

**CITY OF PINE ISLAND  
250 SOUTH MAIN STREET  
PINE ISLAND, MN 55963**

**CITY COUNCIL MEETING  
Tuesday, November 15<sup>th</sup>, 2016  
Second Floor – City Hall  
7:00 PM**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA

- A. Approve minutes of October 18<sup>th</sup>, 2016 Council Meeting
- B. Approve the hiring of Devin Swanberg for EDA Director

IV. ADMINISTRATION AND LEGAL

- A. Resolution 16-26 Authorizing the write off of unpaid Utility bills
- B. Resolution 16-27 Authorizing the 2017 Business Licenses
- C. Resolution 16-28 Assessing Delinquent W/S bills to 2017 taxes
- D. Resolution 16-29 Authorizing the write off of outstanding Checks
- E. Compensation Classification Study
- F. Update on Ambulance Service for Pine Island
- G. Fire Department Candidates for Chief and Deputy Chief
- H. Review of 2017 Budget Summary
- I. Speed Sign Update
- J. Resolution 16-30 Amendment of 2012 Island Tool and Die Loan
- K. Resolution 16-32 Amendment of 2011 Island Tool and Die Loan

V. PLANNING COMMISSION

VI. PUBLIC WORKS & ENGINEERING

- A. Discussion of 511<sup>th</sup> St Bridge

VII. PUBLIC INPUT

VIII. LEGAL

IX. CLAIMS

X. DEPARMENT MONTHLY REPORTS\*\*

- A. Library - Report
- B. Public Works

- C. EDA - Report
- D. Fire Department
- E. Goodhue County Sheriff
- F. Cemetery Board
- G. Civil Defense
- H. Misc Items
- I. Goodhue County Board Minutes-available [www.co.goodhue.mn.us](http://www.co.goodhue.mn.us)

\*\* Listing of enclosed reports.

XI. ADJOURN

All Council Meetings are audio tape-recorded and video is streamed to the internet.

**Pine Island City Council Agenda is available on line:**

City Council agendas and support documents available in electronic form and are posted on the Pine Island City Web Site [www.pineislandmn.com](http://www.pineislandmn.com) under **GOVERNMENT TAB** in .pdf file format.

\* ITEMS LISTED ON THE CONSENT AGENDA ARE CONSIDERED ROUTINE. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A COUNCIL MEMBER, CITY STAFF, OR CITIZEN REQUESTS, IN WHICH CASE, THE ITEM WILL BE CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. If you need special accommodation to participate in the meeting, please contact City Hall at 507-356-4591 at least five (5) business days before the meeting.

STATE OF MINNESOTA  
GOODHUE/OLMSTED COUNTIES  
CITY OF PINE ISLAND  
REGULAR COUNCIL MEETING  
September 20<sup>th</sup>, 2016

Pursuant to due call, and notice thereof, Mayor Steele called the regular City Council meeting to order at 7:00 PM, in the council chambers, at city hall.

Members Present: Diskerud, Knox, Johnson, Vettel, Steele

Members Absent: none

Others Present: Todd Robertson, Craig Britton, Deirdre Herman, Shelly Shelstad, Paul Reese, Tom Webb, Doug Andrist, Rachel Gray, Wayne King, Todd Omberg, Nate Carlson, Craig Pike, and Alice Duschanek-Meyers.

Mayor Rod Steele read a Community Proclamation declaring September 16<sup>th</sup> American Legion Day.

Motion from Vettel, with a second from Johnson to approve the Consent Agenda. Approved 5-0-0

New Library Director, Rachel Gray took a moment to introduce herself to Council and those in attendance.

A discussion took place on purchasing a solar speed sign. It was discussed that we would put in three posts, and move the location of the speed sign. No action was taken.

Resolution 16-22 Decertifying TIF 1-12 was approved with a motion from Vettel and a second from Diskerud. Approved 5-0-0

Resolution 16-23 Approving the preliminary 2017 Tax levy. Motion from Vettel, and a second from Johnson. Approved 5-0-0

Resolution 16-24 Approving preliminary 2017 budget. Motion from Johnson, and a second from Vettel. Approved 5-0-0

EDA Director presented the Chamber of Commerce's idea for "Monday's on Main" a food truck event. Council member, Jason Johnson showed concern with parking on Main Street. Council member Jerry Vettel questioned why the City should have food trucks come back to town when they didn't stay the last time. Council member Diskerud showed concern for who would be responsible for the public's health. Council member Knox, was not in favor of a 7 page ordinance that would deter food trucks from coming to our town. Mayor Rod Steele voiced that he was not in favor of this idea.

A discussion on making First Avenue in front of the school a one way took place. This was deferred to Public Works for investigation on the necessity and review of safety.

Public Works proposed a new plow truck to City Council. The request was approved 5-0-0 with a motion from Johnson, and a second from Diskerud.

Public Works proposed a new shed to protect the new equipment from the elements. The shed was approved 5-0-0 with a motion from Vettel, and a second from Diskerd.

Public Input: Deidre Herman reported that the People's Energy Cooperative awarded the City a \$2,625 for the community space through the Round Up Grant.

Eric Diskerd asked for an update on information in regards to having an ambulance service in town. City Administrator David Todd reported he hasn't heard anything from the Fire Department since the last meeting. Mayor Rod Steele directed David to retrieve the information himself.

Joel Knox wanted to recognize and thank Youth Librarian, Joan Sand for all of her hard work during the transition of losing Morgan Hanson and hiring Rebecca Gray. Joan and all the volunteers at the library kept it going.

Legal: Nothing to report.

Claims: Diskerd made a motion to approve claims which was seconded by Knox. Approved 5-0-0

Be there no further business, Mayor Rod Steele called to adjourn the Council meeting at 7:57 p.m.

Respectfully submitted,

Stephanie Pocklington  
Deputy City Clerk

**CITY OF PINE ISLAND  
GOODHUE COUNTY/OLMSTED COUNTY  
STATE OF MINNESOTA**

**RESOLUTION 16-26**

**BEING A RESOLUTION AUTHORIZING THE WRITE-OFF OF CERTAIN UNPAID UTILITY  
BILLS AS UNCOLLECTIBLE BAD DEBTS; PROVIDING FOR AUTHORIZATION TO  
TAKE ACCOUNTING MEASURES; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, THE CITY OF PINE ISLAND OPERATES A COMBINED WATER AND WASTEWATER BILLING SYSTEM; AND

WHEREAS, IN SPITE OF REQUIRING DEPOSITS FOR THE FURNISHING OF THOSE MUNICIPAL SERVICES, FROM TIME TO TIME THERE ARE UNPAID BALANCES DUE TO THE CITY AT THE TIME SERVICE IS DISCONTINUED; AND

WHEREAS, IT HAS BEEN DETERMINED THAT IT IS HIGHLY UNLIKELY THAT THE ATTACHED LIST OF OLD DEBTS ARE COLLECTIBLE DESPITE BEST EFFORTS MADE; AND

WHEREAS, THE SAID DEBTS TOTALING \$2,161.65 ARE FOR A PERIOD FROM AUGUST 19<sup>TH</sup>, 2011 TO JULY 1<sup>ST</sup>, 2016, AND THE CITY'S AUDTORS HAVE RECOMMENDED CHARGING OFF THESE BAD DEBTS.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND, MINNESOTA, AS FOLLOWS:**

**SECTION 1:** THAT THE UNCOLLECTED WATER, WASTEWATER FEES SHOWN ON THE ATTACHED LIST MARKED EXHIBIT A WHICH IS BY REFERENCE INCORPORATED HEREIN, ARE AUTHORIZED TO BE WRITTEN OFF AS UNCOLLECTIBLE BAD DEBTS AS OF NOVEMBER 15<sup>TH</sup>, 2016.

**SECTION 2.** THAT THE CITY ADMINISTRATOR AND OTHER DULY AUTHORIZED CITY EMPLOYEES ARE DIRECTED TO TAKE SUCH ACCOUNTING MEASURES AS ARE NECESSARY TO EFFECTUATE THIS RESOLUTION.

**SECTION 3:** THIS RESOLUTION SHALL TAKE EFFECT IMMEDIATELY UPON ITS ADOPTION.

DULY PASSED AND ADOPTED THIS 15<sup>TH</sup> DAY OF NOVEMBER, 2016, AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF PINE ISLAND, MINNESOTA.

ATTEST:

APPROVED:

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DAVID TODD, CITY ADMINISTRATOR

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ROD STEELE, MAYOR

**EXHIBIT A TO RESOLUTION 16-26 BAD DEBT**

<b>COLLECTION ACCOUNT #</b>	<b>ACCOUNT HOLDER</b>	<b>SERVICE ADDRESS</b>	<b>AMOUNT OF ACCOUNT</b>	<b>CLOSING DATE</b>
00-2101-00-6	MICHAEL DOWNIE	742 BAYLEE PLACE SW	\$52.91	4/6/2016
00-1594-11-5	BENJAMIN BURT	49 NW ROYAL CT	\$183.15	9/25/2015
00-9111-01-0	TAMMY TIMBEROSS	908 DC COURT	\$58.42	11/18/2013
00-3821-01-3	JEFFREY KES	602 SW 7TH ST	\$3.73	12/12/2014
00-4175-11-9	BRUCE CLARK	201 CTY RD 11 NW	\$62.13	5/2/2016
00-9730-16-4	JASEN HEITMAN	28A ROYAL CT	\$658.91	2/27/2015
00-9758-14-2	DINA ANDERSON	19 ROYAL CT	\$468.29	7/23/2014
00-219-23-9	DELORIS KRAMER-SKALICKY	300 SE SEVENTH ST	\$8.20	8/19/2011
00-726-20-5	ELAINE HUEBBE	321 SW SECOND ST	\$0.80	12/15/2014
00-580-28-7	SHEILA MAASS	307 NW FIRST AVE	\$145.94	6/14/2013
00-2081-02-9	ICON REAL ESTATE	740 BAYLEE PLACE	\$52.34	7/1/2016
00-7339-39-0	AMANDA VOELTZ	204 SW EIGHTH ST	\$13.75	6/30/2015
00-2531-01-6	KACI RENDAHL	736 MORGAN CT	\$15.23	5/1/2015
00-455-39-6	LYDENA ODDO	412 S MAIN ST	\$5.91	9/30/2014
00-1881-01-3	KELLY HEEPKE	1028 AMANDA CT	\$2.18	4/15/2016
00-409-23-0	MONICA YEADON	14 SW SATHER CT	\$71.00	7/1/2015
00-369-10-5	CHUCK KIRCHHOFF	500 SE FIRST AVE	\$3.74	6/30/2015
00-61-00-9	POOL & PINS (OLD)	416 THIRD AVE NE	\$139.04	5/2/2016
00-1661-00-0	SHARI JOHNSON	1031 PETRA CT	\$38.29	7/1/2015
00-594-19-0	JESSANAN GUERRERO	110 N MAIN ST	\$40.60	9/1/2015
00-1231-00-3	ROBERT OLSON	730 MORGAN CT	(\$0.02)	3/6/2015
00-896-35-5	VICKY BURKHALTER	925 SW 7TH AVE	(\$4.80)	2/1/2013
00-1668-22-7	TIM MCCLANAHAN	804 FIRST AVE SE	(\$0.34)	7/7/2015
00-2061-00-7	NELLY RICHARDSON	240 6TH ST SW	(\$1.55)	3/11/2016
00-895-35-4	DAVID ENGEL	726 10TH ST SW	(\$23.40)	2/1/2016
00-631-30-3	POOL & PINS (OLD)	416 THIRD AVE NE	\$167.20	5/2/2016
<b>TOTALS</b>			<b>\$2,161.65</b>	

CITY OF PINE ISLAND  
GOODHUE COUNTY/OLMSTED COUNTY  
STATE OF MINNESOTA

**RESOLUTION 16-27**

**BEING A RESOLUTION APPROVING THE ISSUANCE OF CITY  
BUSINESS LICENSES FOR THE YEAR OF 2017**

**WHEREAS: THE CITY COUNCIL ANNUALLY APPROVES  
LIQUOR, CIGARETTE, AMUSEMENT, AND SOLID WASTE LICENSES FOR BUSINESSES IN THE CITY  
OF PINE ISLAND, AND**

**WHEREAS: THE ATTACHED LIST OF BUSINESSES HAS MADE APPLICATION FOR CITY LICENSES.**

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND MINNESOTA:  
THAT THE ATTACHED LIST OF LICENSE APPLICATIONS IS APPROVED.**

ADOPTED THIS 15<sup>TH</sup> DAY OF NOVEMBER, 2016

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ROD STEELE, MAYOR

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DAVID TODD, CITY ADMINISTRATOR

MOTION:

SECOND:

AYE:

NAY:



## 2017

### LICENSES APPLICATIONS

#### AMERICAN LEGION

AMUSEMENT MACHINES	2017-1
SUNDAY LIQUOR	2017-1
CLUB LICENSE	2017-1

#### CHS ROCHESTER

CIGARETTES LICENSES	2017-3
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#### KWIK TRIP

CIGARETTE LICENSES	2017-6
OFF-SALE 3.2 BEER LICENSES	2017-6

#### PINE ISLAND GOLF COURSE

ON SALE 3.2 BEER LICENSES	2017-10
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#### REFUSE AND RECYCLING

WASTE MANAGEMENT, INC	2017-4
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#### AEH INVESTMENTS INC (PINE ISLAND SPORTS BAR)

COMBINATION OFF SALE/LIQUOR LICENSE	2017-18
SUNDAY LIQUOR	2017-18
CIGARETTE LICENSE	2017-18

#### PINE ISLAND LIQUORS

OFF SALE LICENSE	2017-16
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ALL BUSINESSES HAVE SUBMITTED APPLICATIONS AND SUPPLIED THE CITY WITH A COPY OF THEIR CERTIFICATE OF LIABILITY INSURANCE.

BUSINESSES THAT HAVE NOT SUBMITTED APPLICATIONS BY THE DEADLINE ARE AS FOLLOWS:

H&S ENTERTAINMENT LLC (TRAIL HEAD GRILL)  
ADVANCED DISPOSAL  
DOLLAR GENERAL

**CITY OF PINE ISLAND  
GOODHUE/OLMSTED COUNTIES  
STATE OF MINNESOTA**

**RESOLUTION 16-28**

**BEING A RESOLUTION AUTHORIZING THE DEPUTY CLERK TO CERTIFY DELINQUENT  
WATER AND SEWER BILLS TO THE GOODHUE/OLMSTED COUNTY AUDITORS FOR  
COLLECTION WITH THE 2016 TAXES.**

**WHEREAS: THE ATTACHED LIST OF PROPERTIES HAS DELINQUENT CITY BILLINGS  
(WATER AND SEWER, AND OTHER MISCELLANEOUS BILLS) THAT HAVE REMAINING  
BALANCES AND**

**WHEREAS: BY STATE STATUTES AND CITY CODE, SECTION 3.04, SUBD. 8 THE CITY HAS THE POWER TO  
CERTIFY THESE ACCOUNTS TO THE GOODHUE.OLMSTED COUNTY AUDITORS FOR COLLECTION WITH  
THE CITY TAXES, AND**

**WHEREAS: THE CITY COUNCIL NEEDS TO AUTHORIZE THE CERTIFICATION BY RESOLUTION.**

**THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND MINNESOTA: THAT  
THE DEPUTY CLERK IS INSTRUCTED TO CERTIFY THE ATTACHED LIST HEREBY MADE A PART OF THIS  
RESOLUTION TO THE GOODHUE/OLMSTED CONTY AUDITORS FOR COLLECTION WITH THE 2017 TAXES.**

**ADOPTED THE 15<sup>TH</sup> DAY OF NOVEMBER, 2016**

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**ROD STEELE, MAYOR**

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**DAVID TODD, CITY ADMINISTRATOR**

**MOTION:**

**SECOND:**

**AYES:**

**NAYS:**







**CITY OF PINE ISLAND  
GOODHUE COUNTY/OLMSTED COUNTY  
STATE OF MINNESOTA**

**RESOLUTION 16-29**

**RESOLUTION VOIDING OUTSTANDING CHECKS WRITTEN ON THE ACCOUNT OF PINE ISLAND BANK  
DATED PRIOR TO 11/24/2015**

**WHEREAS**, THE CITY OF PINE ISLAND PREPARES AN EXORBITANT AMOUNT OF CHECKS PER YEAR; AND

**WHEREAS**, EACH YEAR A CERTAIN NUMBER OF CHECKS ARE NOT PRESENTED TO THE BANKS FOR PAYMENT; AND

**WHEREAS**, APPROPRIATE ACCOUNTING PROCEDURES ARE REQUIRED TO BE IMPLEMENTED TO ACCOUNT FOR THE VOIDING OF CHECKS ISSUED PRIOR TO 11/24/2015 AND NOT PAID AS OF THIS DATE,

**NOW THEREFORE, BE IT RESOLVED** BY THE CITY COUNCIL OF THE CITY OF PINE ISLAND, MINNESOTA, THAT:

1. CHECKS FROM CITY OF PINE ISLAND WRITTEN PRIOR TO 11/24/2015, AS LISTED ON THE ATTACHED SCHEDULE, (EXHIBIT A), AND PRESENTED TO PINE ISLAND BANKS, ARE HEREBY DECLARED VOID AND NOT TO BE PAID; AND
2. THE CITY OF PINE ISLAND FINANCE CLERK SHALL MAKE THE APPROPRIATE ACCOUNTING ENTRIES IN BOOKS OF ACCOUNTS FOR THE VOIDING OF CHECKS OUTSTANDING THAT WERE ISSUED PRIOR TO 11/24/2015 AND PRESENTED TO PINE ISLAND BANKS FOR PAYMENT AS OF 11/09/2016

**APPROVED AT THE REGULAR CITY COUNCIL MEETING OF THE CITY OF PINE ISLAND, MINNESOTA, HELD ON NOVEMBER 15<sup>TH</sup>, 2016.**

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DAVID TODD, CITY ADMINISTRATOR

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ROD STEELE, MAYOR

AYE:

NAY:

# EXHIBIT A TO RESOLUTION 16-29

OUTSTANDING CHECKS TO BE WRITTEN OFF:

<b>CHECK #</b>	<b>NAME</b>	<b>DATE</b>	<b>AMOUNT</b>
139300	JODY ARMBRUST	12/31/14	\$0.70
139873	MARYON WHITLOCK	4/30/15	\$56.21
140093	RANADA DICKSON	6/30/15	\$8.37
140290	KIEL WARNKEN	7/30/15	\$1.32
140637	CHIP CUCCIO	10/30/15	\$56.87
140742	ROGER GRIFFIN	11/24/15	\$29.59
<b>TOTALS:</b>			<b>\$153.06</b>

**To:** Mayor Steele and Pine Island City Council

**From:** David Todd, City Administrator

**Re:** Employee Compensation and Classification Plan

**Date:** November 1, 2016

Mayor Steele and City Council,

As you may recall, when I was hired as City Administrator for Pine Island, one of my benchmarks was to work towards an employee compensation and classification plan for the City. Part of that plan was to provide position descriptions, a pay/salary scale that adheres to Minnesota State Pay Equity guidelines, and an evaluation system that recognizes merit and performance integrated with salary adjustments.

I have taken this as far as I can go without assistance. I have created and implemented an evaluation system and created position descriptions utilizing state job match criteria. I am at the point where I need comprehensive studies to implement a salary and compensation system as well as a workable pay scale predicated on job match and salary studies from our area. I have reached out to 4 organizations for quotes for this service—based on recommendations from the League of Minnesota Cities.

- Springsted Corporation (Not to exceed \$8,650)
- David Drown Associates (Not to exceed \$10,500)
- Fox Lawson & Associates/Gallagher benefit Services (Not to exceed \$16,500)
- DeYoung consulting Services (\$25,035)

I am requesting the Council allow me to pursue one of the organizations above to assist me in completing this classification and compensation plan. The quote for this service is noted above and each organization has a unique set of deliverables. However, **Springsted** has provided the lowest bid and the set of deliverables very closely matches what the City needs in order to complete this plan: Attract and retain qualified workers who will be paid equitable salaries; Provide fair and equitable salaries for all workers, including the ability to recognize job performance as part of the pay plan; Maintain competitiveness with other comparable agencies and private companies; Provide a compensation plan that is easy to understand and administer—ensuring that data is complete and available for the MN Pay Equity Plan and all federal compliance areas.

In the 2017 budget, I have sequestered \$8,650 in the general government expenditures portion for this service. Assuming that the Council allows me to pursue this option, I would request the services of Springsted to start work in January of 2017. Attached is the proposal from Springsted outlining their services.



Springsted Incorporated  
380 Jackson Street, Suite 300  
Saint Paul, MN 55101-2887

Tel: 651-223-3000  
Fax: 651-223-3002  
[www.springsted.com](http://www.springsted.com)

**LETTER OF TRANSMITTAL**

August 30, 2016

Mr. David Todd  
City Clerk  
City of Pine Island  
250 South Main Street  
Pine Island, Minnesota 55963

**Re: Proposal to Conduct a Classification and Compensation Study**

Dear Mr. Todd:

Springsted Incorporated is pleased to submit our work plan to conduct a classification and compensation study for the City of Pine Island.

