Banat, P.E. |
| System Contact: JamieHitchcock | PWS Type: Community |

Storage Information

Elevated 300000

Type: Storage-Elevated
Status: Active

Capacity: 300,000 Gallons
Availability: Primary

Elevated 300000

Type: Storage-Elevated
Status: Active

Capacity: 300,000 Gallons
Availability: Primary



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



| | |
|---|---|
| System Name: Pine Island PWSID: 1250012 System Contact: JamieHitchcock | Survey Date: 10/22/2013 Surveyor: Bassam Banat, P.E. PWS Type: Community |
|---|---|

Requirements and Recommendations

Water Source

As a reminder, it is required that a well for a community public water supply be located according to distances specified in Minn.Rules 4725.4450, including not less than 50 feet from a source of contamination including buried sewers (except as specified in Minn. Rules 4725.5850).

Pumps/Pump Facilities and Controls

No deficiencies observed.

Treatment

No deficiencies observed.

Water Storage

No deficiencies observed.

Distribution

It is recommended that dead ends in the distribution system be minimized by looping. If looping is not feasible, a fire hydrant, approved flushing hydrant or blow off for flushing purposes must be used at the dead ends to maintain water quality and/or chlorine residual. [Minnesota Rules 4715.0340]

Monitoring/Reporting Data Verification

The following records are required to be maintained by the water supply system:

- a. Coliform bacteria results - 5 years
- b. Chlorine residual results - 5 years
- c. Chemical results - 10 years
- d. Sanitary survey reports - 10 years
- e. All lead and copper materials - 12 years
- f. Consumer confidence reports - 3 years
- g. Public Notices - 3 years
- h. Fluoride quarterly results and monthly reports - 1 year

It is recommended that the following records be maintained by the water supply system:

- a. Daily pumping per well
- b. Fluoride added per well
- c. Chlorine added per well
- d. Daily chlorine residuals on the distribution system
- e. Maintenance and repairs



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



| | |
|---|---|
| System Name: Pine Island PWSID: 1250012 System Contact: JamieHitchcock | Survey Date: 10/22/2013 Surveyor: Bassam Banat, P.E. PWS Type: Community |
|---|---|

Requirements and Recommendations

Water System Management/Operation

As a reminder, engineering plans for new, modifications to, or additions to the water supply system, including watermains, are required to be properly submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction. [Minn. Rules 4720.0010]

To ensure security, it is recommended that a daily check of critical system components be conducted, including confirmation that all doors and access hatches are locked.

Operator Compliance with State Requirements

The certified operators are required to qualify themselves by attending waterworks operators training seminars offered throughout the state. Continuing education is valuable experience for anyone engaged in this field. The required contact hours in the previous 3 years for certification renewal are:

- Class A 32 contact hours
 - Class B 24 contact hours
 - Class C 16 contact hours
 - Class D 8 contact hours
 - Class E 4 contact hours
- [Minn. Rules 9400.1200]

Other

- Bacteriological Sampling Sites:
- 1) City Hall
 - 2) Wastewater Treatment Building
 - 3) Laundermatt
 - 4) Kwik Trip on Main Street
 - 5) City Shop



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Report



| | |
|---------------------------------------|-------------------------------------|
| System Name: Pine Island | Survey Date: 10/22/2013 |
| PWSID: 1250012 | Surveyor: Bassam Banat, P.E. |
| System Contact: JamieHitchcock | PWS Type: Community |

Bacteriological Results and Chlorine Residuals

| <u>Date</u> | <u>Sampling Location</u> | <u>Chlorine Residual Free / Total (mg/L)</u> | <u>Coliform Bacteria</u> | <u>E.Coli</u> |
|-------------|--------------------------|--|------------------------------|---------------|
| 10/22/2013 | Well #3 | / | Absent | |
| 10/22/2013 | City Shop | 0.36 / | Absent | |
| 10/22/2013 | City Hall | 0.39 / | Absent | |

EDA Monthly Report

Prepared for:

Pine Island City Council

December 11, 2013



EDA mid November – mid December 2013 Activity Report

Business Retention, Support, & Updates:

- The EDA worked with 4 local businesses and property owners concerning potential expansion, available commercial space, start-up questions, & relocation
- Bevcomm is hosting a Ribbon Cutting and Re-Grand Opening December 12th
- Edina Realty and First American Insurance are celebrating a Grand Opening December 14th
- Eclectic will open as a new retail shop in mid December in the Irish Building. The owners are Mark and Susan Helms.