Our firm has assisted numerous jurisdictions in the Midwest and throughout the United States in addressing their classification, compensation and human resources issues, and in performing specialized management studies. We have created an extensive management consulting services practice that provides in-depth study and analysis on a variety of topics. Springsted has the staff, facilities and expertise in assisting and advising local governments on critical and important human resources issues. Our vast experience in the areas of human resources administration will be an advantage to your organization.

We look forward to working with the City of Pine Island and its employees on this important project.

Respectfully submitted,

*Ann S. Antonsen*

Ann S. Antonsen, Vice President  
Consultant

## Work Plan

### Classification and Compensation Study

Springsted will assist the City in developing a classification and compensation system which meets the goals established by the City and that can be maintained by the City. The system Springsted will develop will:

- Establish fair and equitable compensation relationships between positions within the City
- Reflect relevant market conditions outside the organization
- Apply to all City positions professionally, consistently and objectively
- Include employee input and participation as an integral part of the study process
- Provide a strategic plan for implementation and provide for ongoing maintenance in accordance with best practices
- Comply with the State of Minnesota Local Government Pay Equity Act

**Project Initiation.** The Springsted Project Director will meet with the City's designated project manager and/or team for this project, and other appropriate personnel to establish working relationships and to finalize a comprehensive work plan and timetable. At this meeting, we will request that the project manager provide us with the background materials necessary to conduct this study, including current job descriptions, classification and compensation documents, the City's personnel policies and other relevant data. This information will be evaluated to determine the status of existing human resource management program and to identify apparent issues and opportunities. The purpose of the meeting is to:

- a. Introduce the Project Director and the consulting team
- b. Discuss the background and experience of Springsted and the consulting team
- c. Discuss, in detail, the methodology to be used in conducting the study; the role of the consulting team and management and employees; and the amount and type of employee participation
- d. Ascertain the major issues the City wants the study to address
- e. Review the project schedule and determine significant milestones
- f. Determine the frequency and content of status reports
- g. Discuss methods of communicating the status of the study to employees

In order to assess the existing classification plan, organizational structure and any related compensation issues, Springsted will meet individually with department heads to become familiar with department structure and changes in structure and positions, service provision, department and staffing issues, any concerns with the assignment of positions in the current compensation plan and any other issues that may need to be addressed during the course of the study.

**Data Collection.** Employees play a major role in providing the data needed for this study, therefore, it is imperative that employees receive information about the study, why it is being conducted, opportunities for employee involvement throughout the process, and expected outcomes.

Springsted will conduct an employee informational meeting to introduce the study, explain study procedures and answer any questions employees may have about the process.

Employees will receive a Position Analysis Questionnaire (PAQ) at this time. The questionnaire provides an opportunity for each employee to describe their job duties, responsibilities and essential functions in detail, the required knowledge, skills and abilities, and provide input on the various job factors that affect the position. Employees will also identify the specific physical requirements and working conditions of their position to assist in the consultant's review for compliance with the Americans with Disabilities Act. Springsted will spend time at the meeting reviewing the PAQ and responding to employee questions. The information gathered from the PAQ's will provide the information to be used in developing new position descriptions.

During the informational meeting, we will also explain the supervisors' role in completing and signing off on the PAQ's. The questionnaire is designed to allow supervisors to comment on employee responses without altering employee responses. This allows the consultant to review complete, unedited responses from employees and supervisors. In instances where the employee and supervisor view the position requirements differently, Springsted will conduct job audits to obtain more information. Audits will be scheduled to minimize disruption to City operations. If necessary, meetings can be scheduled at the beginning or end of a shift to facilitate employee attendance.

Upon receipt of the completed PAQ's, Springsted will review the information provided by employees and their supervisors. Based on the information provided Springsted will develop new job descriptions for City positions. At this time we will also review each position's designation under the Federal Fair Labor Standards Act.

Preliminary job descriptions will be submitted to the City for review and comment. Springsted will make modifications to the descriptions as deemed appropriate. Any disputed content in job descriptions will be presented to the City's Project Manager for resolution.

**Market Survey.** In order to determine appropriate salary levels of positions in the workforce and to address the issue of comparable compensation, Springsted will conduct an extensive salary and benefits survey to compare City positions with analogous positions in other comparable agencies in the area labor market. By gathering and analyzing information on wages, wage equivalents and benefits, a comparison of the City's total compensation package can be reviewed in comparison to the City's established market area. External market comparisons for positions will be based on similar organizational structure, population, geographic location, job responsibilities, scope of authority, financial, socio-economic, growth and other relevant factors. The study team will consult with City management, elected officials and designated staff in identifying the appropriate comparables. Springsted will develop the salary survey in conjunction with the City.

It is recommended that potential survey data pertain to organizations comparable to the City of Pine Island, relate to those organizations with which the City is competing for employees and represents the appropriate labor market.

There are different labor markets for positions. Some positions are recruited from the local area, while others are recruited regionally and/or nationally. The consulting team will work closely with the staff in determining the appropriate labor market for positions.

**Job Evaluation.** While salary and benefits survey data will assist the City in establishing its position in the competitive market, job evaluation is the mechanism that ensures that internal relationships are equitable. Springsted has developed and copyrighted a job evaluation system known as the Systematic Analysis and Factor Evaluation (SAFE®) System. The SAFE® system is a unique job evaluation method designed to measure job factors that apply specifically to local government. This system has been successfully used for many years throughout the Country, is periodically updated to account for changes in technology, etc., and has been reviewed by the United States Circuit Court, in conjunction with an Equal Employment Opportunity (EEO) suit, and found acceptable to the Court. The system has also been accepted by the State of Minnesota under the Local Government Pay Equity Act.

The system rates and ranks jobs based on various skill levels and work factors. The result is an equitable and consistent method of evaluating jobs and relating positions to the compensation plan. The system facilitates proper and equitable comparisons between and among classes and minimizes the appearance of favoritism in evaluating, rating and ranking jobs.

Each position will be evaluated and placed within the proposed compensation plan based on the job evaluation system and the market rates paid by survey participants.

The elements considered in determining the relative value of classifications are:

- Training and Ability
- Level of Work
- Physical Demands
- Independence of Actions
- Supervision Exercised
- Education and Experience
- Human Relations Skills
- Working Conditions/Hazards
- Impact on End Results

This system can be maintained by the City. Springsted provides training to individuals assigned by the City to this task on utilizing the SAFE System to evaluate newly created positions or re-evaluate revised positions.

**Development of Compensation Plan and Implementation Options.** Based on the market wage and benefits data analysis and the job evaluation system, Springsted will propose revisions to the City's compensation plan or develop a new plan for the City. The compensation plan will be developed or revised in accordance with information obtained from the City regarding its pay philosophy as well as goals and objectives established for its compensation program, including the option for a performance based component. The proposed plan will incorporate market conditions, recognize the tenure of current employees and coordinate with labor agreements, if applicable, in effect in the City. Springsted will review options with the City to address the spread for pay ranges, the relationship between ranges and adjustments needed to ensure that the City remains competitive with the labor market and that the plan is internally equitable.

Springsted will propose a plan to implement the study recommendations that coincide with the financial and budgetary requirements of the City of Pine Island and the needs of employees. Estimates of the cost of implementation will be provided.

## Timeline

Springsted takes pride in meeting its time commitments. The schedule to commence this project coincides with Springsted's completion of other studies. This will ensure that the proposed staff members will be available to concentrate on this study for the City of Pine Island. Springsted is prepared to initiate the study within three (3) weeks after receiving the official notice to proceed, and will complete the study within four (4) months after project initiation.

**There are factors that impact meeting the schedule that are beyond the consulting team's control. The proposed time frame is contingent upon a timely decision, the receipt of the data from the survey participants when requested, the availability of employees to complete position analysis questionnaires and participate in interviews and the timely receipt of feedback and comments on the submitted preliminary data.**

## Cost

Springsted Incorporated will perform the tasks as outlined in this work plan for the professional fee of \$7,650. This fee includes 12 positions. Individual components are as follows:

Develop Job Descriptions:	\$2,590.00
Job Evaluation:	\$1,320.00
Market Survey:	\$2,090.00
Development of Compensation Plan:	\$1,650.00

In addition to the professional fees, Springsted would bill the City for out-of-pocket expenses such as travel, copying etc. in an amount not to exceed \$1,000.

Springsted is willing to work with the City to modify the work plan to meet the City's needs and budget. If the City decides to modify the proposed work plan, Springsted will adjust the proposed fee appropriately. For example, if the City wishes to update job descriptions or use current job descriptions, rather than develop new job descriptions; or maintain the current job evaluation system.

Member Name	Years of Service	Calls Made	In Good Standing	Fire Fighter I	Fire Fighter II	FEMA IS-100	FEMA IS-200	FEMA IS-700	FEMA IS-800
	Minimum 5 years		45% call minimum						
<b>Brown, Michael</b>	X	155	62.0%	X	X	X	X	X	X
Closner, Doug	X	67	26.8%						
Cordell, Corey		173	69.2%			X		X	
Dessner, Kyle	X	74	29.6%			X	X	X	X
Friese, David		183	73.2%						
Friese, Seth	X	77	30.8%	X	X	X	X	X	X
Goranson, Nick		151	60.4%	X					X
Herman, Ben	X	93	37.2%	X	X	X	X	X	X
Jobes, Albert	X	112	44.8%	X	X	X	X	X	
Lejcher, Andy	X	90	36.0%	X	X	X	X	X	
Lenz, Ben		215	86.0%	X	X				
Lenz, Charles		209	83.6%	X	X				
Lenz, Sam		221	88.4%						
Lockwood, Kevin		53	21.2%						
Mathison, Brandon	X	102	40.8%	X	X	X	X	X	
Monsrud, Mackenie		11	4.4%						
Peck, Michael		90	36.0%	X	X				
Pike, Colton		130	52.0%			X	X	X	X
Pike, Pattrick	X	169	67.6%						
Pocklington, Robert	X	107	42.8%	X	X		X	X	
<b>Sather, Brandon</b>	X	157	62.8%	X	X	X	X	X	X
Sather, Casey		193	77.2%	X	X				X
Schaefer, Ryan		118	47.2%	X					X
Strande, Jay	X	28	11.2%	X	X	X	X	X	
Tagge, Ryan		3	1.2%						



	\$	500.00	Total Revenue	\$	600.00	Total Expenditure
			<u>EDA Revolving Loans</u>			
	\$	6,500.00	Total Revenue	\$	1,200.00	Total Expenditure
			<u>Disaster Relief</u>			
	\$	1,000.00	Total Revenue	\$	550.00	Total Expenditure
			<u>Charitable Gambling</u>			
	\$	15,040.00	Total Revenue	\$	19,000.00	Total Expenditure
			<u>2010 Project Bond</u>			
x	\$	71,707.00	Tax Levy			
	\$	28,587.00	Other			
	\$	100,294.00	Total Revenue	\$	97,198.00	Total Expenditure
			<u>2012 Project Bond</u>			
x	\$	217,804.00	Tax Levy			
	\$	74,245.00	Other			
	\$	292,049.00	Total Revenue	\$	369,577.50	Total Expenditure
			<u>2014 Project Bond</u>			
x	\$	123,638.00	Tax Levy			
	\$	13,551.00	Other			
	\$	137,189.00	Total Revenue	\$	126,731.00	Total Expenditure
			<u>2014 Refunding Bond</u>			
x	\$	173,924.00	Tax Levy			
	\$	37,572.00	Other			
	\$	211,496.00	Total Revenue	\$	190,050.00	Total Expenditure
			<u>2015 Project Bond</u>			
			Revenues			Expenditures
x	\$	66,988.00	Tax Levy			
	\$	30,956.00	Other			
	\$	97,944.00	Total Revenue	\$	94,243.00	Total Expenditure
			<u>Gymnasium Tax Abatement</u>			
	\$	-	Total Revenue	\$	3,500.00	Total Expenditure
			<u>TIF 1-10</u>			
	\$	25,000.00	Total Revenue	\$	25,000.00	Total Expenditure
			<u>TIF 1-12</u>			
	\$	-	Total Revenue	\$	500.00	Total Expenditure
			<u>TIF 1-13</u>			

\$ 42,600.00	Total Revenue	<u>2003 street Improvement</u>	\$ 42,600.00	Total Expenditure
\$ 40,000.00	Total Revenue	<u>Water</u>	\$ -	Total Expenditure
\$ 451,606.00	Total Revenue	<u>Sewer</u>	\$ 559,095.00	Total Expenditure
\$ 656,600.00	Total Revenue	<u>Evergreen</u>	\$ 809,429.00	Total Expenditure
\$ 228,900.00	Total Revenue	<u>Cemetery</u>	\$ 278,894.00	Total Expenditure
\$ 37,243.00	Total Revenue	<u>Deputy Registrar</u>	\$ 29,975.00	Total Expenditure
\$ 1,289,500.00	Total Revenue		\$ 1,256,625.00	Total Expenditure

\$ 2,029,004.64	2017 Tax Levy	Increase:	\$1,877,465.00	2016 Total Levy
\$ 2,587,214.00	Estimated 2017 TAXABLE Tax Base (VERIFY W ASSESSOR)		\$ 2,388,088.00	Taxable Tax Capacity
	Estimated Tax Rate 2017		78.62%	Tax Rate 2016
			78.42%	
	Taxes per \$100K Residential		\$ 784.24	Taxes per \$100K Residential
			\$ (1.94)	786.18
	Taxes per \$350K Commercial		\$ 4,901.52	Taxes per \$350K Commercial
			\$ (12.10)	4,913.62

**CITY OF PINE ISLAND, MINNESOTA**

**RESOLUTION NO. 16-30**

**RESOLUTION APPROVING AMENDMENT OF 2012 LOAN  
TERMS FOR ISLAND TOOL & DIE, INC. AND AUTHORIZING  
EXECUTION OF AMENDED LOAN DOCUMENTS**

BE IT RESOLVED BY the City Council (the “City Council”) of the City of Pine Island, Minnesota (the “City”), as follows:

1. EDA Revolving Loan Fund Program. The City and the Pine Island Economic Development Authority (the “EDA”) have previously approved the Pine Island EDA Revolving Loan Fund Program, which is administered by the EDA pursuant to guidelines approved by the City Council.

2. Request for Work Out of Loan. Island Tool & Die, Inc. (the “Borrower”) originally borrowed \$25,000 from the EDA pursuant to a loan agreement, a mortgage, a security agreement, and a promissory note executed on January 27, 2012 in order to finance the purchase and installation of a new HVAC system in the interior of a building owned by SwanGrist Properties, LLC, which the Borrower leases for the purpose of expanding the operations of its business. The original loan bore interest at a rate of 4.5% and was due and payable on November 1, 2016.

3. Requested Amendments. The Borrower has continued to pay its loan payments since 2012 and is now requesting that the balloon payment due on November 1, 2016 be amortized over the next five years.

4. EDA Board Approval; Proposed Terms of Work Out of Loan. At a meeting held on November 2, 2016, the Board of the EDA approved amortizing the Borrower’s loan over five years with a maturity date of November 1, 2021. The terms of the loan shall continue to be secured by a Loan Agreement, as amended, between the EDA and the Borrower, and shall be secured by a Mortgage, as amended, a Security Agreement, as amended, and a Promissory Note.

4. City Council Approval. The City Council hereby approves the amendments to the Borrower’s loan as approved by the EDA on November 2, 2016.

5. Execution of Loan Documents Approved. The City Council hereby authorizes the President and Executive Director of the EDA to execute a Master Amendment Agreement, which amends the Loan Agreement and the Security Agreement, and a First Amendment to Mortgage, which amends the Mortgage.

6. Effective Date. This resolution shall be effective as of the date hereof.

Adopted this 15<sup>th</sup> day of November, 2016.

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Mayor

ATTEST:

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City Administrator

**CITY OF PINE ISLAND, MINNESOTA**

**RESOLUTION NO. 16-32**

**RESOLUTION APPROVING AMENDMENT OF 2011 LOAN  
TERMS FOR ISLAND TOOL & DIE, INC. AND AUTHORIZING  
EXECUTION OF AMENDED LOAN DOCUMENTS**

BE IT RESOLVED BY the City Council (the “City Council”) of the City of Pine Island, Minnesota (the “City”), as follows:

1. EDA Revolving Loan Fund Program. The City and the Pine Island Economic Development Authority (the “EDA”) have previously approved the Pine Island EDA Revolving Loan Fund Program, which is administered by the EDA pursuant to guidelines approved by the City Council.

2. Request for Work Out of Loan. Island Tool & Die, Inc. (the “Borrower”) originally borrowed \$50,661 from the EDA pursuant to a loan agreement, a mortgage, and a promissory note executed on November 2, 2011 in order to finance the remodeling of the interior of a building owned by SwanGrist Properties, LLC, which the Borrower leases for the purpose of expanding the operations of its business. The original loan bore interest at a rate of 4.5% and was due and payable on November 1, 2016.

3. Requested Amendments. The Borrower has continued to pay its loan payments since 2011 and is now requesting that the balloon payment due on November 1, 2016 be amortized over the next five years.

4. EDA Board Approval; Proposed Terms of Work Out of Loan. At a meeting held on November 2, 2016, the Board of the EDA approved amortizing the Borrower’s loan over five years with a maturity date of November 1, 2021. The terms of the loan shall continue to be secured by a Loan Agreement, as amended, between the EDA and the Borrower, and shall be secured by a Mortgage, as amended, and a Promissory Note.

4. City Council Approval. The City Council hereby approves the amendments to the Borrower’s loan as approved by the EDA on November 2, 2016.

5. Execution of Loan Documents Approved. The City Council hereby authorizes the President and Executive Director of the EDA to execute a First Amendment to Loan Agreement, which amends the Loan Agreement, and a First Amendment to Mortgage, which amends the Mortgage.

6. Effective Date. This resolution shall be effective as of the date hereof.

Adopted this 15<sup>th</sup> day of November, 2016.

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Mayor

ATTEST:

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City Administrator

## David Todd

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**From:** Neil Britton <[REDACTED]>  
**Sent:** Thursday, November 03, 2016 3:49 PM  
**To:** David Todd; Craig Britton  
**Subject:** RE: Br. L2510  
**Attachments:** FW: Bridge 25601 Contract; 01002R0037 SIGNED FINAL.pdf; BRIDGE ESTIMATE.xls

David,

Attached are plans and an estimate to repair the existing bridge. Also attached is a contract to update the plans for a bridge replacement. If I remember right, we discussed the plan updates with the Council and I thought the Township was going to be contacted to see if they would participate in the cost of a bridge replacement. There has been money spent on repair the bridge due to flooding and plan preparation for a bridge replacement. The cost of replacing the existing bridge is expensive for the amount of traffic it serves. I think that's why the Council was reluctant to spend more money for the plan updates and the costs of right of way, grading, utility relocation and the 20% match and not be assured of obtaining any funding. There might be a time when the bridge has to be closed and not replaced. That might be the most feasible option if the township does not want to participate in the bridge replacement.

### Neil Britton, PE

Civil Engineer, Office Manager, VP

[REDACTED] Direct

[REDACTED] Cell



3777 40th Avenue NW Suite 200 | Rochester, MN 55901-1772

### WidethSmithNolting.com

Engineering | Architecture | Surveying | Environmental

**From:** David Todd [mailto:David.Todd@ci.pineisland.mn.us]

**Sent:** Thursday, November 03, 2016 2:26 PM

**To:** Neil Britton <[REDACTED]>; Craig Britton <[REDACTED]>

**Subject:** FW: Br. L2510

Neil and Craig,

Please take a look at the attached e-mail from Greg Isakson form Goodhue County. What are your thoughts?

David

David N.S. Todd, MPA

City Administrator

City of Pine Island

Office: 507.356.4591

Cell: 507.421.9025

[david.todd@ci.pineisland.mn.us](mailto:david.todd@ci.pineisland.mn.us)

**From:** Isakson, Greg [REDACTED]  
**Sent:** Thursday, November 03, 2016 2:03 PM  
**To:** David Todd <David.Todd@ci.pineisland.mn.us>  
**Cc:** Seaberg, Ethan <[REDACTED]>  
**Subject:** Br. L2510

David,

The state is soliciting applications for the Federal "Bridge Off-System" program, or 'BROS' for short. The bridges will be programmed for construction in 2021. Your bridge on Grant St. (next to the substation) would qualify for this program. Besides the State Bridge Bonding program (which is very competitive) your bridge isn't eligible for any other funding program that I know of. BROS covers 80% of the structural costs of the new bridge. It does not cover design, right of way, grading, utility relocation, and requires a match of 20% of the BROS funds.

In case you didn't know, the City put quite a bit of money into the bridge within the last 5 years to keep it open as a single lane bridge with 5 ton weigh posting, so I am not sure if you guys would be interested in totally replacing it through this program or not.

A very rough guesstimate is that a new bridge would cost somewhere near \$250,000. If the substation would be impacted by the bridge project, the costs could jump.

I just thought I would bring this to your attention. You may want to chat with WSN about this project, they may have done some preliminary work on a replacement structure already.

Like I said earlier; besides this and the State Bridge Bonding program, I don't know of any other programs to help you guy replace this bridge, and it's not in great shape.

*Greg Isakson, PE*  
*Goodhue County Engineer*

NOTICE: This e-mail and any files transmitted with it are intended only for the use and viewing of the individual or entity to which they are addressed. If you are not the intended recipient, please immediately notify the sender of the transmission error and then promptly delete this message from your computer system. Please be advised that e-mail correspondence to and from Goodhue County may be public data subject to the Minnesota Data Practices Act and may be disclosed to third parties.



Stantec Consulting Services Inc.  
2335 Highway 36 West, St. Paul MN 55113-3819

January 15, 2016

**Attention:**

Mr. David Todd, City Administrator City of Pine Island  
250 S Main St  
PO BOX 1000  
Pine Island, MN 55963

**Reference: Professional Services for updating Bridge 25601 Plans  
511<sup>th</sup> Street over North Branch Middle Fork Zumbro River**

Dear Mr. Todd,

As requested, Stantec Consulting Inc., proposes professional services relating to the update of previously prepared plans for Bridge 25601, 511<sup>th</sup> Street over North Branch Middle Fork Zumbro River.

### Project Understanding

Design and construction plans for Bridge 25601 were originally prepared by Bonestroo, now Stantec Consulting Inc., in 2008. Since that time MnDOT has updated bridge design requirements and standards. If the city plans to move forward with this project, the MnDOT State Aid Bridge Office has requested the current plans be updated. Stantec understands the scope of services is limited to structure plans and bridge special provisions. WSN will provide contract provisions, and plans/specifications related to grading, erosion control, traffic, etc.

### Description of Work

Stantec shall render the service described in the following (herein described as SERVICES).

1. Revised the plans to meet current MnDOT standards.
  - a. Review pile foundation requirements and corresponding nominal pile bearing resistance ( $R_n$ ) computed using LRFD methodology. Include table showing required nominal pile bearing resistance. However, since the piles go to refusal, it's assumed they do not need to be redesigned.
  - b. Rerun girder designs and update plans to meet current code and MnDOT standard.
  - c. Review and update deck, parapet, diaphragms, end diaphragms, and abutments drawings to meet/match current MnDOT standards.
  - d. Add MnDOT Standard plan 5-397.309 (Riprap Slope with Geotextile Filter) per WSN request.
  - e. Review and update all MnDOT Standard Plan sheets.
  - f. Make Gopher One request to identify any utility changes. Make changes on the plans relative to utilities if required.
  - g. Review plan Schedule of Quantity list and confirm funding eligibility for bid items.

Design with community in mind



January 15, 2016  
Mr. David Todd, City Administrator  
Page 2 of 3

**Reference: Professional Services for updating Bridge 25601 Plans**

- h. Revise concrete bid items and labels in accordance with 2016 Standard Specification.
- i. Revise bar marks on plans to US Customary bar size per Tech Memo 13-06-B-03.
- j. Review overall project plans and design prior to signing.
2. Revise specifications to meet 2016.
  - a. Prepare bridge special provisions in accordance with 2016 Standard Specifications
  - b. Submit draft Special Provisions for review and comment
3. Submit final signed Special Provisions (Division SB) Submit draft final bridge plans to MnDOT State Aid for review.
4. Submit signed Final Bridge Plans.
5. Submit Cost Estimate
6. Submit State Aid Checklist
7. Submit Lab Services Request form
8. Submit Load Rating and Posting Report (Form RC-CL)
9. Verify schedule for review and delivery dates for Agreement.

### Schedule

The following scheduled is based on signing date of February 12<sup>th</sup>, 2016 or earlier.  
February 26<sup>th</sup>, 2016 – submit updated plans for preliminary review by State Aid Office and City of Pine Island.  
March 11<sup>th</sup>, 2016 – receive review comments from State Aid Office.  
March 21<sup>st</sup>, 2016 – address comments/comment resolution with State Aid and City of Pine Island.  
March 25<sup>th</sup>, 2016 – submit final plans for review by State Aid Office and City of Pine Island.  
April 1<sup>st</sup>, 2016 – receive final plan review comments from State Aid Office and City of Pine Island.  
April 8<sup>th</sup>, 2016 – address final review comments; submit cost estimate, forms, final signed plans and special provisions to City of Pine Island

### Compensation

Charges for the SERVICES rendered will be made on a **lump sum basis of \$9,970 including all expenses**. Any tasks or needs not described above can be completed as an authorized Supplemental Service based upon the following billing rate schedule.

• Project Oversight	Kevin Hoglund, PE	\$173/hr
• Project Management/Engineer	Sean Black, SE PE	\$143/hr
• Quality Control	Gary Morien, PE	\$149/hr
• Technician/CAD	TBD	\$105/hr

Design with community in mind



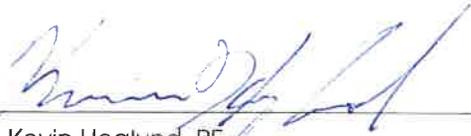
January 15, 2016  
Mr. David Todd, City Administrator  
Page 3 of 3

**Reference: Professional Services for updating Bridge 25601 Plans**

Thank you again for the opportunity to work with you on this project. If you have any questions, please contact Sean Black (sean.black@stantec.com or 651-604-4538).

Regards,

**STANTEC CONSULTING SERVICES INC.**

  
\_\_\_\_\_  
Kevin Hoglund, PE  
Principal  
[Redacted]  
[Redacted]  
[Redacted]

  
\_\_\_\_\_  
Tom Fidler, PE  
Associate  
[Redacted]  
[Redacted]  
[Redacted]

By signing this proposal, Pine Island authorizes Stantec to proceed with the services herein described and the Client acknowledges that it has read and agrees to be bound by the attached Professional Services Terms and Conditions.

This proposal is accepted and agreed on the \_\_\_\_ day of \_\_\_\_\_, 2016.

Per: City of Pine Island\_\_\_\_\_

Mr. David Todd\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Signature

Attachement. Sean Black; Kevin Hoglund

sib document2

The following Terms and Conditions are attached to and form part of a proposal for services to be performed by Consultant and together, when the CLIENT authorizes Consultant to proceed with the services, constitute the AGREEMENT. Consultant means the Stantec entity issuing the Proposal.

**DESCRIPTION OF WORK:** Consultant shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

**DESCRIPTION OF CLIENT:** The CLIENT confirms and agrees that the CLIENT has authority to enter into this AGREEMENT on its own behalf and on behalf of all parties related to the CLIENT who may have an interest in the PROJECT.

**TERMS AND CONDITIONS:** No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CLIENT and Consultant. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT

**COMPENSATION:** Payment is due to Consultant upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle Consultant, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

**NOTICES:** Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

**TERMINATION:** Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the CLIENT of Consultant's invoices within 30 days of Consultant rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of Consultant are terminated. On termination by either party, the CLIENT shall forthwith pay Consultant all fees and charges for the SERVICES provided to the effective date of termination.

**ENVIRONMENTAL:** Except as specifically described in this AGREEMENT, Consultant's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

**PROFESSIONAL RESPONSIBILITY:** In performing the SERVICES, Consultant will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

**LIMITATION OF LIABILITY:** It is agreed that the total amount of all claims the CLIENT may have against Consultant under this AGREEMENT, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the greater of professional fees paid to Consultant for the SERVICES or \$50,000.00. No claim may be brought against Consultant more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under this AGREEMENT any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of Consultant's employees, officers or directors.

Consultant's liability with respect to any claims arising out of this AGREEMENT shall be absolutely limited to direct damages arising out of the SERVICES and Consultant shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the CLIENT, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

**INDEMNITY FOR MOLD CLAIMS:** It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, property damage and/or necessary remedial measures. If, during performance of the SERVICES, Consultant knowingly encounters any such substances, Consultant shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and waive all claims, including consequential damages, against Consultant, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during or after completion of the SERVICES. The CLIENT further agrees to indemnify and hold Consultant harmless from and against all claims, costs, liabilities and damages, including reasonable attorneys' fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except for those claims, liabilities, costs or damages caused by the sole gross negligence and/or knowing or willful misconduct of Consultant. Consultant and the CLIENT waive all rights against each other for mold damages to the extent that such damages sustained by either party are covered by insurance.

**DOCUMENTS:** All of the documents prepared by or on behalf of Consultant in connection with the PROJECT are instruments of service for the execution of the PROJECT. Consultant retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of Consultant. In the event Consultant's documents are subsequently reused or modified in any material respect without the prior consent of Consultant, the CLIENT agrees to defend, hold harmless and indemnify Consultant from any claims advanced on account of said reuse or modification.

Any document produced by Consultant in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of Consultant, which may be withheld at Consultant's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract, and will only be authorized pursuant to the conditions of Consultant's standard form reliance letter.

Consultant cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold Consultant, its officers, employees, Consultant's and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Consultant, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Consultant's written consent.

**FIELD SERVICES:** Consultant shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT. Consultant shall not be the prime contractor or similar under any occupational health and safety legislation.

**GOVERNING LAW/COMPLIANCE WITH LAWS:** The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. Consultant shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

**DISPUTE RESOLUTION:** If requested in writing by either the CLIENT or Consultant, the CLIENT and Consultant shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

**ASSIGNMENT:** The CLIENT and Consultant shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

**SEVERABILITY:** If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and Consultant.

# BRIDGE L2510 TEMPORARY REPAIR PINE ISLAND, MINNESOTA



GOVERNING SPECIFICATIONS  
THE 2014 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION SHALL GOVERN.  
SUPPLEMENTAL SPECIFICATIONS FOR CONSTRUCTION SHALL GOVERN.

- CITY OFFICIALS**
- MAYOR: ROD STEELE
  - COUNCIL MEMBERS: JASON JOHNSON, JEFF KENNEDY, JOEL KNOX, JERRY VETTEL
  - CITY ADMINISTRATOR: DAVID TODD
  - SUPERINTENDENT: TODD ROBERTSON

RECOMMENDED FOR APPROVAL: CITY OF PINE ISLAND MAYOR

RECOMMENDED FOR APPROVAL: CITY OF PINE ISLAND CITY COMMISSIONER

RECOMMENDED FOR APPROVAL: CITY OF PINE ISLAND SUPERINTENDENT

CONTRACTOR TO VERIFY ALL DIMENSIONS IN THE FIELD PRIOR TO CONSTRUCTION.



**WIDSETH SMITH NOLTING**  
Engineering | Architecture | Surveying | Environmental

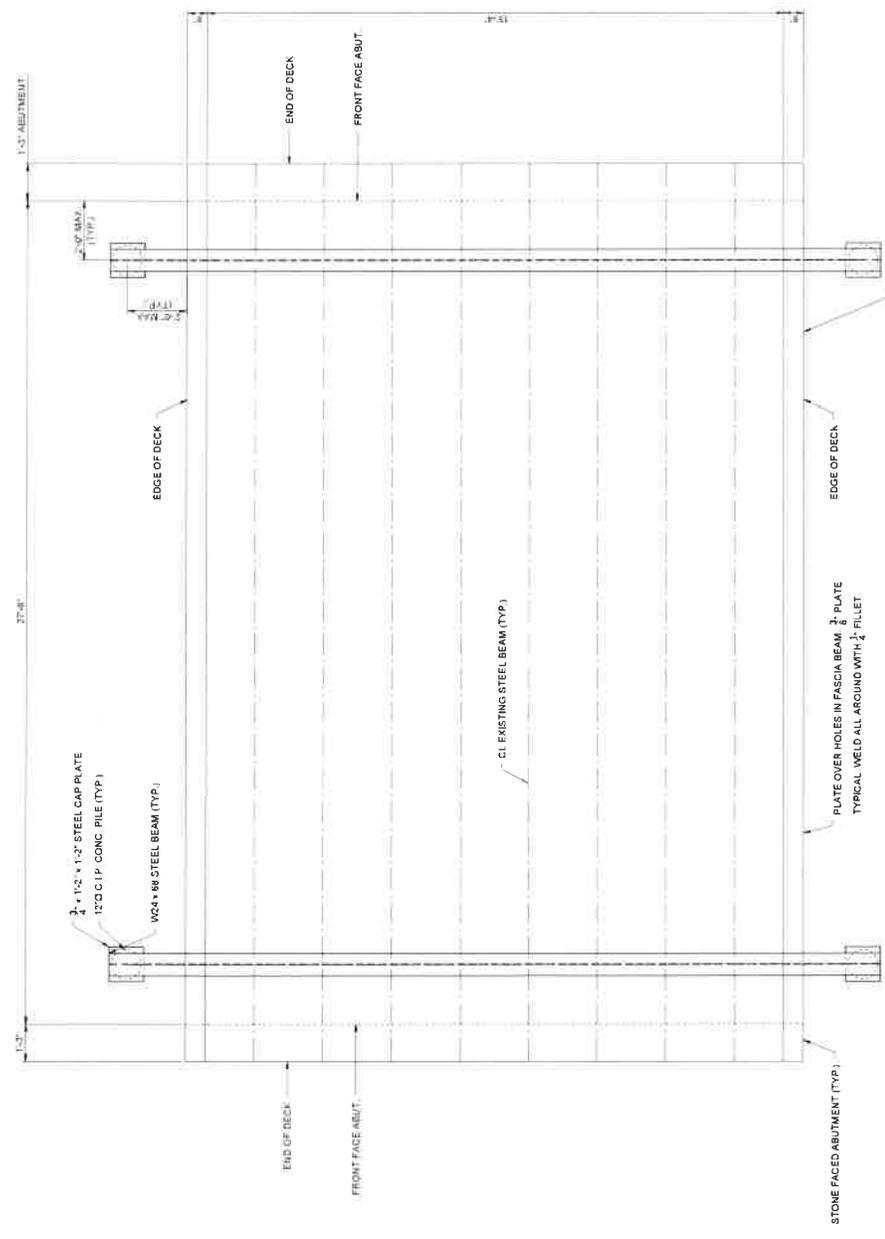
TITLE

CERTIFIED BY: [Signature] LICENSE NO. 21179 DATE: JANUARY 19, 2016 SHEET NO. 1 OF 3 SHEETS

DATE	BY	BRIDGE NO.
JAN 19 2016	J.S.N.	L2510

**DESIGN DATA**

2014 & CURRENT INTERM A.A.S. H.T.O. LIFE BRIDGE DESIGN SPECIFICATIONS  
 MINNESOTA DEPARTMENT OF TRANSPORTATION  
 H.L.83 LIVE LOAD  
 STRUCTURAL STEEL  
 A-36 500 p. 11, Spec. 3209



**SCHEDULE OF QUANTITIES FOR ENTIRE BRIDGE**

ITEM NO.	2021.501	2402.521	2402.521	2403.501	2452.803
ITEM	MOBILIZATION	STRUCTURAL STEEL (0308)	STRUCTURAL STEEL (0308)	CONCRETE PATCH	CIP CONCRETE PILING 12" INSTALLED
UNIT	LUMP SUM	POUND	POUND	POUND	LUMP SUM
QUANTITY	1	498	2028	1	180

\* INCLUDES W6x8 BEAMS  
 \*\* INCLUDES PILE CAP PLATE SHIM PLATES AND COVER PLATES

5116 STREET  
 MINNESOTA DEPARTMENT OF TRANSPORTATION  
 Bridge No. L2510  
 LOCATED ON 5116 STREET OVER THE NORTH BRANCH ZUMBRO RIVER 0.1 MILES WEST OF JCT. WITH CSAH 11  
 EXISTING: 7.66 STEEL BEAM SPAN 18.33' CLEAR ROADWAY W/ CONC. CURBS AND STEEL RAILING NO SKEW  
 SPAN LENGTH NO. 301  
 GENERAL PLAN AND ELEVATION  
 SEC 31 T 108 N R 15 W  
 CITY OF PINE ISLAND  
 GOODHUE COUNTY

**TEMPORARY REPAIR**

DATE BY  
 DATE BY  
 SHEET NO. 2 OF 3  
 SHEETS L2510

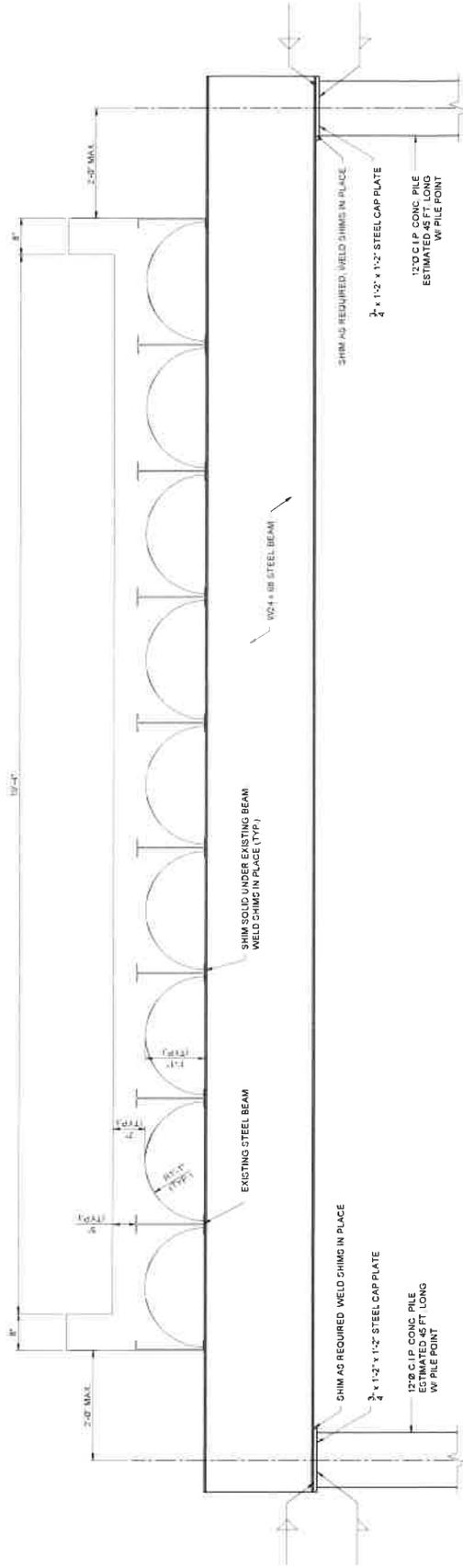
**WIDSETH SMITH NOLTING**  
 Engineering | Architecture | Surveying | Environmental  
 10000 Highway 100, Suite 100, Pine Island, MN 56130  
 PHONE: 507.335.1111 FAX: 507.335.1112  
 WWW.WSNOLTING.COM

CONTRACTOR TO VERIFY ALL DIMENSIONS IN THE FIELD PRIOR TO CONSTRUCTION.

CERTIFIED BY: [Signature]  
 LICENSE NO. 21179  
 DATE: JANUARY 19, 2016



REPAIR PLAN VIEW  
 SCALE: 1/8" = 1'-0"



TRANSVERSE SECTION THRU DECK

BOTH ABUTMENTS	
COMPUTED PILE LOADS	TONS/PILE
FACTORED DEAD LOAD	14.0
EARTH PRESSURE	10.0
FACTORED LIVE LOAD	0.0
FACTORED OVERBURDEN	0.0
FACTORED DESIGN LOAD	24.0

BOTH ABUTMENTS	
REQUIRED NOMINAL PILE BEARING RESISTANCE FOR CIP PILES $R_n$ - Tons/Pile	
FIELD CONTROL METHOD:	CAP/TL * $R_n$
MINOT Pile Formula 2012 (MPF12):	
$R_n = 20 \sqrt{\frac{W_{piles} \times kg \times L_{p}}{1000}}$	0.50
PDA	0.65
	49.3

CONTRACTOR TO VERIFY ALL DIMENSIONS IN THE FIELD PRIOR TO CONSTRUCTION.



**WIDSETH SMITH NOLTING**  
 Engineering | Architecture | Surveying | Environmental

TEMPORARY REPAIR SECTION

WIDSETH SMITH NOLTING & ASSOCIATES  
 610 FILLMORE STREET  
 ALEXANDRIA, MINNESOTA 56308

WSN # 01002R0037

City of Pine Island Bridge No. L2510 Repair  
 ENGINEER ESTIMATE

SPECIFICATION NUMBER	UNIT	UNIT PRICE	QUANTITY	TOTAL AMOUNT
2021.501 Mobilization	LS	10,000.00	1	\$ 10,000.00
2402.521 Structural Steel (3306)	LB	3.00	450	\$ 1,350.00
2402.521 Structural Steel (3309)	LB	4.00	3550	\$ 14,200.00
2433.601 Concrete Patch	LS	2,500.00	1	\$ 2,500.00
2452.603 C.I.P. Concrete Piling 12" Installed	LF	125.00	180	\$ 22,500.00
				\$ 50,550.00

*Kent A Rohr*

21179

1/19/2016

Kent A. Rohr, PE

Lic. No.