Prospective Businesses:

- The EDA continues to work with the following new business prospects:
 - a national retail chain
 - a manufacturing facility
 - 2 prospective developers for highway commercial projects
 - expansion of a service business
 - a warehouse/office facility project
 - 2 bio-technology companies
 - a landowner investigating development options
 - Tower Investments and prospective clients to Elk Run

Additional Projects/Activities:

- Investigated potential funding programs for a City/County infrastructure project.
- Completion of Pine Island EDA's new website - you will find it at www.pineislandeda.org. The EDA will soon add optimization software so listings show up near the top of web browser lists
- Researched information about health insurance options available to the City for EDA staff
- Met with area development specialists in preparation for a meeting with Destination Medical Center representatives
- Coordinated several meetings involving City, School, & County officials for the proposed construction of a new school facility and construction of 125th Street
- Modified Channel 7 Guidelines for Board and Council consideration
- Facilitated Community Planning Team and Pine Island Image Committee meetings and projects
- Represented the EDA and City at the following meetings/gatherings: RAEDI Board of Directors, RAEDI Market Street Study Steering Committee, SMIF Regional Economic Development Group, Mn DEED Regional Gathering, Pine Island Area Chamber of Commerce

Day-to-day Office Operations

- Office visits, responding to phone and e-mail inquiries concerning community issues/ideas and requests for community information, coordination of EDA activities, budget, operations and meetings, exploring new ideas and opportunities for Pine Island, administration of the EDA revolving loan programs, maintaining database of available commercial properties for sale or lease, and overseeing Channel 7 cable TV.

Contact Karen Doll with questions or suggestions concerning the above at (507) 356-8103 or pieda@bevcomm.net.

* Due to a need for client confidentiality, the identity of companies and clients has been omitted.

Pine Island Fire Department

Fire department Meeting November 7 2013

-Chief Jon Eickhoff calls meeting to order

-Roll call used from relief meeting

-Minutes read from prior meeting, no additions or corrections.

-Correspondence-Thank you from Clemenson's

-Training-

-Fire- Nov 11th- Haz Mat

Nov 23rd- Hodge house burn 8am

-EMS- EMT class in Zumbrota starting

Old Business-

-Nov 10th 1pm

-Goat brake problems, out of service

New Business-

-PIHS football playoff send off Friday 3-3:30pm

-Deer opener & Ben & Ann wedding coverage Nov 9 & 16

-Discussion of voting process, committee: Kyle D, Doug C & Bert J

-New city liaison Jerry Vettle

Incident Review- None

Adjournment- Motion Jobs, 2nd Strande

Pine Island Fire Department

Fire department Meeting December 5 2013

-Chief Jon Eickhoff called meeting to order

-Roll call used from relief meeting

-Minutes read from prior meeting, no additions or corrections.

-Correspondence-Larry Allen \$100 donation from smoke smell call

-Training-

-Fire- Dec 9th- Haz Mat

No 4th Monday training

-EMS- Dec 19th- 1st in bag & hwy safety

Old Business-

-Riverland house burn, we had them do it because of the new guidelines, not real impressed with the training they put on.

-Active status overview, reminder.

New Business-

-PIAFD truck committee: Baker, Hoffmann, Jobs, more are welcome to attend.

-Officer nominations: Chief: Jon Eickhoff, no other nominations, Deputy Chief: Tony Klennert, Brian Baker, no other nominations.

-Discussion of voting process, committee: Kyle D, Doug C & Bert J

Incident Review- Talked about the 44th Ave rollover/t-bone, also we are not getting called for some EMS calls in Goodhue County,

Adjournment- Motion Strande, 2nd Brown

Rochester-Olmsted Council of Governments

Minutes of the regular meeting of the Rochester-Olmsted Council of Governments held on Thursday, October 10, 2013 in Conference Rooms A & B located at 2122 Campus Drive S.E., Rochester, MN 55904.