DATE

CITY OF PINE ISLAND

Council Check List - Monthly

Period: 10

Act Type	Act Code	Last Dim Descr	Search Name	CHECK #	Amount	Comments	Batch Name
<b>Fund 101 GENERAL FUND</b>							
<b>Dept</b>							
G	101-21705	Medicare Payable			-\$390.90	Labor Distribution	PR2016-21
G	101-21701	Federal Withholding Payable			-\$1,579.03	Labor Distribution	PR2016-21
G	101-21708	Cancer Insurance			-\$30.88	Labor Distribution	PR2016-22
G	101-21706	Medical Ins Premium Payable			-\$1,938.21	Labor Distribution	PR2016-22
G	101-21705	Medicare Payable			-\$415.62	Labor Distribution	PR2016-22
G	101-21704	PERA Withholding Payable			-\$1,777.15	Labor Distribution	PR2016-22
G	101-21702	State Withholding Payable			-\$605.99	Labor Distribution	PR2016-21
G	101-21703	FICA Tax Payable			-\$1,671.38	Labor Distribution	PR2016-21
G	101-21703	FICA Tax Payable			-\$1,777.30	Labor Distribution	PR2016-22
G	101-21702	State Withholding Payable			-\$592.52	Labor Distribution	PR2016-22
G	101-10102	Cash - Sterling State			-\$10,587.08	Labor Distribution	PR2016-22
G	101-10102	Cash - Sterling State			-\$9,211.18	Labor Distribution	PR2016-21
G	101-21704	PERA Withholding Payable			-\$1,775.35	Labor Distribution	PR2016-21
G	101-21701	Federal Withholding Payable			-\$1,551.57	Labor Distribution	PR2016-22
G	101-21706	Medical Ins Premium Payable			-\$1,873.39	Labor Distribution	PR2016-21
G	101-21708	Cancer Insurance			-\$29.33	Labor Distribution	PR2016-21
G	101-21709	Life Insurance Payable			-\$16.96	Labor Distribution	PR2016-21
G	101-21717	Life Insurance (PERAC)			-\$9.40	Labor Distribution	PR2016-22
G	101-21710	Child Support Deduction			-\$170.83	Labor Distribution	PR2016-21
G	101-21712	Equitable Annuities Payable			-\$23.75	Labor Distribution	PR2016-21
G	101-21713	Dental Insurance			-\$103.09	Labor Distribution	PR2016-21
G	101-21714	Hospital Indemnity-AFLAC			-\$14.87	Labor Distribution	PR2016-21
G	101-21720	Health Savings Account			-\$89.00	Labor Distribution	PR2016-21
G	101-21717	Life Insurance (PERAC)			-\$8.93	Labor Distribution	PR2016-21
G	101-21716	Short-term Disabil-AFLAC			-\$23.92	Labor Distribution	PR2016-21
G	101-21715	Accident Ins - AFLAC			-\$12.27	Labor Distribution	PR2016-21
G	101-21713	Dental Insurance			-\$105.29	Labor Distribution	PR2016-22
G	101-21716	Short-term Disabil-AFLAC			-\$21.53	Labor Distribution	PR2016-22
G	101-21714	Hospital Indemnity-AFLAC			-\$15.65	Labor Distribution	PR2016-22
G	101-21720	Health Savings Account			-\$1,004.70	Labor Distribution	PR2016-22
G	101-21715	Accident Ins - AFLAC			-\$11.55	Labor Distribution	PR2016-22
G	101-21712	Equitable Annuities Payable			-\$25.00	Labor Distribution	PR2016-22
G	101-21710	Child Support Deduction			-\$177.00	Labor Distribution	PR2016-22
G	101-21709	Life Insurance Payable			-\$17.28	Labor Distribution	PR2016-22
G	101-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE000418		\$1,671.38	PR2016-21	AP10-31-16
G	101-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000418	\$390.90	PR2016-21	AP10-31-16
G	101-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000418	\$1,579.03	PR2016-21	AP10-31-16
G	101-21702	State Withholding Payable	MN DEPT OF REVENUE	000419	\$605.99	PR2016-21	AP10-31-16
G	101-21710	Child Support Deduction	MN CHILD SUPPORT PAYMENT CTR	000420	\$170.83	CHILD SUPPORT	AP10-31-16
G	101-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000421	\$1,775.35	PR	AP10-31-16
G	101-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000425	\$415.62	PR	AP11-09-16
G	101-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000425	\$1,777.30	PR	AP11-09-16
G	101-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000425	\$1,551.57	PR	AP11-09-16

G	101-21702	State Withholding Payable	MN DEPT OF REVENUE	000426	\$592.52	PR	AP11-09-16
G	101-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000427	\$1,777.15	PR	AP11-09-16
G	101-21710	Child Support Deduction	MN CHILD SUPPORT PAYMENT CTR	000428	\$177.00	CHILD SUPPORT	AP11-09-16
G	101-21712	Equitable Annuities Payable	AXA - EQUITABLE	142030	\$42.44	KRAIG MAXSON	AP10-31-16
G	101-21715	Accident Ins - AFLAC	AFLAC	142040	\$20.78	OCT 2016	AP10-31-16
G	101-21716	Short-term Disabil-AFLAC	AFLAC	142040	\$39.67	OCT 2016	AP10-31-16
G	101-21708	Cancer Insurance	AFLAC	142040	\$52.41	OCT 2016	AP10-31-16
G	101-21714	Hospital Indemnity-AFLAC	AFLAC	142040	\$26.57	OCT 2016	AP10-31-16
G	101-21717	Life Insurance (PERAC)	AFLAC	142040	\$15.96	OCT 2016	AP10-31-16
<b>Dept</b>					-\$24,975.43		
<b>Dept 41110 Council</b>							
E	101-41110-101	Full-Time Wages			\$930.00	Labor Distribution	PR2016-22
E	101-41110-125	Medicare Contributions			\$13.50	Labor Distribution	PR2016-22
E	101-41110-122	FICA			\$57.66	Labor Distribution	PR2016-22
<b>Dept 41110 Council</b>					\$1,001.16		
<b>Dept 41410 Elections</b>							
E	101-41410-351	Legal Notices Publishing	GRIMSRUD PUBLISHING,INC	142082	\$119.02	BALLOT, ACCURACY TEST	AP11-09-16
<b>Dept 41410 Elections</b>					\$119.02		
<b>Dept 41940 General Govt Operations</b>							
E	101-41940-103	Custodial Wages			\$130.10	Labor Distribution	PR2016-21
E	101-41940-125	Medicare Contributions			\$94.65	Labor Distribution	PR2016-21
E	101-41940-101	Full-Time Wages			\$6,438.96	Labor Distribution	PR2016-21
E	101-41940-122	FICA			\$404.71	Labor Distribution	PR2016-21
E	101-41940-103	Custodial Wages			\$201.66	Labor Distribution	PR2016-22
E	101-41940-125	Medicare Contributions			\$96.35	Labor Distribution	PR2016-22
E	101-41940-122	FICA			\$412.06	Labor Distribution	PR2016-22
E	101-41940-121	PERA			\$482.93	Labor Distribution	PR2016-21
E	101-41940-121	PERA			\$486.42	Labor Distribution	PR2016-22
E	101-41940-131	Employer Paid Health			\$1,458.14	Labor Distribution	PR2016-22
E	101-41940-131	Employer Paid Health			\$1,003.90	Labor Distribution	PR2016-21
E	101-41940-101	Full-Time Wages			\$6,486.03	Labor Distribution	PR2016-22
E	101-41940-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$323.90	STAMPED ENVELOPES	AP10-31-16
E	101-41940-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$36.47	SERVICE 9-9-16 TO 10-3-16	AP10-31-16
E	101-41940-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$39.58	SERVICE 9-20-16 to 10-17-16	AP10-31-16
E	101-41940-321	Telephone	OFFICE OF MN.IT SERVICES	142049	\$4.15	SEPT 2016 SERVICE	AP10-31-16
E	101-41940-301	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	142058	\$430.00	2017 BUDGET ASSISTANCE	AP11-09-16
E	101-41940-201	Office Supplies	BECKLEYS OFFICE PRODUCTS	142063	\$35.00	OCT 2016 SERVICE	AP11-09-16
E	101-41940-321	Telephone	BEVCOMM	142064	\$510.27	NOV 2016 SERVICE	AP11-09-16
E	101-41940-401	Repairs/Maint Buildings	G & K SERVICES	142077	\$57.82	RUG CLEANING	AP11-09-16
E	101-41940-209	Newspapers	GRIMSRUD PUBLISHING,INC	142082	\$69.38	COUNCIL MINUTES	AP11-09-16
E	101-41940-304	Legal Fees	KENNEDY & GRAVEN	142087	\$228.00	TIF DISTRICT 1-12	AP11-09-16
E	101-41940-304	Legal Fees	KENNEDY & GRAVEN	142087	\$2,750.00	GENERAL	AP11-09-16
E	101-41940-433	Dues and Subscriptions	MCFOA	142090	\$70.00	DUES TO 6-30-17	AP11-09-16
E	101-41940-321	Telephone	VERIZON WIRELESS	142115	\$60.70	9/24/16 TO 10/23/16	AP11-09-16
E	101-41940-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$36.35	NOV 2016SERVICE	AP11-09-16
<b>Dept 41940 General Govt Operations</b>					\$22,347.53		
<b>Dept 42220 City Fire Fighting</b>							
E	101-42220-170	Fire Retirement	PINE ISLAND FIREMENS RELIEF	142032	\$11,000.00	CITY CONTRIBUTION	AP10-31-16
E	101-42220-450	2% State Fire Aid	PINE ISLAND FIREMENS RELIEF	142032	\$9,855.36	2016-STATE FIRE AID	AP10-31-16
E	101-42220-450	2% State Fire Aid	PINE ISLAND FIREMENS RELIEF	142032	\$40,627.36	2016-STATE FIRE AID	AP10-31-16
E	101-42220-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$61.37	STAMPED ENVELOPES	AP10-31-16
E	101-42220-322	Postage	US POSTMASTER	142037	\$107.50	Permit #58	AP10-31-16
E	101-42220-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$65.28	SERVICE 9-9-16 TO 10-3-16	AP10-31-16

E	101-42220-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$39.44	SERVICE 9-20-16 to 10-17-16	AP10-31-16
E	101-42220-321	Telephone	OFFICE OF MN.IT SERVICES	142049	\$0.05	SEPT 2016 SERVICE	AP10-31-16
E	101-42220-321	Telephone	BEVCOMM	142064	\$131.90	NOV 2016 SERVICE	AP11-09-16
E	101-42220-219	Medical Supplies	BOUND TREE MEDICAL, LLC	142065	\$18.07	GLOVES	AP11-09-16
E	101-42220-215	Shop/Operating Supplies	PRAXAIR DISTRIBUTION INC	142099	\$47.15	CYLINDER RENTAL	AP11-09-16
E	101-42220-439	Seminar Registration	SE MN EMS	142104	\$600.00	EMR SKILLS TEST	AP11-09-16
E	101-42220-323	Radio Units	VERIZON WIRELESS	142115	\$40.01	9/24/16 TO 10/23/16	AP11-09-16
E	101-42220-321	Telephone	VERIZON WIRELESS	142115	\$20.00	9/24/16 TO 10/23/16	AP11-09-16
E	101-42220-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$53.99	NOV 2016SERVICE	AP11-09-16
<b>Dept 42220 City Fire Fighting</b>					\$62,667.48		
<b>Dept 42221 Rural Fire Fighting</b>							
E	101-42221-170	Fire Retirement	PINE ISLAND FIREMENS RELIEF	142032	\$6,000.00	RURAL CONTRIBUTION	AP10-31-16
E	101-42221-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$61.37	STAMPED ENVELOPES	AP10-31-16
E	101-42221-322	Postage	US POSTMASTER	142037	\$107.50	Permit #58	AP10-31-16
E	101-42221-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$65.28	SERVICE 9-9-16 TO 10-3-16	AP10-31-16
E	101-42221-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$39.44	SERVICE 9-20-16 to 10-17-16	AP10-31-16
E	101-42221-321	Telephone	OFFICE OF MN.IT SERVICES	142049	\$0.05	SEPT 2016 SERVICE	AP10-31-16
E	101-42221-321	Telephone	BEVCOMM	142064	\$131.91	NOV 2016 SERVICE	AP11-09-16
E	101-42221-219	Medical Supplies	BOUND TREE MEDICAL, LLC	142065	\$18.08	GLOVES	AP11-09-16
E	101-42221-215	Shop/Operating Supplies	PRAXAIR DISTRIBUTION INC	142099	\$47.16	CYLINDER RENTAL	AP11-09-16
E	101-42221-439	Seminar Registration	SE MN EMS	142104	\$600.00	EMR SKILLS TEST	AP11-09-16
E	101-42221-321	Telephone	VERIZON WIRELESS	142115	\$20.01	9/24/16 TO 10/23/16	AP11-09-16
E	101-42221-323	Radio Units	VERIZON WIRELESS	142115	\$40.01	9/24/16 TO 10/23/16	AP11-09-16
E	101-42221-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$54.00	NOV 2016SERVICE	AP11-09-16
<b>Dept 42221 Rural Fire Fighting</b>					\$7,184.81		
<b>Dept 42500 Civil Defense</b>							
E	101-42500-381	Electric Utilities	XCEL ENERGY	142055	\$15.18	SERVICE 9/15/16 TO	AP10-31-16
<b>Dept 42500 Civil Defense</b>					\$15.18		
<b>Dept 43121 Streets &amp; Alleys</b>							
E	101-43121-109	Street - Vac/Sick/Holiday			\$791.75	Labor Distribution	PR2016-22
E	101-43121-104	Shop Wages			\$3,292.92	Labor Distribution	PR2016-22
E	101-43121-131	Employer Paid Health			\$931.30	Labor Distribution	PR2016-21
E	101-43121-131	Employer Paid Health			\$1,378.76	Labor Distribution	PR2016-22
E	101-43121-125	Medicare Contributions			\$95.50	Labor Distribution	PR2016-21
E	101-43121-122	FICA			\$408.31	Labor Distribution	PR2016-21
E	101-43121-122	FICA			\$387.90	Labor Distribution	PR2016-22
E	101-43121-101	Full-Time Wages			\$2,279.72	Labor Distribution	PR2016-22
E	101-43121-121	PERA			\$440.73	Labor Distribution	PR2016-21
E	101-43121-109	Street - Vac/Sick/Holiday			\$1,021.82	Labor Distribution	PR2016-21
E	101-43121-104	Shop Wages			\$3,239.36	Labor Distribution	PR2016-21
E	101-43121-101	Full-Time Wages			\$2,428.82	Labor Distribution	PR2016-21
E	101-43121-121	PERA			\$429.76	Labor Distribution	PR2016-22
E	101-43121-417	Uniform			\$367.74	Labor Distribution	PR2016-22
E	101-43121-125	Medicare Contributions			\$90.70	Labor Distribution	PR2016-22
E	101-43121-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$194.34	STAMPED ENVELOPES	AP10-31-16
E	101-43121-401	Repairs/Maint Buildings	STENDER ENTERPRISES	142039	\$846.95	NEW METER CONNECTIONS	AP10-31-16
E	101-43121-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$164.44	SERVICE 9-9-16 TO 10-3-16	AP10-31-16
E	101-43121-425	Sidewalks	GROBE BUILDERS & CONCRETE LLC	142044	\$2,550.00	REPAIR CURB BETTER BREW	AP10-31-16
E	101-43121-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$59.94	SERVICE 9-20-16 to 10-17-16	AP10-31-16
E	101-43121-406	Street Repairs	PAVEMENT RESOURCES	142052	\$3,250.00	REPAIR POTHOLES &	AP10-31-16
E	101-43121-433	Dues and Subscriptions	DEPUTY REGISTRAR #147	142056	\$45.25	2006 INTL TRANSFER	AP11-09-16
E	101-43121-417	Uniform	AG PARTNERS COOP	142059	\$8.25	TODD-GLOVES	AP11-09-16
E	101-43121-321	Telephone	BEVCOMM	142064	\$103.54	NOV 2016 SERVICE	AP11-09-16
E	101-43121-224	Sand & Salt	BRAATEN SAND & GRAVEL, INC	142066	\$319.90	ROAD ROCK	AP11-09-16

E	101-43121-224	Sand & Salt	COMPASS MINERALS AMERICA	142070	\$10,179.46	BULK COARSE - HWY	AP11-09-16
E	101-43121-226	Sign Repair Materials	EARL F ANDERSEN, INC.	142074	\$443.30	SIGNS	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	ERVS SUPPLY OF PARTS, INC	142076	\$67.26	BRAKE SLACK ADJUSTER	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	ERVS SUPPLY OF PARTS, INC	142076	\$109.00	BED LINER	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	GAR S REPAIR	142078	\$113.80	MACK & PLOW TRUCK	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	HOWARD S AUTO BODY	142084	\$1,188.00	REPAIR RUST GMC	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	INNOVATIVE PRECISION AG INC	142085	\$11.99	NIPPLE	AP11-09-16
E	101-43121-215	Shop/Operating Supplies	LAWSON PRODUCTS INC	142088	\$160.76	BLACK NYLON TY-RAP	AP11-09-16
E	101-43121-215	Shop/Operating Supplies	LAWSON PRODUCTS INC	142088	\$268.35	THREAD REPAIR, RIVET	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	M & M LAWN & LEISURE 2	142089	\$19.99	SWITCH ROCKER	AP11-09-16
E	101-43121-215	Shop/Operating Supplies	PAGE S WELDING	142094	\$46.00	STEEL	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	PAGE S WELDING	142094	\$168.10	NEW RADIATOR	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	POMPS TIRE SERVICE INC	142097	\$282.50	TIRE REPAIR	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	POWERPLAN	142098	\$299.00	EQUIP INSPECTION	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	POWERPLAN	142098	\$82.88	PAINT	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	POWERPLAN	142098	\$2,458.89	REPAIR	AP11-09-16
E	101-43121-215	Shop/Operating Supplies	PRAXAIR DISTRIBUTION INC	142099	\$32.27	CYLINDER RENTAL	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	RON S AUTO REPAIR	142102	\$114.95	BATTERY	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	SCHUMACHER EXCAVATING INC.	142103	\$200.00	TRUCK 3 (LOWBOY)	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	SEMA EQUIPMENT INC	142106	\$68.19	SEAL KIT	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	ST JOSEPH EQUIPMENT, INC	142108	-\$142.10	RETURN GUARD & RING	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	ST JOSEPH EQUIPMENT, INC	142108	\$450.32	RELAY, PULLEY, GUARD, HOSE	AP11-09-16
E	101-43121-404	Repairs/Maint Machinery/Equip	UNIVERSAL TRUCK EQUIPMENT,	142114	\$743.45	LED BEACON AMBER	AP11-09-16
E	101-43121-321	Telephone	VERIZON WIRELESS	142115	\$153.74	9/24/16 TO 10/23/16	AP11-09-16
E	101-43121-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$107.99	NOV 2016SERVICE	AP11-09-16
<b>Dept 43121 Streets &amp; Alleys</b>						\$42,755.79	
<b>Dept 43160 Street Lighting</b>							
E	101-43160-381	Electric Utilities	XCEL ENERGY	142026	\$4,029.78	RECURRING CHARGES	AP10-31-16
E	101-43160-381	Electric Utilities	GOODHUE CO CO-OP ELECTRIC	142043	\$55.00	SERVICE 8/31/16 TO	AP10-31-16
E	101-43160-381	Electric Utilities	XCEL ENERGY	142055	\$346.68	SERVICE 9/15/16 TO	AP10-31-16
E	101-43160-381	Electric Utilities	XCEL ENERGY	142055	\$84.31	SERVICE 9/15/16 TO	AP10-31-16
<b>Dept 43160 Street Lighting</b>						\$4,515.77	
<b>Dept 43170 Storm Sewer</b>							
E	101-43170-101	Full-Time Wages			\$49.50	Labor Distribution	PR2016-21
E	101-43170-121	PERA			\$3.72	Labor Distribution	PR2016-21
E	101-43170-122	FICA			\$3.07	Labor Distribution	PR2016-21
E	101-43170-125	Medicare Contributions			\$0.72	Labor Distribution	PR2016-21
E	101-43170-131	Employer Paid Health			\$8.67	Labor Distribution	PR2016-21
E	101-43170-415	Contracted Services	BRUENING ROCK PRODUCTS, INC	142067	\$212.96	AGGREGATE	AP11-09-16
<b>Dept 43170 Storm Sewer</b>						\$278.64	
<b>Dept 43260 Weed Control</b>							
E	101-43260-121	PERA			\$3.24	Labor Distribution	PR2016-21
E	101-43260-101	Full-Time Wages			\$43.18	Labor Distribution	PR2016-21
E	101-43260-131	Employer Paid Health			\$7.58	Labor Distribution	PR2016-21
E	101-43260-125	Medicare Contributions			\$0.63	Labor Distribution	PR2016-21
E	101-43260-122	FICA			\$2.68	Labor Distribution	PR2016-21
<b>Dept 43260 Weed Control</b>						\$57.31	
<b>Dept 45124 Swimming Pools</b>							
E	101-45124-404	Repairs/Maint Machinery/Equip			\$184.87	Labor Distribution	PR2016-22
E	101-45124-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$32.39	STAMPED ENVELOPES	AP10-31-16
E	101-45124-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$9,061.66	SERVICE 9-9-16 TO 10-3-16	AP10-31-16
E	101-45124-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$225.03	SERVICE 9-9-16 TO 10-3-16	AP10-31-16
E	101-45124-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$21.15	SERVICE 9/20/16 TO	AP10-31-16

E	101-45124-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$52.89	SERVICE 9/20/16 TO	AP10-31-16
E	101-45124-321	Telephone	BEVCOMM	142064	\$9.72	NOV 2016 SERVICE	AP11-09-16
<b>Dept 45124 Swimming Pools</b>					\$9,587.71		

**Dept 45202 Park Areas**

E	101-45202-121	PERA			\$20.46	Labor Distribution	PR2016-21
E	101-45202-122	FICA			\$31.03	Labor Distribution	PR2016-22
E	101-45202-122	FICA			\$16.92	Labor Distribution	PR2016-21
E	101-45202-125	Medicare Contributions			\$3.95	Labor Distribution	PR2016-21
E	101-45202-101	Full-Time Wages			\$272.77	Labor Distribution	PR2016-21
E	101-45202-121	PERA			\$35.86	Labor Distribution	PR2016-22
E	101-45202-125	Medicare Contributions			\$7.26	Labor Distribution	PR2016-22
E	101-45202-131	Employer Paid Health			\$41.99	Labor Distribution	PR2016-21
E	101-45202-131	Employer Paid Health			\$137.08	Labor Distribution	PR2016-22
E	101-45202-101	Full-Time Wages			\$500.56	Labor Distribution	PR2016-22
E	101-45202-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$22.16	STAMPED ENVELOPES	AP10-31-16
E	101-45202-381	Electric Utilities	XCEL ENERGY	142055	\$36.53	SERVICE 9/18/16 TO	AP10-31-16
E	101-45202-225	Landscaping Materials	MN PIPE AND EQUIPMENT	142092	\$1,344.00	WOVEN FABRIC-COMM	AP11-09-16
E	101-45202-401	Repairs/Maint Buildings	STENDER ENTERPRISES	142110	\$272.00	WINTERIZE PARKS	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$22.72	NOV 2016SERVICE	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$22.72	NOV 2016SERVICE	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$32.43	NOV 2016SERVICE	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$45.44	NOV 2016SERVICE	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$22.72	NOV 2016SERVICE	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$90.89	NOV 2016SERVICE	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$136.33	NOV 2016SERVICE	AP11-09-16
E	101-45202-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$22.72	NOV 2016SERVICE	AP11-09-16

**Dept 45202 Park Areas**

**Fund 101 GENERAL FUND**

\$3,138.54  
\$128,693.51

**Fund 211 LIBRARY**

**Dept**

G	211-21703	FICA Tax Payable			-\$437.42	Labor Distribution	PR2016-22
G	211-21720	Health Savings Account			-\$145.84	Labor Distribution	PR2016-22
G	211-21713	Dental Insurance			-\$70.51	Labor Distribution	PR2016-22
G	211-21709	Life Insurance Payable			-\$2.55	Labor Distribution	PR2016-22
G	211-21706	Medical Ins Premium Payable			-\$240.80	Labor Distribution	PR2016-22
G	211-10102	Cash - Sterling State			-\$2,755.46	Labor Distribution	PR2016-21
G	211-21704	PERA Withholding Payable			-\$482.16	Labor Distribution	PR2016-22
G	211-21702	State Withholding Payable			-\$98.41	Labor Distribution	PR2016-22
G	211-21704	PERA Withholding Payable			-\$492.81	Labor Distribution	PR2016-21
G	211-10102	Cash - Sterling State			-\$2,720.23	Labor Distribution	PR2016-22
G	211-21713	Dental Insurance			-\$32.44	Labor Distribution	PR2016-21
G	211-21709	Life Insurance Payable			-\$2.55	Labor Distribution	PR2016-21
G	211-21705	Medicare Payable			-\$102.28	Labor Distribution	PR2016-22
G	211-21705	Medicare Payable			-\$103.00	Labor Distribution	PR2016-21
G	211-21701	Federal Withholding Payable			-\$215.09	Labor Distribution	PR2016-22
G	211-21703	FICA Tax Payable			-\$440.52	Labor Distribution	PR2016-21
G	211-21702	State Withholding Payable			-\$91.99	Labor Distribution	PR2016-21
G	211-21701	Federal Withholding Payable			-\$204.62	Labor Distribution	PR2016-21
G	211-21706	Medical Ins Premium Payable			\$3.53	Labor Distribution	PR2016-21
G	211-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000418	\$440.52	PR2016-21	AP10-31-16
G	211-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000418	\$103.00	PR2016-21	AP10-31-16
G	211-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000418	\$204.62	PR2016-21	AP10-31-16
G	211-21702	State Withholding Payable	MN DEPT OF REVENUE	000419	\$91.99	PR2016-21	AP10-31-16

G	211-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000421	\$492.81	PR	AP10-31-16
G	211-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000425	\$437.42	PR	AP11-09-16
G	211-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000425	\$215.09	PR	AP11-09-16
G	211-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000425	\$102.28	PR	AP11-09-16
G	211-21702	State Withholding Payable	MN DEPT OF REVENUE	000426	\$98.41	PR	AP11-09-16
G	211-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000427	\$482.16	PR	AP11-09-16
<b>Dept</b>					-\$5,966.85		

**Dept 45501 Library Admin - Levy Exp**

E	211-45501-102	Part-time Wages			\$1,769.56	Labor Distribution	PR2016-21
E	211-45501-121	PERA			\$264.00	Labor Distribution	PR2016-21
E	211-45501-122	FICA			\$220.26	Labor Distribution	PR2016-21
E	211-45501-125	Medicare Contributions			\$51.50	Labor Distribution	PR2016-21
E	211-45501-131	Employer Paid Health			\$404.72	Labor Distribution	PR2016-22
E	211-45501-125	Medicare Contributions			\$51.14	Labor Distribution	PR2016-22
E	211-45501-122	FICA			\$218.71	Labor Distribution	PR2016-22
E	211-45501-121	PERA			\$258.30	Labor Distribution	PR2016-22
E	211-45501-102	Part-time Wages			\$1,782.42	Labor Distribution	PR2016-22
E	211-45501-101	Full-Time Wages			\$1,800.00	Labor Distribution	PR2016-21
E	211-45501-131	Employer Paid Health			\$14.54	Labor Distribution	PR2016-21
E	211-45501-101	Full-Time Wages			\$1,800.00	Labor Distribution	PR2016-22
E	211-45501-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$29.77	SERVICE 9-9-16 TO 10-3-16	AP10-31-16
E	211-45501-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$96.45	SERVICE 9-20-16 to 10-17-16	AP10-31-16
E	211-45501-321	Telephone	OFFICE OF MN.IT SERVICES	142049	\$0.41	SEPT 2016 SERVICE	AP10-31-16
E	211-45501-321	Telephone	BEVCOMM	142064	\$42.15	NOV 2016 SERVICE	AP11-09-16
E	211-45501-321	Telephone	BEVCOMM	142064	\$90.26	NOV 2016 SERVICE	AP11-09-16
E	211-45501-321	Telephone	CENTURYLINK	142068	\$18.77	LONG DISTANCE	AP11-09-16
E	211-45501-401	Repairs/Maint Buildings	DMC PLUMBING & HEATING, INC	142073	\$108.68	TURN ON BOILER	AP11-09-16
E	211-45501-401	Repairs/Maint Buildings	GRAY, RACHEL	142081	\$1.91	SOAP	AP11-09-16
E	211-45501-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$30.50	NOV 2016SERVICE	AP11-09-16
<b>Dept 45501 Library Admin - Levy Exp</b>					\$9,054.05		

**Dept 45502 Circulation - County**

E	211-45502-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$271.06	STAMPED ENVELOPES	AP10-31-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$32.02	DVD'S	AP11-09-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$4.13	DVD'S	AP11-09-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$26.21	DVD'S	AP11-09-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$16.34	DVD'S	AP11-09-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$46.15	DVD'S	AP11-09-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$35.22	DVD'S	AP11-09-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$15.65	DVD'S	AP11-09-16
E	211-45502-580	Records / Cassettes	AMAZON	142060	\$6.32	DVD'S	AP11-09-16
E	211-45502-590	Books	BAKER & TAYLOR	142062	\$291.07	BOOKS	AP11-09-16
E	211-45502-591	Childrens Books	BAKER & TAYLOR	142062	\$163.31	BOOKS	AP11-09-16
E	211-45502-590	Books	BAKER & TAYLOR	142062	\$242.26	BOOKS	AP11-09-16
E	211-45502-590	Books	BAKER & TAYLOR	142062	\$568.85	BOOKS	AP11-09-16
E	211-45502-590	Books	BAKER & TAYLOR	142062	\$422.95	BOOKS	AP11-09-16
E	211-45502-590	Books	BAKER & TAYLOR	142062	\$175.67	BOOKS	AP11-09-16
E	211-45502-591	Childrens Books	BAKER & TAYLOR	142062	\$247.40	BOOKS	AP11-09-16
E	211-45502-208	Magazines	CONSUMER REPORTS	142071	\$26.00	MAGAZINES-1 YEAR	AP11-09-16
E	211-45502-201	Office Supplies	DEMCO, INC.	142072	\$39.93	SUPPLIES	AP11-09-16
E	211-45502-413	Office Equipment Rental	EOJOHNSON OFFICE	142075	\$73.00	MAINT CONTRACT	AP11-09-16
E	211-45502-331	Travel Expenses	GRAY, RACHEL	142081	\$232.20	MILEAGE DULUTH, MLA	AP11-09-16
E	211-45502-322	Postage	GRAY, RACHEL	142081	\$4.53	POSTAGE	AP11-09-16
E	211-45502-322	Postage	GRAY, RACHEL	142081	\$14.10	POSTAGE	AP11-09-16
E	211-45502-201	Office Supplies	QUILL CORPORATION	142100	\$28.99	OFFICE SUPPLIES	AP11-09-16

E	211-45502-201	Office Supplies	QUILL CORPORATION	142100	\$31.99	OFFICE SUPPLIES	AP11-09-16
E	211-45502-208	Magazines	REAL SIMPLE	142101	\$24.00	MAGAZINES-1 YEAR	AP11-09-16
E	211-45502-595	Automation	SELCO	142105	\$761.22	AUTOMATION FEES	AP11-09-16
E	211-45502-580	Records / Cassettes	SENTIMENTAL PRODUCTIONS	142107	\$65.00	DVD	AP11-09-16
E	211-45502-209	Newspapers	STAR TRIBUNE	142109	\$102.70	11/11/16 TO 02/17/17	AP11-09-16
<b>Dept 45502 Circulation - County</b>					\$3,968.27		
<b>Fund 211 LIBRARY</b>					\$7,055.47		
<b>Fund 250 CAPITAL EQUIPMENT FUND</b>							
<b>Dept</b>							
G	250-15510	Prepaid Ex enses	CITY OF PINE ISLAND	142034	\$676.00	BUILDING PERMIT	AP10-31-16
G	250-15510	Prepaid Ex enses	INTERSTATE MOTOR TRUCKS, INC	142038	\$49,500.00	2006 INTL PLOWTRUCK	AP10-31-16
G	250-15510	Prepaid Ex enses	STENDER ENTERPRISES	142039	\$6,760.00	HEATERS NEW BLDG	AP10-31-16
G	250-15510	Prepaid Ex enses	BRAATEN SAND & GRAVEL, INC	142066	\$217.12	SHED-ROAD ROCK	AP11-09-16
<b>Dept</b>					\$57,153.12		
<b>Fund 250 CAPITAL EQUIPMENT FUND</b>					\$57,153.12		
<b>Fund 255 ECONOMIC DEV. AUTHORITY</b>							
<b>Dept</b>							
G	255-21704	PERA Withholding Payable			-\$208.00	Labor Distribution	PR2016-21
G	255-21720	Health Savings Account			-\$145.84	Labor Distribution	PR2016-22
G	255-21713	Dental Insurance			-\$15.53	Labor Distribution	PR2016-22
G	255-21709	Life Insurance Payable			-\$2.55	Labor Distribution	PR2016-22
G	255-21705	Medicare Payable			-\$43.08	Labor Distribution	PR2016-21
G	255-21706	Medical Ins Premium Payable			-\$184.94	Labor Distribution	PR2016-21
G	255-21706	Medical Ins Premium Payable			-\$184.95	Labor Distribution	PR2016-22
G	255-21705	Medicare Payable			-\$43.08	Labor Distribution	PR2016-22
G	255-21702	State Withholding Payable			-\$48.39	Labor Distribution	PR2016-22
G	255-21709	Life Insurance Payable			-\$2.55	Labor Distribution	PR2016-21
G	255-21701	Federal Withholding Payable			-\$100.19	Labor Distribution	PR2016-21
G	255-21703	FICA Tax Payable			-\$184.22	Labor Distribution	PR2016-21
G	255-21703	FICA Tax Payable			-\$184.22	Labor Distribution	PR2016-22
G	255-21713	Dental Insurance			-\$15.52	Labor Distribution	PR2016-21
G	255-21704	PERA Withholding Payable			-\$208.00	Labor Distribution	PR2016-22
G	255-21701	Federal Withholding Payable			-\$100.19	Labor Distribution	PR2016-22
G	255-21702	State Withholding Payable			-\$48.39	Labor Distribution	PR2016-21
G	255-10102	Cash - Sterling State			-\$1,126.89	Labor Distribution	PR2016-22
G	255-10102	Cash - Sterling State			-\$1,126.89	Labor Distribution	PR2016-21
G	255-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000418		000418	\$100.19
PR2016-21		AP10-31-16					
G	255-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000418	\$43.08	PR2016-21	AP10-31-16
G	255-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000418	\$184.22	PR2016-21	AP10-31-16
G	255-21702	State Withholding Payable	MN DEPT OF REVENUE	000419	\$48.39	PR2016-21	AP10-31-16
G	255-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000421	\$208.00	PR	AP10-31-16
G	255-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000425	\$184.22	PR	AP11-09-16
G	255-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000425	\$43.08	PR	AP11-09-16
G	255-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000425	\$100.19	PR	AP11-09-16
G	255-21702	State Withholding Payable	MN DEPT OF REVENUE	000426	\$48.39	PR	AP11-09-16
G	255-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000427	\$208.00	PR	AP11-09-16
<b>Dept</b>					-\$2,805.66		
<b>Dept 41590 Economic Development</b>							
E	255-41590-101	Full-Time Wages			\$1,485.69	Labor Distribution	PR2016-22
E	255-41590-131	Employer Paid Health			\$203.01	Labor Distribution	PR2016-21
E	255-41590-121	PERA			\$111.43	Labor Distribution	PR2016-22

E	255-41590-122	FICA			\$92.11	Labor Distribution	PR2016-22
E	255-41590-125	Medicare Contributions			\$21.54	Labor Distribution	PR2016-22
E	255-41590-131	Employer Paid Health			\$348.87	Labor Distribution	PR2016-22
E	255-41590-121	PERA			\$111.43	Labor Distribution	PR2016-21
E	255-41590-122	FICA			\$92.11	Labor Distribution	PR2016-21
E	255-41590-125	Medicare Contributions			\$21.54	Labor Distribution	PR2016-21
E	255-41590-101	Full-Time Wages			\$1,485.69	Labor Distribution	PR2016-21
E	255-41590-260	Bank Service Charges	PINE ISLAND BANK	000035	\$7.00	BANK SERVICE CHG	OCT2016EDA
E	255-41590-310	Recording Fees	OLMSTED CO PROPERTY RECORD	004662	\$46.00	RECORDING WOBIG	EDA 10-31-16
E	255-41590-310	Recording Fees	GRIMSRUD PUBLISHING,INC	004663	-\$69.00	CORR CKS 4664 & 4663	EDA10-2016
E	255-41590-310	Recording Fees	OLMSTED CO PROPERTY RECORD	004663	\$69.00	RECORDING WOBIG	EDA 10-31-16
E	255-41590-352	General Notices and Pub Info	GRIMSRUD PUBLISHING,INC	004663	\$25.80	SEP 2016 PUBLISHING	EDA 10-31-16
E	255-41590-310	Recording Fees	OLMSTED CO RECORDER	004664	\$69.00	RECORDING WOBIG	EDA10-2016
E	255-41590-321	Telephone	BEVCOMM	004665	\$121.49	OCT 2016 SERVICE	EDA 10-31-16
E	255-41590-300	Professional Srvs (GENERAL)	HALLER, DAWN	004666	\$150.00	OCT 2016 SERVICE	EDA 10-31-16
E	255-41590-340	Advertising	POST BULLETIN COMPANY	004667	\$434.84	JOB OPENING AD	EDA 10-31-16
E	255-41590-310	Recording Fees	GOODHUE CO RECORDER	004668	\$46.00	KAATS MORTGAGE FILING	EDA 10-31-16
E	255-41590-255	Confections	CARLSON, NATE	004669	\$114.40	OCT 2016 EXPENSES	EDA 10-31-16
E	255-41590-331	Travel Expenses	CARLSON, NATE	004669	\$349.98	OCT 2016 EXPENSES	EDA 10-31-16
E	255-41590-321	Telephone	CARLSON, NATE	004669	\$50.00	OCT 2016 EXPENSES	EDA 10-31-16
E	255-41590-331	Travel Expenses	CARLSON, NATE	004669	\$240.30	OCT 2016 EXPENSES	EDA 10-31-16
E	255-41590-321	Telephone	OFFICE OF MN.IT SERVICES	142049	\$2.04	SEPT 2016 SERVICE	AP10-31-16
E	255-41590-209	Newspapers	GRIMSRUD PUBLISHING,INC	142082	\$68.80	DIRECTOR OPENING	AP11-09-16
<b>Dept 41590 Economic Development</b>					\$5,699.07		
<b>Fund 255 ECONOMIC DEV. AUTHORITY</b>					\$2,893.41		
<b>Fund 260 PI REVOLVING LOAN FUND</b>							
<b>Dept</b>							
R	260-36210	Interest Earnings			-\$76.76	ELLINGSON-MATURED 10-31-	EDA2016SPPRG
G	260-10100	Cash - Pine Island Bank			\$15,379.91	ELLINGSON-MATURED 10-31-	EDA2016SPPRG
G	260-10420	CD-D. Ellingson-Spruce Up Prog			-\$15,303.15	ELLINGSON-MATURED 10-31-	EDA2016SPPRG
<b>Dept</b>					\$0.00		
<b>Fund 260 PI REVOLVING LOAN FUND</b>					\$0.00		
<b>Fund 395 TIF 1-12 BIO PARK ELK RUN</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	395-41000-265	TIF Administration Fees	OLMSTED CO RECORDER	142050	\$200.00	ANNUAL TIF MAINT FEE - ELK	AP10-31-16
E	395-41000-265	TIF Administration Fees	OLMSTED CO RECORDER	142050	\$400.00	DECERTIFICATION TIF 1-12	AP10-31-16
<b>Dept 41000 General Government (GENERAL)</b>					\$600.00		
<b>Fund 395 TIF 1-12 BIO PARK ELK RUN</b>					\$600.00		
<b>Fund 436 5TH ST SW (CSAH 27)</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	436-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	142117	\$1,552.64	5TH ST SW RECON	AP11-09-16
<b>Dept 41000 General Government (GENERAL)</b>					\$1,552.64		
<b>Fund 436 5TH ST SW (CSAH 27)</b>					\$1,552.64		
<b>Fund 601 WATER FUND</b>							
<b>Dept</b>							
G	601-21701	Federal Withholding Payable			-\$94.79	Labor Distribution	PR2016-22
G	601-21716	Short-term Disabil-AFLAC			-\$10.16	Labor Distribution	PR2016-22
G	601-21715	Accident Ins - AFLAC			-\$3.81	Labor Distribution	PR2016-22
G	601-21713	Dental Insurance			-\$8.12	Labor Distribution	PR2016-22
G	601-21709	Life Insurance Payable			-\$1.34	Labor Distribution	PR2016-22