Members Present:

Mr. Leonard Laures, Townships
Mr. Ardell Brede, Mayor, City of Rochester
Mr. Jerry Vettel, Small Cities
Mr. Michael Wojcik, Rochester City Council
Mr. Larry Smith, School District #535
Mr. Bret Baumbach, Small Cities
Mr. Randy Staver, Rochester City Council
Mr. Ken Brown, County Commissioner
Ms. Sandra Means, Rochester City Council
Mr. Frank Hawthorne, Citizen Member
Mr. Ian Lochridge, Citizen Member
Mr. John Johnson, Townships

Members Absent:

Mr. Matt Flynn, County Commissioner
Mr. Bill Schimmel, Small Cities
Mr. Bruce Snyder, Rochester City Council
Mr. Lou Ohly, County Commissioner

Staff Present:

Mr. Muhammad Khan, Senior Transportation Planner
Mr. Phil Wheeler, Planning Director
Mr. Charlie Reiter, Principal Transportation Planner
Mr. Dave Pesch, Principal Transportation Planner
Ms. Natalie Brown, Intern
Ms. Karen Mozina, Clerk Specialist II
Mr. Jeffrey Ellerbusch, Analysis Planning & Policy Division
Supervisor

Others Present:

Ms. Julie Gay, Blogger

A. ADMINISTRATIVE BUSINESS:

Mr. Randy Staver, Chair called the meeting to order at 12:00 p.m.

Mr. Wojcik made a motion to approve the minutes of the August 20, 2013 as presented. Mr. Hawthorne seconded the motion. All voted in favor with Mr. Wojcik abstaining.

B. AGENDA ITEMS:

1. Review 2040 Reaffirmation Intro Chapter 1

Mr. Pesch presented his report dated October 10, 2013 of the 1st Draft: Chapter One of 2040 Reaffirmation. He said the Introduction and Chapter 1 describes the scope of the ROCOG 2040 Long Range Transportation Plan and the process that is being followed in reaffirming the Plan. He said that staff will be bringing updated chapters to ROCOG over the next several meetings.

Discussion ensued regarding the Land Use Plan with questions from Mr. Wojcik.

Mr. Brede asked if the chapter was only for review and comment.

Mr. Pesch replied yes. He said that the document will soon be posted on the ROCOG web site where the public can access it and send in comments.

2. Projects for MnDOT Corridors of Commerce program

Mr. Reiter presented his report dated October 4, 2013 regarding the projects TTAC is recommending for submittal to MnDOT for the Corridors of Commerce program. He said the Corridors of Commerce program, created in the 2013 session of the State Legislature, authorizes the sale of up to \$300 Million in new bonds for the construction, reconstruction and improvement of trunk highways that are part of the Interregional Corridor System. Five program categories were created, although at this time projects are only being solicited in the three groups:

1. Twin Cities Metro Capacity Improvement
2. Interregional Corridor Capacity Improvement
3. Statewide Freight Bottlenecks

Mr. Reiter said for the projects to be eligible for consideration, projects must meet the following eligibility criteria:

- The project to date has not been selected for funding through the annual TIP/STIP process.
- The project is on the Interregional Corridor (IRC) system – in the ROCOG area that would limit it to projects on a) I-90, b) TH 52 north of I-90, c) TH 14 west of TH 52, and d) TH 63 south of TH 52
- The project must be for either capacity improvement or freight improvement as defined in the statute adopted by the Legislature

MnDOT will be accepting project suggestions from local partners that would meet the criteria of one or more of these categories through October 16, 2013.

Mr. Reiter said TTAC met on October 3, 2013 to consider candidate projects in light of the eligibility and selection criteria and recommends the following prioritized list to ROCOG:

1. Construction of a new Interchange on Highway 14 West at CR 104
2. The CSAH 16/Airport Interchange reconstruction project
3. 55th St NW Interchange Improvements/Phase II and III

Mr. Reiter presented the letter that will be sent to MnDOT dated October 10, 2013 illustrating the improvements for each of the projects.

Mr. Wojcik asked if they are looking at the existing or projective traffic volumes at the interchange on Highway 14 at CR 104. Mr. Reiter replied that they will be given both existing and projective. Mr. Wojcik asked if they could include Highway 14 in Eyota as a project.

Mr. Reiter stated that TH 14 east of Rochester is not on the IRC system so that would not be eligible.

Mr. Wojcik asked if the three programs selected are ranked or just submitted. Mr. Reiter replied they are not ranked.

Mr. Hawthorne asked if the Highway 52 and 55th Street interchange would be a single point diamond similar to 19th St.

Mr. Reiter stated a fourth phase is planned for long term to convert the interchange to as a single point diamond but that is not envisioned for 20-25 years and would require total reconstruction. The diverging diamond planned in the short term will improve capacity and safety and can be done within the footprint of the existing bridge deck.

Mr. Baumbach asked if the volumes were high enough at the interchange CR 104 as compared to bottlenecks continuing to happen just west in Byron.

Mr. Reiter replied the next highest priority would be to look at the Byron area which would include the Byron interchange and what to do at the CSAH 3 intersection. The projects TTAC recommended were selected because they are further along in terms of project development and thus would likely score better in the MNDOT evaluation.

Mr. Wojcik moved to approve the Projects for MnDOT Corridors of Commerce program and endorse the letter to MnDOT dated October 10, 2013. Mr. Laues seconded the motion. All voted in favor.

3. District 6 Area Transportation Partnership Program Changes

Mr. Wheeler went through a PowerPoint presentation on the proposed changes the District 6 Area Transportation Partnership is considering in terms of the process it uses for selecting projects for federal funding. This is being spurred by changes under MAP-21 that changes federal funding categories and the amount of funding available in the various categories. Most of the federal funds that become available to help fund projects go through the ATP-6 project selection process and thus this is of importance to ROCOG.

In the past the ATP used three main "pots" of federal funds: for MnDOT, District 6 counties, and District 6 state-aid cities. Olmsted County then competed with other counties for a share of federal funds and Rochester competed with other state aid cities.

In order to comply with MAP – 21 rules, the ATP needs to modify its project selection criteria. The Rochester Public Works Director has developed a proposal to split the federal dollars so that the MPO, i.e. ROCOG, would receive its own annual funding amount.

ATP committees are in agreement with this method, but are offering a percentage split that seems to be lower than it should be based on Olmsted County population, traffic levels, miles of travel, etc. Preliminary discussions with the ATP have centered on targeted 30% of the funds to ROCOG. Mr. Wheeler feels there is a strong case to be made for a higher percentage based on the amount of the population and employment growth in District 6 that is occurring in the Olmsted County area. Mr. Wheeler would like the support of ROCOG to propose to the ATP that a higher percentage of funds be directed to ROCOG

Mr. Hawthorne moved to approve directing Mr. Wheeler to discuss with the District 6 Area Transportation Partnership changes that would result in an appropriate targeted federal funding amount for ROCOG. Mr. Brown seconded the motion. All voted in favor.

4. Early Draft of 2014-15 Work Program

Mr. Reiter presented his report dated October 4, 2013 on the preliminary draft of 2014-15 Transportation Work Program. He highlighted the following background information:

- As a requirement for receiving federal transportation planning funds to support ROCOG's work, a Transportation Planning Work Program must be prepared that identifies the projects & tasks staff will work on in 2014 along with prospective activities for 2015.
- Federal dollars fund 80% of the activities in the Work Program, with 8.5% coming from the State of Minnesota through MNDOT and 11.5% from local sources.
- Currently we anticipate a minimum of \$455,000 in federal planning funds being available, which would support a program of approximately \$570,000 with state and local matches.

- Transportation planning activities are divided into four major categories, which are:
 1. Technical Support
 2. Plan and Project Development Activities
 3. Development and Implementation
 4. Plan Support and Refinement

The final Work Program will come back to ROCOG in December for approval. At this time Mr. Reiter was interested in any feedback or comments on the Work Program from the Board that need to be reflected.