G	601-21704	PERA Withholding Payable			-\$128.66	Labor Distribution	PR2016-22
G	601-21706	Medical Ins Premium Payable			-\$131.46	Labor Distribution	PR2016-22
G	601-21705	Medicare Payable			-\$26.54	Labor Distribution	PR2016-22
G	601-21702	State Withholding Payable			-\$37.58	Labor Distribution	PR2016-22
G	601-21720	Health Savings Account			-\$67.45	Labor Distribution	PR2016-22
G	601-21713	Dental Insurance			-\$16.15	Labor Distribution	PR2016-21
G	601-21720	Health Savings Account			-\$2.50	Labor Distribution	PR2016-21
G	601-21717	Life Insurance (PERAC)			-\$0.47	Labor Distribution	PR2016-21
G	601-21716	Short-term Disabil-AFLAC			-\$17.69	Labor Distribution	PR2016-21
G	601-21715	Accident Ins - AFLAC			-\$6.80	Labor Distribution	PR2016-21
G	601-21703	FICA Tax Payable			-\$113.44	Labor Distribution	PR2016-22
G	601-21714	Hospital Indemnity-AFLAC			-\$0.78	Labor Distribution	PR2016-21
G	601-10102	Cash - Sterling State			-\$642.66	Labor Distribution	PR2016-22
G	601-21712	Equitable Annuities Payable			-\$1.25	Labor Distribution	PR2016-21
G	601-21710	Child Support Deduction			-\$6.17	Labor Distribution	PR2016-21
G	601-21702	State Withholding Payable			-\$68.18	Labor Distribution	PR2016-21
G	601-10102	Cash - Sterling State			-\$1,194.95	Labor Distribution	PR2016-21
G	601-21701	Federal Withholding Payable			-\$173.07	Labor Distribution	PR2016-21
G	601-21709	Life Insurance Payable			-\$2.64	Labor Distribution	PR2016-21
G	601-21703	FICA Tax Payable			-\$211.28	Labor Distribution	PR2016-21
G	601-21704	PERA Withholding Payable			-\$240.12	Labor Distribution	PR2016-21
G	601-21705	Medicare Payable			-\$49.40	Labor Distribution	PR2016-21
G	601-21706	Medical Ins Premium Payable			-\$279.46	Labor Distribution	PR2016-21
G	601-21708	Cancer Insurance			-\$1.54	Labor Distribution	PR2016-21
G	601-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000418	\$173.07	PR2016-21	AP10-31-16
G	601-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000418	\$49.40	PR2016-21	AP10-31-16
G	601-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000418	\$211.28	PR2016-21	AP10-31-16
G	601-21702	State Withholding Payable	MN DEPT OF REVENUE	000419	\$68.18	PR2016-21	AP10-31-16
G	601-21710	Child Support Deduction	MN CHILD SUPPORT PAYMENT CTR	000420	\$6.17	CHILD SUPPORT	AP10-31-16
G	601-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000421	\$240.12	PR	AP10-31-16
G	601-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000425	\$94.79	PR	AP11-09-16
G	601-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000425	\$113.44	PR	AP11-09-16
G	601-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000425	\$26.54	PR	AP11-09-16
G	601-21702	State Withholding Payable	MN DEPT OF REVENUE	000426	\$37.58	PR	AP11-09-16
G	601-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000427	\$128.66	PR	AP11-09-16
R	601-37100	Water Sales	PAYMENT SERVICE NETWORK INC	000429	\$20.31	NSF CK	PI10-31-16
G	601-21712	Equitable Annuities Payable	AXA - EQUITABLE	142030	\$1.95	KRAIG MAXSON	AP10-31-16
G	601-21714	Hospital Indemnity-AFLAC	AFLAC	142040	\$1.22	OCT 2016	AP10-31-16
G	601-21715	Accident Ins - AFLAC	AFLAC	142040	\$10.54	OCT 2016	AP10-31-16
G	601-21708	Cancer Insurance	AFLAC	142040	\$2.41	OCT 2016	AP10-31-16
G	601-21716	Short-term Disabil-AFLAC	AFLAC	142040	\$27.41	OCT 2016	AP10-31-16
G	601-21717	Life Insurance (PERAC)	AFLAC	142040	\$0.73	OCT 2016	AP10-31-16
R	601-37110	Residential - Water	KEZER, LINN	142045	\$39.28	REFUND SEC DEP	AP10-31-16
R	601-37110	Residential - Water	PETERSON, KEVIN	142053	\$67.96	REFUND SEC DEP	AP10-31-16
					-\$2,217.42		
<b>Dept</b>							
<b>Dept 41000 General Government (GENERAL)</b>							
E	601-41000-101	Full-Time Wages			\$918.72	Labor Distribution	PR2016-22
E	601-41000-101	Full-Time Wages			\$1,715.22	Labor Distribution	PR2016-21
E	601-41000-121	PERA			\$128.64	Labor Distribution	PR2016-21
E	601-41000-122	FICA			\$105.64	Labor Distribution	PR2016-21
E	601-41000-131	Employer Paid Health			\$298.25	Labor Distribution	PR2016-21
E	601-41000-121	PERA			\$68.93	Labor Distribution	PR2016-22
E	601-41000-122	FICA			\$56.72	Labor Distribution	PR2016-22
E	601-41000-125	Medicare Contributions			\$13.27	Labor Distribution	PR2016-22
E	601-41000-131	Employer Paid Health			\$208.37	Labor Distribution	PR2016-22

E	601-41000-125	Medicare Contributions			\$24.70	Labor Distribution	PR2016-21
E	601-41000-260	Bank Service Charges	PAYMENT SERVICE NETWORK INC	000430	\$19.98	10-3-16 TO 11/2/16	AP11-09-16
E	601-41000-322	Postage	US POSTMASTER	142033	\$258.55	OCT 2016 WS BILLING	AP10-31-16
E	601-41000-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035	\$358.00	STAMPED ENVELOPES	AP10-31-16
E	601-41000-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$21.91	SERVICE 9-20-16 to 10-17-16	AP10-31-16
E	601-41000-301	Auditing and Acct g Services	ABDO, EICK & MEYERS, LLP	142058	\$220.00	2017 BUDGET ASSISTANCE	AP11-09-16
E	601-41000-321	Telephone	BEVCOMM	142064	\$230.86	NOV 2016 SERVICE	AP11-09-16
E	601-41000-309	Gopher State One-Call Fee	GOPHER STATE ONE-CALL INC.	142080	\$39.15	58 TICKETS	AP11-09-16
E	601-41000-340	Advertising	GRIMSRUD PUBLISHING,INC	142082	\$156.00	WATER MAIN FLUSHING	AP11-09-16
E	601-41000-216	Chemicals/Chem Product	HAWKINS, INC	142083	\$292.50	CHLORINE	AP11-09-16
E	601-41000-216	Chemicals/Chem Product	HAWKINS, INC	142083	\$2,020.36	CHLORINE, PHOSPHATE	AP11-09-16
E	601-41000-210	Operating Supplies	MENARDS ROCHESTER NORTH	142091	\$48.03	TIMBERLOK, BIT	AP11-09-16
E	601-41000-210	Operating Supplies	MENARDS ROCHESTER NORTH	142091	\$10.43	TIMBERLOK	AP11-09-16
E	601-41000-401	Repairs/Maint Buildings	MN PIPE AND EQUIPMENT	142092	\$199.32	HYDRANT REPAIR KIT	AP11-09-16
E	601-41000-201	Office Supplies	TRI-STATE BUSINESS MACHINES	142111	\$144.62	TONER	AP11-09-16
E	601-41000-321	Telephone	VERIZON WIRELESS	142115	\$51.69	9/24/16 TO 10/23/16	AP11-09-16
E	601-41000-303	Engineering Fees	WIDSETH SMITH NOLTING & ASSOC	142117	\$2,885.50	SCOPING	AP11-09-16

**Dept 41000 General Government (GENERAL)**

\$10,495.36

**Fund 601 WATER FUND**

\$8,277.94

**Fund 602 SEWER FUND**

**Dept**

G	602-21720	Health Savings Account			-\$186.07	Labor Distribution	PR2016-22
G	602-10102	Cash - Sterling State			-\$1,557.42	Labor Distribution	PR2016-21
G	602-21701	Federal Withholding Payable			-\$236.13	Labor Distribution	PR2016-21
G	602-21702	State Withholding Payable			-\$94.39	Labor Distribution	PR2016-21
G	602-21703	FICA Tax Payable			-\$275.66	Labor Distribution	PR2016-21
G	602-21704	PERA Withholding Payable			-\$312.29	Labor Distribution	PR2016-21
G	602-21705	Medicare Payable			-\$64.46	Labor Distribution	PR2016-21
G	602-21709	Life Insurance Payable			-\$3.35	Labor Distribution	PR2016-21
G	602-21713	Dental Insurance			-\$20.44	Labor Distribution	PR2016-21
G	602-21715	Accident Ins - AFLAC			-\$7.51	Labor Distribution	PR2016-21
G	602-21706	Medical Ins Premium Payable			-\$278.06	Labor Distribution	PR2016-21
G	602-21701	Federal Withholding Payable			-\$349.83	Labor Distribution	PR2016-22
G	602-21705	Medicare Payable			-\$90.58	Labor Distribution	PR2016-22
G	602-10102	Cash - Sterling State			-\$2,163.24	Labor Distribution	PR2016-22
G	602-21716	Short-term Disabil-AFLAC			-\$30.00	Labor Distribution	PR2016-22
G	602-21702	State Withholding Payable			-\$137.06	Labor Distribution	PR2016-22
G	602-21703	FICA Tax Payable			-\$387.22	Labor Distribution	PR2016-22
G	602-21704	PERA Withholding Payable			-\$438.79	Labor Distribution	PR2016-22
G	602-21716	Short-term Disabil-AFLAC			-\$20.07	Labor Distribution	PR2016-21
G	602-21706	Medical Ins Premium Payable			-\$361.26	Labor Distribution	PR2016-22
G	602-21709	Life Insurance Payable			-\$4.33	Labor Distribution	PR2016-22
G	602-21713	Dental Insurance			-\$26.36	Labor Distribution	PR2016-22
G	602-21715	Accident Ins - AFLAC			-\$11.23	Labor Distribution	PR2016-22
G	602-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000418	\$236.13	PR2016-21	AP10-31-16
G	602-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000418	\$275.66	PR2016-21	AP10-31-16
G	602-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000418	\$64.46	PR2016-21	AP10-31-16
G	602-21702	State Withholding Payable	MN DEPT OF REVENUE	000419	\$94.39	PR2016-21	AP10-31-16
G	602-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000421	\$312.29	PR	AP10-31-16
G	602-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000425	\$349.83	PR	AP11-09-16
G	602-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000425	\$90.58	PR	AP11-09-16
G	602-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000425	\$387.22	PR	AP11-09-16
G	602-21702	State Withholding Payable	MN DEPT OF REVENUE	000426	\$137.06	PR	AP11-09-16
G	602-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000427	\$438.79	PR	AP11-09-16



E	603-48040-382	Water/Sewer Utilities	CITY OF PINE ISLAND	142042	\$107.61	SERVICE 9-9-16 TO 10-3-16	AP10-31-16
E	603-48040-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047	\$273.27	SERVICE 9-20-16 to 10-17-16	AP10-31-16
E	603-48040-841	Maintenance/Service Contract	OLYMPIC FIRE PROTECTION CORP.	142051	\$165.00	WET PIPE SPRINKLER SYS	AP10-31-16
E	603-48040-210	Operating Supplies	PINE HAVEN	142054	\$2,194.02	BILLS APR TO SEP 2016	AP10-31-16
E	603-48040-401	Repairs/Maint Buildings	PINE HAVEN	142054	\$1,894.89	BILLS APR TO SEP 2016	AP10-31-16
E	603-48040-104	Shop Wages	ARNOLDS SUPPLY	142061	\$87.80	LINERS, TOWELS	AP11-09-16
E	603-48040-851	Cable	BEVCOMM	142064	\$1,672.00	NOV 2016 SERVICE	AP11-09-16
E	603-48040-321	Telephone	BEVCOMM	142064	\$267.98	NOV 2016 SERVICE	AP11-09-16
E	603-48040-841	Maintenance/Service Contract	PLUNKETT S PEST CONTROL, INC	142096	\$52.89	PEST CONTROL	AP11-09-16
E	603-48040-384	Refuse/Garbage Disposal	WASTE MANAGEMEN, INC	142116	\$171.94	NOV 2016SERVICE	AP11-09-16
<b>Dept 48040 Maintenance</b>							
<b>Fund 603 EVERGREEN PLACE</b>						\$7,048.90	
<b>Fund 604 CEMETERY</b>						\$7,178.90	
<b>Dept</b>							
G	604-21705	Medicare Payable			-\$4.62	Labor Distribution	PR2016-21
G	604-21703	FICA Tax Payable			-\$19.78	Labor Distribution	PR2016-21
G	604-21705	Medicare Payable			-\$4.94	Labor Distribution	PR2016-22
G	604-21703	FICA Tax Payable			-\$21.08	Labor Distribution	PR2016-22
G	604-10102	Cash - Sterling State			-\$147.30	Labor Distribution	PR2016-21
G	604-10102	Cash - Sterling State			-\$156.99	Labor Distribution	PR2016-22
G	604-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000418	\$19.78	PR2016-21	AP10-31-16
G	604-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000418	\$4.62	PR2016-21	AP10-31-16
G	604-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000425	\$4.94	PR	AP11-09-16
G	604-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000425	\$21.08	PR	AP11-09-16
<b>Dept</b>						-\$304.29	
<b>Dept 41000 General Government (GENERAL)</b>							
E	604-41000-122	FICA			\$10.54	Labor Distribution	PR2016-22
E	604-41000-104	Shop Wages			\$159.50	Labor Distribution	PR2016-21
E	604-41000-122	FICA			\$9.89	Labor Distribution	PR2016-21
E	604-41000-102	Part-time Wages			\$170.00	Labor Distribution	PR2016-22
E	604-41000-125	Medicare Contributions			\$2.47	Labor Distribution	PR2016-22
E	604-41000-125	Medicare Contributions			\$2.31	Labor Distribution	PR2016-21
E	604-41000-404	Repairs/Maint Machinery/Equip	M & M LAWN & LEISURE 2	142046	\$509.36	RANGER REPAIRS	AP10-31-16
E	604-41000-212	Motor Fuels	CHS INC	142069	\$100.08	FUEL OCT 2016	AP11-09-16
E	604-41000-215	Shop/Operating Supplies	DMC PLUMBING & HEATING, INC	142073	\$224.68	UNISTRUT FITTINGS,	AP11-09-16
E	604-41000-404	Repairs/Maint Machinery/Equip	M & M LAWN & LEISURE 2	142089	\$84.36	TRIMMER LINE	AP11-09-16
E	604-41000-404	Repairs/Maint Machinery/Equip	M & M LAWN & LEISURE 2	142089	\$34.05	WELDMENT, CHAIN	AP11-09-16
E	604-41000-404	Repairs/Maint Machinery/Equip	M & M LAWN & LEISURE 2	142089	\$660.00	STRAIGHT SHAFT TRIMMERS	AP11-09-16
E	604-41000-401	Repairs/Maint Buildings	PINE ISLAND LUMBER	142095	\$6.86	PREMIUM SPF	AP11-09-16
<b>Dept 41000 General Government (GENERAL)</b>						\$1,974.10	
<b>Fund 604 CEMETERY</b>						\$1,669.81	
<b>Fund 871 DEPUTY REGISTRAR FUND</b>							
<b>Dept</b>							
G	871-10102	Cash - Sterling State			-\$948.78	Labor Distribution	PR2016-21
G	871-21706	Medical Ins Premium Payable			-\$233.40	Labor Distribution	PR2016-22
G	871-21720	Health Savings Account			-\$145.84	Labor Distribution	PR2016-22
G	871-21704	PERA Withholding Payable			-\$173.77	Labor Distribution	PR2016-21
G	871-10102	Cash - Sterling State			-\$909.03	Labor Distribution	PR2016-22
G	871-21701	Federal Withholding Payable			-\$65.90	Labor Distribution	PR2016-21
G	871-21705	Medicare Payable			-\$33.90	Labor Distribution	PR2016-22
G	871-21705	Medicare Payable			-\$35.50	Labor Distribution	PR2016-21
G	871-21713	Dental Insurance			-\$32.44	Labor Distribution	PR2016-21

G	871-21704	PERA Withholding Payable				-\$165.98	Labor Distribution	PR2016-22	
G	871-21703	FICA Tax Payable				-\$144.92	Labor Distribution	PR2016-22	
G	871-21709	Life Insurance Payable				-\$2.55	Labor Distribution	PR2016-21	
G	871-21702	State Withholding Payable				-\$35.25	Labor Distribution	PR2016-21	
G	871-21706	Medical Ins Premium Payable				-\$233.40	Labor Distribution	PR2016-21	
G	871-21709	Life Insurance Payable				-\$2.55	Labor Distribution	PR2016-22	
G	871-21703	FICA Tax Payable				-\$151.80	Labor Distribution	PR2016-21	
G	871-21713	Dental Insurance				-\$32.46	Labor Distribution	PR2016-22	
G	871-21702	State Withholding Payable				-\$32.47	Labor Distribution	PR2016-22	
G	871-21701	Federal Withholding Payable				-\$60.70	Labor Distribution	PR2016-22	
G	871-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000418		\$151.80	PR2016-21	AP10-31-16	
G	871-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000418		\$65.90	PR2016-21	AP10-31-16	
G	871-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000418		\$35.50	PR2016-21	AP10-31-16	
G	871-21702	State Withholding Payable	MN DEPT OF REVENUE	000419		\$35.25	PR2016-21	AP10-31-16	
G	871-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000421		\$173.77	PR	AP10-31-16	
G	871-21705	Medicare Payable	INTERNAL REVENUE SERVICE	000425		\$33.90	PR	AP11-09-16	
G	871-21703	FICA Tax Payable	INTERNAL REVENUE SERVICE	000425		\$144.92	PR	AP11-09-16	
G	871-21701	Federal Withholding Payable	INTERNAL REVENUE SERVICE	000425		\$60.70	PR	AP11-09-16	
G	871-21702	State Withholding Payable	MN DEPT OF REVENUE	000426		\$32.47	PR	AP11-09-16	
G	871-21704	PERA Withholding Payable	PUBLIC EMPLOYEES RETIREMENT	000427		\$165.98	PR	AP11-09-16	
<b>Dept</b>						<b>-\$2,540.45</b>			
<b>Dept 41000 General Government (GENERAL)</b>									
E	871-41000-122	FICA				\$72.46	Labor Distribution	PR2016-22	
E	871-41000-125	Medicare Contributions				\$17.75	Labor Distribution	PR2016-21	
E	871-41000-122	FICA				\$75.90	Labor Distribution	PR2016-21	
E	871-41000-131	Employer Paid Health				\$397.32	Labor Distribution	PR2016-22	
E	871-41000-131	Employer Paid Health				\$251.47	Labor Distribution	PR2016-21	
E	871-41000-125	Medicare Contributions				\$16.95	Labor Distribution	PR2016-22	
E	871-41000-121	PERA				\$93.09	Labor Distribution	PR2016-21	
E	871-41000-102	Part-time Wages				\$1,241.18	Labor Distribution	PR2016-21	
E	871-41000-121	PERA				\$88.92	Labor Distribution	PR2016-22	
E	871-41000-102	Part-time Wages				\$1,185.60	Labor Distribution	PR2016-22	
E	871-41000-322	Postage	STAMP FULFILLMENT SERVICE CTR	142035		\$23.87	STAMPED ENVELOPES	AP10-31-16	
E	871-41000-383	Gas Utilities	MINNESOTA ENERGY RESOURCES	142047		\$13.20	SERVICE 9-20-16 to 10-17-16	AP10-31-16	
E	871-41000-321	Telephone	OFFICE OF MN.IT SERVICES	142049		\$0.38	SEPT 2016 SERVICE	AP10-31-16	
E	871-41000-321	Telephone	BEVCOMM	142064		\$41.35	NOV 2016 SERVICE	AP11-09-16	
<b>Dept 41000 General Government (GENERAL)</b>						<b>\$3,519.44</b>			
<b>Fund 871 DEPUTY REGISTRAR FUND</b>						<b>\$978.99</b>			
						<b>\$229,413.43</b>			