C. OTHER BUSINESS:

1. ROCOG Alternates for quorums

Mr. Pesch stated that in the bylaws alternates are allowed for ROCOG members. He stated that it does not happen very often where there is not a quorum at a ROCOG meeting, but at the June meeting there was not a quorum. He asked the Board for their thoughts on having alternates for ROCOG meetings.

Mr. Brede asked if the alternates need to be predetermined.

Mr. Pesch stated the alternates would need to be predetermined, but that persons can be alternates for more than one ROCOG member. For example, the county engineer could be the alternate for each of the 3 county board members on ROCOG.

Mr. Wheeler stated the alternates would not apply to the citizen members.

Discussion ensued regarding the assignment of the alternates. This matter will be discussed again at the next meeting. In the meantime, staff will contact the jurisdictions on this matter.

ADJOURNMENT:

The meeting adjourned at 1:11 pm.

_____ Randy Staver, ROCOG Chair

_____ Phil Wheeler, ROCOG Executive Director

km

To: City of Pine Island

From: Councilmen Nick Novak

As of the end of December 2013 Pine Island City Council Meeting I must inform members of this council and the community that I must hereby resign from my position of city council due to residency restrictions. After 12 years of living in the City of Pine Island I was recently given the opportunity to purchase a home out in the county, one that I cannot pass up. Looking back in the year I served on the council I was proud to be a part of a new council that has accomplished a lot for the citizens of Pine Island.

Thank You! Nick Novak

A handwritten signature in black ink that reads "Nick Novak". The signature is written in a cursive style with a large, sweeping initial "N".

MEMORANDUM

TO: Bob Vose, City Attorney, City of Pine Island
FROM: Rylee Retzer, Associate Attorney
DATE: December 10, 2013
RE: Council Vacancy

Factual Background

A City Councilmember indicated to City Staff recently that he will be resigning at the next council meeting. The Councilmember's entire term would have ended on the first Monday in January, 2016.¹

Issue Presented

When must the City hold a special election to fill the City Council vacancy when a Councilmember officially resigns?

Short Answer

The City must hold a special election to fill the City Council vacancy at or before the next regular city election, pursuant to Minn. Stat. § 412.02, subd. 2a.

Analysis

As a statutory Plan A city, the City must comply with Minn. Stat. § 412.02, subd. 2a to fill City Council vacancies. As a preliminary matter, the resigning Councilmember must submit a written resignation to the City Council, pursuant to Minn. Stat. § 351.01, subd. 1. The resignation is effective when the City Council receives it. Therefore, it might be a good idea for the City Council to pass a resolution stating that it has received and accepted the resignation and declaring that a vacancy exists. However, a resolution is not legally required.

When the City Council accepts the resignation and declares a vacancy, the vacancy must be filled by City Council appointment. Under Minn. Stat. § 412.02, subd. 2a, if a vacancy occurs before the first day to file affidavits of candidacy for the next regular city election and more than two years remain in the unexpired Councilmember term, a special election must be held at or before the next regular city election. Therefore, the City has some flexibility in determining when to hold the election, as long as it occurs no later than the next regular city election. The appointed temporary Councilmember thus fills the position until the newly-elected Councilmember is sworn in. The newly-elected Councilmember serves for the remainder of the resigning Councilmember's term.²

It is also worth noting that under Minn. Stat. § 412.02, subd. 2a, if the City wishes to hold a special election at a time other than the regular city election, it must pass an ordinance specifying under what circumstances it will do so. Therefore, if the City does not have such an ordinance and believes that it has a qualified appointee who may serve until the next regular city election, it may want to opt for waiting until the next city election rather than contemplating an ordinance.

¹ Terms of statutory elected officers commence on the first Monday in January following the election at which the officer is chosen. Minn. Stat. § 412.02, subd. 2.

² Notably, if the resigning Councilmember chose to resign in mid-January, the special election could be avoided, because less than two years would remain in his term. In that case, the appointed Councilmember would simply serve out the remainder of the resigning Councilmember's term.