## \*Check Summary Register©

October 2016 to November 2016

Nam	Check Date	Check Amt	
<b>10100 Pine Island Bank</b>			
Paid Chk# 000418E	INTERNAL REVENUE SERVICE	10/18/2016	\$6,004.54 PR2016-21
Paid Chk# 000419E	MINNESOTA DEPT OF REVENUE	10/18/2016	\$944.19 PR2016-21
Paid Chk# 000420E	MN CHILD SUPPORT	10/18/2016	\$177.00 CHILD SUPPORT
Paid Chk# 000421E	PUBLIC EMPLOYEES RETIRE	10/18/2016	\$3,202.34 PR2016-21
Paid Chk# 000422E	DELTA DENTAL	10/18/2016	\$216.35
Paid Chk# 000423E	HEALTH EQUITY	10/18/2016	\$1,819.69
Paid Chk# 000425E	INTERNAL REVENUE SERVICE	11/1/2016	\$6,154.71 PR
Paid Chk# 000426E	MINNESOTA DEPT OF REVENUE	11/1/2016	\$946.43 PR
Paid Chk# 000427E	PUBLIC EMPLOYEES RETIRE	11/1/2016	\$3,200.74 PR
Paid Chk# 000428E	MN CHILD SUPPORT	11/1/2016	\$177.00 CHILD SUPPORT
Paid Chk# 000429E	PAYMENT SERVICE NETWORK	11/4/2016	\$40.61 NSF CK
Paid Chk# 000430E	PAYMENT SERVICE NETWORK	11/8/2016	\$39.95 10-3-16 TO 11/2/16
<b>Total Checks</b>			<b>\$22,923.55</b>
<b>10100 Pine Island Bank</b>			
Paid Chk# 142026	XCEL ENERGY	10/14/2016	\$4,029.78 RECURRING CHARGES
Paid Chk# 142027	STERLING STATE BANK-	10/18/2016	\$16,941.98
Paid Chk# 142028	KCL GROUP BENEFITS	10/18/2016	\$40.80
Paid Chk# 142029	HEALTHPARTNERS	10/18/2016	\$6,661.73
Paid Chk# 142030	AXA EQUITABLE	10/18/2016	\$50.00 KRAIG MAXSON
Paid Chk# 142031	CANON FINANCIAL SERV INC	10/18/2016	\$224.97
Paid Chk# 142032	PINE ISLAND FIREMENS RELIEF	10/20/2016	\$67,482.72 2016-STATE FIRE AID
Paid Chk# 142033	U.S. POSTMASTER	10/20/2016	\$517.09 OCT 2016 WS BILLING
Paid Chk# 142034	CITY OF PINE ISLAND	10/21/2016	\$676.00 BUILDING PERMIT
Paid Chk# 142035	US POSTAL SERVICE	10/21/2016	\$1,704.75 STAMPED ENVELOPES
Paid Chk# 142037	U.S. POSTMASTER	10/24/2016	\$215.00 Permit #58
Paid Chk# 142038	INTERSTATE MOTOR TRUCKS,	10/25/2016	\$49,500.00 2006 INTL PLOWTRUCK
Paid Chk# 142039	STENDER ENTERPRISES	10/26/2016	\$7,606.95 NEW METER CONNECTIONS
Paid Chk# 142040	AMERICAN FAMILY LIFE	10/27/2016	\$288.39 OCT 2016
Paid Chk# 142041	ARNOLDS SUPPLY	10/27/2016	\$161.50 TISSUE, H2ORANGE
Paid Chk# 142042	CITY OF PINE ISLAND	10/27/2016	\$10,862.29 SERVICE 9-9-16 TO 10-3-16
Paid Chk# 142043	GOODHUE COUNTY	10/27/2016	\$253.00 SERVICE 8/31/16 TO 10/01/16
Paid Chk# 142044	GROBE BUILDERS & CONCRETE	10/27/2016	\$2,550.00 REPAIR CURB BETTER BREW CORNER
Paid Chk# 142045	KEZER, LINN	10/27/2016	\$39.28 REFUND SEC DEP
Paid Chk# 142046	M & M LAWN & LEISURE 2	10/27/2016	\$509.36 RANGER REPAIRS
Paid Chk# 142047	MINNESOTA ENERGY	10/27/2016	\$1,761.75 SERVICE 9-19-16 TO 10-14-16
Paid Chk# 142048	MN DEPARTMENT OF HEALTH	10/27/2016	\$23.00 WAYNE KING CLASS C #13025
Paid Chk# 142049	OFFICE OF MN.IT SERVICES	10/27/2016	\$7.08 SEPT 2016 SERVICE
Paid Chk# 142050	OLMSTED COUNTY RECORDER	10/27/2016	\$600.00 DECERTIFICATION TIF 1-12 ELK F
Paid Chk# 142051	OLYMPIC FIRE PROTECT CORP.	10/27/2016	\$165.00 WET PIPE SPRINKLER SYS
Paid Chk# 142052	PAVEMENT RESOURCES	10/27/2016	\$3,250.00 REPAIR POTHoles & CRACKS
Paid Chk# 142053	PETERSON, KEVIN	10/27/2016	\$67.96 REFUND SEC DEP
Paid Chk# 142054	PINE HAVEN	10/27/2016	\$4,088.91 BILLS APR TO SEP 2016
Paid Chk# 142055	XCEL ENERGY	10/27/2016	\$482.70 SERVICE 9/18/16 TO 10/17/16
Paid Chk# 142056	DEPUTY REGISTRAR #147	10/31/2016	\$45.25 2006 INTL TRANSFER
Paid Chk# 142057	STERLING STATE BANK-	11/1/2016	\$18,306.12
Paid Chk# 142058	ABDO, EICK & MEYERS, LLP	11/9/2016	\$1,000.00 2017 BUDGET ASSISTANCE
Paid Chk# 142059	AG PARTNERS COOP	11/9/2016	\$8.25 TODD-GLOVES
Paid Chk# 142060	AMAZON	11/9/2016	\$182.04 DVD'S
Paid Chk# 142061	ARNOLDS SUPPLY	11/9/2016	\$87.80 LINERS, TOWELS
Paid Chk# 142062	BAKER & TAYLOR	11/9/2016	\$2,111.51 BOOKS
Paid Chk# 142063	BECKLEYS OFFICE PRODUCTS	11/9/2016	\$35.00 OCT 2016 SERVICE
Paid Chk# 142064	BEVCOMM	11/9/2016	\$3,482.47 NOV 2016 SERVICE
Paid Chk# 142065	BOUND TREE MEDICAL, LLC	11/9/2016	\$36.15 GLOVES
Paid Chk# 142066	BRAATEN SAND & GRAVEL, INC	11/9/2016	\$537.02 SHED-ROAD ROCK
Paid Chk# 142067	BRUENING ROCK PROD INC	11/9/2016	\$212.96 AGGREGATE
Paid Chk# 142068	CENTURYLINK	11/9/2016	\$26.12 SERVICE 9/24/16 TO 10/23/16
Paid Chk# 142069	CHS INC	11/9/2016	\$100.08 FUEL OCT 2016
Paid Chk# 142070	COMPASS MINERALS	11/9/2016	\$10,179.46 BULK COARSE - HWY
Paid Chk# 142071	CONSUMER REPORTS	11/9/2016	\$26.00 MAGAZINES-1 YEAR
Paid Chk# 142072	DEMCO, INC.	11/9/2016	\$39.93 SUPPLIES
Paid Chk# 142073	DMC PLUMBING & HEATING, INC	11/9/2016	\$333.36 TURN ON BOILER
Paid Chk# 142074	EARL F. ANDERSEN, INC.	11/9/2016	\$443.30 SIGNS
Paid Chk# 142075	EQJOHNSON OFFICE	11/9/2016	\$73.00 MAINT CONTRACT
Paid Chk# 142076	ERV'S SUPPLY OF PARTS, INC	11/9/2016	\$176.26 BED LINER
Paid Chk# 142077	G & K SERVICES	11/9/2016	\$57.82 RUG CLEANING
Paid Chk# 142078	GAR'S REPAIR	11/9/2016	\$113.80 MACK & PLOW TRUCK MAINTENANCE

Paid Chk#	142079	GOODHUE ENVIRONMENTAL	11/9/2016	\$798.00	SEPT 2016 SERVICE
Paid Chk#	142080	GOPHER STATE ONE-CALL INC.	11/9/2016	\$78.30	58 TICKETS
Paid Chk#	142081	GRAY, RACHEL	11/9/2016	\$252.74	SOAP
Paid Chk#	142082	GRIMSRUD PUBLISHING, INC	11/9/2016	\$413.20	DIRECTOR OPENING
Paid Chk#	142083	HAWKINS, INC.	11/9/2016	\$4,551.12	FERRIC CHLORINE
Paid Chk#	142084	HOWARD'S AUTO BODY	11/9/2016	\$1,188.00	REPAIR RUST GMC
Paid Chk#	142085	INNOVATIVE PRECISION AG INC	11/9/2016	\$11.99	NIPPLE
Paid Chk#	142086	ISLAND MARKET	11/9/2016	\$28.64	PAPER TOWELS, WATER
Paid Chk#	142087	KENNEDY & GRAVEN	11/9/2016	\$2,978.00	TIF DISTRICT 1-12
Paid Chk#	142088	LAWSON PRODUCTS INC	11/9/2016	\$549.36	THREAD REPAIR, RIVET ASSORT
Paid Chk#	142089	M & M LAWN & LEISURE 2	11/9/2016	\$798.40	SWITCH ROCKER
Paid Chk#	142090	MCFOA	11/9/2016	\$70.00	DUES TO 6-30-17
Paid Chk#	142091	MENARDS ROCHESTER NORTH	11/9/2016	\$58.46	TIMBERLOK, BIT
Paid Chk#	142092	MINNESOTA PIPE & EQUIPMENT	11/9/2016	\$1,543.32	HYDRANT REPAIR KIT
Paid Chk#	142093	NORTH CENTRAL	11/9/2016	\$300.20	SODIUM HYDROXIDE
Paid Chk#	142094	PAGE'S WELDING	11/9/2016	\$214.10	STEEL
Paid Chk#	142095	PINE ISLAND LUMBER	11/9/2016	\$6.86	PREMIUM SPF
Paid Chk#	142096	PLUNKETT'S PEST CONTROL, INC	11/9/2016	\$52.89	PEST CONTROL
Paid Chk#	142097	POMPS TIRE SERVICE INC	11/9/2016	\$282.50	TIRE REPAIR
Paid Chk#	142098	POWERPLAN OIB	11/9/2016	\$2,840.77	EQUIP INSPECTION
Paid Chk#	142099	PRAXAIR DISTRIBUTION INC	11/9/2016	\$126.58	CYLINDER RENTAL
Paid Chk#	142100	QUILL CORPORATION	11/9/2016	\$60.98	OFFICE SUPPLIES
Paid Chk#	142101	REAL SIMPLE	11/9/2016	\$24.00	MAGAZINES-1 YEAR
Paid Chk#	142102	RON'S AUTO REPAIR, INC	11/9/2016	\$114.95	BATTERY
Paid Chk#	142103	SCHUMACHER EXCAVATING INC.	11/9/2016	\$200.00	TRUCK 3 (LOWBOY)
Paid Chk#	142104	SE MN EMS	11/9/2016	\$1,200.00	EMR SKILLS TEST
Paid Chk#	142105	SOUTHEASTERN LIBRARIES	11/9/2016	\$761.22	AUTOMATION FEES
Paid Chk#	142106	SEMA EQUIPMENT INC	11/9/2016	\$68.19	SEAL KIT
Paid Chk#	142107	SENTIMENTAL PRODUCTIONS	11/9/2016	\$65.00	DVD
Paid Chk#	142108	ST JOSEPH EQUIPMENT, INC	11/9/2016	\$308.22	RETURN GUARD & RING
Paid Chk#	142109	STAR TRIBUNE	11/9/2016	\$102.70	11/11/16 TO 02/17/17
Paid Chk#	142110	STENDER ENTERPRISES	11/9/2016	\$272.00	WINTERIZE PARKS
Paid Chk#	142111	TRI-STATE BUSINESS MACHINES	11/9/2016	\$289.24	TONER
Paid Chk#	142112	UC LABORATORY	11/9/2016	\$2,521.50	SAMPLE DATES-9-27, 29; 10-4,6,
Paid Chk#	142113	UNITED LABORATORIES	11/9/2016	\$451.20	FRESH AIR HANDLR
Paid Chk#	142114	UNIVERSAL TRUCK EQUIP	11/9/2016	\$743.45	LED BEACON AMBER
Paid Chk#	142115	VERIZON WIRELESS	11/9/2016	\$437.85	9/24/16 TO 10/23/16
Paid Chk#	142116	WASTE MANAGEMENT	11/9/2016	\$981.45	NOV 2016SERVICE
Paid Chk#	142117	WIDSETH SMITH NOLTING &	11/9/2016	\$4,925.64	SCOPING
<b>Total Checks</b>				<b>\$249,046.71</b>	

Nam	Check Date	Check Amt
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**10102 Sterling State Bank**

Paid Chk#	506847	HOFFARTH, GLEN R.	10/19/2016	\$147.30
Paid Chk#	506848	BECKER, LORI ANN	10/19/2016	\$535.63
Paid Chk#	506849	KRUEGER, CAROL S	10/19/2016	\$1,393.73
Paid Chk#	506850	POCKLINGTON, STEPHANIE J.	10/19/2016	\$1,197.99
Paid Chk#	506851	ROWE, KRISTA ANN	10/19/2016	\$948.78
Paid Chk#	506852	TODD, DAVID N.	10/19/2016	\$1,832.68
Paid Chk#	506853	ZODROW, SHERRY M.	10/19/2016	\$113.75
Paid Chk#	506854	GROBE, BRYCE R.	10/19/2016	\$836.21
Paid Chk#	506855	HITCHCOCK, JAMES L	10/19/2016	\$1,279.97
Paid Chk#	506856	JOHNSON, JULIE B.	10/19/2016	\$150.25
Paid Chk#	506857	KING, WAYNE R.	10/19/2016	\$1,341.18
Paid Chk#	506858	MAXSON, KRAIG C.	10/19/2016	\$1,000.03
Paid Chk#	506859	ROBERTSON, TODD Q	10/19/2016	\$1,277.73
Paid Chk#	506860	SATHER, CASEY	10/19/2016	\$1,004.40
Paid Chk#	506861	BLANKENSHIP, CAROLYN ANN	10/19/2016	\$223.21
Paid Chk#	506862	COLLINS, REBECCA A.	10/19/2016	\$45.66
Paid Chk#	506863	DUNNE, ELSIE	10/19/2016	\$251.11
Paid Chk#	506864	GRAY, RACHEL L.	10/19/2016	\$1,356.04
Paid Chk#	506865	SAND, JOAN ELIZABETH	10/19/2016	\$592.63
Paid Chk#	506866	SORUM, COLLEEN M.	10/19/2016	\$286.81
Paid Chk#	506867	CARLSON, NATHANIEL D.	10/19/2016	\$1,126.89
Paid Chk#	506868	BECKER, LORI ANN	11/2/2016	\$210.36
Paid Chk#	506869	KRUEGER, CAROL S	11/2/2016	\$1,393.73
Paid Chk#	506870	POCKLINGTON, STEPHANIE J.	11/2/2016	\$1,158.41
Paid Chk#	506871	ROWE, KRISTA ANN	11/2/2016	\$909.03
Paid Chk#	506872	TODD, DAVID N.	11/2/2016	\$1,832.68
Paid Chk#	506873	ZODROW, SHERRY M.	11/2/2016	\$168.86
Paid Chk#	506874	GROBE, BRYCE R.	11/2/2016	\$803.92
Paid Chk#	506875	HITCHCOCK, JAMES L	11/2/2016	\$1,323.25
Paid Chk#	506876	JOHNSON, JULIE B.	11/2/2016	\$105.18
Paid Chk#	506877	KING, WAYNE R.	11/2/2016	\$1,587.38
Paid Chk#	506878	MAXSON, KRAIG C.	11/2/2016	\$1,159.51
Paid Chk#	506879	ROBERTSON, TODD Q	11/2/2016	\$1,514.32
Paid Chk#	506880	SATHER, CASEY	11/2/2016	\$1,004.40
Paid Chk#	506881	BLANKENSHIP, CAROLYN ANN	11/2/2016	\$300.71
Paid Chk#	506882	COLLINS, REBECCA A.	11/2/2016	\$120.18
Paid Chk#	506883	DUNNE, ELSIE	11/2/2016	\$214.91

Paid Chk#	506884	GRAY, RACHEL L.	11/2/2016	\$1,328.64
Paid Chk#	506885	SAND, JOAN ELIZABETH	11/2/2016	\$597.55
Paid Chk#	506886	SORUM, COLLEEN M.	11/2/2016	\$158.24
Paid Chk#	506887	DISKERUD, ERIK WARREN	11/2/2016	\$138.52
Paid Chk#	506888	JOHNSON, JASON T.	11/2/2016	\$179.90
Paid Chk#	506889	KNOX, JOEL F	11/2/2016	\$180.08
Paid Chk#	506890	STEELE, CHARLES RODNEY	11/2/2016	\$214.22
Paid Chk#	506891	VETTEL, GERALD MICHEAL	11/2/2016	\$138.52
Paid Chk#	506892	LENZ, SAMUEL W.	11/2/2016	\$279.74
Paid Chk#	506893	LOHRENZ, GALEN HARVEY	11/2/2016	\$156.99
Paid Chk#	506894	CARLSON, NATHANIEL D.	11/2/2016	\$1,126.89
		<b>Total Checks</b>		<b>\$35,248.10</b>

## CLAIMS

OCT 14, 2016 THROUGH NOV 9, 2016

<b>PAYROLL (2 )</b>	\$	35,248.10
<b>EFT SALES &amp; PAYROLL TAXES</b>	\$	22,923.55
<b>BILLS</b>	\$	211,097.37
<b>TOTAL OPERATING EXPENSES</b>	\$	269,269.02
<b>INVESTMENTS</b>	\$	-
<b>DEBT PRINCIPAL</b>	\$	-
<b>STERLING STATE BANK</b>	\$	35,248.10
<b>INTEREST ON DEBT</b>	\$	-
<b>TIF, ANNEX TAX, NOTES</b>	\$	600.00
<b>CAPITAL OUTLAY</b>	\$	60,272.89
<b>PROJECT EXPENSES</b>		
<b>TOTAL CLAIMS</b>	\$	307,218.36

# Van Horn Public Library

115 3<sup>rd</sup> St SE, Pine Island, MN 55963  
Phone: 507-356-8558 email: rgray@selco.info

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## October-November 2016 News

- We look forward to welcoming Leda Sorensen to the VHPL Board of Trustees for a three-year term starting in November. She is a passionate library supporter and home schooler mom who has worked on grants and other fundraising drives in her distant past.
- The One Town One Title book has been selected for 2017. *The Barn* by Avi is a YA book set in 1855 Oregon Territory. It is the story of how the construction of a simple barn transforms the lives and bonding between three children and their father. While this was written for young teenagers, we feel that this simple story will appeal to the entire community.
- We had water seep into SW corner of the basement in October for the second time (it also happened this last August). Todd from Public Works will be replacing a missing downspout extension and will also have our gutters cleaned to help prevent this in the future.

## October Statistics

### **Revenue**

\$15.80 in book sales, \$29.50 in fax use fees, \$40.85 in photocopies, and \$295.86 in fines

### **Circulation**

3,485 items were checked out at Van Horn in September 2016

PI City Borrowers: 68%

Olmsted County: 27%

Goodhue County: 8%

Dodge County: 7%

### **E-Book & E-Audiobook Download Stats**

Total Downloads = 258

Kindle E-books = 48

Other E-books = 116

E-Audiobooks = 68

### **Interlibrary Loans – ILL/Reserves**

Borrowed 293 items & loaned out 327 items to other libraries in the region & state

# PUBLIC WORKS UPDATE

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## STORM SEWER:

Catch basin fixed on 1<sup>st</sup> ave SW.

## WATER:

Hydrant went bad on the end of 4<sup>th</sup> street NE will be fixing it within the next week. Flushing is completed, but still want to flush some more on the water main loop going to the new school.

## STREETS:

The new shed is erected power and gas will be next on the list to complete then doors and insulation. Trucks are pretty much ready to go for the winter, had some minor repairs on the hydraulic system of the plow equipment. The crew also vacuumed leaves the last couple of weeks.

## SEWER:

We will be replacing a couple of pumps this month, one of the pumps is in the control building at the plant this pump transfers solids to the digester. The second pump will be in the lift station at the plant. Hauling Bio-solids this month around 400,000 gal. will be sent to the field.

## PARKS:

Park board meeting November 9<sup>th</sup> 2016.

Todd Robertson

Any questions please call me at 259-5301 11/15/2016

# EDA Monthly Report

Prepared for:

**Pine Island City Council**

**November 15, 2016**



## **Business Retention, Support, & Updates:**

- The EDA has assisted businesses in October and November with zoning, parking, and signage questions, referrals for commercial property leasing/purchasing opportunities, access issues, business incentive programs, business succession, project financing, technical assistance, business start-up and business expansion assistance

## **Prospective Businesses:**

- The EDA is working with the following prospective businesses:
  - Renewed effort for Request For Proposal for Downtown Residential Development
  - Elk Run possibilities
  - Frontage Road development
  - a possible senior housing development
  - 2 retail businesses
  - 1 bio-tech manufacturing/research facilities
  - a small distribution center for a start-up operation
  - possible expansion/relocation projects for 2 existing businesses

## **Additional Projects/Activities:**

- Working toward a possible development along the East frontage road
- Completed an EDA Spring Retreat to discuss future development at North Main and in the Downtown
- Conducting Business Visits throughout the year
- Hosted Public Forum meeting for interested seniors in housing project
- Assisted interested developers for the downtown community/residential project
- Providing support for current and future Main Street businesses
- Coordinated meetings for client with prospective land owner and lenders
- Represented Pine Island at Journey to Growth (J2G) transportation and communication meetings and quarterly meetings
- Provided support to group collaborating on community space/transit project
- Continue to work with Tower Investments and prospective companies
- Restructuring of EDA Loan Programs for more streamlined efficiency
- Represented the EDA and City at: Rochester Area Economic Development, Pine Island Area Chamber of Commerce

## **Day-to-day Office Operations**

- Office visits, responding to phone and e-mail inquiries concerning community issues/ideas and requests for community information, coordination of EDA activities, budget, operations and meetings, exploring new ideas and opportunities for Pine Island, administration of the EDA revolving loan programs, maintaining database of available commercial properties for sale or lease, maintaining EDA website, and overseeing Channel 7 cable TV.

*Contact Nate Carlson with questions or suggestions concerning the above at (507) 356-8103 or [pieda@bevcomm.net](mailto:pieda@bevcomm.net).*

*\* Due to a need for client confidentiality, the identity of companies and clients has been omitted.*

# MEMO



**TO:** City Council  
**FROM:** Nate Carlson  
**DATE:** November 15, 2016  
**SUBJ:** High-Density Residential Downtown Development

Mayor and Council,

For the past year and a half, the EDA has been striving to garner a developer for the Downtown Residential Development project (i.e. DRD). After two cycles through the Request For Proposal (i.e. RFP) process, the EDA has identified a potential developer for the project.

At the November Regular EDA meeting, Judisch & Judisch Enterprises, Inc. gave a presentation to the EDA Board as to what the project may entail. The EDA found that the specifics and requirements of the RFP were met and that the project has potential.

The RFP stated that should the Developer meet all the requirements, that the City would provided the land to the developer "site ready" for \$1. A site has been identified, and a request for the City to purchase the land needed for the project has been made.

At the November Regular EDA meeting, the following action was made:

**\*\* Motion** to recommend the Downtown Residential Development project to proceed with Judisch & Judisch Enterprises, Inc. and to be presented to City Council for further discussion made by Kaye; second Andrist. Passed 4-0-0 Mayor Steele and Councilmember Knox abstain.

At this time, the Developer will present the project to the City Council and request that the Council take action upon this project.

Thank you,

***Nate Carlson***

--  
Nathaniel Carlson, Executive Director  
Pine Island Economic Development Authority (EDA)



Office of the

# Goodhue County Sheriff

430 West 6<sup>th</sup> Street • Red Wing, MN 55066-2475

**Scott T. McNurlin**

Adult Detention Center  
651-267-2804

Law Enforcement Center  
Business Hours 651-267-2600  
After Hours 651-385-3155

Fax Number  
651-267-2679

City of Pine Island  
David Todd, City Administrator  
PO Box 1000, 250 South Main  
Pine Island, MN 55963

Date: November 1, 2016

Re: October 2016 Contract Information

Dear David,

Please find attached the number of hours patrolled in Pine Island for the month of October 2016. The hours are broken down for each day. We patrolled a total of 585 hours for an average of 18.9 hours per day. This is an additional 27 hours above the contracted hours for the month that Pine Island has received and will not be billed.

I have also attached the calls for service information and citations that were issued over the past month.

Please do not hesitate to contact me with any questions or concerns.

Office (651) 267-2625  
Cell (651) 764-3524  
Email [paul.gielau@co.goodhue.mn.us](mailto:paul.gielau@co.goodhue.mn.us)

Respectfully yours,

*Paul Gielau*

Patrol Commander Paul Gielau  
Goodhue County Sheriff's Office

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
<b>0018</b>	<b>Pine Island</b>				
GCSO	201600011902	0018	10/2/2016 9:40:04PM	DOMES	Domestic
GCSO	201600011908	0018	10/3/2016 2:24:13AM	SUSPA	Suspicious Pers/Activity
GCSO	201600011915	0018	10/3/2016 12:03:02PM	SUSPA	Suspicious Pers/Activity
GCSO	201600011917	0018	10/3/2016 12:59:15PM	DOMES	Domestic
GCSO	201600011919	0018	10/3/2016 3:05:46PM	OFFIC	Misc Officer Actions
GCSO	201600011920	0018	10/3/2016 3:20:37PM	SUSPA	Suspicious Pers/Activity
GCSO	201600011929	0018	10/3/2016 6:45:07PM	911CA	911 Calls
GCSO	201600011931	0018	10/3/2016 7:23:06PM	DISTU	Disturbance
GCSO	201600011934	0018	10/3/2016 8:02:46PM	ACCPD	Prprty Dmge Mtr Veh Accid
GCSO	201600011947	0018	10/4/2016 12:34:35AM	DRUGS	Drugs/Drug Related
GCSO	201600011986	0018	10/4/2016 9:50:54PM	XTRAP	Extra Patrol
GCSO	201600012006	0018	10/5/2016 12:33:03PM	THEFT	Theft
GCSO	201600012009	0018	10/5/2016 1:33:44PM	911CA	911 Calls
GCSO	201600012016	0018	10/5/2016 3:51:50PM	TRAFF	Traffic Stop
GCSO	201600012019	0018	10/5/2016 4:20:07PM	ABUSE	Abuse
GCSO	201600012022	0018	10/5/2016 4:48:35PM	TRAFF	Traffic Stop
GCSO	201600012036	0018	10/5/2016 8:37:44PM	TRAFF	Traffic Stop
GCSO	201600012038	0018	10/5/2016 9:43:48PM	TRAFF	Traffic Stop
GCSO	201600012039	0018	10/5/2016 10:10:55PM	TRAFF	Traffic Stop
GCSO	201600012043	0018	10/6/2016 1:35:43AM	TRAFF	Traffic Stop
GCSO	201600012045	0018	10/6/2016 5:36:55AM	MEDIC	Medical Assists
GCSO	201600012065	0018	10/6/2016 7:27:21PM	WARRA	Warrant Arrest
GCSO	201600012070	0018	10/6/2016 8:40:47PM	TRAFF	Traffic Stop
GCSO	201600012071	0018	10/6/2016 10:00:12PM	TRAFF	Traffic Stop
GCSO	201600012073	0018	10/6/2016 11:55:38PM	XTRAP	Extra Patrol
GCSO	201600012074	0018	10/7/2016 12:37:17AM	TRAFF	Traffic Stop
GCSO	201600012083	0018	10/7/2016 11:36:17AM	ANIMA	Misc Animal Complaints
GCSO	201600012101	0018	10/7/2016 7:18:53PM	TRAFF	Traffic Stop
GCSO	201600012131	0018	10/8/2016 10:07:47AM	WELFA	Welfare Check
GCSO	201600012138	0018	10/8/2016 4:20:20PM	CIVIL	Misc Civil Matters
GCSO	201600012144	0018	10/8/2016 7:22:23PM	TRAFF	Traffic Stop
GCSO	201600012151	0018	10/9/2016 12:24:22AM	DOMES	Domestic
GCSO	201600012154	0018	10/9/2016 1:01:14AM	PUBLI	Public Assist/Motorist
GCSO	201600012157	0018	10/9/2016 1:59:41AM	TRAFF	Traffic Stop
GCSO	201600012173	0018	10/9/2016 10:40:25PM	TRAFF	Traffic Stop
GCSO	201600012185	0018	10/10/2016 11:32:05AM	CRIMD	Criminal Damage To Prprty
GCSO	201600012197	0018	10/10/2016 9:04:56PM	0FAMI	Family Complaints
GCSO	201600012205	0018	10/11/2016 11:15:36AM	0ESCO	Escorts
GCSO	201600012210	0018	10/11/2016 12:37:28PM	SUSPA	Suspicious Pers/Activity
GCSO	201600012213	0018	10/11/2016 3:06:39PM	CIVIL	Misc Civil Matters
GCSO	201600012243	0018	10/12/2016 10:06:40AM	WARRA	Warrant Arrest
GCSO	201600012258	0018	10/12/2016 7:08:40PM	WELFA	Welfare Check

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
GCSO	201600012260	0018	10/12/2016 7:47:47PM	WARRA	Warrant Arrest
GCSO	201600012268	0018	10/12/2016 10:33:40PM	CRIMD	Criminal Damage To Prprty
GCSO	201600012285	0018	10/13/2016 2:27:07PM	TRAFF	Traffic Stop
GCSO	201600012299	0018	10/13/2016 6:37:57PM	TRAFF	Traffic Stop
GCSO	201600012321	0018	10/14/2016 12:27:34AM	TRAFF	Traffic Stop
GCSO	201600011853	0018	10/1/2016 2:02:40PM	ASSIS	Assist Other Authorities
GCSO	201600011876	0018	10/2/2016 1:47:48AM	TRAFF	Traffic Stop
GCSO	201600011894	0018	10/2/2016 5:15:06PM	ACCPI	Prsonal Inj Mtr Veh Accid
GCSO	201600011842	0018	10/1/2016 11:13:45AM	CIVIL	Misc Civil Matters
GCSO	201600012341	0018	10/14/2016 12:27:47PM	MEDIC	Medical Assists
GCSO	201600012352	0018	10/14/2016 2:35:07PM	MEDIC	Medical Assists
GCSO	201600012366	0018	10/14/2016 6:26:31PM	SHOPL	Shoplifting
GCSO	201600012370	0018	10/14/2016 7:11:55PM	TRAFF	Traffic Stop
GCSO	201600012379	0018	10/14/2016 9:16:19PM	SUSPA	Suspicious Pers/Activity
GCSO	201600012381	0018	10/14/2016 10:01:08PM	ANIMA	Misc Animal Complaints
GCSO	201600012386	0018	10/14/2016 11:11:39PM	SUSPA	Suspicious Pers/Activity
GCSO	201600012390	0018	10/14/2016 11:51:03PM	TRAFF	Traffic Stop
GCSO	201600012392	0018	10/15/2016 12:23:48AM	DWIVE	DWI Vehicle
GCSO	201600012447	0018	10/15/2016 11:46:18PM	DOMES	Domestic
GCSO	201600012451	0018	10/16/2016 1:19:15AM	TRAFF	Traffic Stop
GCSO	201600012452	0018	10/16/2016 1:40:39AM	PUBLI	Public Assist/Motorist
GCSO	201600012453	0018	10/16/2016 1:45:42AM	TRAFF	Traffic Stop
GCSO	201600012470	0018	10/16/2016 4:03:36PM	WELFA	Welfare Check
GCSO	201600012478	0018	10/16/2016 7:25:55PM	PUBLI	Public Assist/Motorist
GCSO	201600012480	0018	10/16/2016 7:41:12PM	ACCPD	Prprty Dmge Mtr Veh Accid
GCSO	201600012499	0018	10/17/2016 8:36:02AM	SUSPA	Suspicious Pers/Activity
GCSO	201600012501	0018	10/17/2016 12:51:01PM	ACCPD	Prprty Dmge Mtr Veh Accid
GCSO	201600012509	0018	10/17/2016 5:14:04PM	CIVIL	Misc Civil Matters
GCSO	201600012511	0018	10/17/2016 6:55:37PM	TRAFF	Traffic Stop
GCSO	201600012540	0018	10/18/2016 6:26:47AM	MEDIC	Medical Assists
GCSO	201600012554	0018	10/18/2016 5:26:55PM	ANIMA	Misc Animal Complaints
GCSO	201600012561	0018	10/18/2016 8:09:04PM	MEDIC	Medical Assists
GCSO	201600012566	0018	10/18/2016 9:25:51PM	SUSPA	Suspicious Pers/Activity
GCSO	201600012567	0018	10/18/2016 9:53:01PM	HARAS	Harassment
GCSO	201600012572	0018	10/19/2016 1:05:03AM	TRAFF	Traffic Stop
GCSO	201600012573	0018	10/19/2016 1:10:49AM	PUBLI	Public Assist/Motorist
GCSO	201600012582	0018	10/19/2016 8:21:31AM	0FRAU	Fraud
GCSO	201600012635	0018	10/20/2016 11:12:18AM	0FRAU	Fraud
GCSO	201600012643	0018	10/20/2016 2:36:06PM	MEDIC	Medical Assists
GCSO	201600012654	0018	10/20/2016 7:16:55PM	TRAFF	Traffic Stop
GCSO	201600012658	0018	10/20/2016 7:48:38PM	TRAFF	Traffic Stop
GCSO	201600012659	0018	10/20/2016 7:55:32PM	MEDIC	Medical Assists
GCSO	201600012673	0018	10/21/2016 9:01:43AM	HARAS	Harassment

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
GCSO	201600012675	0018	10/21/2016 10:05:00AM	MEDIC	Medical Assists
GCSO	201600012674	0018	10/21/2016 10:45:23AM	ANIMA	Misc Animal Complaints
GCSO	201600012680	0018	10/21/2016 4:11:59PM	THREA	Threats
GCSO	201600012681	0018	10/21/2016 4:30:00PM	BURN	Fire Call
GCSO	201600012683	0018	10/21/2016 5:17:14PM	TRAFF	Traffic Stop
GCSO	201600012688	0018	10/21/2016 6:17:59PM	ANIMA	Misc Animal Complaints
GCSO	201600012715	0018	10/22/2016 9:34:02AM	ANIMA	Misc Animal Complaints
GCSO	201600012726	0018	10/22/2016 11:46:09AM	0ESCO	Escorts
GCSO	201600012727	0018	10/22/2016 12:07:54PM	ANIMA	Misc Animal Complaints
GCSO	201600012731	0018	10/22/2016 3:53:36PM	CRIMD	Criminal Damage To Prprty
GCSO	201600012741	0018	10/22/2016 7:51:28PM	SUSPA	Suspicious Pers/Activity
GCSO	201600012743	0018	10/22/2016 8:16:49PM	TRAFF	Traffic Stop
GCSO	201600012757	0018	10/23/2016 12:41:31AM	SUSPA	Suspicious Pers/Activity
GCSO	201600012772	0018	10/23/2016 12:50:29PM	THREA	Threats
GCSO	201600012775	0018	10/23/2016 1:55:14PM	SUIAT	Suicides Attempted/Threat
GCSO	201600012881	0018	10/26/2016 5:07:56PM	MEDIC	Medical Assists
GCSO	201600012884	0018	10/26/2016 6:40:06PM	BURN	Fire Call
GCSO	201600012905	0018	10/27/2016 2:57:49PM	XTRAP	Extra Patrol
GCSO	201600012924	0018	10/27/2016 9:57:13PM	TRAFF	Traffic Stop
GCSO	201600012926	0018	10/27/2016 10:10:18PM	DRIVE	Driving Complaint
GCSO	201600012944	0018	10/28/2016 5:22:13PM	MAARC	MN Adult Abuse Reporting
GCSO	201600012957	0018	10/28/2016 10:01:57PM	TRAFF	Traffic Stop
GCSO	201600012990	0018	10/29/2016 6:04:54PM	ATL	Attempt To Locate
GCSO	201600012993	0018	10/29/2016 7:22:11PM	DRIVE	Driving Complaint
GCSO	201600013010	0018	10/30/2016 12:58:28AM	TRAFF	Traffic Stop
GCSO	201600013028	0018	10/30/2016 4:12:15AM	XTRAP	Extra Patrol
GCSO	201600013034	0018	10/30/2016 10:43:22AM	TRAFF	Traffic Stop
GCSO	201600013035	0018	10/30/2016 10:58:52AM	MISCP	Misc Public/Information
GCSO	201600013036	0018	10/30/2016 11:08:52AM	RECCO	Recreational Vehicle Comp
GCSO	201600013040	0018	10/30/2016 12:08:49PM	THEFT	Theft
GCSO	201600013041	0018	10/30/2016 12:40:29PM	CIVIL	Misc Civil Matters
GCSO	201600013050	0018	10/30/2016 6:40:57PM	TRAFF	Traffic Stop
GCSO	201600013054	0018	10/30/2016 7:08:37PM	WARRA	Warrant Arrest
GCSO	201600013055	0018	10/30/2016 7:17:33PM	DRUGS	Drugs/Drug Related
GCSO	201600013063	0018	10/30/2016 11:04:27PM	DRUGS	Drugs/Drug Related
GCSO	201600013075	0018	10/31/2016 3:22:24PM	TRAFF	Traffic Stop
GCSO	201600013076	0018	10/31/2016 3:33:57PM	TRAFF	Traffic Stop
GCSO	201600013084	0018	10/31/2016 7:50:51PM	DISTU	Disturbance
GCSO	201600012795	0018	10/24/2016 10:42:25AM	0FRAU	Fraud
GCSO	201600012800	0018	10/24/2016 4:15:59PM	MISCP	Misc Public/Information
GCSO	201600012805	0018	10/24/2016 5:44:05PM	TRAFF	Traffic Stop
GCSO	201600012814	0018	10/24/2016 10:58:43PM	TRAFF	Traffic Stop
GCSO	201600012817	0018	10/25/2016 12:42:06AM	SUSPA	Suspicious Pers/Activity

## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
GCSO	201600012826	0018	10/25/2016 3:14:24AM	PUBLI	Public Assist/Motorist
GCSO	201600012835	0018	10/25/2016 11:54:43AM	OFFIC	Misc Officer Actions
GCSO	201600012838	0018	10/25/2016 1:24:38PM	DOMES	Domestic
GCSO	201600012847	0018	10/25/2016 9:51:58PM	PUBLI	Public Assist/Motorist
GCSO	201600012861	0018	10/26/2016 1:28:16PM	PROPF	Found Property
GCSO	201600012427	0018	10/15/2016 6:35:57PM	TRAFF	Traffic Stop
GCSO	201600012428	0018	10/15/2016 6:55:22PM	TRAFF	Traffic Stop
GCSO	201600012437	0018	10/15/2016 9:51:22PM	TRAFF	Traffic Stop
GCSO	201600012418	0018	10/15/2016 4:44:36PM	PUBLI	Public Assist/Motorist

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## Calls For Service Report By Contract Town

<u>Agency</u>	<u>Incident Nr</u>	<u>Beat</u>	<u>Dispatched Time</u>	<u>Activity</u>	<u>Description</u>
<b>0019</b>	<b>Pine Island/Olmsted County</b>				
GCSO	201600012423	0019	10/15/2016 5:42:39PM	MEDIC	Medical Assists
GCSO	201600012441	0019	10/15/2016 10:51:33PM	SUSPA	Suspicious Pers/Activity
GCSO	201600012444	0019	10/15/2016 11:31:08PM	SUSPA	Suspicious Pers/Activity
GCSO	201600012446	0019	10/15/2016 11:38:11PM	PARTY	Party Complaints
GCSO	201600012868	0019	10/26/2016 2:28:19PM	MEDIC	Medical Assists
GCSO	201600013085	0019	10/31/2016 8:20:17PM	ALARB	Business Alarm
GCSO	201600012787	0019	10/23/2016 10:34:17PM	PUBLI	Public Assist/Motorist
GCSO	201600012669	0019	10/21/2016 3:29:27AM	TRAFF	Traffic Stop
GCSO	201600012394	0019	10/15/2016 1:41:43AM	SUSPA	Suspicious Pers/Activity
GCSO	201600012344	0019	10/14/2016 1:10:10PM	ALARR	Home Alarms
GCSO	201600011851	0019	10/1/2016 1:16:32PM	ANIMA	Misc Animal Complaints
GCSO	201600011895	0019	10/2/2016 7:10:14PM	PARK	Parking Violation
GCSO	201600012340	0019	10/14/2016 11:53:09AM	MEDIC	Medical Assists
GCSO	201600012227	0019	10/11/2016 10:05:32PM	OFAMI	Family Complaints
GCSO	201600012112	0019	10/7/2016 11:07:14PM	RECCO	Recreational Vehicle Comp
GCSO	201600012113	0019	10/7/2016 11:49:05PM	ANIMA	Misc Animal Complaints

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# Calls For Service Report By Contract Town

Agency Incident Nr

Beat Dispatched Time

Activity

Description

# Goodhue County Sheriff Citation Report

<u>Incident_Nr</u>	<u>Citation_Nr</u>	<u>Local Code</u>	<u>Name</u>	<u>Date</u>	<u>Issued_By</u>	<u>Beat</u>	<u>Citation_Location</u>
<b>0018</b>	<b>Pine Island</b>						
201600011894	250000003764	9028	NO INSURANCE	10/02/2016	NOVAKNIC	0018	Main St N/1st St Nw
201600012022	250016001621	9011	STOPSIGN VIOLATION	10/05/2016	ROBERTSR	0018	712 1st Ave
201600012022	250016001621	9009	SPEEDING	10/05/2016	ROBERTSR	0018	712 1st Ave
201600012065	250016001622	E6F00	ESC-MS-TAKING RESPONSIBILITY FOR CRIMINA	10/06/2016	CALLAHSE	0018	701 1st Ave
201600012065	250016001622	X3080	CRIM AGNST ADMN JUST-MS-OBST LEGAL	10/06/2016	CALLAHSE	0018	701 1st Ave
201600012390	250016001660	9029	NO PROOF OF INSURANCE	10/15/2016	CALLAHSE	0018	Main St N/Highway 52
201600012805	250016001687	9009	SPEEDING	10/24/2016	ROBERTSR	0018	Main St S/8th St Sw
		<b>5</b>	<b>7 Charges</b>			<b>7</b>	

# Civil Defense

## Nov 2016 - monthly report

Last month was uneventful. Rain and severe weather has finally let up. This has given us time to close parks, put summer equipment away and get winter equipment ready. Hopefully our winter weather will be milder!

The Flood Control Committee met in Sept. They decided to meet quarterly unless there was pertinent information to go over. They will also communicate via email each month.

The brush dump is open for the Public. We have been getting some junk dumped there. I moved our camera into that area. When snow comes, the brush dump will be closed for the winter. The only exception would be an ice storm that takes down multiple trees.

The Sentence to Serve "STS" will be needed to help us with multiple trees in the river this winter.

The River Monitor system server has been moved into my office instead of the Phone Co. This will save us \$3,600 a year. I am currently working with the NWS and High Sierra on the system. I plan to pull the river sensors out when the temps drop close to freezing.

The sirens are all operating properly. I put a new siren into the 2017 budget for the New School area. This is a little different style and a little cheaper.

I also put in the budget to get a few more weather monitors to place in the larger business's (more employees) in town.

Thank you for your attention.

Respectfully

Wayne King

Civil Defense Director / Emergency Manager

